

Fitness to Practise Committee 16 February 2010

Actions List

Executive Summary and Recommendations

Introduction

Attached is a table providing a progress report on the decisions as agreed at previous meetings of the Committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to previous papers and minutes for the background to decisions.

Resource implications

Various – productions of reports and the collection of data will have had a minor impact on the Fitness to Practise Process.

Financial implications

None

Background papers

None

Appendices

None

Date of paper

2 February 2010

Matters arising from meeting of 25 February 2010

| Ref. | Action point (and location in the minutes) | Action by | Comments |
|------|--|-----------|--|
| 9.4 | FtP Annual Report Director of Fitness to Practise to submit the draft FtP Annual Report to the Committee for substantive discussion on a yearly basis. | Ongoing | ONGOING (COMPLETE FOR THIS MEETING) Paper to the meeting of 26 May 2011. |
| 17.2 | Reviewing decision making Director of Policy and Standards and the Director of Fitness to Practise to arrange for a report to be submitted to the Committee every six months. | Ongoing | ONGOING (COMPLETE FOR THIS MEETING) Paper to the meeting of 26 May 2011. |

Matters arising from the meeting of 3 June 2010

| Ref. | Action point (and location in the minutes) | Action by | Comments |
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| 8.10 | Reporting data Director of Fitness to Practise to provide Management reporting data to the Committee to note at every meeting and a narrative commentary on headline statistics in addition to exception reporting as part of the Directors report. | Ongoing | ONGOING (COMPLETE FOR THIS MEETING) Information provided as part of Director Report at item 7 of this agenda. |

Matters arising from the meeting of 21 October 2010

| Ref. | Action point (and location in the minutes) | Action by | Comments |
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| 8.4 | <p>Allegations data</p> <p>Director of Fitness to Practise to provide analysis on the number of allegations against biomedical scientists to the next meeting of the committee as part of the Director's report.</p> | 16 Feb 2011 | <p>COMPLETE</p> <p>Information provided as part of Director Report at item 7 of this agenda.</p> |
| 8.6 | <p>Work Plan</p> <p>The Committee noted that the great deal of work that went towards the accessibility of the FTP process and that this should be reflected accordingly in the work plan was not reflected in the work-scheme.</p> <p>Director of Fitness to Practise to update the work plan accordingly.</p> | 16 Feb 2011 | <p>COMPLETE</p> <p>Work plan updated, and included at item 8 of this agenda.</p> |
| 9.6 | <p>Alternate mechanisms to resolve disputes</p> <p>Director of Policy and Standards and Director of Fitness to Practise to submit a paper to the February 2011 meeting of the Committee providing analysis of the literature review and taking into account the views of the Committee in point 9.5.</p> | 16 Feb 2011 | <p>COMPLETE</p> <p>Paper attached at item 9 to this agenda.</p> |
| | <p>Practice notes</p> <p>Director of Fitness to Practise to submit practice notes in relation to: (11.5) Discontinuance; (12.4) the</p> | 9 Dec 2010 | <p>COMPLETE</p> <p>Practice notes cleared by the</p> |

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| | Collective Mark; and (13.5) Assessors and expert witnesses to the subsequent meeting of the Council. | | Council on 9 December 2010 |
| 14.6 | <p>Mechanisms for dealing with alcohol or drug related offences</p> <p>Director of Fitness to Practise to provide data on the number of fitness to practise cases in which registrants had been convicted of a drug or alcohol offence to a future meeting of the Committee.</p> | Timing not specified | <p>INCOMPLETE</p> <p>Paper planned to the meeting of 26 May 2011.</p> |
| 15.6 | <p>Audit of fitness to practise decisions</p> <p>The Committee also requested that the learning points of this exercise should be promoted to registrants as evidence of the actions HPC takes to monitor its own processes and as an indication of HPC's culture of internal review.</p> <p>The Executive to consider how to promote the review.</p> | Timing not specified | <p>INCOMPLETE</p> <p>FTP department working with Communications on appropriate mechanisms.</p> |
| 24.8 | <p>Cross examination in cases of a sexual nature</p> <p>Director for Fitness to Practise to review HPC's policy in relation to cross examination by the registrant in cases of a sexual nature and cross examination on grounds of previous sexual history and produce a paper to the next meeting setting out:</p> | 16 Feb 2011 | <p>COMPLETE</p> <p>Paper attached at item 23 of this agenda.</p> |

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| | <ul style="list-style-type: none"> - the case for changing the rules and the case for not doing so; - the legal context for the HPC's current approach; and - the process and implications of changes to the rules. | | |
| 26.4 | <p>Vetting and baring update</p> <p>The Committee to revisit the approach to historic cases once the current review has been concluded.</p> | Timing not specified | <p>INCOMPLETE</p> <p>Subject to conclusion of Government review this paper will be submitted to the meeting of 26 May 2011.</p> |