

Health Professionals Council  
Department of Education and Policy

**Visitors report**

Name of education provider	Brunel University
Name and titles of programme(s)	BSc (Hons) Occupational Therapy
Date of event	1 <sup>st</sup> and 2 <sup>nd</sup> June 2005
Proposed date of approval to commence	
Name of HPC visitors attending (including member type and professional area)	Dr Sue Rugg – Occupational Therapy Ms Claire Brewis – Occupational Therapy
HPC Executive officer(s) (in attendance)	Ms Sharon Woolf
Joint panel members in attendance (name and delegation):	Prof Steve Hodgkinson (Chair) Ms Marjorie Baker (Secretary) Dr Peter Turner (Internal Panel) Professor Taeko Wydell (Internal Panel) Dr Stephen Kershaw (Internal Panel) Dr Nick Holland (Internal Panel) Dr Jill Higgins (CSP) Ms Nina Thompson (CSP) Dr Auldeen Alsop (COT) Mrs Joan Kenyon (COT) Dr Sue Rugg (HPC Occupational Therapy) Ms Claire Brewis (HPC Occupational Therapy) Dr Liz Holey (HPC Physiotherapy)

Scope of visit (*please tick*)

New programme	<input type="checkbox"/>
Major change to existing programme	<input checked="" type="checkbox"/>
Visit initiated through Annual Monitoring	<input type="checkbox"/>

**Part 1.**

**1.1 Confirmation of meetings held**

	yes	no	n/a
Senior personnel of provider with responsibility for resources for the programme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Programme planning team	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Placements providers and educators	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**1.2 Confirmation of facilities inspected**

	yes	No

Library learning centre	X	<input type="checkbox"/>
IT facilities	X	<input type="checkbox"/>
Specialist teaching accommodation	X	<input type="checkbox"/>

**1.3 Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.**

Requirement (please insert detail)	yes	No	n/a
1.	<input type="checkbox"/>	<input type="checkbox"/>	X
2.	<input type="checkbox"/>	<input type="checkbox"/>	X
3.	<input type="checkbox"/>	<input type="checkbox"/>	X

Proposed student cohort intake number please state	145 Full-time students + 40 Part-time students
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ALL CONDITIONS MET: PROGRAMME APPROVED

The following summarises the key outcomes of the approvals event and provides reasons for the decisions made.

## **CONDITIONS:**

### **Condition 1:**

#### **SET 2 *Programme admissions***

2.2 apply selection and entry criteria including:

2.2.5 accreditation of Prior Learning and other inclusion mechanisms

**Condition:** The programme documentation must provide evidence of the new APEL procedures to be adopted, as per the discussion at the approvals meeting. This material should be provided by September 2005. If this timescale is not possible, then this information must be provided in the first annual monitoring report submitted to the Health Professions Council thereafter.

**Reason:** This information is lacking in the current programme documentation.

### **Condition 2:**

#### **SET 2 *Programme admissions***

2.3 ensure that the education provider has an equal opportunities and anti-discriminatory policy in relation to candidates and students, together with an indication of how this will be implemented and monitored.

**Condition:** The documentation must articulate, as per the approvals meeting, the process used to monitor the equal opportunities element of the programme's admissions process.

**Reason:** This information is lacking in the current programme documentation.

#### **SET 3. *Programme management and resource standards***

### **Condition 3:**

3.5 Subject areas must be taught by staff with relevant specialist expertise and knowledge.

**Condition:** The documentation must articulate explicitly when and how visiting lecturers contribute to the programme and the way(s) in which the quality of their contribution is assured.

**Reason:** This information is lacking in the current programme documentation.

### ***SET 3. Programme management and resource standards***

#### **Condition 4:**

3.6 A programme for staff development must be in place to ensure continuing professional and research development.

**Condition:** The documentation must provide additional information on the staff development programme, as per the approvals meeting, including the rationale for the absence of a formal, ongoing system for the peer observation of teaching quality.

**Reason:** This information is lacking in the current programme documentation.

### ***SET 3. Programme management and resource standards***

#### **Condition 5:**

3.9 Where students participate as patients or clients in practical and clinical teaching, appropriate protocols must be used to obtain their consent.

**Condition:** The programme must develop a consent form for students to sign, prior to their taking part in practical or experiential group work sessions.

**Reason:** Such a consent form is not currently used within the programme, but students engage in such groups.

### ***SET 4. Curriculum Standards***

#### **Condition 6:**

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

**Condition:** Explicit reference must be made to the Standards of Practice, published by the Health Professions Council, in the reading lists of appropriate programme modules.

**Reason:** Such reference is not made in current programme documentation.

#### **SET 4. Curriculum Standards**

##### **Condition 7:**

4.2 The programme must reflect the philosophy, values, skills and knowledge base as articulated in the curriculum guidance for the profession.

**Condition:** The documentation must clarify where musculoskeletal anatomy is included in the programme.

**Reason:** Such reference is not made in current programme documentation.

#### **SET 5. Practice placements standards**

##### **Condition 8:**

5.2 There must be an adequate number of appropriately qualified and experienced staff at the placement.

**Condition:** The programme must ensure that a formal mechanism is implemented to audit practice placement education standards. Evidence of a plan to devise such a mechanism is to be provided by September 2005. Progress on the implementation of the plan devised is to be provided in the first annual monitoring report submitted to the Health Professions Council thereafter.

**Reason:** Evidence of a formal mechanism to assure and to monitor such elements as teaching quality, student safety and equal opportunities for students' practice placements does not appear in current programme documentation.

5.3 The practice placement settings must provide:

5.3.1 a safe environment; and for

**Condition:** See 5.2 above.

**Reason:** See 5.2 above.

5.3.2 safe and effective practice.

**Condition:** See 5.2 above.

**Reason:** See 5.2 above.

5.6 The education provider must maintain a thorough and effective system for approving and monitoring all placements.

**Condition:** See 5.2 above.

**Reason:** See 5.2 above.

**Deadline for *Conditions* to be met: 8<sup>th</sup> July 2005**  
**To be submitted to Approvals Committee on:**

### **Recommendations:**

No recommendations were made.

### **Commendations:**

This programme has many strengths with regard to its teaching quality and the support provided to its students, staff and practice placement educators, as well as its broader liaison with clinical and educational colleagues in the London area. Considerable opportunities are also offered by the programme's move to new, purpose-built premises by mid-2006. Feedback on each of these issues was given to programme staff at the end of the approval meeting, but no formal commendations are made.

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met).

### **Visitors' signatures:**

**Dr Sue Rugg**

**Ms Claire Brewis**

**Date: 09.06.05**