

**Continuing Professional Development Assessors Recruitment**

At present the recruitment process for the CPD Assessors is in its early stages. Meetings are being held with the relevant departments to ascertain how many CPD Assessors will be needed. Furthermore, meetings shall be held in late September/October to develop draft role briefs for the CPD Assessors and to discuss potential dates for recruitment.

**Performance Appraisal**

Further to Council’s approval of the Partner Appraisal System, the internal implementation process has been agreed and posted on to HPC’s Management System. To date, seven Visitors have been sent the paper work for appraisal during May and June 2006.

During the reappointments process, the Performance Appraisal system was temporarily suspended. It is anticipated that this will start up again for Visitors, Panel

Members, Registration Assessors, and Panel Chairs in September 2006.

**Partner Re-appointments Process**

On the 11<sup>th</sup> May 2006, the re-appointments process was presented to the Council. Council approved the process with a number of minor amendments to the paperwork. It was agreed that the re-appointments process would be a paper based exercise.

All re-appointments paperwork was sent by the 9th June 2006 to all partners whose contracts expire in 2006. Meetings are arranged at the end of July between the partner manager, head of departments and an Independent Assessor from the Office of Commissioner of Public appointments (OCPA).

The final decision for the reappointments process was made by the partner manager, head of department and the independent assessor from the OCPA. To date, a

total of 36 partners have indicated that they do not wish to be re-appointed to their partner roles. All partners that are successfully reappointed, will all be sent a new and updated partner agreement.

A total of 40 Visitors, 24 Panel Members, and 17 Registration Assessors were not reappointed. This now leaves a total of 619 partners across all of the partner roles. All of the reappointed partners were sent updated partner agreements in the middle of August 2006. A number of partner agreements have already been returned.

The reappointments process will be repeated next year as the HPC is still oversubscribed with partners.

### **Partner Conference**

All Partners have received notification of the 2006 conference dates and have been advised that official invitations will be sent in September (once the re-appointments process has been completed). The Health Minister for Scotland has been contacted and has agreed to speak as a keynote speaker at the partner conference.

The second key note speaker is Julia Stone from the CHRE.

Each department that is taking part in the conference has been asked to submit a brief outline of their break out session. This information will be placed on partners' conference invitations.

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