

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 31 JANUARY 2006

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Payroll					
Basic	1,768,584	1,915,768	147,184	7.68	2,300,807
Overtime	20,103	34,566	14,463	41.84	35,986
National Insurance	187,731	214,512	26,781	12.48	257,047
Pension costs	158,420	216,100	57,680	26.69	259,360
Medical insurance	0	0	0	0.00	0
Staff recruitment	115,939	70,000	(45,939)	(65.63)	75,000
Temporary staff	268,829	132,490	(136,339)	(102.91)	152,630
Other payroll expense	3,030	33,330	30,300	90.91	40,000
	<u>2,522,636</u>	<u>2,616,766</u>	<u>94,130</u>	<u>3.60</u>	<u>3,120,830</u>
Staff travelling and subsistence					
Fares	45,793	73,700	27,907	37.87	88,470
Car expenses and car park	2,773	4,500	1,727	38.37	5,400
Subsistence	44,755	58,280	13,525	23.21	69,970
Entertaining	1,252	2,520	1,268	50.33	3,050
Conferences	4,676	12,844	8,168	63.60	15,500
Lecturing	0	0	0	0.00	0
	<u>99,248</u>	<u>151,844</u>	<u>52,596</u>	<u>34.64</u>	<u>182,390</u>
Council and committee expenses					
Allowances	126,877	175,956	49,079	27.89	205,656
Travelling and subsistence	126,763	145,496	18,733	12.88	169,286
Conference expenses	1,848	8,330	6,482	77.82	10,000
Training	0	11,200	11,200	100.00	11,200
	<u>255,488</u>	<u>340,982</u>	<u>85,494</u>	<u>25.07</u>	<u>396,142</u>
Property services					
Business rates	30,543	40,440	9,897	24.47	48,530
Water	1,137	750	(387)	(51.62)	900
Electricity	13,179	10,500	(2,679)	(25.52)	12,600
Gas	4,043	2,500	(1,543)	(61.71)	3,000
Cleaning contractors	18,547	19,000	453	2.39	22,800
Cleaning materials	8,332	7,700	(632)	(8.21)	9,250
Waste disposal	6,153	8,400	2,247	26.75	10,080
Repairs and maintenance	29,491	10,750	(18,741)	(174.34)	12,900
Maintenance contracts	3,804	4,770	966	20.25	5,724
Security	0	8,000	8,000	100.00	8,000
Building Refurbishment	55,071	90,000	34,929	38.81	90,000
Property depreciation	35,649	20,000	(15,649)	(78.25)	24,000
	<u>205,950</u>	<u>222,810</u>	<u>16,860</u>	<u>7.57</u>	<u>247,784</u>

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Office services					
Printing and stationery	390,773	394,687	3,914	0.99	446,892
Photocopying	3,433	6,000	2,567	42.78	7,200
Microfilming	354	360	6	1.54	432
Postage	145,313	207,223	61,910	29.88	260,000
Telephone	24,904	28,484	3,580	12.57	34,908
Telephone system maintenance	0	0	0	0.00	0
Mobile telephone	7,787	4,630	(3,157)	(68.19)	5,580
Fax	577	1,450	873	60.23	1,750
Couriers	4,265	4,370	105	2.40	5,250
Office equipment < £1000	18,547	25,200	6,653	26.40	30,250
Office equipment rental	3,504	2,910	(594)	(20.43)	3,500
Staff catering	7,903	12,040	4,137	34.36	14,450
Other office services	19,598	9,410	(10,188)	(108.27)	11,295
Room Hire	17,674	32,810	15,136	46.13	39,250
Depreciation of office equipment	70,556	75,000	4,444	5.93	90,000
	715,190	804,574	89,384	11.11	950,757
Computer services					
Hardware < £1000	4,834	8,830	3,996	45.26	10,600
Hardware maintenance	4,848	6,910	2,062	29.84	8,300
Software Systems	198,165	302,830	104,665	34.56	304,500
Software licenses	39,092	49,240	10,148	20.61	59,060
Systems support	49,265	52,110	2,845	5.46	62,532
Internet maintenance	51,397	19,400	(31,997)	(164.94)	23,280
Computer media and sundries	7,680	12,500	4,820	38.56	15,000
Disaster contingency plan	54,937	60,810	5,873	9.66	72,983
Computer training	14,317	17,120	2,803	16.37	20,550
Other computer services costs	5,888	6,660	772	11.59	8,000
IT Security - Backup Offsite etc	1,206	0	(1,206)	0.00	0
IT Hardware Disposals	0	0	0	0.00	0
Hardware depreciation	457,046	480,000	22,954	4.78	576,000
	888,677	1,016,410	127,733	12.57	1,160,805
Communications					
Advertising	194,922	209,500	14,578	6.96	225,000
Annual Reports (Design, Distribute)	3,738	19,000	15,262	80.33	19,000
Brochures (Design, Distribute)	10,494	24,470	13,976	57.11	29,375
HPC Consultation Events	0	15,554	15,554	100.00	20,000
Grandparenting Communications	523	5,000	4,477	89.53	5,000
Listening Events	28,422	21,150	(7,272)	(34.38)	28,200
Lobbying	32,566	60,810	28,244	46.45	68,750
PR Advisors	37,935	32,080	(5,855)	(18.25)	38,500
Market Research	69,266	58,750	(10,516)	(17.90)	58,750
Registrant Comms & Internal	9,043	29,370	20,327	69.21	35,250
Translations	280	5,870	5,590	95.23	7,050
Stakeholder Communications	284	16,660	16,376	98.29	20,000
Standards of Proficiency (Design,Prod,Dist)	0	16,500	16,500	100.00	19,800
Web Site Design	15,673	24,030	8,357	34.78	29,375
Annual Conference	304	0	(304)	0.00	0
Marketing & Promotions	1,402	10,000	8,598	85.98	12,000
Conference Attendance	11,809	8,330	(3,479)	(41.77)	10,000
General Events (Internal & External)	22,679	28,000	5,321	19.00	28,000
Media Relations - Press Event Launch	763	0	(763)	0.00	0
Welsh Language Scheme	0	12,500	12,500	100.00	15,000
	440,105	597,574	157,469	26.35	669,050

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Partners					
Partners Recruitment	15,289	68,747	53,458	77.76	84,200
Partners Training	83,635	175,666	92,031	52.39	188,875
Legal Assessors	69,185	123,910	54,725	44.17	148,694
Registration Assessors	445,371	436,580	(8,791)	(2.01)	523,900
International Test of Competence	10,147	14,000	3,853	27.52	16,250
Mediation - Panels	0	8,330	8,330	100.00	10,000
Panels (Allowance & Travel)	333,086	295,842	(37,244)	(12.59)	350,875
Screening - Panels (Allow & Travel)	0	0	0	0.00	0
Approvals (Previously Visits)	68,470	152,830	84,360	55.20	183,400
JVC Costs	0	0	0	0.00	0
	<u>1,025,183</u>	<u>1,275,905</u>	<u>250,722</u>	<u>19.65</u>	<u>1,506,194</u>
Specific departmental expenses					
Archive storage	14,312	9,000	(5,312)	(59.02)	10,800
Auditors' fees	30,000	30,000	0	0.00	36,000
Bank charges & interest	73,061	50,000	(23,061)	(46.12)	60,000
Interest Payable	12,955	0	(12,955)	0.00	0
Books and publications	195	1,660	1,465	88.25	2,000
General insurance	30,362	28,830	(1,532)	(5.31)	34,602
Legal insurance	35,000	35,000	0	0.00	42,000
Health and safety	1,271	3,230	1,959	60.64	3,880
Legal expenses	1,171,019	1,094,642	(76,377)	(6.98)	1,295,938
Other professional fees	527,471	234,799	(292,672)	(124.65)	239,800
Pension administration	25,681	4,160	(21,521)	(517.34)	5,000
Staff Handbook	0	1,660	1,660	100.00	2,000
Personal Performance Consultancy	5,366	5,500	134	2.44	6,600
Investors in People	171	10,000	9,829	98.29	10,000
Good Citizen Scheme	0	830	830	100.00	1,000
Quality ISO 2002	8,088	8,028	(60)	(0.74)	8,155
HPC Processes	0	0	0	0.00	0
Reward Data	4,839	1,000	(3,839)	(383.94)	1,000
Subscriptions to professional bodies	7,035	16,110	9,075	56.33	19,380
Professional Liaison Groups	33,122	88,477	55,355	62.56	110,900
Legal -Transcript Writer	52,247	83,420	31,173	37.37	100,100
Taxation advice	8,225	5,000	(3,225)	(64.50)	6,000
Training	29,013	58,700	29,687	50.57	69,600
	<u>2,069,433</u>	<u>1,770,046</u>	<u>(299,387)</u>	<u>(16.91)</u>	<u>2,064,755</u>
OVERHEAD TOTAL	<u>8,221,909</u>	<u>8,796,911</u>	<u>575,002</u>	<u>6.54</u>	<u>10,298,707</u>