

ACTION POINTS
INVESTIGATING COMMITTEE – 11 July 2005 – 7 July 2006

| | Action point (and location in the minutes) | For the attention of | Action by (date) | Outcome |
|-----------|---|-----------------------------|--------------------------------|--|
| 1. | The Committee agreed that although Council/Committee members were no longer permitted to act as panel members it would be useful if they could attend the training sessions provided for Panel members. 8 September 2005 (Public minutes, 5.2.2) | KJ and Committee members | As soon as possible | |
| 2. | The Director of Fitness to Practice would circulate the ftp practice notes at its next meeting for new members information from 8 September 2005 (Public minutes, 7.14) | KJ | 11 th November 2005 | The ftp practice notes were provided for all members' information and reference. |
| 3. | The Committee discussed a paper regarding the role of ftp panels and made some recommendations for amendments to be incorporated. from 8 September 2005 (Public minutes, 9.9) | KJ | As soon as possible | All amendments were incorporated into the document 'The Role of FTP panels'. |
| 4. | The Committee discussed how many external meetings and or functions Council members could attend in a year as representatives of the HPC. The Committee requested that the form required for completion before attendance at such events was circulated to all members for their information from 8 | SB/NOS | As soon as possible | All Council members have access to the form via the Extranet. |

| | | | | |
|----|--|----|---------------------|--|
| | September 2005 (Public minutes, 15.1) | | | |
| 5. | The Committee approved their meeting dates for the forthcoming year subject to a review of Thursday 16 th November 2006 as the Chairman was unable to attend from 6 December 2005 (Public minutes, 7.2) | SB | As soon as possible | The Deputy-Chairman agreed to stand in for the Chairman on this date. (subject to reappointments post July 2006) |
| 6. | The Committee approved the resolution to adopt if a practice committee was required to hold a meeting in private and recommended some amendments from 6 December 2005 (Public minutes, 8.2) | SB | As soon as possible | The amendments have been incorporated. |
| 7. | The Committee made recommendations for amendments to be made to the document 'Requesting Patient Information' from 6 December 2005 (Public minutes, 9.4) | KJ | As soon as possible | The amendments have been incorporated. |
| 8. | The Director of Fitness to Practice would liaise with her counterparts in the GMC and NMC to ascertain what their experience to date had been of an increasing number of allegations received from 6 December 2005 (Public minutes, 11.3) | KJ | As soon as possible | |
| 9. | The Director of Fitness to Practice would forward the dates of the forthcoming panel member training days via e-mail to all Investigating Committee members. Dates of forthcoming cases could also be found on the HPC | KJ | As soon as possible | This has been actioned. |

| | | | | |
|------------|---|----|------------------------------------|--|
| | website from 23 January 2006 (Public minutes 5.1) | | | |
| 10. | The most up to date draft of the Fitness to Practice Annual Report 2006 would be e-mailed to all members in advance of their next meeting to give them an opportunity to review the information from 23 January 2006 (Public minutes 12.2) | KJ | Before 19 th April 2006 | The draft report was sent to all members prior to this meeting via e-mail. |

Date
2006-04-06

Ver.
a

Dept/Cmte
INV

Doc Type
PPR

Title
Action Points Investigating
Committee 11 July 2005 - 7 July
2006

Status
Final
DD: None

Int. Aud.
Public
RD: None

ERROR: undefinedfilename
OFFENDING COMMAND: c

STACK: