

Health Professions Council

Visitors' report

Name of education provider	London South Bank University
Name and titles of programme(s)	Diploma in Higher Education in Operating Department Practice
Mode of Delivery (FT/PT)	Full Time
Date of Visit	6-8 March 2007
Proposed date of approval to commence	September 2007
Name of HPC visitors attending (including member type and professional area)	David Bevan (ODP) Angela Duxbury (Radiography acting as the education specialist.)
HPC Executive officer(s) (in attendance)	Mandy Hargood
Joint panel members in attendance (name and delegation):	Professor Phil Cardew (Pro VC and Chair) Catherine Moss (Secretary) Helen Booth CODP, day three only Professor Mike Molan LSBU Professor Geoffrey Elliott LSBU Lisa Greatrex LSBU

Scope of visit *(please tick)*

New programme	<input checked="" type="checkbox"/>
Major change to existing programme	<input type="checkbox"/>
Visit initiated through Annual Monitoring	<input type="checkbox"/>

Confirmation of meetings held

	Yes	No	N/A
Senior personnel of provider with responsibility for resources for the programme	X	<input type="checkbox"/>	<input type="checkbox"/>
Programme team	X	<input type="checkbox"/>	<input type="checkbox"/>
Placements providers and educators	X	<input type="checkbox"/>	<input type="checkbox"/>
Students (current or past as appropriate)	X	<input type="checkbox"/>	<input type="checkbox"/>

Confirmation of facilities inspected

	Yes	No	N/A
Library learning centre	X	<input type="checkbox"/>	<input type="checkbox"/>
IT facilities	X	<input type="checkbox"/>	<input type="checkbox"/>
Specialist teaching accommodation	X	<input type="checkbox"/>	<input type="checkbox"/>

Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.

Requirement (please insert detail)	Yes	No	N/A
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Proposed student cohort intake number please state	20
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All Conditions Met

The following summarises the key outcomes of the Approvals event and provides reasons for the decision.

CONDITIONS

SET 2 Programme admissions

The admission procedures must:

Condition:

2.2.4 appropriate academic and/or professional entry standards;

Condition: The education provider must reword and resubmit the selection and entry requirements in the programme documentation.

Reason: This would ensure that the appropriate and or professional entry standards are adhered to.

SET 3. Programme management and resource standards

Condition

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Condition: The education provider must provide a CV for Jacqueline Kent

Reason: This CV was missing from the documentation provided prior to the visit.

SET 5. Practice placements standards

Condition

5.2 There must be an adequate number of appropriately qualified and experienced staff at the placement.

5.8 Unless other arrangements are agreed, practice placement educators:

5.8.1 have relevant qualification and experience;

5.8.2 are appropriately registered; and

5.8.3 undertake appropriate practice placement educator training.

Condition: The education provider must resubmit the mentor database.

Reason: The database in its current form lacks information regarding evidence of appropriate registration, relevant qualifications and the appropriate practice placement educator training. In order for the SETS to be met this database should be updated and adhered to by the education provider.

5.9 There must be collaboration between the education provider and practice placement providers.

Condition

Condition: The education provider must submit a sample of minutes for the collaborative meetings between the education provider and the practice placement educators.

Reason: There was strong evidence that these meetings take place but no minutes were provided to support this position.

RECOMMENDATIONS

SET 2 Programme admissions

The admission procedures must:

2.2 apply selection and entry criteria, including:

2.2.2 criminal convictions checks;

2.2.3 compliance with any health requirements; and

Recommendation: The Programme Teams consider student declaration for criminal convictions and health requirements on an annual basis.

Reason: Currently there is no formal policy to monitor criminal conviction checks and health requirements after entry to the programmes.

Commendations

The good support from the senior team to the Programme team is evident.

The collaborative nature between the programme team and the practice placement providers is a good example of best practice.

The buddy system for newly appointed staff is to be commended.

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met).

Visitors' signatures:

David Bevan

Angela Duxbury

Date: 9 March 2007

All Conditions Met