

Finance and Resources Committee – 16 March 2009

Budget for year 1 April 2009 to 31 March 2010

Executive summary and recommendations

Introduction

A copy of HPC's annual budget for the year ending 31 March 2010 is attached.

Decision

The Finance and Resource committee is asked to agree the following:

1. Review the budget and to recommend any assumptions that should be amended.
2. Request the Financial Controller incorporate any changes into the budget and to present the revised budget to the next Council meeting on 26 March 2009.

Background information

The budget for year ended 31 March 2010 has been produced in accordance with the budget process and budget timetable. The budget has been prepared using the bottom up approach with each budget holder submitting their budget to the Finance department for consolidation. The current 5 year plan, which was approved by the council on 11 December 2008, has been used as a basis for producing the budget, both by the budget holders and Finance department.

The budget incorporates a number of key assumptions. They are as follows:

- HPC will undertake in 7 major projects including On-line renewals, Practitioner Psychologists and FTP case management system
- The register will open for Practitioner Psychologists on 1 July 2009
- 8 professions will commence a new 2 year cycle
- There will be 70 approval visit and 6 annual monitoring assessment days
- The total number of FTP cases we will instruct will be approximately 447 cases in 2009/10, including 188 cases for 08/9. There will be 637 days of hearings (including reviews, appeals and ICP's)
- The number of employees will increase to 132 as at 31.03.09, an increase of 8 from 01.04.08
- The average annual salary increase is 2.13% (as agreed by the Remuneration Committee)
- Phase 2 of the 22-26 Stannary Street project is complete in October 2009, giving us a total capacity of 131 desks.
- 85% of attendants claim for council and committee meetings
- There will be 3 Professional Liaison Group meetings held during the year
- 2 BSI assessment visits will take place during the year

Resource implications

Budget holders time creating and delivering the budget

Financial implications

Nil

Appendices

Appendix 1 – Budget for year ended 31 March 2010 – Version 6

Appendix 2 – Commentary for budget for year ended 31 March 2010

Date of paper

5 March 2009

HEALTH PROFESSIONS COUNCIL
ANNUAL BUDGET
FOR THE YEAR ENDED 31 MARCH 2010

Introduction

The budget for year ended 31 March 2010 has been produced in accordance with the budget process and budget timetable. The budget has been prepared using the bottom up approach with each budget holder submitting their budget to the Finance department for consolidation. The current 5 year plan, which was approved by the Council on 11 December 2008, has been used as a basis for producing the budget, both by the budget holders and Finance department.

The budgeted financial year to 31 March 2010 there will be both fee rises for registrants, partners and council members. The details can be found on page 13 of appendix 1.

Detailed Summary

The budget is showing a surplus of £12,694 at the end of the financial year to 31 March 2010, compared to a reforecast surplus of £496,754 at the end of the current financial year.

The budget is showing total income of £15,559,811 and operating expenses of £15,547,117, giving us a budgeted surplus of £12,694.

Income

The income has been budgeted using the registrant number forecasts agreed by the Finance and Resources committee on 11 November 2008 and also includes the registrant fee rise increase from 1 April 2009 .The budget shows total income of £15,559,811 compared to a reforecast £13,696,481, an increase of £13.6 %

Summary of registrant numbers

	Budget 2009/10	Reforecast 2008/09
UK applications	9,714	10,690
International Applications	2,230	1,700
Readmission	4,822	3,206
Grandparenting	337	Nil
Number of registrants as at 31.03	202,136	184,612

The budget shows a decrease of 976 UK applications being received compared to the reforecast, a decrease of £48K. The budget shows an increase of 530 (211K) International applications being received, this includes 275 applications received from the Practitioner psychologists.

At the end of the financial year to 31 March 2010 the register will have increased by 17,524 registrants, an increase of 9.5%. This includes 10,068 of Practitioner Psychologists, which will be transferred when the register opens for them 1 July 2009. The budget also shows 337 grand parenting applications being received for the Practitioner Psychologists during the year.

Expenditure

The budget shows expenditure of £15,547,117 for financial year ended 31 March 2010 compared to a reforecast expenditure of £13,199,726, an increase of 17.78%

Fitness to Practise Department

The budget shows expenditure of £5,582K, an increase of 22.47% from 2008/09. During the year, the FTP department will manage 817 allegations, resulting in 637 days of hearings. By the end of the financial year 31 members of staff will be employed by the department an increase of 4 from 2008/09. The legal expenses will increase from £1,812,636 in 2008/09 to £2,273,950 in 2009/10, an increase of 25.4%.

Registration Department

The budget shows expenditure of £2,024K, an increase of 24.47% from the 2008/09 reforecast. During the year, 8 professions will commence their new 2 year renewal cycle and 275 grand parenting applications forms will be processed for the Practitioner Psychologists. The budget shows no increase in the number of staff with additional costs being allocated for staff overtime. The total number of staff employed is 37. There will be 2616 CPD assessments assessed during the year. The small projects include increasing the registration number to 6 digits and counter fraud vetting.

Communications Department

The budget shows expenditure of £1,076, an increase of 5.44% from the 2008/09 reforecast. During the year, one additional member of staff will be employed increasing the total to nine. There will be £210K spent on campaigns, an increase of 50K, due an increase in distribution of public information and GP and referrals campaign. There will be 8 listening events held during the year and attendance at all party political conferences.

IT Department

The budget shows expenditure of £944K, an increase of 20.22%. During the year, additional costs of approximately £105K will be incurred to support the on-line renewals. The total number of staff employed in the IT department will be 5. The small projects consist of Laptop refresh, Backup encryption review, Network drive and removable media encryption review and Network segmentation implementation. Depreciation has been taken out of the IT department budget and is now shown separately.

Facilities Management Department

The budget shows expenditure of £912K, a decrease of 6.65%. During the year the department will employ 6 members of staff. The building refurbishment work includes redecoration of 20 Stannary Street and mezzanine, replacement of windows and doors in Park house kitchen. The buildings refurbishment cost also includes the cabling for Phase 2 of 22-26 Stannary Street. The room hire costs of £25K include storage at Red Devil Storage and room hire at the Evangelical Alliance. The Postage costs relate to the franking machine and Printing and Stationery costs refer to general stationery and printed material such as headed paper. All other Postage, printing and Stationery costs are budgeted by separate departments. Depreciation has been taken out of the Facilities Management department budget and is now shown separately.

Education Department

The budget shows expenditure of £766K, an increase of 33.23%. During the year the department will undertake 70 visits and 6 annual monitoring assessment days, as well as 6 Education seminars. The department will be made of 13 employees with a provision made for maternity and sick leave.

Finance department

The budget shows expenditure of £635K, an increase of 2.13%. During the year the department will employ 8 members of staff. The increase in external audit fees is due to the extra audit to audit the shadow accounts, which will be prepared under IFRS. Included in Other professional fees is the cost to value the buildings at the year end, as required under IFRS. The small project costs relate to enhancements to Sage 200.

Council, Committee and PLG's

The budget shows expenditure of £448K, a decrease of 11%. The decrease is mainly due to the change in the recruitment process for council members, with it being done by the Appointments Commission instead of by Elections. There have been no changes to the number of meetings held each year, with 7 council meetings being held.

Operations Department

The budget shows expenditure of £451K, an increase of 12.45%. During the year the department will employ 6 members of staff including the project department. The ISO 9001 cost of £16K includes 2 BSI audits during the year and attendance at the all staff training day. The Disaster recovery cost of £17K includes the costs of 10 desks offsite at Uxbridge. The small projects include Information security, Geoplan software and Ideagen software for QMS.

Policy and Standards Department

The budget shows expenditure of £417K, an increase of 26.55%. During the year the department will employ 5 members of staff including 1 new Policy manager. Included in the Printing and Stationery costs is the costs for printing consultation documents and plain English editing. There is also Research costs of £60K in relation to two pieces of research.

Human Resources Department

The budget shows expenditure of £367K, a decrease of 10.49%. The department will employ three members of staff during the year. The staff recruitment cost of £100K is based 8 new posts during the year and staff turnover. The organisational training of £40k includes individual training identified during the performance review process and computer training.

Human Resources Partners Department

The budget shows expenditure of £376K and increase of 28.39%. The department will employ two staff members during the year. The recruitment costs of £53K include the costs of recruiting visitors, Independent assessors, Registration assessors and CPD assessors. The training costs of £246K include the costs of assessor training, Visitor training; panel chairs training, panel training and legal assessor training.

Secretariat Department

The budget shows expenditure of £304K, an increase of 10.75%. The department will employ three members of staff and one new member half the way through the financial year. The printing and stationery costs of £46K relate to the printing of council and committee papers. The small project costs are in relation to Data protection.

Chief Executive

The budget shows expenditure of £322K, an increase of 4.73%. The department will employ two members of staff during the year. The travel and subsistence costs includes to travelling done to various working groups and attendance at conferences.

Depreciation

The budget shows expenditure of £452K, an increase of 41.34%. The depreciation includes Property Depreciation, Office equipment depreciation, Computer Equipment and Computer Software Depreciation.

Major Projects

The budget shows operating expenditure of £420K, an increase of 186.25%. There are 8 major projects being undertaken in this financial year. These being Online renewals, Practitioner Psychologists, Hearing Aid Council, Independent Safeguarding Authority, FTP Case management system phase 1, Renewals cycle review, IT external hosting transfer to new provider and the Fee Rise 2011.

Balance sheet

The budget shows the working capital to be £2,510K as at the 31 March 2010, this is a decrease of £454K from 31 March 2009. This is due to the decrease in cash of £48K and an increase in creditors of £405K.

The budget shows the tangible fixed assets of £7,508K an increase of 14.9%. This is due to capital expenditure of £1,428K being budgeted for during the year. This is made up of £731K relating to major projects, £76K relating to computer equipment, £575K relating to phase 2 of 22/26 Stannary Street and £46K relating to office equipment. There is also depreciation charged during the year, totalling £452K.

The budget shows that net assets to be £2,589K as at 31 March 2010, an increase of 188K (7.8%).

HEALTH PROFESSIONS COUNCIL

**Budget
For the year ended 31 March 2010**

Version 6

Contents

Page

1.0	Key Assumptions	3
2.0	Detailed Summary	
	- Income & expenditure	4
	- Profession Summary	5
	- Overhead Total	6-8
	- Balance Sheet	9
	- Capital Expenditure - Computer Equipment & Projects	10
	- Capital Expenditure - Property & Office Equipment	11
	- Cashflow	12
	- Fee Rates	13
	- Registration Numbers	14
6.0	Cost Centre Expenditure	
	- President	15
	- Council	16
	- Committees	17
	- Chief Executive	18
	- Secretariat	19
	- Approvals & Monitoring	20
	- Registration	21
	- Corporate Services	22
	- Operations Office	23
	- Finance	24
	- Facilities Management	25
	- 22-26 Stannery Street	26
	- Fitness to Practice	27
	- Human Resources	28
	- Partners	29
	- Communications	30
	- Policy and Standards	31
	- Major Projects	32

HEALTH PROFESSIONS COUNCIL

BUDGET FOR YEAR TO 31 MARCH 2010

Key Assumptions & Notes

1. HPC will undertake in 7 major projects including Online renewals, Practitioner Psychologists and FTP case management system
2. The register will open for Practitioner Psychologists on 1 July 2009
3. 8 professions will commence a new 2 year cycle
4. There will be 70 approval visit and 6 annual monitoring assessment days
5. The total number of FTP cases we will instruct will be on approximately 447 cases in 2009/10, including 188 cases for 08/09. There will be approx 637 days of hearings (including reviews, appeals and ICP'S)
6. The number of employees will increase to 132 as at 31.03.09, an increase of 8 from 01.04.08
7. The average annual salary increase is 2.13% (as agreed by the remuneration committee)
10. Phase 2 of the 22-26 Stannary Street project is complete in October 2009, this giving us a total of capacity of 131 desks
11. 85% of attendants claim for council and committee meetings
12. There will be 3 Professional Liaison Group meetings held during the year
13. 2 BSI assessment visits will take place during the year

HEALTH PROFESSIONS COUNCIL

BUDGET FOR YEAR TO 31 MARCH 2010
DETAILED SUMMARY

	2009-10 Budget £	2008-09 Reforecast £	Variance £	Variance %
INCOME				
Professions				
Arts Therapists	179,507	169,861	9,646	5.68
Biomedical Scientists	1,877,850	1,806,607	71,243	3.94
Chiropodists	932,314	860,616	71,698	8.33
Clinical Scientists	311,775	317,657	(5,881)	(1.85)
Dieticians	506,203	469,163	37,040	7.89
Occupational Therapists	2,366,576	2,258,883	107,694	4.77
Operating Department Practitioners	650,167	570,798	79,368	13.90
Orthoptists	102,498	94,169	8,329	8.85
Paramedics	1,076,664	979,414	97,250	9.93
Physiotherapists	3,399,344	3,076,740	322,603	10.49
Psychologists	886,166	-	886,166	0.00
Prosthetists & Orthotists	70,229	66,938	3,292	4.92
Radiographers	2,253,418	2,086,029	167,390	8.02
Speech and Language Therapists	947,098	939,606	7,492	0.80
Registration Income	15,559,811	13,696,481	1,863,330	13.60
Department of Health Capital Grant Released	0	0	0	0
TOTAL INCOME	15,559,811	13,696,481	1,863,330	13.60
EXPENDITURE				
Departments				
Chief Executive	322,357	307,801	14,556	4.73
Communications	1,076,199	1,020,666	55,534	5.44
Council, Committees & PLG	447,701	503,275	(55,574)	(11.04)
Depreciation	452,804	320,374	132,430	41.34
Education	766,271	575,138	191,133	33.23
Facilities Management	911,698	976,638	(64,940)	(6.65)
Finance	635,442	622,216	13,226	2.13
Fitness to Practise	5,581,599	4,557,660	1,023,939	22.47
Human Resources	367,517	410,589	(43,072)	(10.49)
Human Resources Partners	375,611	292,543	83,067	28.39
IT Department	944,125	785,353	158,772	20.22
Operations Office	450,977	401,032	49,945	12.45
Policy & Standards	417,428	329,840	87,588	26.55
President	49,433	49,433	0	0.00
Major Projects	420,197	146,795	273,402	186.25
Registration	2,023,511	1,625,661	397,850	24.47
Secretariat	304,247	274,713	29,534	10.75
Operating Expenses	15,547,117	13,199,726	2,347,390	17.78
SURPLUS / (DEFICIT) - Excl. Unrealised Gains/(Losses)	12,694	496,754	(484,060)	(97.44)
Taxation	0	0.00		
Investment Income - Excl. Unrealised Gains/(Losses)	175,000	175,000	0	0.00
Investment - Unrealised Gains / (Losses)	0	0		
SURPLUS / (DEFICIT)	187,694	671,754	(484,060)	(72.06)

HEALTH PROFESSIONS COUNCIL

BUDGET FOR YEAR TO 31 MARCH 2010

CONSOLIDATED DETAILED SUMMARY

	2009-10	2008-09		
	Budget	Reforecast	Variance	Variance
	£	£	£	%
Consolidated Income				
UK Graduate security fee	514,842	534,477	(19,635)	(3.67)
Readmission fees	458,569	264,495	194,074	73.38
International scrutiny fees	936,600	680,044	256,556	37.73
Renewal fees (DD)	13,508,259	12,217,465	1,290,794	10.57
Grandparenting scrutiny fees	141,540	0	141,540	0.00
	15,559,811	13,696,481	1,863,330	13.60

Fees & Allowances Central Forecast - Option 1

	Actual 2003/04	Actual 2004/05	Actual 2005/06	Budget 2006/07	Year 1 Forecast 2007/08	Year 2 Forecast 2008/09	Year 3 Forecast 2009/10	Year 4 Forecast 2010/11	Year 5 Forecast 2011/12
	£	£	£	£	£	£	£	£	£
Fees									
Full Year Registration (Graduates)	30	30	30	30	50	50	110	110	120
Full Year Registration (Non Graduates)	60	60	60	60	72	72	310	310	340
Readmission	60	60	60	60	110	110	120	120	130
Renewal	60	60	60	60	72	72	78	78	90
International Scrutiny Fees	200	200	200	200	400	400	440	440	480
Grandparenting Scrutiny Fees	200	200	200	200	400	400	440	440	480
Allowances (VAT Inclusive)									
<u>Day Rates</u>									
Council	260	260	260	300	300	300	360	360	432
Panel Members	130	130	130	130	140	140	168	168	202
Approvals (Visits)	130	130	130	130	140	140	168	168	202
Legal Assessor	530	530	530	530	560	560	672	672	806
Medical Assessor	530	530	530	530	560	560	672	672	806
<u>Per Case</u>									
Assessors - International	65	65	65	65	70	70	84	84	101
Assessors - Grandparenting	65	65	65	65	70	70	84	84	101
Assessors - CPD	0	0	0	0	0	70	84	84	101
Annual Monitoring & Major / Minor Change	0	0	0	65	70	70	84	84	101

HEALTH PROFESSIONS COUNCIL

BUDGET FOR YEAR TO 31 MARCH 2010

OVERHEAD TOTAL

	2009-10 Budget £	2008-09 Reforecast £	Variance £	Variance %
Payroll				
Basic pay	4,083,319	3,622,438	460,881	12.72
Overtime	108,058	34,718	73,340	211.24
National Insurance cost	522,665	463,672	58,993	12.72
Pension cost	350,116	301,050	49,066	16.30
Medical insurance	1,400	1,328	72	5.42
Staff recruitment	100,000	160,000	(60,000)	(37.50)
Temporary staff	142,376	222,427	(80,051)	(35.99)
Payroll contingency	15,000	15,000	0	0.00
	5,322,934	4,820,633	502,301	10.42
Staff travelling and subsistence				
Fares	136,790	133,619	3,171	2.37
Car expenses and car park	1,500	1,500	0	0.00
Subsistence	62,291	71,145	(8,854)	(12.45)
Entertaining	3,000	4,000	(1,000)	(25.00)
Conferences	14,950	27,388	(12,438)	(45.41)
	218,531	237,652	(19,121)	(8.05)
Council and committee expenses				
Fees	197,006	208,816	(11,810)	(5.66)
Travelling and subsistence	148,030	150,070	(2,040)	(1.36)
Tax Cost (NI ER and PAYE)	36,000	36,000	0	0.00
Conference expenses	25,400	25,400	0	0.00
Training	9,600	25,000	(15,400)	(61.60)
	416,036	445,286	(29,250)	(6.57)
Property services				
Business rates	95,000	111,000	(16,000)	(14.41)
Water	3,100	2,120	980	46.23
Electricity	59,000	34,000	25,000	73.53
Gas	22,000	10,400	11,600	111.54
Cleaning contractors	42,000	55,000	(13,000)	(23.64)
Cleaning materials	5,000	7,200	(2,200)	(30.56)
Waste disposal	15,000	15,000	0	0.00
Repairs and maintenance	26,800	35,176	(8,376)	(23.81)
Maintenance contracts	16,034	26,596	(10,562)	(39.71)
Security	43,500	28,776	14,724	51.17
Building Refurbishment	49,000	82,360	(33,360)	(40.51)
Property depreciation	42,200	52,704	(10,504)	(19.93)
	418,634	460,332	(41,698)	(9.06)

HEALTH PROFESSIONS COUNCIL

BUDGET FOR YEAR TO 31 MARCH 2010

OVERHEAD TOTAL

	2009-10 Budget £	2008-09 Reforecast £	Variance £	Variance %
Office services				
Printing and stationery	589,737	452,199	137,538	30.42
Photocopying	10,000	15,000	(5,000)	(33.33)
Postage	60,000	95,000	(35,000)	(36.84)
Telephone	50,000	48,000	2,000	4.17
Mobile telephone	13,578	11,462	2,117	18.47
Video Conferencing	7,500	500	7,000	1,400.00
Couriers	2,495	12,000	(9,505)	(79.21)
Office equipment < £1000	14,450	40,000	(25,550)	(63.88)
Office equipment rental	5,400	5,000	400	8.00
Catering	77,310	54,850	22,460	40.95
Other office services	37,800	44,700	(6,900)	(15.44)
Room Hire	114,760	207,987	(93,227)	(44.82)
Office equipment disposals	1,000	0	1,000	0.00
Office equipment depreciation	26,378	28,040	(1,662)	(5.93)
Occupational health	3,000	0	3,000	0.00
	1,013,408	1,014,738	(1,329)	(0.13)
Computer services				
Hardware < £1000	17,500	1,000	16,500	1,650.00
General Hardware support and Miantenance	20,000	25,000	(5,000)	(20.00)
Software Licences	42,400	39,000	3,400	8.72
Software support & maintenance	64,000	58,500	5,500	9.40
IT systems external support	136,500	134,000	2,500	1.87
Managed Web/Internet services	235,500	156,000	79,500	50.96
Internet/3G	6,940	12,203	(5,263)	(43.13)
IT Consummerables	10,000	14,000	(4,000)	(28.57)
HPC Computer Training	0	5,000	(5,000)	(100.00)
Offsite tape data archive	1,150	1,000	150	15.00
Other computer services costs	0	15,000	(15,000)	(100.00)
Specialist external support	23,000	10,000	13,000	130.00
IT Hardware Disposals	1,500	1,000	500	50.00
Computer equipment depreciation	68,967	63,572	5,395	8.49
Computer software depreciation	315,259	176,058	139,201	79.07
	942,716	711,333	231,383	32.53
Communications				
Campaigns	210,000	160,483	49,517	30.85
Annual Reports (Design, Distribute)	12,088	10,252	1,836	17.91
Brochures	64,400	40,000	24,400	61.00
Listening Events	36,000	35,000	1,000	2.86
Market Research	100,000	35,000	65,000	185.71
Translations	20,000	20,000	0	0.00
Public Affairs and Stakeholder	71,350	65,000	6,350	9.77
Standards of Proficiency (Prod, Dist)	26,400	0	26,400	0.00
Web Site Design	42,000	27,000	15,000	55.56
Marketing & Promotions	12,500	15,000	(2,500)	(16.67)
Conference Attendance	43,000	35,000	8,000	22.86
General Events (Internal & External)	5,600	10,000	(4,400)	(44.00)
Media Relations	30,000	15,000	15,000	100.00
Internal Communications	45,600	45,000	600	1.33
Student Information Packs	0	30,000	(30,000)	(100.00)
	718,938	542,735	176,203	32.47

HEALTH PROFESSIONS COUNCIL

BUDGET FOR YEAR TO 31 MARCH 2010

OVERHEAD TOTAL

	2009-10 Budget £	2008-09 Reforecast £	Variance £	Variance %
Partners				
Partners Recruitment	53,170	40,628	12,542	30.87
Partners Training	246,182	163,585	82,617	50.51
Grandparenting Assessors	48,528	0	48,528	0.00
CPD Assessors	153,200	62,200	91,000	146.30
Panels (Allowance & Travel)	1,100,000	824,004	275,996	33.49
Approvals (Previously Visits)	127,790	65,310	62,480	95.67
Assessors fees (All Professions)	322,416	238,000	84,416	35.47
Appitude Tests	632	5,792	(5,160)	(89.09)
Test of Competence (All Professions)	9,480	15,928	(6,448)	(40.48)
Registration Appeals (Fee & Travel)	28,000	19,830	8,170	41.20
Witness cost	67,000	41,077	25,923	63.11
Annual Monitoring	23,124	14,110	9,014	63.88
Major/Minor Change	10,800	11,200	(400)	(3.57)
	2,190,322	1,501,644	688,678	45.86
Project Costs				
Major Projects	420,197	146,795	273,402	186.25
Small Projects	150,600	118,608	31,992	26.97
	570,797	265,403	305,394	115.07
Specific departmental expenses				
Archive storage	20,000	24,400	(4,400)	(18.03)
Annual general meeting	1,500	0	1,500	0.00
Bank charges	70,000	67,202	2,798	4.16
Books and publications	500	500	0	0.00
Counselling	3,000	1,197	1,803	150.63
Disaster contingency plan	17,000	16,000	1,000	6.25
EMT training	7,500	7,500	0	0.00
Elections & Appointments	33,000	64,449	(31,449)	(48.80)
External Audit	62,925	53,760	9,165	17.05
General insurance	50,000	45,200	4,800	10.62
Health and safety	17,820	14,770	3,050	20.65
Miscellaneous Expenses	0	512	(512)	(100.00)
Internal Audit	31,584	28,620	2,964	10.36
Legal advice	282,000	338,747	(56,747)	(16.75)
Legal expenses	2,298,950	1,842,636	456,314	24.76
Legal insurance	33,000	31,500	1,500	4.76
Legal -Transcript Writer	318,793	227,367	91,426	40.21
Other professional fees	63,700	69,626	(5,926)	(8.51)
Other legal costs	80,000	62,855	17,145	27.28
Pension administration	27,400	25,200	2,200	8.73
Personal Performance Consultancy	7,500	7,000	500	7.14
Professional Liaison Groups	43,600	27,440	16,160	58.89
ISO 9001 Certification	15,640	6,200	9,440	152.26
Reward Data	10,000	9,000	1,000	11.11
Subscriptions to professional bodies	37,661	37,119	542	1.46
Taxation advice	5,000	12,223	(7,223)	(59.09)
Training	196,728	178,948	17,780	9.94
	3,734,801	3,198,971	534,830	16.71
OVERHEAD TOTAL	15,547,116	13,199,726	2,347,390	17.78

HEALTH PROFESSIONS COUNCIL

PROJECTED CONSOLIDATED BALANCE SHEET

as at 31 March 2010

	31 March 2010		Reforecast 31 March 2009	
	£	£	£	£
FIXED ASSETS				
Tangible fixed assets				
Land & buildings, at cost or valuation	4,063,000		3,488,000	
Depreciation	<u>(94,904)</u>		<u>(52,704)</u>	
Net book value		3,968,096		3,435,296
Computer Equipment, at cost	3,703,358		2,895,827	
Depreciation	<u>(560,284)</u>		<u>(176,058)</u>	
Net book value		3,143,074		2,719,769
Office furniture and equipment, at cost	451,747		406,347	
Depreciation	<u>(54,418)</u>		<u>(28,040)</u>	
Net book value		397,329		378,307
		<u>7,508,499</u>		<u>6,533,372</u>
total tangible fixed assets		7,508,499		6,533,372
Investments		1,329,000		1,329,000
TOTAL ASSETS		8,837,499		7,862,372
CURRENT ASSETS				
Debtors	62,000		62,000	
Prepayments	120,000		120,000	
Bank balances and cash	<u>5,051,505</u>		<u>5,100,000</u>	
		5,233,505		5,282,000
CURRENT LIABILITIES				
Amounts falling due within one year				
Creditors and accrued expenses	(2,723,233)		(2,317,872)	
WORKING CAPITAL		2,510,272		2,964,128
DEFERRED INCOME				
Registration fees in advance	(238,875)		(215,542)	
Retention fees in advance	<u>(8,519,952)</u>		<u>(8,209,707)</u>	
		(8,758,827)		(8,425,249)
NET ASSETS		2,588,945		2,401,251
Represented by:				
Accumulated Fund		1,749,062		1,077,308
Revaluation reserve		652,189		652,189
Surplus/(Deficit) for the period		<u>187,694</u>		<u>671,754</u>
		2,588,945		2,401,251

HEALTH PROFESSIONS COUNCIL
CAPITAL EXPENDITURE BUDGET 2009-10

Computer Additions

Project	Details	Budget £
	Online Applications and renewals phase 1	300,481
	Practioner Psychologists	100,000
	Hearing Aid Council	55,000
	Independent Safeguarding Authority applicants	15,000
	FTP case management system phase 1	134,000
	Renewals cycle review	11,750
	IT external hosting transfer to new provider	15,000
	Contingency	100,000
	Total	<u>731,231</u>

Other Computer Additions

Laptop refresh	50,000
Server replacements/upgrades	10,000
New/replacement laptops	9,500
PRS Enhancements	6,800
TOTAL	Total <u>76,300</u>
	<u>807,531</u>

HEALTH PROFESSIONS COUNCIL
CAPITAL EXPENDITURE BUDGET 2009-10

Fixture and Fittings Additions

Project	Details	Budget £
	Phase 2 Stannary Street	575,000
	Photocopier Additional machine for FTP	6,000
	Structured cabling for Phase 2 works	
	Replace Park House Boiler	15,000
	Replace Park House water tank	10,000
	Access control on additional doors 8 doors @ £1175 each	9,400
	Induction loop for Reception and portable unit for hearings, etc.	5,000
	Total	<u><u>620,400</u></u>

HEALTH PROFESSIONS COUNCIL
CASHFLOW FOR YEAR TO 31 MARCH 2010

	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	TOTAL
CASH INFLOWS													
Professions													
Arts Therapists	69,303	882	1,032	2,476	2,146	1,631	70,167	956	766	938	896	896	152,090
Biomedical Scientists	689,379	19,373	19,920	25,220	24,010	22,121	874,651	164,518	18,946	19,576	19,424	19,424	1,916,561
Chiropodists	3,198	3,258	371,266	6,890	6,138	4,965	5,167	3,426	376,791	3,384	3,289	3,289	791,062
Clinical Scientists	2,981	2,999	3,103	4,111	145,898	27,665	3,584	3,051	2,918	3,038	120,883	3,009	323,240
Dietitians	4,539	188,556	4,899	7,858	7,182	6,127	6,309	188,707	4,354	4,707	4,621	4,621	432,480
Occupational Therapists	21,248	21,476	22,787	35,464	32,569	1,105,476	211,991	22,124	20,456	21,964	21,598	915,861	2,453,015
Operating Department Practitioners	252,298	2,802	3,365	8,807	7,564	5,625	255,552	3,080	2,364	3,012	2,855	2,855	550,180
Orthoptists	1,597	1,605	1,646	50,640	10,213	1,810	1,835	1,625	1,573	41,956	1,608	1,608	117,716
Paramedics	6,338	6,448	7,083	518,905	97,787	9,633	10,009	6,762	5,954	426,400	6,508	6,508	1,108,335
Physiotherapists	33,295	33,634	35,572	54,326	50,043	1,266,220	44,509	34,592	32,123	34,355	33,814	1,588,990	3,241,473
Prosthetists & Orthotists	504	510	543	860	33,496	6,235	694	526	485	522	27,661	513	72,551
Radiographers	28,920	29,105	30,170	824,520	38,122	34,450	35,081	29,632	28,275	1,026,614	198,713	29,204	2,332,808
Speech and Language Therapists	6,018	6,082	6,451	10,021	431,799	79,774	8,152	6,264	5,795	6,219	356,869	6,116	929,562
Psychologists	0	0	0	0	39,036	325,974	87,816	39,036	39,036	39,036	39,036	39,036	648,007
TOTAL CASHFLOW FROM INCOME	1,119,620	316,731	507,838	1,550,098	926,004	2,897,707	1,615,516	504,300	539,837	1,631,722	837,776	2,621,932	15,069,081
CASH OUTFLOWS													
Departments													
Payroll	443,578	443,578	443,578	443,578	443,578	443,578	443,578	443,578	443,578	443,578	443,578	443,578	5,322,934
Expenses	919,521	884,163	798,605	443,302	602,512	652,093	627,494	678,372	579,630	542,763	882,061	862,895	8,473,411
Total Operating Cash Outflows	1,363,098	1,327,741	1,242,183	886,879	1,046,090	1,095,670	1,071,072	1,121,950	1,023,208	986,341	1,325,638	1,306,473	13,796,345
Capital Expenditure													
Projects	60,000	123,750	62,512	89,658	66,012	26,875	76,425	0	17,500	44,167	21,667	42,667	631,231
Fixtures & Fittings	500	500	1,675	9,975	9,975	10,175	6,675	1,675	1,675	1,675	500	500	45,500
Computers	792	792	792	792	25,792	25,792	4,092	4,092	4,192	792	792	792	69,500
22/26 Stannery Street refurbishment	0	62,321	88,628	102,773	104,753	94,571	72,223	49,731	0	0	0	0	575,000
Total Capital Cash Outflows	61,292	187,362	153,607	203,197	206,532	157,413	159,415	55,497	23,367	46,633	22,958	43,958	1,321,231
TOTAL CASHFLOW FROM EXPENDITURE	1,424,390	1,515,103	1,395,790	1,090,077	1,252,621	1,253,083	1,230,487	1,177,448	1,046,575	1,032,974	1,348,597	1,350,431	15,117,576
TOTAL CASHFLOW	(304,771)	(1,198,372)	(887,952)	460,021	(326,617)	1,644,624	385,029	(673,148)	(506,738)	598,748	(510,820)	1,271,501	(48,495)
CASH BALANCE B/FWD*	5,100,000	4,795,229	3,596,857	2,708,906	3,168,927	2,842,309	4,486,934	4,871,963	4,198,815	3,692,077	4,290,825	3,780,005	
CASH BALANCE C/FWD	4,795,229	3,596,857	2,708,906	3,168,927	2,842,309	4,486,934	4,871,963	4,198,815	3,692,077	4,290,825	3,780,005	5,051,505	
Rensburg Sheppards Investments	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	1,329,000	
Total	6,124,229	4,925,857	4,037,906	4,497,927	4,171,309	5,815,934	6,200,963	5,527,815	5,021,077	5,619,825	5,109,005	6,380,505	
Reserves Policy target	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	3,886,779	
Policy amount (breached)													
* Includes Rensburg Sheppards Investment Funds of £1.3M													

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010
Fees

		Budget 2008-09	Budget 2009-10
All fees and allowances increase from 1 April 2009.			
		£	£
Fees	Full Year Registration (Graduates)	50	53
	Full Year Registration (Non Graduates)	50	53
	Readmission	110	115
	Renewal	72	76
	Renewal - Graduate	36	38
	International Scrutiny Fees	400	420
	Grandparenting Scrutiny Fees	400	420
Allowances (VAT Inclusive)	<u>Day Rates</u>		
	Council	300	310
	Panel Memebers	140	180
	Approvals (Visits)	140	180
	Legal Assessor	560	580
	CPD Assessors	140	140
	<u>Per Case</u>		
	International Assessors	70	72
	Grandparenting Assessors	70	72
	Annual Monitoring & Major / Minor Change	70	72
	CPD Assessors	20	20

Health Professions Council
Registrant Numbers
Year to 31 March 2010

	X	A				C		A+B+C = D	E	X+D+E		
	Bal b/fwd (Base)	New registrants		Readmission	Grandparenting	Total New registrants	Deregistered	Dereg % chg	Bal c/fwd	Yr on Yr Chg %		
		Graduates	International									
	Registrations	%	Registrations	%								
Art Therapists	2,378	182	7.7%	5	0.2%	30	-	217	(59)	-2.5%	2,536	6.6%
Chiropodists	12,510	415	3.3%	23	0.2%	156	-	594	(313)	-2.5%	12,791	2.2%
Clinical Scientists	3,975	127	3.2%	42	1.1%	129	-	298	(259)	-6.5%	4,014	1.0%
Dietitians	6,312	373	5.9%	85	1.3%	79	-	537	(158)	-2.5%	6,691	6.0%
BMS	23,529	668	2.8%	300	1.3%	765	-	1,733	(1,530)	-6.5%	23,732	0.9%
Orthopists	1,287	50	3.9%	2	0.2%	42	-	94	(84)	-6.5%	1,297	0.8%
Occupational Therapists	30,700	1,598	5.2%	235	0.8%	998	-	2,831	(1,998)	-6.5%	31,533	2.7%
Paramedics	13,859	774	5.6%	10	0.1%	450	-	1,234	(900)	-6.5%	14,193	2.4%
Physiotherapists	41,511	2,364	5.7%	663	1.6%	519	-	3,546	(1,038)	-2.5%	44,019	6.0%
P&Os	903	40	4.4%	4	0.4%	29	-	73	(59)	-6.5%	917	1.6%
Radiographers	26,748	1,299	4.9%	508	1.9%	869	-	2,676	(1,738)	-6.5%	27,686	3.5%
SLTs	12,206	638	5.2%	73	0.6%	397	-	1,108	(794)	-6.5%	12,520	2.6%
ODP	8,694	686	7.9%	5	0.1%	109	-	800	(217)	-2.5%	9,277	6.7%
Psychologists*	10,068	500	5.0%	275	2.7%	250	337	1,025	(500)	-5.0%	10,930	8.6%
Total	194,680	9,714	5.0%	2,230	1.1%	4,822	337	16,766	(9,647)	-5.0%	202,136	3.8%

* Register transferred from 1 July 2009

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	PRESIDENT
CODE	PRE
BUDGET MANAGER	Anna van der Gaag

Budget		Reforecast	
2009-10		2008-09	Variance
£		£	£

Fees	37,200	37,200	0
Travelling and subsistence	5,400	5,400	0
Conference Expenses	3,000	3,000	
Council & Committee	45,600	45,600	0
Other Professional Fees	3,000	3,000	0
Mobile telephone	833	833	0
Specific Departmental Costs	3,833	3,833	0
DEPARTMENTAL TOTAL	49,433	49,433	0

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	COUNCIL AND COMMITTEES
CODE	COU
BUDGET MANAGER	Louise Hart

	Budget	Reforecast	
	2009-10	2008-09	Variance
	£	£	£
Fees (Council)	62,248	73,160	(10,912)
Travel and subs (Council)	62,360	65,270	(2,910)
Fees (Investigating Committee)	7,936	7,936	0
Travel and subs (Investigating Com)	6,400	6,400	0
Fees (Education & Training Committee)	24,800	24,800	0
Travel and subs (Education)	20,000	20,000	0
Fees (Health Committee)	7,936	7,936	0
Travel and subs (Health)	6,400	6,400	0
Fees (Conduct & competence)	7,936	7,936	0
Travel and subs(C & C)	6,400	6,400	0
Fees (Education Panels)	4,650	4,980	(310)
Travel and subs (Education Panels)	3,750	4,000	(250)
Fees (Finance & Resources Committee)	23,808	23,808	0
Travel and subs (F&R Committee)	19,200	19,200	0
Fees (Audit Committee)	6,944	8,680	(1,736)
Travel and subs (Audit Comm)	5,600	7,000	(1,400)
Fees (Communications Committee)	8,928	8,928	0
Travel and subs (Communications Comm)	7,200	7,200	0
Fees - Chairmans meeting	0	3,472	(3,472)
Travel and subs - Chairmans meeting	0	2,800	(2,800)
Council Meetings	292,496	316,286	(23,790)
Catering	7,905	10,500	(2,595)
Conferences	22,400	22,400	0
Training	9,600	25,000	(15,400)
Taxation	36,000	36,000	0
Elections & Appointments	33,000	64,449	(31,449)
Professional Liaison Group (fees & exps)	43,600	27,440	16,160
Annual General meeting	1,500	0	1,500
Other Professional fees	1,200	1,200	0
Specific Departmental Costs	155,205	186,989	(31,784)
DEPARTMENTAL TOTAL	447,701	503,275	(55,574)

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	CHIEF EXECUTIVE
CODE	CEX
BUDGET MANAGER	Marc Seale

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	182,132	178,214	3,918
National insurance cost	23,313	22,811	502
Pension cost	30,052	29,405	646
Medical insurance	1,400	1,328	72
Temporary Staff	0	2,560	(2,560)
Payroll	236,897	234,319	2,578
Fares	15,000	16,000	(1,000)
Subsistence	6,000	8,000	(2,000)
Entertaining	3,000	3,000	0
Conferences	2,000	9,000	(7,000)
Travel & Subsistence	26,000	36,000	(10,000)
Mobile telephone	360	882	(522)
Office Services	360	882	(522)
Training	5,000	5,000	0
Legal Advice	20,000	12,000	8,000
Other Professional fees	25,000	10,000	15,000
Subscriptions to professional bodies	1,600	2,100	(500)
EMT Training	7,500	7,500	0
Specific Departmental Costs	59,100	36,600	22,500
DEPARTMENTAL TOTAL	322,357	307,801	14,556

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	SECRETARIAT
CODE	COU
BUDGET MANAGER	

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	159,271	125,676	33,595
National insurance cost	20,387	16,087	4,300
Pension cost	9,690	11,185	(1,496)
Temporary Staff	4,000	6,000	(2,000)
Payroll	193,347	158,948	34,399
Fares	2,500	2,500	0
Subsistence	2,450	2,500	(50)
Conferences	2,500	2,000	500
Staff Travel & Subsistence	7,450	7,000	450
Printing and stationery	45,600	45,600	0
Room Hire	0	100	(100)
Mobile telephone	350	350	0
Office Services	45,950	46,050	(100)
Small Project costs	10,000	15,000	(5,000)
Project costs	10,000	15,000	(5,000)
Subscriptions to professional bodies	0	515	(515)
Legal advice	40,000	40,000	0
Training	7,500	7,200	300
Specific Departmental Costs	47,500	47,715	(215)
DEPARTMENTAL TOTAL	304,247	274,713	29,534

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	Education
CODE	GAE
BUDGET MANAGER	Abigail Creighton

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	397,459	301,581	95,878
Overtime	0	2,000	(2,000)
National insurance cost	50,875	38,602	12,272
Pension cost	35,091	25,676	9,415
Temporary staff	22,360	15,150	7,210
Payroll	505,785	383,010	122,775
Fares	20,700	10,155	10,545
Subsistence	20,590	11,020	9,570
Conferences	2,700	5,850	(3,150)
Staff Travel & Subsistence	43,990	27,025	16,965
Fees	2,170	0	2,170
Travel & Subsistence	1,400	0	1,400
Council & committee fees	3,570	0	3,570
Printing and stationery	18,300	11,800	6,500
Room Hire	3,200	7,386	(4,186)
Catering	2,205	0	2,205
Mobile telephone	1,512	2,778	(1,266)
Office Services	25,217	21,964	3,253
Approvals (Previously Visits)	127,790	65,310	62,480
Annual Monitoring	23,124	14,110	9,014
Major/Minor Change	10,800	11,200	(400)
Partners	161,714	90,620	71,094
Small project costs	0	8,200	(8,200)
Project Costs	0	8,200	(8,200)
Archive Storage	0	5,400	(5,400)
Internet/3G	648	600	48
Subscriptions to professional bodies	311	1,094	(783)
Legal advice	10,000	18,000	(8,000)
Training	15,036	19,225	(4,189)
Specific Departmental Costs	25,995	44,319	(18,324)
DEPARTMENTAL TOTAL	766,271	575,138	191,133

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	REGISTRATION
CODE	REG
BUDGET MANAGER	Richard Houghton

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	849,087	822,749	26,338
Overtime pay	82,306	13,000	69,306
National insurance cost	108,683	105,312	3,371
Pension cost	59,222	49,550	9,672
Temporary Staff	0	23,330	(23,330)
Payroll	1,099,298	1,013,940	85,358
Fares	1,000	2,000	(1,000)
Subsistence	1,000	2,000	(1,000)
Conferences	4,000	4,000	0
Staff Travel & Subsistence	6,000	8,000	(2,000)
Printing and stationery	337,687	209,306	128,381
Mobile Phone	360	855	(495)
Office Services	338,047	210,161	127,886
International Assessments	322,416	238,000	84,416
Grandparenting assessments	48,528	0	48,528
CPD Assessors	153,200	62,200	91,000
Test of Competence (All Professions)	9,480	15,928	(6,448)
Appitude Tests	632	5,792	(5,160)
Partners	534,256	321,920	212,336
Small project costs	15,600	29,870	(14,270)
Project Costs	15,600	29,870	(14,270)
Internet/3G	750	750	0
Subscriptions to professional bodies	4,310	750	3,560
Other professional fees	0	270	(270)
Legal advice	4,000	20,000	(16,000)
Training	21,250	20,000	1,250
Specific Departmental Costs	30,310	41,770	(11,460)
DEPARTMENTAL TOTAL	2,023,511	1,625,661	397,850

HEALTH PROFESSIONS COUNCIL
GET FOR YEAR TO 31 MARCH 2010

COST CENTRE	OPERATIONS OFFICE
CODE	DEP
BUDGET MANAGER	Greg Ross-Sampson

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	280,094	263,385	16,709
National insurance cost	35,852	33,713	2,139
Pension cost	29,301	24,314	4,987
Temporary Staff	0	11,665	(11,665)
Payroll	345,247	333,076	12,171
Fares	5,160	3,040	2,120
Subsistence	1,500	2,550	(1,050)
Travel & Subsistence	6,660	5,590	1,070
Printing & Stationery	500	500	0
Mobile phone	1,080	800	280
Office services	1,580	1,300	280
Small project costs	21,000	0	21,000
Project Costs	21,000	0	21,000
Disaster contingency plan	17,000	16,000	1,000
Archive storage	20,000	19,000	1,000
Internet/3G	600	2,416	(1,816)
Subscriptions to professional bodies	800	2,000	(1,200)
Legal advice	15,000	7,000	8,000
ISO 9001 Certification	15,640	6,200	9,440
Training	7,450	8,450	(1,000)
Specific Departmental Costs	76,490	61,066	13,424
DEPARTMENTAL TOTAL	450,977	401,032	49,945

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	CORPORATE SERVICES
CODE	ITD
BUDGET MANAGER	Guy Gaskins

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	218,465	185,840	32,625
Overtime pay	3,252	3,650	(398)
National insurance cost	27,964	23,788	4,176
Pension cost	19,896	9,103	10,792
Temporary Staff	47,764	46,205	1,559
Payroll	317,340	268,586	48,754
Fares	6,800	5,000	(1,800)
Subsistence	1,600	1,000	(600)
Travel & Subsistence	8,400	6,000	(2,400)
Printing & stationery	300	500	200
Mobile phone	2,160	500	(1,660)
	2,460	1,000	(1,460)
Hardware < £1000	17,500	1,000	16,500
General Hardware support and maintenanc	20,000	25,000	(5,000)
Software Purchase	21,900	39,000	(17,100)
General software support and maintenance	64,000	41,000	23,000
Netregulate software support and maintena	136,500	134,000	2,500
Managed Web & Internet services	235,500	156,000	79,500
IT Consummerables	10,000	14,000	(4,000)
HPC Computer Training	0	5,000	(5,000)
Specialist external support	23,000	10,000	13,000
Offsite data archive	1,150	1,000	150
Other computer services costs	0	15,000	(15,000)
Secure hardware disposals	1,500	1,000	500
Computer Services	531,050	442,000	89,050
Project Costs	66,000	50,000	16,000
Project costs	66,000	50,000	16,000
Internet/3G	2,700	4,667	(1,967)
Training	10,575	7,500	3,075
Legal advice	5,000	5,000	0
Subscriptions to Professional Bodies	600	600	0
Specific Departmental Costs	18,875	17,767	1,108
DEPARTMENTAL TOTAL	944,125	785,353	158,772

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	FINANCE
CODE	FIN
BUDGET MANAGER	Simon Leicester

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	277,284	251,927	25,357
Overtime pay	0	2,055	(2,055)
National insurance cost	35,492	32,247	3,246
Pension cost	32,130	27,884	4,246
Temporary staff	20,652	36,536	(15,884)
Payroll	365,558	350,649	14,909
Fares	1,030	1,250	(220)
Subsistence	870	525	345
Travel & Subsistence	1,900	1,775	125
Printing and stationery	5,500	5,000	500
Room Hire	2,560	696	1,864
Mobile phone	360	418	(58)
Couriers	2,295	0	2,295
Office Services	10,715	6,114	4,601
Systems support	12,500	9,500	3,000
Computer Services	12,500	9,500	3,000
Small project costs	3,000	3,449	(449)
Project costs	3,000	3,449	(449)
Internet/3G	300	390	(90)
Internal Audit	31,584	28,620	2,964
External Audit	62,925	53,760	9,165
Bank charges	70,000	67,202	2,798
Other professional fees	34,500	46,923	(12,423)
Legal Advice	0	7,500	(7,500)
Pension administration	27,400	25,200	2,200
Subscriptions to professional bodies	1,560	900	660
Taxation advice	5,000	12,223	(7,223)
Training	8,500	7,500	1,000
Miscellaneous Accounts	0	512	(512)
Specific Departmental Costs	241,769	250,730	(8,961)
DEPARTMENTAL TOTAL	635,442	622,216	13,226

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	DEPRECIATION
CODE	DEP
BUDGET MANAGER	Simon Leicester

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Property Deprecation	42,200	52,704	(10,504)
Property Services	42,200	52,704	(10,504)
Office Equipment depreciation	26,378	28,040	(1,662)
Office Services	26,378	28,040	(1,662)
Computer equipment depreciation	68,967	63,572	5,395
Computer software depreciation	315,259	176,058	139,201
Computer Services	384,226	239,630	144,596
DEPARTMENTAL TOTAL	452,804	320,374	132,430

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	FACILITIES MANAGEMENT
CODE	ADM
BUDGET MANAGER	Stephen Hall

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	148,909	146,113	2,796
Overtime pay	4,000	3,000	1,000
National insurance cost	19,060	18,702	358
Pension cost	24,570	24,109	461
Temporary Staff	10,000	6,000	4,000
Payroll	206,539	197,924	8,615
Fares	2,500	2500	0
Car expenses and car park	1,500	1500	0
Subsistence	200	200	0
Travel & Subsistence	4,200	4,200	0
Business rates	65,000	81,000	(16,000)
Water	2,600	2,120	480
Electricity	44,000	25,000	19,000
Gas	16,000	8,800	7,200
Cleaning contractors	42,000	48,000	(6,000)
Cleaning materials	5,000	6,500	(1,500)
Waste disposal	15,000	15,000	0
Repairs & maintenance	20,300	30,000	(9,700)
Maintenance contracts	15,034	16,146	(1,112)
Security	31,000	27,300	3,700
Building Refurbishment	39,000	79,000	(40,000)
Property Services	294,934	338,866	(43,932)
Mobile telephone	505	505	0
Printing and stationery	45,000	30,447	14,553
Photocopying	10,000	15,000	(5,000)
Postage	60,000	95,000	(35,000)
Telephone	50,000	48,000	2,000
Couriers	0	12,000	(12,000)
Office equipment < £1000	14,450	40,000	(25,550)
Office equipment rental	5,400	5,000	400
Catering	11,600	9,040	2,560
Other office services	37,800	44,700	(6,900)
Office equipment disposals	1,000	-	1,000
Room Hire	24,700	6,000	18,700
Office Services	260,455	305,692	(45,237)
Internet/3G	300	1,000	(700)
Books and publications	500	500	0
General insurance	48,000	44,000	4,000
Health and safety	17,820	14,770	3,050
Training	2,750	-	2,750
Subscriptions to professional bodies	200	200	0
Specific Departmental Costs	69,570	60,470	9,800
DEPARTMENTAL TOTAL	835,698	907,152	(71,454)

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	22-26 Stannary Street
CODE	STY
BUDGET MANAGER	Stephen Hall

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Business rates	30,000	30,000	0
Water	500	0	500
Electricity	15,000	9,000	6,000
Gas	6,000	1,600	4,400
Cleaning contractors	0	7,000	(7,000)
Cleaning materials	0	700	(700)
Waste disposal	0	0	0
Repairs & maintenance	6,500	5,176	1,324
Maintenance contracts	1,000	10,450	(9,450)
Security	5,000	0	5,000
Building Refurbishment	10,000	3,360	6,640
Property disposals	0	0	0
Property Services	74,000	67,286	6,714
Telephone	0	0	0
Office equipment < £1000	0	0	0
Other office services	0	0	0
Legal Advice	0	1,000	1,000
General Insurance	2,000	1,200	(800)
Office Services	2,000	2,200	200
DEPARTMENTAL TOTAL	76,000	69,486	(6,514)

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	FITNESS TO PRACTISE
CODE	LEG
BUDGET MANAGER	Kelly Johnson

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	892,468	730,907	161,562
Overtime	15,000	6,513	8,487
National insurance cost	114,236	93,556	20,680
Pension cost	55,362	37,517	17,845
Temporary staff	26,600	45,781	(19,181)
Payroll	1,103,667	914,275	189,392
Fares	41,400	38,252	3,148
Subsistence	7,245	10,145	(2,900)
Conferences	0	2,538	(2,538)
Travel & Subsistence	48,645	50,935	(2,290)
Security	7,500	1,476	6,024
Catering	55,600	35,310	20,290
Property Services	63,100	36,786	26,314
Printing and stationery	87,750	54,346	33,404
Room Hire	84,200	193,205	(109,005)
Video conferencing	7,500	500	7,000
Mobile Phone	3,390	811	2,579
Office Services	182,840	248,862	(66,022)
Panels (Fee & Travel)	1,100,000	824,004	275,996
Registration Appeals (Fee & Travel)	28,000	19,830	8,170
Witness	67,000	41,077	25,923
Partners	1,195,000	884,911	310,089
Annual Reports (Design, Distribute)	8,088	7,752	336
Brochures (Design, Prod, Distribute)	4,000	0	4,000
Communications	12,088	7,752	4,336
Small Project costs	35,000	12,089	22,911
Project Costs	35,000	12,089	22,911
Internet/3G	1,200	642	558
Counselling	3,000	1,197	1,803
Other Professional Fees	0	4,033	(4,033)
Legal insurance	33,000	31,500	1,500
Legal expenses	2,273,950	1,812,636	461,314
Legal Advice (Bircham Dyson Bell)	180,000	220,247	(40,247)
Other Legal Costs	80,000	62,855	17,145
Staff training	51,317	41,573	9,744
Disc Trans Writer - All Professions	318,793	227,367	91,426
Specific Departmental Costs	2,941,260	2,402,050	539,210
DEPARTMENTAL TOTAL	5,581,599	4,557,680	1,023,939

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	HUMAN RESOURCES
CODE	HUM
BUDGET MANAGER	

	Budget 2009-10	Reforecast 2008-09	Variance
	£	q	£
Basic pay	125,265	99,870	25,395
Overtime	500	500	0
National insurance cost	16,034	12,783	3,251
Pension cost	5,018	16,045	(11,027)
Staff recruitment	100,000	160,000	(60,000)
Temporary Staff	2,000	2,500	(500)
Payroll Contingency	15,000	15,000	0
Payroll	263,817	306,699	(42,882)
Fares	1,600	1,600	0
Subsistence	1,600	2,600	(1,000)
Conferences	0	0	0
Travel & Subsistence	3,200	4,200	(1,000)
Printing and stationery	800	2,200	(1,400)
Courier charges	200	0	200
Room Hire	100	0	100
Mobile telephone	500	640	(140)
Occupational health	3,000	0	3,000
Office Services	4,600	2,840	1,760
Systems support	8,000	8,000	0
Computer Services	8,000	8,000	0
Internet/3G	150	150	0
Other professional fees	0	3,500	(3,500)
Legal expenses - employment law	25,000	25,000	0
Subscriptions to professional bodies	500	1,200	(700)
Training	4,750	13,000	(8,250)
Organisational Training	40,000	30,000	10,000
Employee Assistance Programme	7,500	7,000	500
Reward Data	10,000	9,000	1,000
Specific Departmental Costs	87,900	88,850	(950)
DEPARTMENTAL TOTAL	367,517	410,589	(43,072)

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	HR - PARTNERS
CODE	HUM
BUDGET MANAGER	

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	53,546	52,464	1,082
National insurance cost	6,854	6,715	138
Pension cost	2,359	6,461	(4,102)
Temporary Staff	5,000	1,200	3,800
Payroll	67,759	66,840	918
Fares	500	2,000	(1,500)
Subsistence	250	1,000	(750)
Travel & Subsistence	750	3,000	(2,250)
Printing and stationery	3,000	9,500	(6,500)
Room Hire	0	600	(600)
Mobile telephone	0	350	(350)
Office Services	3,000	10,450	(7,450)
Partners Recruitment & Interviews	53,170	40,628	12,542
Partners Training	246,182	163,565	82,617
Partners	299,352	204,193	95,159
Internet 3G	0	180	(180)
Legal expenses - employment law	0	5,000	(5,000)
Legal advice	1,000	1,000	0
Training	3,750	1,000	2,750
Subscriptions to professional bodies	0	180	(180)
Other Professional fees	0	700	(700)
Specific Departmental Costs	4,750	8,060	(3,310)
DEPARTMENTAL TOTAL	375,611	292,543	83,067

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	COMMUNICATIONS
CODE	COM
BUDGET MANAGER	Jacqueline Ladds

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	314,818	312,503	2,315
Overtime	1,000	2,000	(1,000)
National insurance cost	40,297	40,000	296
Pension cost	20,305	16,599	3,705
Temporary Staff	0	25,500	(25,500)
Payroll	376,419	396,603	(20,183)
Fares	26,100	39,000	(12,900)
Subsistence	14,500	26,000	(11,500)
Entertaining	0	1,000	(1,000)
Travel & Subsistence	40,600	66,000	(25,400)
Printing and stationery	10,000	5,000	5,000
Mobile Phone	1,000	1,500	(500)
Office Services	11,000	6,500	4,500
Campaigns	210,000	160,483	49,517
Annual Reports (Design, Distribute)	4,000	2,500	1,500
Brochures	60,400	40,000	20,400
Listening Events	36,000	35,000	1,000
Market Research	40,000	25,000	15,000
Translations	20,000	20,000	0
Public Affairs and Stakeholder	71,350	65,000	6,350
Web	42,000	27,000	15,000
Marketing & Promotions	12,500	15,000	(2,500)
Conferences & Exhibitions	43,000	35,000	8,000
Media Relations	30,000	15,000	15,000
Internal Communications	45,600	45,000	600
Student Information Packs	0	30,000	(30,000)
Communications	614,850	514,983	99,867
Internet/3G	0	1,000	(1,000)
Training	8,250	10,500	(2,250)
Subscriptions	25,080	25,080	0
Specific Departmental Costs	33,330	36,580	(3,250)
DEPARTMENTAL TOTAL	1,076,199	1,020,666	55,534

HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010

COST CENTRE	POLICY & STANDARDS
CODE	POL
BUDGET MANAGER	Michael Guthrie

	Budget 2009-10	Reforecast 2008-09	Variance
	£	£	£
Basic pay	184,522	151,209	33,313
Overtime	2,000	2,000	0
National insurance cost	23,619	19,355	4,264
Pension cost	27,121	23,201	3,920
Temporary staff	4,000	0	4,000
Payroll	241,261	195,765	45,496
Fares	12,500	10,322	2,178
Subsistence	4,486	3,605	881
Conferences	3,750	4,000	(250)
Travel & Subsistence	20,736	17,927	2,809
Fees	2,450	0	2,450
Travel & subsistence	3,920	0	3,920
Council & Committee	6,370	0	6,370
Printing & Stationary	35,300	78,000	(42,700)
Mobile phone	1,169	240	929
Office Services	36,469	78,240	(41,771)
Standards of Proficiency (Prod, Dist)	26,400	0	26,400
General Events (Internal & External)	5,600	10,000	(4,400)
Research	60,000	10,000	50,000
Communications	92,000	20,000	72,000
Internet/3G	292	1,408	(1,116)
Legal Advice	7,000	7,000	0
Training	10,600	7,000	3,600
Subscriptions to professional bodies	2,700	2,500	200
Specific Departmental Costs	20,592	17,908	2,684
DEPARTMENTAL TOTAL	417,428	329,840	87,588
	0	0	

**HEALTH PROFESSIONS COUNCIL
BUDGET FOR YEAR TO 31 MARCH 2010**

COST CENTRE	Major Projects
CODE	MP
BUDGET MANAGER	Project Leads

Code	Project lead	Online	Psychologists	HAD	Fee Rise	ISA	FTP Case	Removal	Revolving	Budget Total	Reforecast	Variance
		GRS	GRS	GRS	2011 SL	KJ	mangement KJ	cycle review RH	transfer to new provider GG	2009-10 £	2008-09 £	£
Temporary Staff		8,000	0	0	1,000	0	5,400	0	0	14,400	0	14,400
Payroll		8,000	0	0	1,000	0	5,400	0	0	14,400	0	14,400
Travel & Subsistence		0	500	1,000	0	4,500	6,000	0	0	12,000	4,350	7,650
Travel & Subsistence		0	500	1,000	0	4,500	6,000	0	0	12,000	4,350	7,650
IT Enhancements		79,552	0	2,000	0	2,000	0	0	68,500	152,052	20,800	131,252
Computer Services		79,552	0	2,000	0	2,000	0	0	68,500	152,052	20,800	131,252
Consultation & Listening		30,000	14,150	6,020	0	0	0	0	0	50,170	8,020	42,150
Communications		30,000	14,150	6,020	0	0	0	0	0	50,170	8,020	42,150
Printing & Stationary		0	69,230	0	2,000	11,725	0	0	0	82,955	14,183	68,772
Office Services		0	69,230	0	2,000	11,725	0	0	0	82,955	14,183	68,772
Partners recruitment & training		0	49,880	18,290	0	0	0	0	0	68,170	68,025	12,145
Partners		0	49,880	18,290	0	0	0	0	0	68,170	68,025	12,145
Other Professional Fees		0	0	0	5,000	0	0	0	0	5,000	0	5,000
Legal Advice		10,000	10,000	0	0	5,000	0	0	0	25,000	43,117	(18,117)
Training		0	0	0	0	0	0	0	0	0	0	0
Other Project costs		0	0	0	0	0	0	0	0	0	300	(300)
Contingency		0	0	0	0	5,000	0	0	5,450	10,450	0	10,450
Specific Department expenses		10,000	10,000	0	5,000	10,000	0	0	5,450	40,450	43,417	(2,967)
DEPARTMENTAL TOTAL		127,552	143,760	27,310	8,000	28,225	11,400	0	73,950	420,197	148,785	273,402