

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2005

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Payroll					
Basic	1,599,824	1,723,280	123,456	7.16	2,300,807
Overtime	16,098	33,858	17,760	52.45	35,986
National Insurance	171,349	193,265	21,916	11.34	257,047
Pension costs	142,395	194,490	52,095	26.79	259,360
Medical insurance	0	0	0	0.00	0
Staff recruitment	97,683	67,500	(30,183)	(44.72)	75,000
Temporary staff	228,653	122,431	(106,222)	(86.76)	152,630
Other payroll expense	3,030	29,997	26,967	89.90	40,000
	<u>2,259,032</u>	<u>2,364,821</u>	<u>105,788</u>	<u>4.47</u>	<u>3,120,830</u>
Staff travelling and subsistence					
Fares	42,483	66,330	23,847	35.95	88,470
Car expenses and car park	2,600	4,050	1,450	35.80	5,400
Subsistence	43,367	52,452	9,085	17.32	69,970
Entertaining	854	2,268	1,414	62.33	3,050
Conferences	4,676	11,537	6,861	59.47	15,500
Lecturing	0	0	0	0.00	0
	<u>93,980</u>	<u>136,637</u>	<u>42,657</u>	<u>31.22</u>	<u>182,390</u>
Council and committee expenses					
Allowances	121,237	166,937	45,700	27.38	205,656
Travelling and subsistence	119,944	138,690	18,746	13.52	169,286
Conference expenses	1,848	7,497	5,649	75.35	10,000
Training	0	4,600	4,600	100.00	11,200
	<u>243,029</u>	<u>317,724</u>	<u>74,695</u>	<u>23.51</u>	<u>396,142</u>
Property services					
Business rates	27,542	36,396	8,854	24.33	48,530
Water	1,059	675	(384)	(56.84)	900
Electricity	11,504	9,450	(2,054)	(21.74)	12,600
Gas	2,704	2,250	(454)	(20.17)	3,000
Cleaning contractors	16,281	17,100	819	4.79	22,800
Cleaning materials	6,645	6,930	285	4.11	9,250
Waste disposal	5,970	7,560	1,590	21.03	10,080
Repairs and maintenance	27,227	9,675	(17,552)	(181.41)	12,900
Maintenance contracts	3,306	4,293	987	22.99	5,724
Security	0	4,000	4,000	100.00	8,000
Building Refurbishment	50,097	90,000	39,903	44.34	90,000
Property depreciation	31,910	18,000	(13,910)	(77.28)	24,000
	<u>184,245</u>	<u>206,329</u>	<u>22,084</u>	<u>10.70</u>	<u>247,784</u>

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Office services					
Printing and stationery	341,767	361,163	19,396	5.37	446,892
Photocopying	3,192	5,400	2,208	40.90	7,200
Microfilming	317	324	7	2.08	432
Postage	139,791	180,834	41,043	22.70	260,000
Telephone	23,540	25,272	1,732	6.85	34,908
Telephone system maintenance	0	0	0	0.00	0
Mobile telephone	7,144	4,167	(2,977)	(71.45)	5,580
Fax	577	1,305	728	55.81	1,750
Couriers	3,923	3,933	10	0.25	5,250
Office equipment < £1000	15,609	22,680	7,071	31.18	30,250
Office equipment rental	3,036	2,619	(417)	(15.91)	3,500
Staff catering	6,878	10,836	3,958	36.53	14,450
Other office services	18,232	8,469	(9,763)	(115.28)	11,295
Room Hire	17,674	29,592	11,918	40.27	39,250
Depreciation of office equipment	64,160	67,500	3,340	4.95	90,000
	645,839	724,094	78,255	10.81	950,757
Computer services					
Hardware < £1000	5,927	7,947	2,020	25.42	10,600
Hardware maintenance	4,189	6,219	2,030	32.64	8,300
Software Systems	196,319	271,997	75,678	27.82	304,500
Software licenses	35,351	44,316	8,965	20.23	59,060
Systems support	43,728	46,899	3,171	6.76	62,532
Internet maintenance	46,274	17,460	(28,814)	(165.03)	23,280
Computer media and sundries	7,680	11,250	3,570	31.74	15,000
Disaster contingency plan	49,571	54,729	5,158	9.42	72,983
Computer training	14,317	15,408	1,091	7.08	20,550
Other computer services costs	2,308	5,994	3,686	61.49	8,000
IT Security - Backup Offsite etc	654	0	(654)	0.00	0
IT Hardware Disposals	0	0	0	0.00	0
Hardware depreciation	412,813	432,000	19,187	4.44	576,000
	819,131	914,219	95,088	10.40	1,160,805
Communications					
Advertising	193,618	206,500	12,882	6.24	225,000
Annual Reports (Design, Distribute)	3,738	19,000	15,262	80.33	19,000
Brochures (Design, Distribute)	8,598	22,023	13,425	60.96	29,375
HPC Consultation Events	0	13,332	13,332	100.00	20,000
Grandparenting Communications	523	5,000	4,477	89.53	5,000
Listening Events	21,178	21,150	(28)	(0.13)	28,200
Lobbying	31,707	56,844	25,137	44.22	68,750
PR Advisors	16,878	28,872	11,994	41.54	38,500
Market Research	69,266	58,750	(10,516)	(17.90)	58,750
Registrant Comms & Internal	9,043	26,433	17,390	65.79	35,250
Translations	280	5,283	5,003	94.70	7,050
Stakeholder Communications	0	14,994	14,994	100.00	20,000
Standards of Proficiency (Design,Prod,Dist)	0	14,850	14,850	100.00	19,800
Web Site Design	15,717	21,360	5,643	26.42	29,375
Annual Conference	304	0	(304)	0.00	0
Marketing & Promotions	709	9,000	8,291	92.12	12,000
Conference Attendance	9,870	7,497	(2,373)	(31.66)	10,000
General Events (Internal & External)	19,130	28,000	8,870	31.68	28,000
Media Relations - Press Event Launch	763	0	(763)	0.00	0
Welsh Language Scheme	0	11,250	11,250	100.00	15,000
	401,324	570,138	168,814	29.61	669,050

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Partners					
Partners Recruitment	14,887	61,305	46,418	75.72	84,200
Partners Training	83,389	151,632	68,243	45.01	188,875
Legal Assessors	67,860	111,519	43,659	39.15	148,694
Registration Assessors	406,647	392,922	(13,725)	(3.49)	523,900
International Test of Competence	9,836	12,875	3,039	23.60	16,250
Mediation - Panels	0	7,497	7,497	100.00	10,000
Panels (Allowance & Travel)	291,754	268,327	(23,427)	(8.73)	350,875
Screening - Panels (Allow & Travel)	0	0	0	0.00	0
Approvals (Previously Visits)	66,774	137,547	70,773	51.45	183,400
JVC Costs	0	0	0	0.00	0
	<u>941,147</u>	<u>1,143,624</u>	<u>202,477</u>	<u>17.70</u>	<u>1,506,194</u>
Specific departmental expenses					
Archive storage	14,312	8,100	(6,212)	(76.69)	10,800
Auditors' fees	27,000	27,000	0	0.00	36,000
Bank charges & interest	70,443	45,000	(25,443)	(56.54)	60,000
Interest Payable	12,955	0	(12,955)	0.00	0
Books and publications	195	1,494	1,299	86.95	2,000
General insurance	27,188	25,947	(1,241)	(4.78)	34,602
Legal insurance	31,500	31,500	0	0.00	42,000
Health and safety	1,271	2,907	1,636	56.26	3,880
Legal expenses	1,027,545	994,015	(33,530)	(3.37)	1,295,938
Other professional fees	518,373	232,299	(286,074)	(123.15)	239,800
Pension administration	22,528	3,744	(18,784)	(501.70)	5,000
Staff Handbook	0	1,494	1,494	100.00	2,000
Personal Performance Consultancy	4,862	4,950	88	1.79	6,600
Investors in People	171	10,000	9,829	98.29	10,000
Good Citizen Scheme	0	747	747	100.00	1,000
Quality ISO 2002	8,038	7,986	(52)	(0.66)	8,155
HPC Processes	0	0	0	0.00	0
Reward Data	1,728	0	(1,728)	0.00	1,000
Subscriptions to professional bodies	5,608	14,499	8,891	61.32	19,380
Professional Liaison Groups	31,928	77,266	45,338	58.68	110,900
Legal -Transcript Writer	55,845	75,078	19,233	25.62	100,100
Taxation advice	3,231	4,500	1,269	28.19	6,000
Training	29,892	53,500	23,608	44.13	69,600
	<u>1,894,612</u>	<u>1,622,026</u>	<u>(272,586)</u>	<u>(16.81)</u>	<u>2,064,755</u>
OVERHEAD TOTAL	<u>7,482,340</u>	<u>7,999,612</u>	<u>517,272</u>	<u>6.47</u>	<u>10,298,707</u>