

Finance and Resources Committee – Thursday 24 April 2008

February 2008 Management Accounts

Executive summary and recommendations

Introduction

Decision

The Council/Committee is requested to note the document. No decision is required.

Background information

Resource implications

Nil

Financial implications

Nil

Appendices

Date of paper

14 April 2008

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED MANAGEMENT ACCOUNTS FOR THE 11 MONTHS ENDED 29 FEBRUARY 2008 VARIANCE COMMENTARY

INTRODUCTION

These accounts were compared to budget version 7, which was agreed by the Council on 29th March 2007. The format of the management accounts is the same as last financial year except that this year includes a sheet related to project reporting.

DETAILED SUMMARY

At the end of the financial year, we budgeted an operating surplus, after unrealised gains, of £234,736 compared to 2007's budgeted deficit of £128,763. The actual result for year to date was a surplus of £611,048 after unrealised gains; a favourable variance of £428,853

Income totalled £10,629,926 with overheads at £10,074,383 thus giving the operating surplus before investments of £555,543.

INCOME

Registration income was £861,685, below budget. £242K of the unfavourable variance related to renewal fee income and is due to the timing of the fee rise, an increase in registrants deregistering and renewal fees not received from the down turn in the international applications received. The income is split over 12 months; therefore a portion of the new fees was included within the budget for April to February. This difference is likely to reverse in March. We also budgeted for 3.4% of registrants deregistering over the year, were the actual figure in this year is 6%

£473K of this unfavourable variance related to international scrutiny fee income. About £50K of the unfavourable variance related to the 5 weeks implementation period for the fee rise and £98K related to a budget error. Scrutiny fees at the higher rate were budgeted for the whole 12 months of the budget year instead of 10 months. The remaining unfavourable variance is due to a down turn in the number of international applications being received. The difference is likely to remain a permanent difference.

Year to date investment income is more or less on budget.

DEPARTMENTS

Total Departmental expenditure was £10,074,383 which was £1,395,449 below budget. There were under spends in Approvals and Monitoring, Council, Committees, Communications, Facilities, Policy, Projects and the Registration departments.

OVERHEADS

Below is an explanation of some of the main favourable variances as well as any unfavourable variances:

Payroll costs

Payroll costs show a favourable variance (year to date £36k) due to some budgeted positions not being appointed in the prior year particularly in the following areas; The Operations Offices, Registrations and Fitness to Practise The time to effect some

dept restructures (consultation time) also delayed some hiring. Some of the favourable variance was offset by temporary staff hired during the recruitment process and the average cost to recruit new employees being higher than budgeted.

Staff travelling and subsistence

This shows a favourable variance (year to date £68K). £24K of this variance relates to the Approvals and Monitoring department where the number of visits is down on what was originally budgeted for and therefore this will be a permanent difference.

Council and committee expenses

This shows a favourable variance (year to date £330k). This was due to actual meeting & conference attendance being lower than budgeted for (a permanent difference). Chairmen meeting costs were budgeted for but to date were held on the same day as the Council meeting therefore no additional cost incurred. There is also a favourable variance on the tax cost of £83K due to a budget estimation error. This is a permanent difference.

Property service

This shows a favourable variance of £116k. Of the variance £113K relates to building refurbishment which is due to take place in the next financial year.

Office services

This showed a favourable variance of £105K, mainly due to a favourable variance in Printing and Stationery of £139K. The under spend in Secretariat of £42K is due to a budget estimation error and likely to remain a permanent difference. The under spend of £55K in Policy for the printing of Standards of Proficiency is delayed until the next financial year and therefore a permanent difference. There is an over spend in Room Hire of £68K. Of this £50K relates to a large number of FTP cases being held outside of Park House. There was an over spend in Other Office Services of £30K due to under budgeting the amount of office furniture which is being rented and also the storage cost of office furniture (22-26 Stannary St project related).

Computer Services

This shows a favourable variance of 37K. Of this £15K related to an invoice received for StarNet relating to last year (increasing data capacity from 2mb/s to 10mb/s). No accrual was made at the year end. £24k favourable relates to phasing error on IT Other Computer Services costs (22/26 Stannary St cabling) which will occur in the next financial year.

Communications

This shows a favourable variance of £340k. Of this variance, £19K related to over-accruing likely expense claims in March 2007 in relation to the Partner's conference in October 2006. The remaining under spends in campaigns, brochures, market research and listening events was due to timing differences and is expected to reverse in March, as invoices are received.

Partners

The year to date accounts showed a favourable variance of £268k. There was a favourable variance of £72K for approval visits and £25K for annual monitoring. Both of these are due to a lower than expected number of visits done this year and is a permanent difference. There is also a favourable variance of £107K in assessor's fees due to the down turn in international applications.

Counter Fraud Solutions

This shows a favourable variance of 76K. This is now being delayed until the next financial year and will be a permanent difference.

Legal expenses

This shows an unfavourable variance of £353K. Of this £327K relates to FTP cases ,which is due to higher than expected disbursements charged by Kinsley Napley due to the number of cases held away from Park house and the high court appeals that have happened this year. Offsetting this, the 6500 chargeable hours were exceeded from mid February.

Miscellaneous Expenses

This shows an unfavourable variance of £13K which relates to payments made to Portman Travel (Amex card) where we have not received the invoices. This will offset against the favourable variance for both staff and partners travel expenses.

Other Professional Fees

This shows an unfavourable variance of £21K. Of this overspend £17K relates to the Chief Executive department and legal advice which has been received in relation to the section 60 order. A separate legal advice code has been set up and these costs will be recoded in future months.

PROJECTS

There is a favourable operating variance of £317K relating to Business as usual (BAU) projects, On-boarding of a New Profession, CPD and Equality and Diversity projects. Of the £317k, £197K relates to the new profession budget and £59K relates to the CPD budget where most of the underspend is due to an internal person being appointed for communicating the CPD.

There has been capital expenditure (capex) on 10 projects so far this year, totalling £204K. Of this £12K was spent on Renewal forms, Online Trust register the ePasslist projects. There was no budget for these projects - Online Trust Register and ePasslist was spending to complete 2007 projects. The Renewal forms spend arose as a result of CPD where we needed to change the renewals form for the start of the renewal cycle.

Year to date, £94K capex has been spent on the CPD project. and the overspend of £9K is due to a budget estimation error and is a permanent difference. There was an under spend for the Professional Qualifications Directive (PQD) project of £40K which is not due to be spent until after the year end and therefore is a permanent difference. We have implemented a workaround in the interim. £29K has been spent on the application server upgrade and £15K has been spent on the call recording budget. £8K has been spent in relation to the Lisa Access rights project with the total likely spend being £18K, a permanent saving of £17K (used to offset FSU under budgeting). £28K has been spent on the new Finance System (FSU) with the overspend of £9K due to a budget estimation error.

BALANCE SHEET

The main movements in the balance sheet since the beginning of the year were a decrease in Prepayments, decrease in Creditors and an increase in deferred income the net impact of these movements was a decrease in the cash balance of £437K.

£962K was spent in relation to the Stannary Street project with the remaining budget due to spent later in the year, on a progress-billed basis. The favourable variance of £653K is a budget phasing error, due to a 12 week delay in the project. There was an

under spend on hardware & equipment capital expenditure of £62K, with £44K actual spent to date. The remaining budget is likely to be spent later in the year. Except for the £43K relating to the purchase of equipment for Stannary St which now can not be capitalised due to the cost of the desks being less than £1K each.

Working capital was £2,362 showing HPC continues to be in a stable financial position, although not if Deferred Income (fees received in advance) had to be repaid. The Net Assets were £3,193K including the Accumulated Fund of £2,542K and the Revaluation Reserve of £652K. The Accumulated Fund comprised £1,931K at the beginning of the financial year plus the net surplus for the year to date.

CASH FLOW

The Cash Flow statement indicated a net decrease in cash of £437K from 1st April 2007 to the end of February 2008. At the end of Feb we budgeted a cash balance of £2,761K (including investments) and £975K excluding investments. The actual balance was £5,257K, including investments and £3,612K excluding investments. Excluding investments, the favourable variance was £2,637K. Of this £653K relates to the Stannary Street project, which has not been spent. £473K Cash inflow has not been received in relation to International Security Fees.

The net increase or decrease in cash when compared to the accounting surplus or deficit can be significantly different. To arrive at the cash movement, non cash items such as depreciation are removed and balance sheet movements taken into consideration.

CONCLUSION

Overall, the February year to date results showed a higher surplus than budgeted - an operating surplus of £555K against a budgeted surplus of £21K. HPC continues to be in a stable financial position.

Charlotte Milner
Financial Controller
March 2008

HEALTH PROFESSIONS COUNCIL

Consolidated Management Accounts For the 11 months ended 29th February 2008

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 29 FEBRUARY 2008
DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
INCOME					
Professions					
Arts Therapists	81,783	142,515	(60,732)	(42.61)	155,664
Biomedical Scientists	1,329,010	1,516,262	(187,252)	(12.35)	1,655,611
Chiropodists	709,796	722,501	(12,705)	(1.76)	788,686
Clinical Scientists	257,738	266,623	(8,885)	(3.33)	291,107
Dietitians	474,095	393,550	80,545	20.47	429,950
Occupational Therapists	1,738,004	1,895,447	(157,443)	(8.31)	2,070,085
Operating Department Practitioners	469,291	478,828	(9,537)	(1.99)	523,091
Orthoptists	85,538	78,636	6,902	8.78	86,298
Paramedics	770,725	821,974	(51,249)	(6.23)	897,554
Physiotherapists	2,461,794	2,580,702	(118,908)	(4.61)	2,819,586
Prosthetists & Orthotists	51,662	56,184	(4,522)	(8.05)	61,343
Radiographers	1,485,712	1,749,872	(264,160)	(15.10)	1,911,678
Speech and Language Therapists	709,032	788,517	(79,485)	(10.08)	861,074
Registration Income	10,624,180	11,491,611	(867,431)	(7.55)	12,551,727
Department of Health Capital Grant Released	0	0	0	0.00	0
Miscellaneous Income	5,746	0	5,746	0.00	0
TOTAL INCOME	10,629,926	11,491,611	(861,685)	(7.50)	12,551,727
EXPENDITURE					
Departments					
Approvals & Monitoring	389,418	594,510	205,092	34.50	657,017
Chief Executive	247,413	235,047	(12,366)	(5.26)	256,414
Committees & PLG	152,735	362,942	210,207	57.92	396,192
Communications	694,137	975,542	281,405	28.85	1,016,454
Council	244,601	401,325	156,724	39.05	423,008
Facilities Management	760,491	905,079	144,588	15.98	981,195
Finance	464,214	410,988	(53,226)	(12.95)	448,271
Fitness to Practise	3,518,710	3,222,651	(296,059)	(9.19)	3,591,583
Human Resources & Partners	541,417	449,849	(91,568)	(20.36)	490,744
IT Department	770,385	759,877	(10,508)	(1.38)	844,074
Operations Office	246,040	237,707	(8,333)	(3.51)	259,316
Policy & Standards	223,590	394,834	171,244	43.37	430,727
President	29,481	43,908	14,427	32.86	47,900
Projects	55,905	343,942	288,037	83.75	353,213
Registration	1,490,710	1,879,663	388,953	20.69	2,021,818
Secretariat	245,135	251,968	6,833	2.71	274,065
Operating Expenses	10,074,383	11,469,832	1,395,449	12.17	12,491,991
SURPLUS / (DEFICIT) - Excl. Unrealised Gains/(Losses)	555,543	21,779	533,764	(2,450.82)	59,736
Taxation	0	0	0	0.00	0.00
Investment Income - Excl. Unrealised Gains/(Losses)	193,556	160,416	33,140	20.66	175,000
Investment - Unrealised Gains / (Losses)	(138,050)	0	(138,050)	0.00	0
SURPLUS / (DEFICIT)	611,048	182,195	428,853	(235.38)	234,736

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 29 FEBRUARY 2008

CONSOLIDATED DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Consolidated Income					
Registration fees	350,570	0	350,570	0.00	0
Registration fees (part year)	0	0	0	0.00	0
Readmission fees	102,220	188,100	(85,880)	(45.66)	205,200
Renewal fees	9,284,860	9,877,806	(592,946)	(6.00)	10,775,787
International scrutiny fees	514,555	987,066	(472,511)	(47.87)	1,076,800
Confirmation letter fees	0	0	0	0.00	0
Grandparenting scrutiny fees & other	-15	0	(15)	0.00	0
UK scrutiny fee/Graduated < 2 years	371,990	438,639	(66,649)	(15.19)	493,940
	<u>10,624,180</u>	<u>11,491,611</u>	<u>(867,431)</u>	<u>(7.55)</u>	<u>12,551,727</u>
	0	0	0		

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 29 FEBRUARY 2008

CODE	INVESTMENT & OTHER INCOME				Annual Budget £
	Finance Director				
BUDGET MANAGER	Actual £	Budget £	Variance £	Variance %	
Consolidated Income					
Bank interest - Business Reserve	10,867	18,333	(7,466)	(40.72)	20,000
Bank interest - SIBA	66,187	85,250	(19,063)	(22.36)	93,000
Bond interest	44,854	0	44,854	0.00	0
Portfolio income	61,525	56,833	4,692	8.26	62,000
P & L on disposal of investments (Realised)	10,122	0	10,122	0.00	0
	<u>193,556</u>	<u>160,416</u>	<u>33,140</u>	20.66	<u>175,000</u>
P & L on disposal of investments (Unrealised)	(138,050)	0	(138,050)	0.00	0

0

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 29 FEBRUARY 2008

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Payroll					
Basic	2,521,350	2,755,229	233,879	8.49	3,005,328
Overtime	24,369	26,468	2,099	7.93	28,875
National Insurance	269,294	327,619	58,325	17.80	357,401
Pension costs	256,998	196,962	(60,036)	(30.48)	214,867
Medical insurance	1,789	1,100	(689)	(62.67)	1,200
Staff recruitment	198,717	84,792	(113,925)	(134.36)	92,500
Temporary staff	402,116	284,980	(117,136)	(41.10)	310,887
Other payroll expense	2,750	36,667	33,917	92.50	40,000
	3,677,384	3,713,817	36,433	0.98	4,051,058
Staff travelling and subsistence					
Fares	75,468	97,295	21,827	22.43	107,090
Car expenses and car park	260	1,120	860	76.79	1,222
Subsistence	35,076	71,520	36,444	50.96	79,265
Entertaining	2,390	1,375	(1,015)	(73.78)	1,500
Conferences	1,897	12,042	10,145	84.25	10,000
	115,090	183,352	68,262	37.23	199,077
Council and committee expenses					
Fees	164,700	252,027	87,327	34.65	275,320
Travelling and subsistence	106,305	235,444	129,139	54.85	253,422
Tax Cost (NI ER and PAYE)	26,340	109,491	83,151	75.94	119,444
Conference expenses	2,948	36,640	33,692	91.95	39,640
Training	13,424	10,080	(3,344)	(33.18)	10,080
	313,717	643,682	329,965	51.26	697,906
Property services					
Business rates	92,693	85,848	(6,845)	(7.97)	93,652
Water	1,882	2,507	625	24.95	3,120
Electricity	38,675	33,688	(4,987)	(14.80)	36,750
Gas	6,319	6,959	640	9.20	7,592
Cleaning contractors	26,736	28,029	1,293	4.61	31,716
Cleaning materials	3,981	8,480	4,499	53.06	9,250
Waste disposal	10,145	11,490	1,345	11.71	14,675
Repairs and maintenance	16,327	15,012	(1,315)	(8.76)	16,376
Maintenance contracts	6,714	21,149	14,435	68.25	23,072
Security	21,200	21,542	342	1.59	26,020
Building Refurbishment	0	113,535	113,535	100.00	113,535
Property depreciation	38,500	31,625	(6,875)	(21.74)	34,500
	263,170	379,864	116,694	30.72	410,258

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Office services					
Printing and stationery	514,523	654,239	139,716	21.36	696,831
Photocopying	4,477	6,600	2,123	32.16	7,200
Microfilming	0	500	500	100.00	500
Postage	65,469	89,888	24,419	27.17	98,060
Telephone	23,314	31,649	8,335	26.33	34,908
Mobile telephone	5,016	9,488	4,472	47.14	10,700
Fax	5,000	0	(5,000)	0.00	0
Couriers	7,363	4,813	(2,550)	(52.97)	5,250
Office equipment < £1000	6,490	13,567	7,077	52.16	14,800
Office equipment rental	4,156	3,966	(190)	(4.80)	4,650
Staff catering	5,711	7,300	1,589	21.76	7,800
Other office services	48,232	17,948	(30,284)	(168.73)	19,580
Room Hire	271,741	203,428	(68,313)	(33.58)	215,570
Office equipment depreciation	26,846	50,894	24,048	47.25	55,521
	988,339	1,094,280	105,941	115	1,171,370
Computer services					
Hardware < £1000	8,974	9,167	193	2.10	10,000
Hardware maintenance	12,665	13,750	1,085	7.89	15,000
Software Licences	26,401	16,500	(9,901)	(60.01)	18,000
Software support & maintenance	46,401	30,434	(15,967)	(52.46)	33,200
IT systems external support	92,156	121,000	28,844	23.84	132,000
New IT Software Systems	7,566	13,750	6,184	44.97	15,000
Managed Web/Internet services	137,425	106,572	(30,853)	(28.95)	115,000
Internet/3G	11,874	488	(11,386)	(2,333.25)	532
IT Consummerables	11,449	16,500	5,051	30.62	18,000
Disaster contingency plan	11,121	11,917	796	6.68	13,000
Computer training	10,000	9,167	(833)	(9.09)	10,000
IT Security - Backup Offsite etc	36	917	881	96.07	1,000
Other computer services costs	334	23,833	23,499	98.60	26,000
IT Other Professional Fees	8,769	26,583	17,814	67.01	29,000
IT Hardware Disposals	157	0	(157)	0.00	0
Hardware depreciation	116,492	138,625	22,133	15.97	151,227
	501,820	539,203	37,383	6.93	586,959
Communications					
Campaigns	137,794	180,000	42,206	23.45	180,000
Annual Reports (Design, Distribute)	8,042	12,125	4,083	33.67	12,500
Brochures (Design, Distribute)	15,445	52,917	37,472	70.81	53,500
Listening Events	22,412	36,000	13,588	37.74	36,000
Market Research	21,180	95,000	73,820	77.71	100,000
Translations	562	3,000	2,439	81.28	3,150
Public Affairs & Stakeholder	40,001	45,000	4,999	11.11	45,000
Standards of Proficiency (Design,Prod,Dist)	1,713	16,500	14,787	89.62	18,000
Web Site Design	8,992	41,740	32,748	78.46	41,740
Annual Conference	(17,719)	0	17,719	0.00	0
Marketing & Promotions	7,702	13,800	6,098	44.19	13,800
Conference Attendance	13,262	16,500	3,238	19.62	19,800
General Events (Internal & External)	16,058	48,045	31,987	66.58	50,322
Media Relations	42,730	55,000	12,270	22.31	60,000
General Public Literature	16,723	45,000	28,277	62.84	45,000
Internal Communications	29,617	34,000	4,383	12.89	34,500
Bi-Annual Opinion polling	49,147	60,000	10,853	18.09	60,000
	413,662	754,627	340,965	750.36	773,312

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Partners					
Partners Recruitment	5,234	17,967	12,733	70.87	19,600
Partners Training	27,895	46,307	18,412	39.76	50,517
Registration Assessors	16,108	35,905	19,797	55.14	39,170
Panels (Allowance & Travel)	646,211	651,221	5,010	0.77	710,423
Approvals (Previously Visits)	58,884	131,047	72,163	55.07	154,260
Assessors fees (All Professions)	215,381	322,740	107,359	33.26	352,080
Test of Competence (All Professions)	11,271	14,850	3,579	24.10	16,200
Annual Monitoring	9,241	34,400	25,159	73.14	34,400
Major/Minor Change	4,349	8,375	4,026	48.07	10,050
	994,576	1,262,812	268,236	21.24	1,386,700
Project Costs					
MP2 - CPD	12,932	72,191	59,259	82.09	77,400
MP7 - Fee rise	0	0	0	0.00	0
MP5 - Equality & Diversity	7,415	39,063	31,648	81.02	43,125
MP2 - New profession	35,558	232,688	197,130	84.72	232,688
BAU Projects	25,146	54,275	29,129	53.67	64,275
	81,051	398,217	317,166	301.49	417,488
Specific departmental expenses					
Archive storage	16,481	11,150	(5,331)	(47.81)	27,020
Auditors' fees	31,083	34,833	3,750	10.76	38,000
Bank charges	56,014	49,374	(6,640)	(13.45)	53,862
Books and publications	296	458	162	35.45	500
Conselling	0	6,000	6,000	100.00	6,000
Council Elections	70,477	79,790	9,313	11.67	79,790
Counter fraud Solutions	5,605	81,348	75,743	93.11	84,198
General insurance	30,122	39,417	9,295	23.58	43,000
Health and safety	14,044	20,057	6,013	29.98	21,880
Miscellaneous Expenses	13,448	0	(13,448)	0.00	0
Internal Audit	30,539	24,750	(5,789)	(23.39)	27,000
Legal advice	260,648	240,701	(19,947)	(8.29)	273,931
Legal expenses	1,669,854	1,316,506	(353,348)	(26.84)	1,496,189
Legal insurance	28,875	46,585	17,710	38.02	50,820
Legal -Transcript Writer	180,958	198,602	17,644	8.88	216,657
Other professional fees	69,102	47,208	(21,894)	(46.38)	56,810
Pension administration	17,414	18,333	919	5.02	20,000
Personal Performance Consultancy	5,041	7,381	2,340	31.70	8,052
Professional Liaison Groups	37,684	59,129	21,445	36.27	64,504
ISO 9001 Certification	4,316	5,889	1,573	26.71	6,424
Reward Data	12,860	7,792	(5,068)	(65.05)	8,500
Subscriptions to professional bodies	28,858	32,952	4,094	12.42	33,432
Taxation advice	7,787	3,667	(4,120)	(112.34)	4,000
Training	134,068	168,056	33,988	20.22	177,294
	2,725,574	2,499,978	(225,596)	(9.02)	2,797,863
OVERHEAD TOTAL	10,074,383	11,469,832	1,395,449	12.17	12,491,991

HEALTH PROFESSIONS COUNCIL
CONSOLIDATED BALANCE SHEET
as at 29 February 2008

	29 February 2008		Actual 31 March 2007	
	£	£	£	£
FIXED ASSETS				
Tangible fixed assets				
Land & buildings, at cost or valuation	4,186,275		3,224,656	
Depreciation	<u>(80,500)</u>		<u>(42,000)</u>	
Net book value		4,105,775		3,182,656
Computer Equipment, at cost	2,586,949		2,354,123	
Depreciation	<u>(1,996,494)</u>		<u>(1,885,259)</u>	
Net book value		590,455		468,864
Office furniture and equipment, at cost	387,804		395,249	
Depreciation	<u>(345,319)</u>		<u>(332,823)</u>	
Net book value		42,486		62,426
		<hr/>		<hr/>
Total tangible fixed assets		4,738,715		3,713,946
Investments		1,644,601		1,848,266
TOTAL FIXED ASSETS		<hr/> 6,383,316		<hr/> 5,562,212
CURRENT ASSETS				
Debtors	131,267		42,694	(88,573)
Prepayments	114,131		197,462	83,331
Bank balances and cash	<u>3,612,532</u>		<u>4,049,524</u>	436,992
		3,857,929		4,289,680
CURRENT LIABILITIES				
Amounts falling due within one year				
Creditors and accrued expenses	1,496,274		1,840,472	(344,198)
WORKING CAPITAL		2,361,656		2,449,208
DEFERRED INCOME				
Registration fees in advance	131,495		61,624	
Retention fees in advance	<u>5,419,616</u>		<u>5,366,983</u>	
		(5,551,111)		(5,428,607)
NET ASSETS		<hr/> 3,193,861		<hr/> 2,582,813
Represented by:				
General Funds		1,930,624		1,695,560
Revaluation reserve		652,189		652,189
Surplus/(Deficit) for the period		<u>611,048</u>		<u>235,064</u>
		<hr/> 3,193,861	0	<hr/> 2,582,813

**HEALTH PROFESSIONS COUNCIL
CONSOLIDATED ACCOUNTS TO 29 FEBRUARY 2008**

**CAPITAL EXPENDITURE
From 1st April 2007 - 31 March 2008**

		Actual £	Budget YTD £	Variance £	Annual Budget £
<u>Major Investment (£50K+ Individual Item)</u>					
Office Services	Renovation work to 22-26 Stannery Street.	961,619	1,614,654	(653,035)	1,639,800
	Sub Total	961,619	1,614,654	(653,035)	1,639,800
<u>Minor Investment (less than £50K individually)</u>					
Information Technology	Server for Fax server installation	0	5,000	(5,000)	5,000
	Server for Lotus Notes Environment, move from Krusty LISA server	0	5,000	(5,000)	5,000
	Google appliance for user searching across network	0	2,000	(2,000)	2,000
	Replacement Tape unit for LISA (existing is near end of life and under capacity)	6,376	11,000	(4,624)	11,000
	Replacement phones for Registrations dept	4,242	8,000	(3,758)	8,000
	New computers and laptops for employees	19,496	15,000	4,496	20,000
	6 Blackberry devices £200 each max	0	1,200	(1,200)	1,200
	HP Procurve Switch	1,998	0	1,998	0
	Memory Driver	1,504	0	1,504	0
	Replacement Server	3,290	0	3,290	0
Office Services	Replacement B & W Copier	0	5,500	(5,500)	5,500
	Security - CCTV system	0	9,000	(9,000)	9,000
	36 Desks for 22-26 Stannary Street	0	43,800	(43,800)	43,800
	Dishwasher - Council Chamber	1,906	0	1,906	0
	Air conditioning in Server room	5,000	0		
		43,811	105,500	(61,689)	110,500
Contingency		0	0	0	0
<u>LISA IT Projects</u>		204,622	235,830	(31,208)	250,000
Total Capital Expenditure		1,210,052	1,955,984	(745,932)	2,000,300
		0			

**HEALTH PROFESSIONS COUNCIL
CONSOLIDATED ACCOUNTS TO 29 FEBRUARY 2008**

**Project reporting
From 1st April 2007 - 31 March 2008**

		Actual £	YTD Budget £	Variance £	Annual Budget £
<u>Project number</u>					
<u>Capital Expenditure</u>					
MP2	CPD	94,271	70,830	23,441	85,000
MP3	Practitioner Psychologists	13,872	-	13,872	-
MP25	Application Server Upgrade	29,249	30,000	(751)	30,000
MP26	Professional qualifications Directive	0	40,000	(40,000)	40,000
	Registrations Trends Analysis	0	2,000	(2,000)	2,000
MP27	Replacement of Finance system	27,576	19,000	8,576	19,000
	Call recording	15,358	20,000	(4,642)	20,000
	MIS Presentation	4,200	19,000	(14,800)	19,000
MP28	Change in Lisa access rights	8,174	35,000	(26,826)	35,000
	Renewals forms	4,171	-	4,171	-
	Online Trust Register	5,034	-	5,034	-
	ePasslist	2,717	-	2,717	-
		-	-	-	-
Total Capital Expenditure		204,622	235,830	(31,208)	250,000
<u>Operating Expenditure</u>					
MP2	CPD	12,932	72,191	(59,259)	77,400
MP7	Fee Rise	0	0	0	0
MP5	Equality & Diversity	7,415	39,063	(31,648)	43,125
MP3	On-boarding of Practitioner Psychologists	35,558	232,688	(197,130)	232,688
	Registrations Trends Analysis	8,225	24,525	(16,300)	24,525
	Call Recording	12,079	8,000	4,079	8,000
	Certificates Review	0	3,625	(3,625)	3,625
	MIS presentation	3,622	11,500	(7,878)	11,500
MP26	Professional Qualifications Directive	0	6,625	(6,625)	6,625
	FTP Trend Analysis Project	1,220	0	1,220	10,000
Total Operating Expenditure		81,051	398,217	(317,166)	417,488
		0	0		

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 29 FEBRUARY 2008

CASH FLOW STATEMENT

From 1st April 2007 - 31 March 2008

	£	
Surplus /(deficit) over expenditure	555,543	
Depreciation charge for the year of tangible fixed assets	162,231	
(Increase)/decrease in debtors & prepayments	(5,242)	
Increase/(decrease) in creditors (CGT and VAT Tax not included)	(344,197)	
Increase /(decrease) in deferred income	122,505	
Net cash In/(out)flow from operating activities	490,840	
Return on investments and servicing of finance		
Investment Income (Excluding realised gains & losses)	183,434	
Capital expenditure and financial investments		
Purchase of tangible assets	(1,210,054)	
Disposal of tangible assets	23,054	
Purchase of investments	(229,581)	
Proceeds from sale of investments	305,315	
Increase/(decrease) in Cash	(436,992)	
Cash at 31 March 2007	4,049,524	
Cash at 29 February 2008	3,612,532	
Cash Movement	(436,992)	0

HPC CONSOLIDATED Cash Flow: April 07 - March 08

	Mar-06	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	Total 12 Mths
Opening Balance 1st		4,049,524	3,620,399	3,032,867	2,521,613	2,885,897	2,964,389	4,129,354	4,641,182	4,270,131	4,029,974	4,046,710	3,612,532	
Receipts														
Registration Income		834,762	925,929	818,102	994,137	1,049,128	950,293	1,192,506	716,830	1,135,336	987,187	1,019,970		
Investment Income		2,683	7,533	43,932	4,221	4,693	44,068	4,957	5,339	13,437	48,896	3,676		
Investment Sales		0	20,160	83,600	148	26,542	0	24,992	90,132	16,994	29,866	12,881		
Deferred Income Movements		(29,496)	(694,801)	(447,059)	270,590	(37,428)	1,187,576	356,202	(95,724)	(248,100)	61,741	(200,996)		
Bank Loan														
Miscellaneous Income				19,649	(19,649)				5,746	0	0			
Total Cash Receipts		807,949	258,821	518,224	1,249,447	1,042,935	2,181,937	1,578,657	722,323	917,667	1,127,690	835,531	0	11,241,180
Payments														
Operational														
Expenditure		589,888	995,629	926,648	862,887	920,498	972,804	844,696	1,186,828	750,834	1,003,767	1,019,904		
Depreciation		(14,695)	(14,428)	(17,129)	(2,912)	(16,873)	(12,081)	(16,401)	(16,980)	(16,980)	(16,288)	(17,464)		
Aged Cred / Accrual Movements		664,359	(170,909)	50,554	15,923	(12,303)	(44,676)	46,422	(382,788)	314,149	(226,316)	89,782		
Debtor Movements		(31,106)	(15,183)	3,125	(34,044)	1,985	49,598	(2,501)	42,553	(48,278)	30,606	8,487		
Payments to Creditors		1,208,446	795,109	963,198	841,854	893,307	965,646	872,215	829,613	999,725	791,769	1,100,709	0	10,261,591
Exceptional														
Capital Expenditure		0	35,306	33,927	57,650	71,136	28,940	128,361	238,238	141,354	320,116	155,026		
Capital Write-off		0	0	0	(14,350)	0	(4,481)	(3,291)	0	0	(932)	0		
Investment Purchases		28,628	15,938	32,353	9	0	26,867	69,544	25,523	16,745	0	13,974		
Loan Repayments		0	0	0	0	0	0	0	0	0	0	0		
Total Payments		1,237,074	846,353	1,029,478	885,163	964,443	1,016,972	1,066,829	1,093,374	1,157,824	1,110,953	1,269,709	0	11,678,172
Closing Balance	4,049,524	3,620,399	3,032,867	2,521,613	2,885,897	2,964,389	4,129,354	4,641,182	4,270,131	4,029,974	4,046,710	3,612,532	3,612,532	(436,992)
Aged Creditors	800,652	918,928	1,089,837	1,039,283	1,023,360	1,035,663	1,080,339	1,033,917	1,416,705	1,102,556	1,328,872	1,239,090	1,239,090	1,239,090
Accruals	782,635													0
Budgeted Expenditure 05/06														

Deferred Income Movements - () Some income from deferred income and cash has already been received. If positive, cash received in advance and not recognised as income in current month.

Depreciation - Cash paid for fixed assets incurred in previous months make depreciation a non cash item, so is taken off the current month expenditure.

Aged Creditor Movements - () Denotes an increase in aged creditors from the previous month and is taken off the current month expenditure as they haven't been paid. Vice versa for a positive figure.

Debtor Movements - If positive, debtors/prepayments have been paid without all being recognised in the I & E Account, so must be added to the expenditure for the month, Vice versa for a negative figure.