

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 30 SEPTEMBER 2005

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Payroll					
Basic	1,061,815	1,145,816	84,001	7.33	2,300,807
Overtime	9,894	31,734	21,840	68.82	35,986
National Insurance	113,898	129,517	15,619	12.06	257,047
Pension costs	94,505	129,660	35,155	27.11	259,360
Medical insurance	0	0	0	0.00	0
Staff recruitment	69,109	55,000	(14,109)	(25.65)	75,000
Temporary staff	133,471	89,454	(44,017)	(49.21)	152,630
Other payroll expense	3,030	19,998	16,968	84.85	40,000
	<u>1,485,722</u>	<u>1,601,179</u>	<u>115,457</u>	<u>7.21</u>	<u>3,120,830</u>
Staff travelling and subsistence					
Fares	23,176	44,220	21,044	47.59	88,470
Car expenses and car park	1,820	2,700	880	32.59	5,400
Subsistence	27,464	34,968	7,504	21.46	69,970
Entertaining	854	1,512	658	43.49	3,050
Conferences	3,466	7,616	4,150	54.49	15,500
Lecturing	0	0	0	0.00	0
	<u>56,781</u>	<u>91,016</u>	<u>34,235</u>	<u>37.61</u>	<u>182,390</u>
Council and committee expenses					
Allowances	69,329	115,147	45,818	39.79	205,656
Travelling and subsistence	73,833	92,134	18,301	19.86	169,286
Conference expenses	1,727	4,998	3,271	65.44	10,000
Training	0	4,600	4,600	100.00	11,200
	<u>144,889</u>	<u>216,879</u>	<u>71,990</u>	<u>33.19</u>	<u>396,142</u>
Property services					
Business rates	18,538	24,264	5,726	23.60	48,530
Water	718	450	(268)	(59.51)	900
Electricity	7,833	6,300	(1,533)	(24.33)	12,600
Gas	1,959	1,500	(459)	(30.61)	3,000
Cleaning contractors	10,192	11,400	1,208	10.60	22,800
Cleaning materials	4,606	4,620	14	0.29	9,250
Waste disposal	5,356	5,040	(316)	(6.26)	10,080
Repairs and maintenance	5,495	6,450	955	14.80	12,900
Maintenance contracts	1,939	2,862	923	32.24	5,724
Security	0	0	0	0.00	8,000
Building Refurbishment	40,401	90,000	49,599	55.11	90,000
Property depreciation	20,694	12,000	(8,694)	(72.45)	24,000
	<u>117,731</u>	<u>164,886</u>	<u>47,155</u>	<u>28.60</u>	<u>247,784</u>

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Office services					
Printing and stationery	254,547	253,132	(1,415)	(0.56)	446,892
Photocopying	2,072	3,600	1,528	42.45	7,200
Microfilming	212	216	5	2.08	432
Postage	100,264	101,667	1,403	1.38	260,000
Telephone	12,691	15,636	2,945	18.84	34,908
Telephone system maintenance	0	0	0	0.00	0
Mobile telephone	5,074	2,778	(2,296)	(82.66)	5,580
Fax	453	870	417	47.94	1,750
Couriers	2,953	2,622	(331)	(12.62)	5,250
Office equipment < £1000	6,440	15,120	8,680	57.41	30,250
Office equipment rental	1,418	1,746	328	18.81	3,500
Staff catering	4,938	7,224	2,286	31.64	14,450
Other office services	9,890	5,646	(4,244)	(75.16)	11,295
Room Hire	12,977	19,938	6,961	34.91	39,250
Depreciation of office equipment	44,973	45,000	27	0.06	90,000
	458,901	475,195	16,294	3.43	950,757
Computer services					
Hardware < £1000	2,661	5,298	2,637	49.77	10,600
Hardware maintenance	2,211	4,146	1,935	46.68	8,300
Software Systems	160,778	269,498	108,720	40.34	304,500
Software licenses	23,588	29,544	5,956	20.16	59,060
Systems support	33,244	31,266	(1,978)	(6.32)	62,532
Internet maintenance	30,474	11,640	(18,834)	(161.81)	23,280
Computer media and sundries	5,873	7,500	1,627	21.70	15,000
Disaster contingency plan	32,196	36,486	4,290	11.76	72,983
Computer training	9,711	10,272	561	5.46	20,550
Other computer services costs	486	3,996	3,510	87.84	8,000
IT Security - Backup Offsite etc	391	0	(391)	0.00	0
IT Hardware Disposals	0	0	0	0.00	0
Hardware depreciation	280,113	288,000	7,887	2.74	576,000
	581,725	697,646	115,921	16.62	1,160,805
Communications					
Advertising	129,963	188,000	58,037	30.87	225,000
Annual Reports (Design, Distribute)	3,738	19,000	15,262	80.33	19,000
Brochures (Design, Distribute)	3,282	14,682	11,400	77.65	29,375
HPC Consultation Events	0	6,666	6,666	100.00	20,000
Grandparenting Communications	523	5,000	4,477	89.53	5,000
Listening Events	12,118	14,100	1,982	14.06	28,200
Lobbying	25,129	44,946	19,817	44.09	68,750
PR Advisors	16,799	19,248	2,449	12.72	38,500
Market Research	40,009	58,750	18,741	31.90	58,750
Registrant Comms & Internal	8,370	17,622	9,252	52.50	35,250
Translations	280	3,522	3,242	92.05	7,050
Stakeholder Communications	0	9,996	9,996	100.00	20,000
Standards of Proficiency (Design,Prod,Dist)	0	9,900	9,900	100.00	19,800
Web Site Design	9,886	13,350	3,464	25.94	29,375
Annual Conference	304	0	(304)	0.00	0
Marketing & Promotions	659	6,000	5,341	89.01	12,000
Conference Attendance	9,048	4,998	(4,050)	(81.03)	10,000
General Events (Internal & External)	14,375	21,000	6,625	31.55	28,000
Media Relations - Press Event Launch	591	0	(591)	0.00	0
Welsh Language Scheme	0	7,500	7,500	100.00	15,000
	275,075	464,280	189,205	40.75	669,050

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Partners					
Partners Recruitment	12,941	38,979	26,038	66.80	84,200
Partners Training	63,957	106,225	42,268	39.79	188,875
Legal Assessors	45,100	74,346	29,246	39.34	148,694
Registration Assessors	280,554	261,948	(18,606)	(7.10)	523,900
International Test of Competence	7,248	9,500	2,252	23.71	16,250
Mediation - Panels	540	4,998	4,458	89.19	10,000
Panels (Allowance & Travel)	180,130	185,782	5,652	3.04	350,875
Screening - Panels (Allow & Travel)	0	0	0	0.00	0
Approvals (Previously Visits)	55,686	91,698	36,012	39.27	183,400
JVC Costs	0	0	0	0.00	0
	<u>646,156</u>	<u>773,476</u>	<u>127,320</u>	<u>16.46</u>	<u>1,506,194</u>
Specific departmental expenses					
Archive storage	9,535	5,400	(4,135)	(76.58)	10,800
Auditors' fees	18,000	18,000	0	0.00	36,000
Bank charges & interest	37,831	30,000	(7,831)	(26.10)	60,000
Books and publications	0	996	996	100.00	2,000
General insurance	17,628	17,298	(330)	(1.90)	34,602
Legal insurance	21,000	21,000	0	0.00	42,000
Health and safety	218	1,938	1,720	88.76	3,880
Legal expenses	773,977	692,134	(81,843)	(11.82)	1,295,938
Other professional fees	339,291	224,799	(114,492)	(50.93)	239,800
Pension administration	25,376	2,496	(22,880)	(916.66)	5,000
Staff Handbook	0	996	996	100.00	2,000
Personal Performance Consultancy	3,349	3,300	(49)	(1.48)	6,600
Investors in People	171	10,000	9,829	98.29	10,000
Good Citizen Scheme	0	498	498	100.00	1,000
Quality ISO 2002	5,986	4,077	(1,909)	(46.83)	8,155
HPC Processes	0	0	0	0.00	0
Reward Data	1,230	0	(1,230)	0.00	1,000
Subscriptions to professional bodies	3,500	9,666	6,166	63.79	19,380
Professional Liaison Groups	6,621	43,633	37,012	84.83	110,900
Legal -Transcript Writer	32,659	50,052	17,393	34.75	100,100
Taxation advice	0	3,000	3,000	100.00	6,000
Training	15,115	40,400	25,285	62.59	69,600
	<u>1,311,487</u>	<u>1,179,683</u>	<u>(131,804)</u>	<u>(11.17)</u>	<u>2,064,755</u>
OVERHEAD TOTAL	<u>5,078,465</u>	<u>5,664,240</u>	<u>585,775</u>	<u>10.34</u>	<u>10,298,707</u>