

**The Health Professions Council**  
**INVESTIGATING COMMITTEE**  
**MEETING**  
**Thursday 23 September 2004**

**9.00am**

The tenth meeting of the Investigating Committee will be held at the following location:

The Thistle Manchester  
3-5 Portland Street  
Piccadilly Gardens  
Manchester  
M1 6DP

**Sophie Butcher**  
**Secretary to the Committee**  
Monday 13 September 2004

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

Telephone: 0207 840 9785  
Fax: 020 7840 9807  
email: [Sophie.butcher@hpc-uk.org](mailto:Sophie.butcher@hpc-uk.org)

## Agenda – Part One – Open to Members of the Public

- |    |   |                              |
|----|---|------------------------------|
| 1. | <b>Apologies for Absence</b>  | Verbal                       |
| 2. | <b>Approval of Agenda</b>   |                              |
| 3. | <b>Minutes of the Investigating Committee meeting held on 15 April 2004</b><br>From the Secretary to the Committee – Sophie Butcher | Enclosure 1<br>Paper IC17/04 |
| 4. | <b>Matters Arising</b>  | Verbal                       |
| 5. | <b>Chairman’s Report</b>  | Verbal                       |
| 6. | <b>Director of Fitness to Practise Report</b>   | Enclosure 2<br>Paper IC18/04 |

### Items for Discussion/Approval

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|----|--|------------------------------|
| 7. | <b>Allegations</b><br>From the Director of Fitness to Practise                                   | Enclosure 3<br>Paper IC19/04 |
| 8. | <b>Information Requested by Investigating Panels</b><br>From the Director of Fitness to Practise | Enclosure 4<br>Paper IC20/04 |
| 9. | <b>Time Extensions</b><br>From the Director of Fitness to Practise                               | Enclosure 5<br>Paper IC21/04 |

### Items to Note

- |     |  |                               |
|-----|--|-------------------------------|
| 10. | <b>Investigating Committee Procedures</b><br>From the Director of Fitness to Practise                      | Enclosure 6<br>Paper IC22/04  |
| 11. | <b>Resolutions Agreed in Writing</b><br>From the Committee Secretary – Sophie Butcher                      | Enclosure 7<br>Paper IC23/04  |
| 12. | <b>Committee Membership</b><br>From the Committee Secretary – Sophie Butcher                               | Enclosure 8<br>Paper IC24/04  |
|     | (i) Replacement Member   |                               |
|     | (ii) Appointment of New Member   |                               |
| 13. | <b>Decision Making</b><br>From the Director of Fitness to Practise– Kelly Johnson                          | Enclosure 9<br>Paper IC25/04  |
| 14. | <b>Information from Opinion Leader Research</b><br>From the Director of Fitness to Practise– Kelly Johnson | Enclosure 10<br>Paper IC26/04 |

### Items for Information

- |     |   |                               |
|-----|---|-------------------------------|
| 15. | <b>Role of the Hearing Officer/Case Manager</b><br>From the Director of Fitness to Practise | Enclosure 11<br>Paper IC27/04 |
|-----|---|-------------------------------|

16. **List of Upcoming Papers**  
From the Director of Fitness to Practise
17. **Any Other Business**  
Previously Notified to and Agreed by the Chairman
18. **Date & Time of Next Meeting**  
11.00am on Thursday 11 November 2004

Enclosure 12  
Paper IC28/04