

## Health Professions Council

### Visitors' report

<b>Name of education provider</b>	North East Wales Institute
<b>Name and titles of programme(s)</b>	BSc (Hons) Occupational Therapy
<b>Mode of Delivery (FT/PT)</b>	Part Time
<b>Date of Visit</b>	27 April 2007
<b>Proposed date of approval to commence</b>	September 2007
<b>Name of HPC visitors attending (including member type and professional area)</b>	Susan Thompson (Occupational Therapy) Carol Walker (Occupational Therapy)
<b>HPC Executive officer(s) (in attendance)</b>	Mandy Hargood
<b>Joint panel members in attendance (name and delegation):</b>	Dr Hastings McKenzie (Chair) Anna Watts (Secretary) Dr Liz Royle Academic Registrar Mrs Claire Brewis Dr Judith Martin Yadzia Williams Stuart Cunningham

#### Scope of visit (please tick)

<b>New programme</b>	<input type="checkbox"/>
<b>Major change to existing programme</b>	<input checked="" type="checkbox"/>
<b>Visit initiated through Annual Monitoring</b>	<input type="checkbox"/>

#### Confirmation of meetings held

	Yes	No	N/A
Senior personnel of provider with responsibility for resources for the programme	X	<input type="checkbox"/>	<input type="checkbox"/>
Programme team	X	<input type="checkbox"/>	<input type="checkbox"/>
Placements providers and educators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Students (current or past as appropriate)	X	<input type="checkbox"/>	<input type="checkbox"/>

#### Confirmation of facilities inspected

	Yes	No	N/A
Library learning centre	X	<input type="checkbox"/>	<input type="checkbox"/>
IT facilities	X	<input type="checkbox"/>	<input type="checkbox"/>
Specialist teaching accommodation	X	<input type="checkbox"/>	<input type="checkbox"/>

**Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.**

<b>Requirement (please insert detail)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
<b>1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Proposed student cohort intake number please state</b>	<b>20</b>
---	-----------

The following summarises the key outcomes of the Approvals event and provides reasons for the decision.

**Expected date visitors' report submitted to Panel for approval: 5 July 2007**

**Expected date programme submitted to Panel for approval: 5 July 2007**

## **RECOMMENDATIONS**

### **SET 3. Programme management and resource standards**

3.1 The programme must have a secure place in the education provider's business plan.

**Recommendation: The Senior Management of the Institute should actively facilitate the innovative all Wales partnership agreement for Occupational Therapy education.**

**Reason: Although this was evident at programme level it was not evident at institutional level. This activity will be monitored via the HPC annual monitoring process.**

3.2 The programme must be managed effectively.

3.3 There must be a named programme leader who has overall responsibility for the programme and should be either on the relevant part of the HPC Register (for the following professions: arts therapists, chiropodists and podiatrists, dieticians, occupational therapists, orthoptists, paramedics, physiotherapists, prosthetists and orthotists and radiographers) or otherwise appropriately qualified and experienced.

**Recommendation: The HPC visitors recommend that the funds are ring fenced to appoint a Head of Programme, with professional and educational standing and implemented as planned in 2008.**

**Reason: The Head of School indicated that there will be further appointments within the occupational therapy department and that one of the posts would be the Head of Programme. The visitors were happy with the response that the Head of Programme would be a priority.**

3.12 The resources provided, both on and off site, must adequately support the required learning and teaching activities of the programme.

**Recommendation: The Institute should ensure that the programme has a dedicated home base for teaching and storage, which would embed the programme identity within the Institute.**

**Reason: Currently the occupational therapy department were sharing accommodation with Education and Medicine and there is no storage area which means equipment is carried around and this is a health and safety issue.**

3.12 The resources provided, both on and off site, must adequately support the required learning and teaching activities of the programme.

**Recommendation: The Institute should ensure that the staff has adequate office space to carry out their academic and pastoral tutoring duties.**

**Reason: Currently the staff are sharing two offices and this means that there is lack of privacy should they need to talk to a student and there is no personal space for the staff as they are in very close proximity to one another.**

### **Commendations**

**The visitors commend the programme team for the quality of their enthusiastic and committed students.**

**The visitors commend the close working relationship of the Occupational Therapy programme staff from North East Wales Institute and Cardiff University for developing the new programme and the all Wales placement opportunities that support the student learning.**

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met).

### **Visitors' signatures:**

**Susan Thompson**

**Carol Walker**

**Date: 26 April 2007**