

**Health Professions Council
Finance and Resources Committee 22nd June 2006**

Actions List

Executive Summary and Recommendations

Introduction

Attached is an actions list as agreed at the last meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

None

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

10th May 2006.

ACTION POINTS
FINANCE AND RESOURCES COMMITTEE
PUBLIC MEETING

27TH APRIL 2006

| | Action point (and location in the minutes) | For the attention of | Action by | Comments |
|---|--|---------------------------------|-------------------|--|
| 1 | Analysis of Fitness to Practise budget to be presented to Conduct and Competence Committee. (10.6) | SL | 19 September 2006 | Subject to agreement of the agenda with the Chairman and the Conduct and Competence Committee. |
| 2 | Annual budget 2006-7 to be implemented. (10.7) | SL | 22 June 2006 | Ratified by Council on 11 May 2006. |
| 3 | Council and Committee attendance fees:- To be raised to £300 per day (VAT inclusive) backdated to attendances commencing on 1 April 2006; To be funded from budget cost savings made elsewhere; Other types of allowance fees such as Partner and PLG members fees to be reviewed in early 2007 as part of review of the budget for 2007-8; Council and Committee attendance fees to be reviewed periodically (i.e. every three years) (11.4) | SL | Ongoing | Ratified by Council on 11 May 2006. |

Date
2006-05-10

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Dept/Cmte
F&R

Doc Type
PPR

Title
Action points list Finance and Resources Committee public meeting April 2006

Status
Final
DD: None

Int. Aud.
Public
RD: None

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|---|--|-------------|--------------|--|
| 4 | <p>Fees - general policies:- HPC should aim to achieve a principle of avoiding significant and deliberate cross-subsidisation in fees charged to registrants;</p> <p>Fee rises to be made on a regular basis (i.e. every two or three years), or more often in high inflationary periods;</p> <p>Fees should be set at a level to maintain the agreed reserves policy and ensure the financial viability of the HPC as an independent organisation</p> <p>(12.3)</p> | SL | Ongoing | Ratified by Council on 11 May 2006. |
| 5 | <p>Human Resources Strategy and Workplan - priorities, projects and principles approved and to be kept under review.</p> <p>(13.7)</p> | LF | Ongoing | |
| 6 | <p>Corporate Governance - Executive to review the Committee's Standing Orders and the HPC's Standing Financial Instructions and clarify the remits of the Finance and Resources Committee and the Audit Committee.</p> <p>(14.3)</p> | MJS/ NOS | 22 June 2006 | Actioned. See further paper on agenda for meeting on 22 June 2006. |
| 7 | <p>Croner Reward and Pay Process for Employees - Report on evaluation of salaries and discrepancies on evaluations to be made.</p> <p>(15.3)</p> | LF | 22 June 2006 | Actioned. See further paper on agenda for meeting on 22 June 2006. |