Health Professions Council
Finance and Resources Committee Meeting - 20 ${ }^{\text {th }}$ November 2006

## SEPTEMBER 2006 MANAGEMENT ACCOUNTS - PUBLIC PAPER

## Executive Summary and Recommendations

1. Introduction

## 2. Decision

The Council/Committee is requested to note the document. No decision is required.

## 3. Background information

## 4. Resource implications

Nil

## 5. Financial implications

Nil
6. Background papers
7. Appendices

Nil
8. Date of paper
$8^{\text {th }}$ November 2006
Date V

## HEALTH PROFESSIONS COUNCIL

## CONSOLIDATED MANAGEMENT ACCOUNTS FOR THE 6 MONTHS ENDED 30 SEPTEMBER 2006

## VARIANCE COMMENTARY

## INTRODUCTION

These accounts have been compared to budget version 4 , which was agreed by the Council on $11^{\text {th }}$ May 2006. The format of the management accounts is the same as last financial year.

## DETAILED SUMMARY

After six months of the financial year, we budgeted an operating deficit, after unrealised gains, of $£ 70,570$ compared to $2005 ’$ s budgeted surplus of $£ 375,866$. The actual result for year to date was an operating surplus of $£ 275,115$; a favourable variance of $£ 345,685$.

Income totalled $£ 5,308,717$ with overheads at $£ 5,111,637$ thus giving the operating surplus of £197,680.

## INCOME

Registration income is $£ 196,807$ below budget. This is mostly due to below than expected income received from International Scrutiny Fees (a deficit of $£ 204 k$ to date). This shortfall is not expected to reverse in later months.

Year to date investment income is more or less on budget except for an unrealised loss of $£ 13,803$, as the market value of the portfolio has decreased.

## DEPARTMENTS

Departmental expenditure is at $£ 5,111,067$, which is $£ 552,204$ below than budget. However, the net favourable variance is unlikely to be retained over the course of the year, as the FTP overspend against budget accrues and as various unbudgeted projects costs (e.g. fees project) are incurred.

## OVERHEADS

Below is an explanation of some of the main favourable variances as well as any unfavourable variances:

## Payroll costs

Payroll costs continue to show a favourable variance (year to date $£ 157 \mathrm{k}$ ) due to some budgeted positions not being appointed during the first five months of the year, particularly in the following areas; Approvals \& Monitoring, Fitness to Practise, Policy \& Standards. Roles are likely to be filled during the year but a portion will remain for the months that the posts have been vacant. Some of this variance is offset by temporary staff hired during the recruitment process and the cost in recruiting the new employees.

## Council and committee expenses

This shows a favourable variance (year to date $£ 125 \mathrm{k}$ ). This is mostly due to the lag in receiving allowance and expense claims. Also some of the budget relates to the council away day which took place in the beginning of October 2006. The tax cost does not include $£ 17,987$ relating to tax and NI due for committee and council members between April and July 2006.

## Property services

The favourable year to date variance of $£ 39 \mathrm{k}$ is mainly due to the temporary relocation of some employees relating to the 22-26 Stannary St building refurbishment project, being deferred from July to about October 2006 with the actual building refit deferred probably until March/April 2007.

## Office services

This shows an unfavourable variance of $£ 6 \mathrm{k}$. This is mainly due to an overspend on room hire due to the increase number of FTP hearings taking place.

## Computer services

The year to date favourable variance of $£ 31 \mathrm{k}$, compared to an unfavourable variance last month of $£ 38 \mathrm{~K}$. The LISA Registration System is now fully deprecated and also some project items which were included within New IT Software Systems have been capitalised this month instead. There is a timing difference on the Disaster Contingency Plan.

## Communications

The year to date favourable variance of $£ 208 \mathrm{k}$ is due largely to monthly phasing error. Advertising, market research and media relations costs will begin to be reflected in the accounts once these projects are delivered during quarter 3 and quarter 4 . The annual conference is due to take place in November 2006.

## Partners

As partner training is increased, it will reduce the year to date favourable variance of $£ 149 \mathrm{k}$. The variance is also driven by the low Assessors fees claimed to date and a lower than expected number of International registration applications scrutinised with flow-on under spending on application assessments. The under spend of $£ 67 \mathrm{~K}$ on Partners Training is a timing difference. Training is now planned to take place between October and January.

## Council Election

This currently shows an unfavourable variance of $£ 49 \mathrm{k}$ due to budget estimation error. There is likely to be a further overspends by year end of $£ 20 \mathrm{k}$, due to the need to re-run the Physiotherapist election.

## Legal expenses

This currently shows an unfavourable variance of $£ 136 \mathrm{~K}$. This is mainly driven by the number of FTP cases which have been longer in duration and greater in number than expected. Included within this figure is a provision for the minimum of $5 \%$ volume discount we will receive from Kingsley Napley at the end of the year.

## BALANCE SHEET

The main movements in the balance sheet since the beginning of the year are an increase in Debtors and Prepayments and a decrease in Creditors. The net impact of these movements is an increase in the cash balance.

Over the course of the year we budgeted $£ 1,300,713$ to be spent on capital items. However, only $£ 64,259$ has been spent to the end of September. £999,925 relates to the development of $22 / 24$ Stannary Street which has now been deferred to March/April next year. So far $£ 28,818$ has been spent on Lisa projects, compared to $£ 243,571$ which has been budgeted. None of this development has been deprecated as the projects are not yet complete. Not all the Lisa projects will be carried out this year due to the prioritisation of other projects and the bottleneck of not being able to get the specifications to Digital Steps. This will leave some unspent budget to be used on unbudgeted items such as the fee rise project.

Working capital is $£ 3,349,809$, showing HPC continues to be in a stable financial position, although not if Deferred Income (fees received in advance) had to be repaid. The Net Assets are $£ 2,518,231$ which is represented the Accumulated Fund of $£ 1,866,042$ and the revaluation reserve of $£ 652,189$. The Accumulated Fund comprises $£ 1,590,927$ at the beginning of the financial year plus the net surplus for the year to date.

## CASH FLOW

The Cash Flow statement indicates a net increase in cash of $£ 385,806$ from $1^{\text {st }}$ April 2006 to the end of the current month, essentially generated from an increase in deferred income. The net increase or decrease in cash when compared to the accounting surplus or deficit can be significantly different. To arrive at the cash movement, non cash items such as depreciation are removed and balance sheet movements taken into consideration.

## CONCLUSION

Overall the first half of the year has led to a higher surplus than budgeted (an operating surplus of $£ 275,115$ against a budgeted deficit of $£ 70,570$ ).

HPC continues to be in a stable financial position, especially in terms of cash reserves which will be required for budgeted projects throughout the year and capital expenditure including the refurbishment of $22 / 26$ Stannary Street and introduction of CPD and unbudgeted projects such as the Fee Rise project.

Charlotte Milner<br>Management Accountant<br>October 2006

## HEALTH PROFESSIONS COUNCIL

## Consolidated Management Accounts For the 6 months ended 30th September 2006

| detalim Summary | Actual £ | $\begin{aligned} & \text { Budget } \\ & £ \end{aligned}$ | Variance <br> £ | Variance \% | Annual <br> Budget £ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| INCOME |  |  |  |  |  |
| Professions |  |  |  |  |  |
| Arts Therapists | 64,870 | 65,438 | (568) | (0.87) | 131,355 |
| Biomedical Scientists | 663,163 | 693,343 | $(30,180)$ | (4.35) | 1,379,633 |
| Chiropodists | 399,501 | 357,601 | 41,900 | 11.72 | 715,200 |
| Clinical Scientists | 124,312 | 130,520 | $(6,208)$ | (4.76) | 257,439 |
| Dietitians | 196,729 | 199,335 | $(2,606)$ | (1.31) | 400,469 |
| Occupational Therapists | 796,310 | 869,726 | $(73,416)$ | (8.44) | 1,725,678 |
| Operating Department Practitioners | 245,235 | 242,218 | 3,017 | 1.25 | 483,408 |
| Orthoptists | 35,891 | 38,605 | $(2,714)$ | (7.03) | 77,061 |
| Paramedics | 320,335 | 350,427 | $(30,092)$ | (8.59) | 696,810 |
| Physiotherapists | 1,263,975 | 1,354,241 | $(90,266)$ | (6.67) | 2,735,691 |
| Prosthetists \& Orthotists | 24,035 | 27,492 | $(3,457)$ | (12.57) | 54,314 |
| Radiographers | 753,484 | 725,629 | 27,855 | 3.84 | 1,458,920 |
| Speech and Language Therapists | 316,245 | 346,317 | $(30,072)$ | (8.68) | 685,243 |
| Registration Income | 5,204,085 | 5,400,892 | $(196,807)$ | (3.64) | 10,801,221 |
| Department of Health Capital Grant Released | 104,632 | 104,630 | 2 | 0.00 | 104,630 |
| TOTAL INCOME | 5,308,717 | 5,505,522 | $(196,805)$ | (3.57) | 10,905,851 |

## Departments

Approvals \& Monitoring
Chief Executive
Committees \& PLG
Communications
Council
Facilities Manangement
Finance
Fitness to Practise
Human Resources \& Partners
IT Department
Operations Office
Policy \& Standards
President
Registration
Secretariat
Operating Expenses
SURPLUS / (DEFICIT) - Excl. Unrealised Gains/(Losses)
Taxation
Investment Income - Excl. Unrealised Gains/(Losses)
Investment - Unrealised Gains / (Losses)
SURPLUS / (DEFICIT)

| 220,839 | 357,202 | 136,363 |
| :---: | :---: | :---: |
| 142,097 | 135,116 | $(6,981)$ |
| 87,413 | 133,773 | 46,360 |
| 299,363 | 500,766 | 201,403 |
| 197,946 | 244,552 | 46,606 |
| 495,650 | 534,562 | 38,912 |
| 290,133 | 213,301 | $(76,832)$ |
| 1,375,524 | 1,293,706 | $(81,818)$ |
| 216,048 | 198,980 | $(17,068)$ |
| 534,587 | 584,691 | 50,104 |
| 221,441 | 181,772 | $(39,669)$ |
| 90,012 | 151,340 | 61,328 |
| 18,536 | 24,750 | 6,214 |
| 794,089 | 980,409 | 186,320 |
| 127,390 | 128,351 | 961 |
| 5,111,067 | 5,663,271 | 552,204 |
| 197,650 | $(157,749)$ | 355,399 |
| 0 | 0 | 0 |
| $\begin{gathered} 91,268 \\ (13,803) \end{gathered}$ | $\begin{array}{r} 87,179 \\ 0 \end{array}$ | $\begin{array}{r} 4,089 \\ (13,803) \end{array}$ |
| 275,115 | (70,570) | $(345,685)$ |


| 38.18 | $\mathbf{7 1 4 , 4 0 1}$ |
| ---: | ---: |
| $(5.17)$ | 270,230 |
| 34.66 | 267,542 |
| 40.22 | $\mathbf{1 , 0 0 1 , 5 3 0}$ |
| 19.06 | 489,103 |
| 7.28 | $\mathbf{1 , 0 6 9 , 1 1 6}$ |
| $(36.02)$ | 426,598 |
| $(6.32)$ | $2,587,411$ |
| $(8.58)$ | 397,957 |
| 8.57 | $\mathbf{1 , 0 5 1 , 8 4 9}$ |
| $(21.82)$ | 363,540 |
| 40.52 | 302,677 |
| 25.11 | 49,500 |
| 19.00 | $\mathbf{1 , 9 6 0 , 8 1 7}$ |
| 0.75 | 256,700 |
|  |  |
| 9.75 | $\mathbf{1 1 , 2 0 8 , 9 7 1}$ |
|  |  |
| 225.29 | $(303,120)$ |
| 0.00 | 0.00 |
|  |  |
| 4.69 | $\mathbf{1 7 4 , 3 5 7}$ |
| 0.00 | 0 |
| $(489.85)$ | $(128,763)$ |

## CONSOLIDATED ACCOUNTS TO 30 SEPTEMBER 2006

## CONSOLIDATED DETAILED SUMMARY

|  | Actual £ | Budget £ | Variance £ | $\begin{gathered} \text { Variance } \\ \% \end{gathered}$ | Annual Budget £ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Consolidated Income |  |  |  |  |  |
| Registration fees | 215,629 | 210,480 | 5,149 | 2.45 | 420,413 |
| Registration fees (part year) | 0 | 0 | 0 | 0.00 | 0 |
| Readmission fees | 155,484 | 86,174 | 69,310 | 80.43 | 172,341 |
| Renewal fees | 4,504,328 | 4,577,342 | $(73,014)$ | (1.60) | 9,154,680 |
| International scrutiny fees | 322,219 | 526,896 | $(204,677)$ | (38.85) | 1,053,787 |
| Confirmation letter fees | 25 | 0 | 25 | 0.00 | 0 |
| Grandparenting scrutiny fees \& other | 6,400 | 0 | 6,400 | 0.00 | 0 |
|  | 5,204,085 | 5,400,892 | $(196,807)$ | (3.64) | 10,801,221 |


|  | INVESTMENT \& OTHER INCOME |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| CODE |  |  |  |  |  |
| BUDGET MANAGER | Finance Director |  |  | $\begin{gathered} \text { Variance } \\ \% \end{gathered}$ | Annual <br> Budget <br> £ |
|  | Actual £ | Budget £ | Variance £ |  |  |
| Consolidated Income |  |  |  |  |  |
| Bank interest - Business Reserve | 6,980 | 10,000 | $(3,020)$ | (30.20) | 20,000 |
| Bank interest - Money Market | 59,082 | 46,180 | 12,902 | 27.94 | 92,360 |
| Portfolio income | 34,975 | 30,999 | 3,976 | 12.83 | 61,997 |
| P \& L on disposal of investments (Realised) | (9,770) | 0 | (9,770) | 0.00 | 0 |
|  | 91,268 | 87,179 | 4,089 | 4.69 | 174,357 |
| P \& L on disposal of investments (Unrealised) | $(13,803)$ | 0 | $(13,803)$ | 0.00 | 0 |

## OVERHEAD TOTAL

| Actual £ | Budget £ | $\begin{aligned} & \text { Variance } \\ & £ \end{aligned}$ | $\begin{gathered} \text { Variance } \\ \% \end{gathered}$ | Annual <br> Budget £ |
| :---: | :---: | :---: | :---: | :---: |
| 1,152,302 | 1,351,463 | 199,161 | 14.74 | 2,702,918 |
| 6,003 | 11,750 | 5,747 | 48.91 | 23,500 |
| 122,853 | 149,957 | 27,104 | 18.07 | 340,850 |
| 101,556 | 135,612 | 34,056 | 25.11 | 271,217 |
| 557 | 0 | (557) | 0.00 | 0 |
| 106,272 | 73,775 | $(32,497)$ | (44.05) | 147,550 |
| 305,156 | 212,724 | $(92,432)$ | (43.45) | 425,447 |
| 2,855 | 20,250 | 17,395 | 85.90 | 40,500 |
| 1,797,554 | 1,955,531 | 157,977 | 8.08 | 3,951,982 |
| 37,031 | 40,180 | 3,149 | 7.84 | 80,360 |
| 260 | 1,040 | 780 | 75.00 | 2,080 |
| 23,020 | 36,130 | 13,110 | 36.29 | 72,260 |
| 1,099 | 1,125 | 26 | 2.31 | 2,250 |
| 3,143 | 7,100 | 3,957 | 55.74 | 14,200 |
| 64,552 | 85,575 | 21,023 | 24.57 | 171,150 |
| 91,274 | 134,485 | 43,211 | 32.13 | 268,970 |
| 84,634 | 84,639 | 5 | 0.01 | 169,275 |
| 1,091 | 67,459 | 66,368 | 98.38 | 93,973 |
| 5,113 | 2,000 | $(3,113)$ | (155.65) | 4,000 |
| 16,677 | 35,445 | 18,768 | 52.95 | 70,890 |
| 198,789 | 324,028 | 125,239 | 38.65 | 607,108 |
| 35,969 | 30,265 | $(5,704)$ | (18.85) | 60,530 |
| 577 | 938 | 362 | 38.54 | 1,876 |
| 9,489 | 10,238 | 749 | 7.31 | 20,475 |
| 2,151 | 2,430 | 279 | 11.46 | 4,860 |
| 12,891 | 14,100 | 1,209 | 8.57 | 28,200 |
| 3,015 | 5,282 | 2,267 | 42.91 | 10,563 |
| 6,173 | 6,312 | 139 | 2.20 | 12,623 |
| 6,229 | 9,500 | 3,271 | 34.43 | 19,000 |
| 5,486 | 3,915 | $(1,571)$ | (40.14) | 7,829 |
| 9,425 | 6,750 | $(2,675)$ | (39.63) | 13,500 |
| 35,498 | 75,000 | 39,502 | 52.67 | 150,000 |
| 21,000 | 22,428 | 1,428 | 6.37 | 44,856 |
| 147,903 | 187,158 | 39,255 | 20.97 | 374,312 |

## Office services

Printing and stationery
Photocopying
Microfilming
Postage
Telephone
Mobile telephone
Fax
Couriers
Office equipment < £1000
Office equipment rental
Staff catering
Other office services
Room Hire
Office equipment depreciation

| Actual £ | Budget | Variance <br> £ | $\begin{gathered} \text { Variance } \\ \% \end{gathered}$ | Annual <br> Budget £ |
| :---: | :---: | :---: | :---: | :---: |
| 224,452 | 211,169 | $(13,283)$ | (6.29) | 422,337 |
| 3,278 | 3,600 | 322 | 8.94 | 7,200 |
| 327 | 216 | (111) | (51.23) | 432 |
| 90,422 | 108,324 | 17,902 | 16.53 | 216,647 |
| 12,654 | 17,454 | 4,800 | 27.50 | 34,908 |
| 4,868 | 4,618 | (250) | (5.42) | 9,236 |
| 0 | 875 | 875 | 100.00 | 1,750 |
| 2,337 | 2,625 | 288 | 10.97 | 5,250 |
| 15,823 | 15,125 | (698) | (4.62) | 30,250 |
| 3,589 | 0 | $(3,589)$ | 0.00 | 0 |
| 4,708 | 3,675 | $(1,033)$ | (28.11) | 7,350 |
| 11,579 | 9,861 | $(1,718)$ | (17.42) | 19,722 |
| 29,222 | 17,005 | $(12,217)$ | (71.84) | 34,010 |
| 39,089 | 41,500 | 2,411 | 5.81 | 83,000 |
| 442,348 | 436,047 | $(6,301)$ | (1.44) | 872,092 |

## Computer services

Hardware < £1000
Hardware maintenance
Software
Software maintenance \& licenses
Systems support
New IT Software Systems
Internet maintenance
Computer media and sundries
Disaster contingency plan
Computer training
IT Security - Backup Offsite etc
Other computer services costs
Hardware depreciation

## Communications

Advertising
Annual Reports (Design, Distribute)
Brochures (Design, Distribute)
Listening Events
Market Research
Registrant Comms \& Internal
Translations
Stakeholder Communications
Standards of Proficiency (Design,Prod,Dist)
Web Site Design
Annual Conference
Marketing \& Promotions
Conference Attendance
General Events (Internal \& External)
Media Relations - Press Event Launch

| 6,491 | 5,625 | $(866)$ | $(15.39)$ |
| ---: | ---: | ---: | :---: |
| 12,143 | 2,300 | $(9,843)$ | $(427.96)$ |
| 1,389 | 5,000 | 3,611 | 72.21 |
| 29,411 | 29,830 | 419 | 1.40 |
| 35,751 | 35,500 | $(251)$ | $(0.71)$ |
| $(4,179)$ | 22,500 | 26,679 | 118.57 |
| 57,592 | 48,869 | $(8,723)$ | $(17.85)$ |
| 11,374 | 7,500 | $(3,874)$ | $(51.66)$ |
| 6,150 | 17,060 | 10,910 | 63.95 |
| 3,333 | 5,000 | 1,667 | 33.34 |
| 3,180 | 0 | $(3,180)$ | 0.00 |
| 3,995 | 9,500 | 5,505 | 57.95 |
| 246,856 | 256,193 | 9,337 | 3.64 |
| 413,777 | 444,877 | 31,100 | 6.99 |
|  |  |  |  |


| 11,250 |
| ---: |
| 4,600 |
| 10,000 |
| 59,660 |
| 71,000 |
| 45,000 |
| 97,738 |
| 15,000 |
| 34,120 |
| 10,000 |
| 0 |
| 19,000 |
| 394,854 |
| $\mathbf{7 7 2 , 2 2 2}$ |


| 49,280 | 114,000 | 64,720 | 56.77 | 228,000 |
| ---: | ---: | ---: | :---: | ---: |
| 4,471 | 8,100 | 3,629 | 44.80 | 16,200 |
| 9,634 | 22,575 | 12,941 | 57.32 | 45,150 |
| 11,559 | 14,940 | 3,381 | 22.63 | 29,880 |
| 2,241 | 11,750 | 9,509 | 80.93 | 23,500 |
| 631 | 0 | $(631)$ | 0.00 | 0 |
| 0 | 1,575 | 1,575 | 100.00 | 3,150 |
| 9,838 | 8,225 | $(1,613)$ | $(19.61)$ | 16,450 |
| 0 | 12,500 | 12,500 | 100.00 | 25,000 |
| 5,232 | 20,870 | 15,638 | 74.93 | 41,740 |
| 121 | 74,140 | 74,019 | 99.84 | 148,280 |
| 2,018 | 6,280 | 4,262 | 67.87 | 12,560 |
| 2,605 | 6,500 | 3,895 | 59.93 | 13,000 |
| 23,221 | 20,363 | $(2,858)$ | $(14.04)$ | 40,725 |
| 21,600 | 28,200 | 6,600 | 23.40 | 56,400 |
| 142,451 | 350,018 | 207,567 | 59.30 | 700,035 |


|  | Actual £ | Budget £ | Variance £ | $\begin{aligned} & \text { Variance } \\ & \% \end{aligned}$ | Annual <br> Budget £ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Partners |  |  |  |  |  |
| Partners Recruitment | 1,936 | 13,350 | 11,414 | 85.50 | 26,700 |
| Partners Training | 1,065 | 69,004 | 67,939 | 98.46 | 138,008 |
| Registration Assessors | 14,274 | 19,530 | 5,256 | 26.91 | 39,060 |
| Panels (Allowance \& Travel ) | 257,903 | 212,440 | $(45,463)$ | (21.40) | 424,880 |
| Approvals (Previously Visits) | 35,957 | 66,200 | 30,243 | 45.68 | 132,400 |
| Assessors fees (All Professions) | 212,780 | 286,905 | 74,125 | 25.84 | 573,810 |
| Test of Competence (All Professions) | 6,954 | 7,800 | 846 | 10.84 | 15,600 |
| Annual Monitoring | 21,402 | 20,738 | (664) | (3.20) | 41,475 |
| Major/Minor Change | 629 | 6,290 | 5,661 | 90.00 | 12,580 |
|  | 552,900 | 702,257 | 149,357 | 21.27 | 1,404,513 |
| Specific departmental expenses |  |  |  |  |  |
| Accountancy consultancy | 18,267 | 0 | $(18,267)$ | 0.00 | 0 |
| Archive storage | 6,785 | 7,200 | 415 | 5.77 | 14,400 |
| Auditors' fees | 39,689 | 28,833 | $(10,856)$ | (37.65) | 57,665 |
| Bank charges | 26,531 | 32,500 | 5,969 | 18.37 | 65,000 |
| Books and publications | 155 | 500 | 345 | 69.00 | 1,000 |
| Consultation Ev (SET, Approvals,CPD) | 1,645 | 9,480 | 7,835 | 82.65 | 18,960 |
| Council Elections | 103,257 | 54,000 | $(49,257)$ | (91.22) | 108,000 |
| General insurance | 17,002 | 19,800 | 2,798 | 14.13 | 39,600 |
| Health and safety | 11,900 | 1,940 | $(9,960)$ | (513.39) | 3,880 |
| Miscellaneous Expenses | 1,065 | 0 | $(1,065)$ | 0.00 | 0 |
| Legal advice | 103,740 | 146,860 | 43,120 | 29.36 | 293,720 |
| Legal expenses | 776,341 | 640,000 | $(136,341)$ | (21.30) | 1,280,000 |
| Legal insurance | 18,900 | 23,100 | 4,200 | 18.18 | 46,200 |
| Legal -Transcript Writer | 63,690 | 45,125 | $(18,565)$ | (41.14) | 90,250 |
| Other professional fees | 69,897 | 51,155 | $(18,742)$ | (36.64) | 102,310 |
| Pension administration | 6,605 | 6,336 | (269) | (4.25) | 12,672 |
| Personal Performance Consultancy | 3,780 | 4,400 | 620 | 14.10 | 8,800 |
| Professional Liaison Groups | 5,974 | 21,070 | 15,096 | 71.65 | 0 |
| ISO 9001 Certification | 1,082 | 5,024 | 3,942 | 78.47 | 10,047 |
| Reward Data | 2,256 | 3,500 | 1,244 | 35.54 | 7,000 |
| Subscriptions to professional bodies | 9,416 | 5,680 | $(3,736)$ | (65.77) | 11,360 |
| Taxation advice | 9,576 | 3,000 | $(6,576)$ | (219.21) | 6,000 |
| Training | 53,242 | 68,277 | 15,035 | 22.02 | 136,553 |
|  | 1,350,793 | 1,177,780 | $(173,013)$ | (14.69) | 2,313,417 |
| OVERHEAD TOTAL | 5,111,067 | 5,663,271 | 552,204 | 9.75 | 11,166,831 |

HEALTH PROFESSIONS COUNCIL
CONSOLIDATED BALANCE SHEET as at 30 September 2006
30 September 2006
$£$

FIXED ASSETS
Tangible fixed assets

| Land \& buildings, at cost or valuation Depreciation | $\begin{array}{r} 3,000,000 \\ (21,000) \\ \hline \end{array}$ | 2,979,000 | $\begin{array}{r} 3,069,443 \\ (69,443) \\ \hline \end{array}$ | 3,000,000 |
| :---: | :---: | :---: | :---: | :---: |
| Net book value |  |  |  |  |
| Computer Equipment, at cost Depreciation | $\begin{gathered} 2,110,821 \\ (1,832,555) \\ \hline \end{gathered}$ |  | $\begin{gathered} 2,090,422 \\ (1,598,868) \\ \hline \end{gathered}$ |  |
| Net book value |  | 278,266 |  | 491,554 |
| Office furniture and equipment, at cost Depreciation | $\begin{gathered} 373,004 \\ (305,053) \\ \hline \end{gathered}$ |  | $\begin{gathered} 353,370 \\ (265,964) \\ \hline \end{gathered}$ |  |
| Net book value |  | 67,952 |  | 87,406 |
| Total tangible fixed assets |  | 3,325,218 |  | 3,578,960 |
| Investments |  | 1,750,807 |  | 1,714,190 |
| TOTAL FIXED ASSETS |  | 5,076,025 |  | 5,293,150 |

## CURRENT ASSETS

Debtors
Prepayments
Bank balances and cash
CURRENT LIABILITIES
Amounts falling due within one year

Creditors and accrued expenses
$1,187,479$
WORKING CAPITAL

$$
\begin{array}{r}
20,700 \\
128,853 \\
4,387,735 \\
\hline 4,537,288
\end{array}
$$

$3,349,809$

## DEFERRED INCOME

Registration fees in advance
Retention fees in advance

NET ASSETS
90,694
5,816,909
$(5,907,603)$
2,518,231
106,502
5,371,271
$(5,477,773)$
2,347,748

## Represented by:

Capital Grant Receivable - LISA System
Accumulated Fund
Revaluation reserve
Surplus/(Deficit) for the period

31 March 2006
£
£
HEALTH PROFESSIONS COUNCIL
CONSOLIDATED ACCOUNTS TO 30 SEPTEMBER 2006
CAPITAL EXPENDITURE
From 1st April 2006-30 September 2006
Major Investment ( $£ 50 \mathrm{~K}+$ Individual Item)
Renovation work to 22-26 Stannery Street. Figures are based on a quantity surveyors estimations and the work will go out to tender early in the new financial year. $£ 851,000+$ VAT.

## Sub Total

## Minor Investment (less than £50K individually)

Information Technology 15 New Laptops or PCs (New Employees) - $£ 1085$ (average)
2 Dell 3300 Projectors - $£ 1500$ each
$\begin{array}{r}1,856 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 9,066 \\ 2,332 \\ 1,856 \\ 3,845 \\ \\ 10,106 \\ 3,507 \\ 2,872 \\ \hline 35,441 \\ \hline 0 \\ \hline 28,818 \\ \hline\end{array}$



|  |
| :---: |


|  | $\underset{0}{0} 0000000000$ |
| :---: | :---: |


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| $\begin{aligned} & \stackrel{\rightharpoonup}{\mathrm{J}} \\ & \frac{\mathrm{O}}{\mathrm{o}} \omega \\ & \stackrel{3}{2} \end{aligned}$ |
| $\begin{aligned} & \text { 㥅 } \\ & \stackrel{1}{4} \end{aligned}$ |


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| :---: | :---: | :---: |
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|  | $\underset{\substack{0}}{\underset{O}{0}} 000000000$ | $\stackrel{\infty}{\infty}$ |

HEALTH PROFESSIONS COUNCIL
CONSOLIDATED ACCOUNTS TO 30 SEPTEMBER 2006

## CAPITAL EXPENDITURE - LISA PROJECTS <br> From 1st April 2006-30 September 2006

MP12 On Line Applications - 50\% Complete in 2005/06 On Line Renewals - 50\% Complete in 2005/06 Authentication-50\% Complete in 2005/06 BACS-IP AUDDIS - 75\% Complete in 2005/06

## Supplementary Prescribing

 Intermediate Lapsing Add UK NationsGeneric Bulk Letter Handling Registration Fee Calculator Returned Mail Flag
Trust Employee Status Tracking Online Register Improvements Ethnicity \& Diversity
CPD Audit Tracking
Project number
MP14
MP11
MP16
MP15
MP5
MP2

Total Capital Expenditure

| HEALTH PROFESSIONS COUNCIL |  |
| :---: | :---: |
| CONSOLIDATED ACCOUNTS TO 30 SEPTEMBER 2006 |  |
| CASH FLOW STATEMENT |  |
| From 1st April 2006-30 September 2006 |  |
|  | £ |
| Surplus /(deficit) over expenditure | 197,650 |
| Depreciation charge for the year of tangible fixed assets | 293,805 |
| Grant income released | $(104,632)$ |
| (Increase)/decrease in debtors | $(35,205)$ |
| Increase/(decrease) in creditors (CGT and VAT Tax not included) | $(396,457)$ |
| Increase /(decrease) in deferred income | 429,830 |
| Net cash In/(out)flow from operating activities | 384,991 |
| Return on investments and servicing of finance |  |
| Investment Income (Excluding realised gains \& losses) | 101,037 |
| Capital expenditure and financial investments |  |
| Purchase of tangible assets | $(64,259)$ |
| Disposal of tangible assets | 24,227 |
| Purchase of investments | $(286,805)$ |
| Proceeds from sale of investments | 226,615 |
| Increase/(decrease) in Cash | 385,806 |
| Cash at 31 March 2006 | 4,001,929 |
| Cash at 30 September 2006 | 4,387,735 |
| Cash Movement | 385,806 |

HPC CONSOLIDATED Cash Flow: April 06 - March 07

|  |  |  |  |  |  |  |  |  |  |  |  |  |  | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Mar-06 | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | 12 Mths |
| Opening Balance 1st |  | 4,001,929 | 4,042,162 | 3,618,682 | 3,500,656 | 3,738,794 | 4,054,079 | 4,387,735 | 4,387,735 | 4,387,735 | 4,387,735 | 4,387,735 | 4,387,735 |  |
| Receipts <br> Registration Income <br> Investment Income <br> Investment Sales <br> Deferred Income Movements <br> Bank Loan <br> Rental Income |  | 850,782 4,923 0 436,748 | $\begin{array}{r} 773,322 \\ 24,553 \\ 111,385 \\ (439,916) \end{array}$ | $\begin{array}{r} 969,779 \\ 20,583 \\ 6,780 \\ (371,285) \end{array}$ | $\begin{array}{r} 853,236 \\ 12,544 \\ 0 \\ 306,941 \end{array}$ | $\begin{array}{r} 885,037 \\ (3,443) \\ 108,450 \\ 315,304 \end{array}$ | 871,929 41,877 0 182,038 |  |  |  |  |  |  |  |
| Total Cash Receipts |  | 1,292,453 | 469,344 | 625,857 | 1,172,721 | 1,305,348 | 1,095,844 | 0 | 0 | 0 | 0 | 0 | 0 | 5,961,567 |
| Payments |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Operational <br> Expenditure <br> Depreciation <br> Aged Cred / Accrual Movements <br> Debtor Movements |  | 793,583 $(57,238)$ 245,174 268,212 | $\begin{gathered} 820,763 \\ (50,046) \\ 308,573 \\ (189,382) \\ \hline \end{gathered}$ | $\begin{array}{r} 986,386 \\ (57,564) \\ (198,541) \\ (5,041) \\ \hline \end{array}$ | 863,316 <br> $(53,360)$ <br> 131,830 <br> $(6,470)$ | $\begin{array}{r} 922,520 \\ (57,811) \\ (77,854) \\ (23,790) \\ \hline \end{array}$ | $\begin{array}{r} 724,499 \\ (17,786) \\ (12,725) \\ (8,324) \\ \hline \end{array}$ |  |  |  |  |  |  |  |
| Payments to Creditors |  | 1,249,731 | 889,908 | 725,240 | 935,316 | 763,065 | 685,664 | 0 | 0 | 0 | 0 | 0 | 0 | 5,248,924 |
| Exceptional <br> Capital Expenditure <br> Capital Write-off <br> Investment Purchases <br> Loan Repayments |  | $\begin{array}{r} 13,254 \\ (10,765) \\ 0 \\ 0 \end{array}$ | $\begin{gathered} 3,846 \\ (8,224) \\ 7,294 \end{gathered}$ | $\begin{array}{r} 0 \\ 0 \\ 18,643 \\ 0 \end{array}$ | $\begin{array}{r} 3,507 \\ (4,240) \\ 0 \\ 0 \end{array}$ | $\begin{array}{r} 10,106 \\ 0 \\ 216,892 \\ 0 \end{array}$ | 33,546 <br> (998) $43,976$ $0$ |  |  |  |  |  |  |  |
| Total Payments |  | 1,252,220 | 892,824 | 743,883 | 934,583 | 990,063 | 762,188 | 0 | 0 | 0 | 0 | 0 | 0 | 5,575,761 |
| Closing Balance | 4,001,929 | 4,042,162 | 3,618,682 | 3,500,656 | 3,738,794 | 4,054,079 | 4,387,735 | 4,387,735 | 4,387,735 | 4,387,735 | 4,387,735 | 4,387,735 | 4,387,735 | 385,806 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Aged Creditors Accruals Budgeted Expenditure 05/06 | $\begin{aligned} & 800,652 \\ & 782,635 \end{aligned}$ | 1,338,113 | 1,029,540 | 1,228,081 | 1,096,251 | 1,174,105 | 1,186,830 | 1,186,830 | 1,186,830 | 1,186,830 | 1,186,830 | 1,186,830 | 1,186,830 | $\begin{array}{r} 1,186,830 \\ 0 \end{array}$ |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Deferred Income Movements - () Some income from deferred income and cash has already been received. If positive, cash received in advance and not recognised as income in current month. Depreciation - Cash paid for fixed assets incurred in previous months make depreciation a non cash item, so is taken off the current month expenditure.
Aged Creditor Movements - () Denotes an increase in aged creditors from the previous month and is taken off the current month expenditure as they haven't been paid. Vice versa for a positive figure.

