

Tribunal Advisory Committee, 5 September 2018

Matters Arising

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of the Tribunal Advisory Committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None.

**Appendices**

None.

**Date of paper**

24 August 2018

## Action points

30 May 2018

	<b>Action point (and location in the minutes)</b>	<b>For the attention of/ Comment on progress</b>
1	<p><b>Item 1. Chair's welcome and introduction</b></p> <p>The Committee noted that a development session with the Chair of Council and other key members of the Executive would be arranged for the weeks following the Committee's September 2018 meeting. (1.2)</p>	<p>Session postponed due to Chair of Council stepping down in July 2018.</p> <p>Alternative forward planning session will take place post November meeting.</p>
2	<p><b>Item 6. Matters arising (report ref: TAC 10/18)</b></p> <p>The Committee discussed the matter arising on health and character declarations being extended to Panel members. It was noted that this would be addressed in the Partner newsletter. The Committee agreed to receive an update at its meeting in September 2018. (6.2)</p>	<p>Partner Manager</p> <p>Date TBC</p>
3	<p>The Committee requested that the draft of feedback guidance for Partners be circulated to members when ready. (6.3)</p>	<p>Partner Manager</p> <p>On today's agenda</p>
4	<p><b>Item 7.ii. PSA Lessons Learned Review – The Nursing and Midwifery Council's handling of concerns about midwives' fitness to practise at the Furness General Hospital</b></p> <p>The Committee discussed witness support. The Committee received a reassuring verbal summary of the provision in place at the HCPC. The Committee agreed that Practice Notes relating to this area would be reviewed urgently in light of the review's findings. (7.ii.6)</p>	<p>Head of Tribunal Services.</p> <p>Review underway, for TAC consideration November 2018.</p>
5	<p><b>Item 7.ii. Partner team operational report (report ref: TAC 12/18)</b></p> <p>The Committee requested that future reporting on Partner turnover is more granular, as the term 'voluntary turnover' did not give a clear picture of the reasons behind resignations. Additionally the Committee advised that those partners leaving due to the eight year rule should not be classed as 'compulsory' leavers</p>	<p>Partner Manager</p> <p>Complete</p>

	but that instead a term more fitting be used so as to provide more meaningful information about departures. (7.ii.3)	
6	<p><b>Item 10. Indicative Sanctions Policy Consultation (report ref: TAC 16/18)</b></p> <p>The Committee agreed that a framework for pulling together a TAC response to the consultation would be devised by Panel Chair member CB. This would include a comments column and circulated for members to contribute their views. It would then be edited and consolidated by CB/MS into one the TAC's response, recirculated and signed off by the Chair. (10.11)</p>	<p>TAC members</p> <p>Complete</p>

### 19 February 2018

	<b>Action point (and location in the minutes)</b>	<b>For the attention of/ Comment on progress</b>
1	<p><b>Item 1. Chair's welcome and introduction</b></p> <p>The Committee noted that the Partner and HCPTS teams are working to produce a one page guide on how to raise concerns or give feedback aimed at all parties involved in hearings. This will be shared with the Committee when completed. (1.4)</p>	<p>Partner Manager / Head of Tribunal Services</p> <p>On today's agenda</p>
2	<p><b>Item 7.i. Head of Tribunal Services report (report ref: TAC 03/18)</b></p> <p>It was noted that the Executive is currently reviewing all adjournment cases and will present its findings to a future meeting of the Committee. (7.i.3)</p>	<p>Head of Tribunal Services.</p> <p>Included in the Head of Tribunal Services Report September 2018</p>
3	<p>The Committee noted that if the 2 year reappointment process was replaced with a system based on building the competency framework into regular feedback processes, the Partner team would have capacity to support 360 degree feedback collection. It was noted that the Committee is able to make recommendations to the Council on such a change in approach and it was agreed to advise the Council accordingly. (7.i.10)</p>	<p>Committee</p> <p>On today's agenda</p>
5	<p><b>Item 8. Review of Practice Notes (report ref: TAC 05/18)</b></p>	

	<p>the final paragraph, 'the effect of discountenance' requirement that a panel makes a formal finding of no case to answer should be re-considered, as this may unnecessarily prevent the HCPC from looking into new material evidence in future. It was agreed that the Executive would refer this point to the HCPC's special counsel. (8.4)</p>	<p>Head of Tribunal Services</p> <p>Awaiting clarification</p>
6	<p><b>Item 13. PSA performance report response plan (report ref: TAC 08/18)</b></p> <p>The Committee agreed that a briefing on how triage and risk assessments are conducted at the HCPC would be useful. (13.6)</p>	<p>Head of Tribunal Services</p> <p>November 2018</p>