

Fitness to Practise Forum

(Health, Investigating and Conduct and Competence Committees)

Wednesday 23 April 2008, 10.30am

The second Fitness to Practise (FtP) Forum will be held at the following location:

Council Chamber
Park House
184 Kennington Park Road
London SE11 4BU

Timetable

10.30 – 13.00	FtP Forum
13.00	Lunch
13.30 - 14.00	Practise committees to run simultaneously

Part one of the FtP Forum agenda is public. Part two will be taken in private session.

Members who wish items in the “to note” section of the agenda to be discussed please inform the chair prior to the meeting.

Steve Rayner
Secretary to the Committee
Friday 11 April 2008

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 020 7840 9785
Fax: 020 7840 9807
Email: steve.rayner@hpc-uk.org

Agenda part one (open to members of the public)

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| 1. Apologies for absence | verbal |
| 2. Approval of agenda | verbal |
| 3. Signing of agreed 12 September 2007 FtP forum minutes
Steve Rayner, Secretary to the Committee | enclosure 1
paper FtP1/08 |
| 4. Matters arising from 12 September 2007 FtP forum
Steve Rayner, Secretary to the Committee | enclosure 2
paper FtP2/08 |
| 5. Chairman's report | verbal |
| 6. Director of Fitness to Practise report
Kelly Johnson, Director of Fitness to Practise | enclosure 3
paper FtP3/08 |

Items for discussion

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| 7. External review of complaints literature
Kelly Johnson, Director of Fitness to Practise | enclosure 4
paper FtP4/08 |
| 8. Fitness to practise annual report 2007-2008
Kelly Johnson, Director of Fitness to Practise | enclosure 5
paper FtP5/07 |
| 9. Equality and diversity scheme demographic data reports
Eve Seall, Head of Case Management | enclosure 6
paper FtP6/08 |
| 10. Case to answer practice note
Eve Seall, Head of Case Management | enclosure 7
paper FtP7/08 |
| 11. Equal treatment practice note
Kelly Johnson, Director of Fitness to Practise | enclosure 8
paper FtP8/08 |
| 12. Internet social networking cases
Russell Brown, Lead Case Manager | enclosure 9
paper FtP9/08 |

Items to note

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|---|---------------------------------------|
| 13. CHRE work on sexual boundaries
Sam Mars, Policy Officer | enclosure 10
paper FtP10/08 |
| 14. Feedback report
Alison Abodarham, Hearings Manager | enclosure 11
paper FtP11/08 |

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| 15. New publications
Kelly Johnson, Director of Fitness to Practise | enclosure 12
paper FtP12/08 |
| 16. Health and character review
Eve Seall, Head of Case Management | enclosure 13
paper FtP13/08 |
| 17. PKF accountants audit report
Kelly Johnson, Director of Fitness to Practise | enclosure 14
paper FtP14/08 |
| 18. FtP 2008-2009 forecast
Kelly Johnson, Director of Fitness to Practise | enclosure 15
paper FtP15/08 |
| 19. 2007-2008 review of practise committee action points
Steve Rayner, Secretary to the Committee | enclosure 16
paper FtP16/08 |
| 20. Date and time of next FtP forum meeting:
Wednesday 17 September 2008, 1030am | |

Dates of 2008-9 FtP Committee meetings are listed below

Health Committee

Wednesday 17 September 2008, 1030am (FtP Forum)
Friday 7 November 2008, 1100am
Thursday 5 February 2009, 1100am
Friday 24 April 2009 1030am, (FtP Forum)

Investigating Committee

Wednesday 17 September 2008, 1030am (FtP Forum)
Friday 21 November 2008, 1100am
Thursday 19 February 2009 1100am
Friday 24 April 2009 1030am, (FtP Forum)

Conduct and Competence Committee

Wednesday 17 September 2008, 1030am (FtP Forum)
Friday 14 November 2008 1100am
Thursday 12 February 2009 1100am
Friday 24 April 2009 1030am (FtP Forum)

Resolution

The Committee is invited to adopt the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;

- (ii) information relating to an employee or office holder, former employee or applicant or any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

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