

Finance and Resources Committee Meeting

Monday 16 March 2009

10.30 am

The 49th meeting of the Finance and Resources Committee will be held at the following location:

The Council Chamber
Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Finance and Resources Committee meeting will be held in two parts. Part one will be open to members of the public. Part two will be held in private.

Colin Bendall,
Secretary to the Committee
9 March 2009

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Agenda – Part one – Open to members of the public

1. **Apologies for absence** verbal
2. **Approval of agenda** verbal
3. **Declarations of members' interests** verbal
4. **Minutes of the Finance and Resources Committee meeting held on 4 February 2009** enclosure 1
from Colin Bendall - Secretary to the Committee paper FRC 24/09
5. **Matters arising** enclosure 2
from Colin Bendall - Secretary to the Committee paper FRC 25/09
6. **Finance report** enclosure 3
from Simon Leicester - Director of Finance paper FRC 26/09
7. **Partner Manager report** enclosure 4
from Deborah Dawkins – Acting Partner Manager paper FRC 27/09
8. **Information Technology report** enclosure 5
from Guy Gaskins - Director of Information Technology paper FRC 28/09
9. **Operations report** enclosure 6
from Greg Ross-Sampson - Director of Operations paper FRC 29/09

Items for discussion/approval

10. **Investments update** enclosure 7
from Simon Leicester – Director of Finance paper FRC 30/09
11. **Budget for year 1 April 2009 - 31 March 2010** enclosure 8
from Charlotte Milner – Financial Controller paper FRC 31/09
12. **Financial reserves policy** enclosure 9
from Simon Leicester – Director of Finance paper FRC 32/09
13. **Money market providers** enclosure 10
from Simon Leicester – Director of Finance paper FRC 33/09
14. **Bank mandate** enclosure 11
from Simon Leicester – Director of Finance paper FRC 34/09
15. **Finance workplan** enclosure 12
from Simon Leicester – Director of Finance paper FRC 35/09

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2009-02-19	a	F&R	AGD	Agenda Finance and Resources Committee 16 March 2009 public meeting	Draft DD: None	Public RD: None

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| 16. | Human Resources workplan
from Marc Seale – Chief Executive and Registrar and
Joan Mc Brearty – Human Resources Manager | enclosure 13
paper FRC 36/09 |
| 17. | Information Technology workplan
from Guy Gaskins – Director of Information Technology | enclosure 14
paper FRC 37/09 |
| 18. | Registration workplan
from Richard Houghton – Head of Registration | enclosure 15
paper FRC 38/09 |
| 19. | Projects workplan
from Claire Reed – Project Manager | enclosure 16
paper FRC 39/09 |
| 20. | Online renewals and applications update
from Greg Ross-Sampson – Director of Operations | enclosure 17
paper FRC 40/09 |

Items to note

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| 21. | January 2009 management accounts
from Charlotte Milner – Financial Controller | enclosure 18
paper FRC 41/09 |
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Items for information

None.

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| 22. | Any other business
Previously notified to and agreed by the Chairman |
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| 23. | Date and time of next meeting |
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10.30 am on Thursday 23 April 2009 (discretionary meeting)

Subsequent meetings at 10.30 am:

Tuesday 23 June 2009
 Thursday 30 July 2009
 Tuesday 15 September 2009
 Tuesday 17 November 2009
 Wednesday 10 February 2010
 Thursday 4 March 2010 (Remuneration Committee only)
 Wednesday 17 March 2010
 Thursday 29 April 2010
 Thursday 17 June 2010
 Thursday 29 July 2010

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Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

This document is available in alternative formats on request.

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