

Health Professions Council

Visitors' report

Name of education provider	Coventry University
Name and titles of programme(s)	Certificate in Non-Medical Prescribing
Mode of Delivery (FT/PT)	P/T F/T
Date of Visit	12 October 2006
Proposed date of approval to commence	February 2007
Name of HPC visitors attending (including member type and professional area)	Robert Fellows – Paramedic Patricia Fillis – Radiography
HPC Executive officer(s) (in attendance)	Abigail Creighton Daljit Mahoon (Observer)
Joint panel members in attendance (name and delegation):	Mr R Farmer (Chair) Associate Dean, Faculty of Engineering and Computing, Coventry University Mrs H Mills, Assistant Registrar, Quality Enhancement Unit, Coventry University Mr C Perkin, Principal Lecturer, Faculty of Business, Environment and Society Mr Ben -Yusuf Ali, Senior Lecturer, Faculty of Health and Social Care, University West of England Ms J James, Nursing and Midwifery Council

Scope of visit (*please tick*)

New programme	<input checked="" type="checkbox"/>
Major change to existing programme	<input type="checkbox"/>
Visit initiated through Annual Monitoring	<input type="checkbox"/>

Confirmation of meetings held

	Yes	No	N/A
Senior personnel of provider with responsibility for resources for the programme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Programme team	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Placements providers and educators	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Students (current or past as appropriate)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Confirmation of facilities inspected

	Yes	No	N/A
Library learning centre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specialist teaching accommodation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.

Requirement (please insert detail)	Yes	No	N/A
1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Proposed student cohort intake number please state	25
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The following summarises the key outcomes of the Approvals event and provides reasons for the decision.

CONDITIONS

Condition 1

SET 2 *Programme admissions*

The admission procedures must:

- 2.2.2 criminal convictions checks;
- 2.2.3 compliance with any health requirements.

Condition:

To make explicit within the programme documentation the process for criminal conviction checks and health requirements for those applicants from the Independent Sector.

Reason:

The mechanism by which the process for criminal conviction checks are carried out on prospective students from the Independent Sector was not explicit within the documentation reviewed.

Condition 2

SET 3. *Programme Management and Resource Standards*

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Condition:

That the documentation specifies the team involved in the delivery of the programme.

Reason:

The documentation reviewed contained a number of CV's but it was not clear who from the total submitted would be part of the programme team and involved in the teaching on these modules.

Condition 3

SET 6. *Assessment standards*

6.1 The assessment design and procedures must assure that the student can demonstrate fitness to practise.

Condition:

That for the Masters level route the assessment is amended for Module M34HS to include both an O.S.C.E. and a Viva component.

Reason:

The O.S.C.E. will bring to the assessment schedule an element of marked assessment that will allow demonstration of practice to be formally assessed.

Condition 4

SET 6. Assessment standards

6.7.1 Student progression and achievement within the programme.

Condition:

That the documentation for all module assessment at Level 3 and M Level be clarified and presented as a table indicating the method of assessment, the pass mark and the weighting of the assessment component for each module. This information should be presented consistently in module descriptors and student and supervisor handbooks.

Reason:

The methods of assessment together with individual pass marks and weightings were not clear within the documents reviewed.

Condition 5

SET 6. Assessment standards

6.7.5 For the appointment of at least one external examiner from the relevant part of the Register.

Condition:

That documentation is provided that sets out the appointment process and criteria for appointment of the External Examiner for the programme.

Reason:

The documentation states that the programme has an appointed External Examiner but they are not named and it is not clear from which part of the register they have been appointed from or the application and selection process in place for the external examiner.

Deadline for Conditions to be met: 17th November 2006

To be submitted to Approvals Panel/Committee on: 5th December 2006

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met).

Visitors' signatures:

Robert Fellows

Patricia Fillis

Date: 16 October 2006