Yasmin Hussain Partner Manager (Human Resources Department)

Prothetist and Orthotist Recruitment

A number of vacancies have arisen for Prothetist and Orthotist Visitors. Initial recruitment was through ring fenced recruitment of HPC's current Prothetist and Orthotist Partners. From my initial enquiries of the ring fenced recruitment only three Partners were eligible to apply for this role.

However, only two Partners applied for these roles in the end due to the fact that the third Partner was unable to apply due to a heavy workload.

All applicants were given the chance to apply for this post through a paper based exercise which is very similar to the reappointments process. Both applicants were appointed to these posts and Council ratified this decision through the virtual sign off process. Training has taken place for one of the appointed Visitors on the 15th June 2007. It is anticipated that the additional Partners will be trained in the near future. The additional vacancies will be recruited for in the next few months.

CPD Assessors Pilot

In order for the HPC to try and ascertain how many CPD Assessors we are likely to require and how much time it will take for one CPD Assessment to complete the HPC is conducting a pilot stage. This pilot testing is been done in conjunction with the Mark Potter, Customer Service Manager.

All Registration Assessors were written to in May 2007 asking them if they would be interested in volunteering for a CPD Pilot. The Registration Assessors were asked if they wished to either submit a profile for Assessment or attend the Assessment day which will be

held on the 27th June 2007. We received a high response of a total of eighty people who wished to volunteer for the pilot.

A total of twenty Registration Assessors were selected for the pilot, this would comprise of ten volunteers sending in sample profiles and a further ten volunteers to assess these submitted profiles on the 27th June 2007. At present, I am waiting for the sample profiles to be submitted so that these can be assessed on the day.

Furthermore, over the coming months I will be working with the Customer Service Manager to design and develop the CPD Role Brief.

Partner Expenses Claim Policy

An all Partner electronic mail with the updated Partner Expenses Claim Policy was sent to Partners before its enforcement date of the 1st June 2007. The enforcement of this policy will be monitored to ensure that the policy is working for its intended purpose.

Partner Role Briefs

I have been working with the Education Manager and International Team Leader to update the Registration Assessor and Visitor Role Brief. It is anticipated that in the next few months I will also be working with the Director of *Fitness to Practise* to update the Panel Members and Panel Chair Role Briefs.

Training

Training has taken place for the Panel Chairs and Legal Assessors. This training took place on the 5th June 2007. The overall day consisted of an update from the Partner Manager, updates from

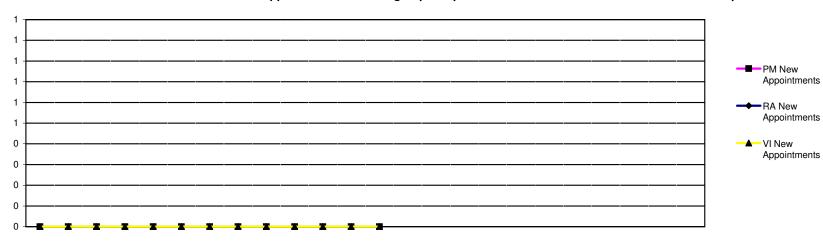
the Director of Fitness to Practise, and updates from Jonathan Bracken HPC's Parliamentary Advisor. The whole day was very positive and a thorough analysis will be carried out of the training evaluation forms.

Trained Partner Breakdown Report April 2006 - March 2008

Human Resources Department

NB the volumes for panel members, registration assessors and visitors include some partners performing several roles

	2006								9	2007	Ü		1110162									2008			2004/	2005/6	2006/7	2007/8
Panel Members	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
Arts Therapists	7	7	7	7	7 7	7	7	7	7	7	7	7	7 P .	way	oun	oui	Aug	ОСР	001	1101	Dec	oun	1 00	IVIQI		3 7	_	
Biomedical Scientists	24	24	24	24	24	24	24	24	24	24	24	24	24												2	1 '		
Chirops & Podiatrists	11	11	11	11	11	11	11	11	11	11	11	11	11												1			
Clinical Scientists	44	44	44	44	44	44	44	44	44	44	44	44													3			
Dietitians	13	13	13	13	13	13	13	13	13	13	13	13													1.			
ODPs	10	10	10	10	10	10	10	10	10	10	10	10														1 10		
Occupational Therapists	12	12	12	12	12	12	12	12	12	12	12	12	12													12		
Orthoptists	5	5	5	5	5	5	5	5	5	5	5	5	5													1 2		
Paramedics	16	16	16	16	16	16	16	16	16	16	16	16	16												1	1		
Prosthetists & Orthotists	3	3	3	3	3	3	3	3	3	3	3	3	3												'	3 3		
Physiotherapists	37	37	37	37	37	37	37	37	37	37	37	37	37												3		_	
i .	20	20	20	20	20	20	20	20	20	20	20	20	20												2:			
Radiographers SLTs				13			13	13	13			13																
Lay Members	13	13 70	13 70		13 78	13 78				13 70	13 78	78	78											1	1 8			
Total	78 293	78 293	78 293	78 293	293	293	78 293	78 293	78 293	78 293	293	78 293	293												27	_		
	293	293	293	293	293	293	293	293	293	293	293	293	293													_		YTD
Registration Assessors Arts Therapists	8		0	8		8	8		8	_			8												FYI		1	טוז
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Biomedical Scientists Chirops & Podiatrists	19	19	19	19	19	19	19	19	19	19	19	19													2			
· .	15	15	15	15	15	15	15	15	15	15	15	15													1			
Clinical Scientists	43	43	43	43	43	43	43	43	43	43	43	43													4:			
Dietitians	11	11	11	11	11	11	11	11	11	11	11	11	11												1			
ODPs	5	5	5	5	5	5	5	5	5	5	5	5	5													Ί ,	_	
Occupational Therapists	13	13	13	13	13	13	13	13	13	13	13	13													1:			
Orthoptists	6	6	6	6	6	6	6	6	6	6	6	6														5 5	_	
Paramedics	15	15	15	15	15	15	15	15	15	15	15	15													1			
Prosthetists & Orthotists	3	3	3	3	3	3	3	3	3	3	3	3														3 3	_	
Physiotherapists	25	25	25	25	25	25	25	25	25	25	25	25	25												2			
Radiographers	20	20	20	20	20	20	20	20	20	20	20	20													2			
SLTs Total	14	14	14	14	14	14	14	14	14	14	14	14	14												1:			
	197	197	197	197	197	197	197	197	197	197	197	197	197												20	+		
Visitors														T											FYI			YTD
Arts Therapists	22	22	22	22	22	22	22	22	22	22	22	22	22												1			
Biomedical Scientists	13	13	13	13	13	13	13	13	13	13	13	13												1		1 11		
Chirops & Podiatrists	20	20	20	20	20	20	20	20	20	20	20	20													1			
Clinical Scientists	13	13	13	13	13	13	13	13	13	13	13	13												1		5 12		
Dietitians	9	9	9	9	9	9	9	9	9	9	9	9	9												1			
ODPs	11	11	11	11	11	11	11	11	11	11	11	11	11											1		11		
Occupational Therapists	21	21	21	21	21	21	21	21	21	21	21	21	21												2			
Orthoptists	7	7	7	7	7	7	7	7	7	7	7	7	7													1 6		
Paramedics	20	20	20	20	20	20	20	20	20	20	20	20														6 20		
Prosthetists & Orthotists	1	1	1	1	1	1	1	1	1	1	1	1	1													3 2		
Physiotherapists	20	20	20	20	20	20	20	20	20	20	20	20	20												1:			
Radiographers	29	29	29	29	20	20	20	20	20	20	20	20	20												2			
SLTs	16	16	16	16	16	16	16	16	16	16	16	16													1:			
Lay Members	18	18	18	18	18	18	18	18	18	18	18	18	18) 12		
Total	220	220	220	220	211	211	211	211	211	211	211	211	211												12	3 202	211	



	2006									2007												2008		
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Panel Members																								
PM New Appointments	0	0	0	0	0	0	0	0	0	0	0	0	0											
Trained	293	293	293	293	293	293	293	293	293	293	293	293	293											
Awaiting Training	23	23	23	23	23	23	23	23	23	23	23	23	23											
Registration Assessors																								
RA New Appointments	0	0	0	0	0	0	0	0	0	0	0	0	0											
Trained	198	198	198	198	198	198	198	198	198	198	198	198	198											
Awaiting Training	24	24	24	24	24	23	23	23	23	23	23	23	23											
Visitors																								
VI New Appointments	0	0	0	0	0	0	0	0	0	0	0	0	0											
Trained	223	223	223	223	223	223	223	223	223	223	223	223	223											
Awaiting Training	80	80	80	80	80	80	80	80	80	80	80	80	80											

2004/5	2005/6	2006/7	2007/8
FYE	FYE	FYE	YTD
1	0	0	0
277	296	293	293
56	15	23	23
2	0	0	C
202	196	197	197
32	24	23	23
4	0	0	C
123	202	223	223
119	88	80	80