

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS FOR THE 11 MONTHS ENDED 28th February 2005

COMMENTARY

INTRODUCTION

HPC has continued to make surpluses over the 2 months of January and February 2005. Whilst the budgeted surplus of £1M will not be reached, HPC has for the first time this year made an operational surplus for the 11 months ended 28th February 2005.

DETAILED SUMMARY

The 2 months of surpluses have led to an Operating Surplus of £39,859. This result compares to a budgeted surplus of £742,213 and is an adverse variance of £702,354. The Surplus is increased to £321,160 after Investment Income and Unrealised Gains on Investments.

INCOME

Income remains above budget overall by £207,299. The increased surplus over the last 2 months is due to an increase in international and grandparenting application fees.

Investment income is £59,545 above budget, largely due to more diligent placing of funds on the money market through NatWest Bank PLC. Unrealised gains have risen to £167,382.

DEPARTMENTAL EXPENDITURE

Departmental expenditure at £9,010,939 is now £909,658 in excess of budget. Six departments have overspends in excess of £25,000 (Council, Education and Training, Registration, Administration, Fitness to Practise and Human Resources). One of the main departments for cost reduction is IT. Some IT projects have been deferred until the next financial year. The overspends continue to be offset by a relatively large underspend in the Communications Department.

Council is overspent due to legal advice and attendance of Bircham Dyson Bell on Council and Committee meetings. The cost of CPD consultation events has led to the relatively large adverse variance in Education and Training. The volume of applications in the international / grandparenting department have led an increase of assessors fees and hence an overspend in the registration departments. Information Technology has needed several new staff members leading to an adverse variance in staff recruitment costs and the Department also had to commission some unbudgeted legal advice. Administration overspends are in the areas of security, printing and stationary and postage. The building refurbishment at the front of Park House took longer than expected and HPC required a 24 hour security guard longer. As mentioned earlier the increase of applications has also increased the costs for printing and postage. As mentioned for the majority of this financial year, fitness to practise is overspent due to the increased volume of cases and the new appeals process. Staff recruitment and partner training (largely by Bircham Dyson Bell) make up most of the overspend in Human Resources.

OVERHEADS

Payroll Costs

Overall payroll is £91,344 overspent (3.73%). There have been savings in basic pay and pension cost, together with “other payroll expense”. These offset the overspends in staff recruitment and temporary staff. Particularly high staff recruitment costs have been incurred in Education and Policy (£57,839). Temporary staff costs have been particularly high in IT, Registration departments and Human Resources.

Staff travelling and subsistence

Much more travel and the resultant overnight stays are being undertaken as the organisation develops. Particular departments are Fitness to Practise (with more non-London cases) and Communications.

Council and committee expenses

Fees are almost on budget and travel and subsistence continue to be under budget. This may be rectified by the Council and Committee meetings in March.

Property services

The building works have cost more than originally budgeted and have taken longer than anticipated, thus resulting in the use of security guards throughout this period, partly to enable builders and sub-contractors to gain access at weekends and to guard against potential theft. With the exception of damp remedial work and the construction of a larger reception desk to accommodate a second receptionist, this work was curtailed and the security guards were stood down at the end of November. Work on Stannary Street windows and outside painting has been deferred to 2005/6.

Office services

The increased number of grandparenting applications and the introduction of Operating Department Practitioners had resulted in additional spends on printing and stationery and postage. The variance on office equipment <£1,000 is due to the use of some new filing systems which we un-budgeted. Also, additional desks and chairs have been required due to the increased headcount at HPC.

Computer services

Systems support, internet maintenance and the disaster recovery plan have all exceeded budget at this time. Some of the projects under Software Systems have been deferred to 2005/6 and have led to computer services being significantly under budget.

Communications

There are net savings in those costs controlled within the Communications Department. However the budget bid for the CPD consultation, under the control of Education and Training, was insufficient and there will be a significant overspend in this regard.

Partners

Much of the overspend on registrant assessors is offset by additional income but additional training has been necessary to ensure appropriate standards and there have been many more panels than at first thought. There have been far more international tests of competence and registration appeals than were expected.

Specific departmental expenses

The major overspend in this area continues to be legal expenses (including Legal – transcript writers). Savings are envisaged as the processes are revised but the volumes are increasing. Bank charges are high due to the increased collection and frequency of direct debit claims. Quality ISO 2002 cost more than budget and consultants are still being retained to ensure that we get through quarterly audits.

BALANCE SHEET

The balance sheet remains similar to that of the previous month. Creditors and accrued expenses have increased due to some large value invoices at the end of February (Kingsley Napley) and not from delayed payment to creditors. These invoices will be settled in March.

CASH FLOW

HPC is in a good cash position. This is highlighted by working capital of £1,327,002. This will increase in March due to the collection of renewal fees by direct debits for Occupational Therapists and Physiotherapists.

CONCLUSION

All budget holders were formally asked to look for savings and deferment of expenditure where possible. This has led to surpluses being made over the months of December to February. This trend should continue for the month of March and HPC will make a relatively small operational surplus for the financial year 2004/5.

A Latest Estimate for 2004/5 will be included in the budget documentation for 2005/6.

RICHARD BALLARD
Management Accountant
17th March 2005

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005
DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
INCOME					
Professions					
Arts Therapists	99,471	98,063	1,408	1.44	108,100
Biomedical Scientists	1,187,838	1,217,399	(29,561)	(2.43)	1,328,070
Chiropodists	740,136	568,780	171,356	30.13	631,045
Clinical Scientists	231,160	193,218	37,942	19.64	219,783
Dietitians	296,889	285,705	11,184	3.91	316,688
Orthoptists	67,307	72,050	(4,743)	(6.58)	78,600
Occupational Therapists	1,468,985	1,435,911	33,074	2.30	1,566,448
Paramedics	556,173	587,032	(30,859)	(5.26)	640,398
Physiotherapists	2,134,341	2,071,917	62,424	3.01	2,270,603
Prosthetists & Orthotists	42,867	45,646	(2,779)	(6.09)	49,795
Radiographers	1,300,013	1,295,012	5,001	0.39	1,412,740
Speech and Language Therapists	575,719	562,575	13,144	2.34	613,718
Operating Department Practitioners	119,708	180,000	(60,292)	(33.50)	210,000
Registration Income	8,820,607	8,613,308	207,299	2.41	9,445,988
Department of Health Capital Grant Released	230,191	230,186	5	0.00	251,112
TOTAL INCOME	9,050,798	8,843,494	207,304	2.34	9,697,100
EXPENDITURE					
Departments					
President	40,919	46,246	5,327	11.52	50,450
Council	180,547	149,316	(31,231)	(20.92)	175,390
Secretariat	157,571	161,374	3,803	2.36	175,863
Chief Executive	219,148	208,842	(10,306)	(4.93)	226,463
Education and Training	908,442	679,687	(228,755)	(33.66)	721,385
Registration	1,431,556	1,189,413	(242,143)	(20.36)	1,295,629
IT Department	1,386,950	1,403,526	16,576	1.18	1,510,341
Finance	309,204	311,227	2,023	0.65	341,443
Administration	1,173,590	1,029,094	(144,496)	(14.04)	1,100,984
Fitness to Practise	1,618,611	1,236,748	(381,863)	(30.88)	1,344,207
Human Resources	481,813	416,386	(65,427)	(15.71)	453,233
Communications	1,102,588	1,269,422	166,834	13.14	1,360,504
Operating Expenses	9,010,939	8,101,281	(909,658)	(11.23)	8,755,891
SURPLUS / (DEFICIT) (Excluding Unrealised Gains)	39,859	742,213	(702,354)	(94.63)	941,209
Investment Income (Excluding Unrealised Gains)	113,919	59,545	54,374	91.32	65,000
Investment - Unrealised Gains	167,382	0	167,382	0.00	0
SURPLUS / (DEFICIT)	321,160	801,758	(480,598)	(59.94)	1,006,209

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income					
Registration fees	451,600	382,573	69,027	18.04	430,988
Registration fees (part year)	(34)	0	(34)	0.00	0
Readmission fees	76,627	98,086	(21,459)	(21.88)	107,000
Renewal fees	7,325,287	7,672,481	(347,194)	(4.53)	8,397,000
International scrutiny fees	632,477	306,167	326,310	106.58	334,000
Confirmation letter fees	0	0	0	0.00	0
Grandparenting scrutiny fees & other	334,650	154,001	180,649	117.30	177,000
	8,820,607	8,613,308	207,299	2.41	9,445,988

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

CODE	INVESTMENT & OTHER INCOME				
	BUDGET MANAGER				Annual Budget £
	Actual £	Budget £	Variance £	Variance %	
Income					
Bank interest - Business Reserve	24,956	9,167	15,789	172.24	10,000
Bank interest - Money Market	22,507	4,545	17,962	395.20	5,000
Bond interest	19,450	0	19,450	0.00	0
Portfolio income	53,480	45,833	7,647	16.68	50,000
P & L on disposal of investments (Realised)	(6,474)	0	(6,474)	0.00	0
	113,919	59,545	54,374	91.32	65,000
P & L on disposal of investments (Unrealised)	167,382	0	167,382	0.00	0

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Payroll					
Basic	1,608,996	1,683,494	74,498	4.43	1,834,289
Overtime	31,794	36,896	5,102	13.83	40,250
National Insurance	182,689	189,246	6,557	3.46	206,198
Pension costs	182,610	221,331	38,721	17.49	241,452
Medical insurance	0	0	0	0.00	0
Staff recruitment	177,420	63,292	(114,128)	(180.32)	63,500
Temporary staff	278,442	175,251	(103,191)	(58.88)	191,000
Other payroll expense	78,903	80,000	1,097	1.37	80,000
	2,540,854	2,449,510	(91,344)	(3.73)	2,656,689
Staff travelling and subsistence					
Fares	53,213	29,791	(23,422)	(78.62)	32,500
Car expenses and car park	4,593	4,858	265	5.45	5,300
Subsistence	50,508	18,034	(32,474)	(180.07)	19,675
Entertaining	617	2,818	2,201	78.11	3,075
Conferences	7,815	29,791	21,976	73.77	32,500
Lecturing	0	2,292	2,292	100.00	2,500
	116,746	87,584	(29,162)	(33.30)	95,550
Council and committee expenses					
Allowances	151,753	151,287	(466)	(0.31)	167,000
Travelling and subsistence	135,935	162,286	26,351	16.24	176,390
Conference expenses	7,447	10,083	2,636	26.14	11,000
Training	6,028	4,875	(1,153)	(23.65)	5,000
	301,163	328,531	27,368	8.33	359,390
Property services					
Business rates	37,621	41,496	3,875	9.34	41,496
Water	741	1,054	313	29.70	1,150
Electricity	15,018	7,333	(7,685)	(104.80)	8,000
Gas	1,442	2,750	1,308	47.56	3,000
Cleaning contractors	18,360	17,417	(943)	(5.41)	19,000
Cleaning materials	8,213	9,167	954	10.41	10,000
Waste disposal	8,930	7,792	(1,138)	(14.60)	8,500
Repairs and maintenance	11,716	13,750	2,034	14.79	15,000
Maintenance contracts	1,867	5,042	3,175	62.97	5,500
Security	46,618	5,000	(41,618)	(832.36)	5,000
Building Refurbishment	150,733	108,875	(41,858)	(38.45)	108,875
Property depreciation	22,000	22,000	0	0.00	24,000
	323,259	241,676	(81,583)	(33.76)	249,521

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Office services					
Printing and stationery	300,559	243,375	(57,184)	(23.50)	261,000
Photocopying	4,445	10,083	5,638	55.92	11,000
Microfilming	388	413	25	6.05	450
Postage	185,397	133,988	(51,409)	(38.37)	143,129
Telephone	24,089	29,333	5,244	17.88	32,000
Telephone system maintenance	0	2,933	2,933	100.00	3,200
Mobile telephone	4,862	3,668	(1,194)	(32.55)	4,000
Fax	1,262	2,750	1,488	54.11	3,000
Couriers	4,317	3,208	(1,109)	(34.57)	3,500
Office equipment < £1000	37,214	27,500	(9,714)	(35.32)	30,000
Office equipment rental	3,044	1,833	(1,211)	(66.07)	2,000
Staff catering	12,927	11,000	(1,927)	(17.52)	12,000
Other office services	13,644	18,333	4,689	25.58	20,000
Depreciation of office equipment	78,445	91,667	13,222	14.42	100,000
	670,593	580,084	(90,509)	(15.60)	625,279
Computer services					
Hardware < £1000	6,190	18,333	12,143	66.24	20,000
Hardware maintenance	6,340	6,417	77	1.20	7,000
Software Systems	317,088	413,000	95,912	23.22	433,600
Software licenses	50,199	45,833	(4,366)	(9.53)	50,000
Systems support	73,298	56,375	(16,923)	(30.02)	61,500
Internet maintenance	53,795	19,388	(34,407)	(177.47)	21,150
Computer media and sundries	10,836	9,167	(1,669)	(18.21)	10,000
Disaster contingency plan	34,287	45,313	11,026	24.33	50,000
Computer training	3,929	1,250	(2,679)	(214.32)	2,500
Other computer services costs	16,907	16,500	(407)	(2.47)	18,000
IT Security - Backup Offsite etc	3,324	4,308	984	22.84	4,700
IT Hardware Disposals	0	0	0	0.00	0
Hardware depreciation	515,334	528,917	13,583	2.57	577,000
	1,091,527	1,164,801	73,274	6.29	1,255,450
Communications					
Advertising	401,828	372,500	(29,328)	(7.87)	400,000
Annual Reports (Design, Distribute)	12,301	50,000	37,699	75.40	50,000
Brochures (Design, Distribute)	30,364	95,500	65,136	68.21	105,000
HPC Consultation Events	450,338	229,000	(221,338)	(96.65)	229,000
Grandparenting Communications	0	18,333	18,333	100.00	20,000
Listening Events	20,769	20,000	(769)	(3.85)	20,000
Lobbying	8,116	18,333	10,217	55.73	20,000
PR Advisors	47,789	44,000	(3,789)	(8.61)	48,000
Market Research	83,394	62,500	(20,894)	(33.43)	62,500
Registrant Comms & Internal	37,645	68,750	31,105	45.24	75,000
Translations	4,745	9,167	4,422	48.24	10,000
Stakeholder Communications	2,491	52,500	50,009	95.26	70,000
Standards of Proficiency (Design, Prod, Dist)	3,713	10,000	6,287	62.87	10,000
Web Site Design	44,787	48,000	3,213	6.69	48,000
Annual Conference	130,420	100,000	(30,420)	(30.42)	100,000
Marketing & Promotions	10,113	27,500	17,387	63.23	30,000
Conference Attendance	8,725	31,167	22,442	72.01	34,000
General Events (Internal & External)	19,785	20,000	215	1.08	20,000
Media Relations - Press Event Launch	929	10,000	9,071	90.71	10,000
Welsh Language Scheme	0	13,750	13,750	100.00	15,000
	1,318,252	1,301,000	(17,252)	(1.33)	1,376,500

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Partners					
Partners Recruitment	34,910	46,111	11,201	24.29	50,000
Partners Training	122,220	100,000	(22,220)	(22.22)	120,000
Legal Assessors	73,186	47,511	(25,675)	(54.04)	51,830
Registration Assessors	576,682	273,225	(303,457)	(111.06)	298,064
International Test of Competence	26,809	4,195	(22,614)	(539.07)	4,576
Mediation - Panels	0	4,583	4,583	100.00	5,000
Panels (Allowance & Travel)	264,761	152,352	(112,409)	(73.78)	166,202
Screening - Panels (Allow & Travel)	0	16,500	16,500	100.00	18,000
Approvals (Previously Visits)	35,091	91,667	56,576	61.72	100,000
JVC Costs	46,826	45,000	(1,826)	(4.06)	45,000
	1,180,485	781,144	(399,341)	(51.12)	858,672

Specific departmental expenses

Archive storage	10,463	9,625	(838)	(8.71)	10,500
Auditors' fees	28,540	28,875	335	1.16	31,500
Bank charges & interest	51,356	39,111	(12,245)	(31.31)	42,500
Books and publications	3,993	0	(3,993)	0.00	0
General insurance	31,296	35,200	3,904	11.09	38,400
Legal insurance	37,056	40,425	3,369	8.33	44,100
Health and safety	1,815	7,517	5,702	75.85	8,200
Legal expenses	1,084,459	778,250	(306,209)	(39.35)	849,000
Other professional fees	53,774	60,889	7,115	11.69	79,000
Pension administration	8,344	6,875	(1,469)	(21.37)	7,500
Staff Handbook	0	1,833	1,833	100.00	2,000
Personal Performance Consultancy	5,549	5,775	226	3.91	6,300
Investors in People	2,900	20,000	17,100	85.50	20,000
Good Citizen Scheme	0	1,833	1,833	100.00	2,000
Quality ISO 2002	38,232	20,000	(18,232)	(91.16)	20,000
HPC Processes	88	20,000	19,912	99.56	20,000
Reward Data	779	5,000	4,221	84.42	5,000
Subscriptions to professional bodies	3,522	4,804	1,282	26.69	5,240
Professional Liaison Groups	12,969	5,000	(7,969)	(159.38)	5,000
Legal -Transcript Writer	61,616	36,300	(25,316)	(69.74)	39,600
Taxation advice	10,760	7,556	(3,204)	(42.40)	8,000
Training	20,549	32,083	11,534	35.95	35,000
	1,468,060	1,166,951	(301,109)	(25.80)	1,278,840
OVERHEAD TOTAL	9,010,939	8,101,281	(909,658)	(11.23)	8,755,891

HEALTH PROFESSIONS COUNCIL

BALANCE SHEET
as at February 2005

March 2004

	£	£
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FIXED ASSETS

Tangible fixed assets

Land & buildings, at cost or valuation	1,700,000	1,700,000
Depreciation	<u>(30,000)</u>	<u>(8,000)</u>
Net book value	1,670,000	1,692,000
Computer Equipment, at cost	1,975,418	1,920,399
Depreciation	<u>(1,141,858)</u>	<u>(626,524)</u>
Net book value	833,560	1,293,876
Office furniture and equipment, at cost	366,315	326,637
Depreciation	<u>(205,243)</u>	<u>(126,798)</u>
Net book value	161,072	199,839
Total tangible fixed assets	2,664,632	3,185,715
Investments	1,363,442	1,203,107
TOTAL FIXED ASSETS	4,028,074	4,388,822

CURRENT ASSETS

Other debtors and prepayments	225,549	193,013
Bank balances and cash	<u>2,143,862</u>	<u>2,407,980</u>
	2,369,411	2,600,993

CURRENT LIABILITIES

Amounts falling due within one year

Creditors and accrued expenses	<u>1,042,409</u>	<u>874,371</u>
WORKING CAPITAL	1,327,002	1,726,623

DEFERRED INCOME

Registration fees in advance	111,665	80,667
Retention fees in advance	<u>4,101,588</u>	<u>4,983,924</u>
	<u>(4,213,253)</u>	<u>(5,064,591)</u>

NET ASSETS	<u>1,141,823</u>	<u>1,050,854</u>
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Represented by:

Capital Grant Receivable - LISA System	376,676	606,867
Accumulated Fund at 1 April 2003	443,987	1,008,442
Surplus/(Deficit) for the period	<u>321,160</u>	<u>(564,455)</u>
	<u>1,141,823</u>	<u>1,050,854</u>

HEALTH PROFESSIONS COUNCIL**MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005****CASH FLOW STATEMENT**
From 1st April 2004 - 28th February 2005

	£
Deficit over expenditure	39,859
Depreciation of tangible fixed assets	615,779
Grant income released	(230,191)
Increase in debtors	(32,536)
Increase in creditors	168,039
Decrease in deferred income	(851,338)
 Net cash outflow from operating activities	 (290,388)
 Return on investments and servicing of finance	
Investment Income (Excluding realised gains)	120,393
 Capital expenditure and financial investments	
Purchase of tangible fixed assets	(94,697)
Purchase of investments	(196,492)
Proceeds from sale of investments	197,066
 Decrease in Cash	 (264,118)
 Cash at 31st March 2004	2,407,980
Cash at 28th February 2005	2,143,862
 Cash Movement	 (264,118)

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE		ARTS THERAPISTS				
BUDGET MANAGER						
		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /101/	Registration fees	3,853	1,925	1,928	100.16	2,100
1002 /101/	Registration fees (part year)	0	0	0	0.00	0
1003 /101/	Readmission fees	2,880	917	1,963	214.07	1,000
1004 /101/	Renewal fees (Non DD)	23,945	95,221	(71,276)	(74.85)	105,000
1005 /101/	International scrutiny fees	1,800	0	1,800	0.00	0
1006 /101/	Renewal fees (DD)	63,593	0	63,593	0.00	0
1007 /101/	Confirmation letter fees	0	0	0	0.00	0
1008 /101/	Grandparenting scrutiny fees	3,400	0	3,400	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		99,471	98,063	1,408	1.44	108,100

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	CHIROPODISTS			
102				

BUDGET MANAGER				

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /102/ Registration fees		83,421	30,291	53,130	175.40	33,045
1002 /102/ Registration fees (part year)		(17)	0	(17)	0.00	0
1003 /102/ Readmission fees		8,700	6,417	2,283	35.58	7,000
1004 /102/ Renewal fees (Non DD)		129,447	388,155	(258,708)	(66.65)	434,000
1005 /102/ International scrutiny fees		10,600	6,417	4,183	65.19	7,000
1006 /102/ Renewal fees (DD)		275,785	0	275,785	0.00	0
1007 /102/ Confirmation letter fees		0	0	0	0.00	0
1008 /102/ Grandparenting scrutiny fees		232,200	137,500	94,700	68.87	150,000
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		740,136	568,780	171,356	30.13	631,045

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE		CLINICAL SCIENTISTS				Annual Budget £
BUDGET MANAGER		Actual £	Budget £	Variance £	Variance %	
Income						
1001 /103/ Registration fees		11,742	3,468	8,274	238.58	3,783
1002 /103/ Registration fees (part year)		0	0	0	0.00	0
1003 /103/ Readmission fees		660	2,750	(2,090)	(76.00)	3,000
1004 /103/ Renewal fees (Non DD)		23,463	184,250	(160,787)	(87.27)	201,000
1005 /103/ International scrutiny fees		6,000	1,833	4,167	227.33	2,000
1006 /103/ Renewal fees (DD)		158,495	0	158,495	0.00	0
1007 /103/ Confirmation letter fees		0	0	0	0.00	0
1008 /103/ Grandparenting scrutiny fees		30,800	917	29,883	3,258.78	10,000
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		231,160	193,218	37,942	19.64	219,783

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	DIETITIANS			
104				

BUDGET MANAGER

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /104/ Registration fees		15,226	4,297	10,929	254.34	4,688
1002 /104/ Registration fees (part year)		(17)	0	(17)	0.00	0
1003 /104/ Readmission fees		3,022	3,667	(645)	(17.59)	4,000
1004 /104/ Renewal fees (Non DD)		64,163	263,991	(199,828)	(75.70)	293,000
1005 /104/ International scrutiny fees		30,600	13,750	16,850	122.55	15,000
1006 /104/ Renewal fees (DD)		183,295	0	183,295	0.00	0
1007 /104/ Confirmation letter fees		0	0	0	0.00	0
1008 /104/ Grandparenting scrutiny fees		600	0	600	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		296,889	285,705	11,184	3.91	316,688

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE		MEDICAL LABORATORY SCIENTIFIC OFFICERS				
BUDGET MANAGER						
		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /105/ Registration fees		29,951	10,148	19,803	195.14	11,070
1002 /105/ Registration fees (part year)		0	0	0	0.00	0
1003 /105/ Readmission fees		7,590	14,667	(7,077)	(48.25)	16,000
1004 /105/ Renewal fees (Non DD)		148,874	1,164,167	(1,015,293)	(87.21)	1,270,000
1005 /105/ International scrutiny fees		64,820	28,417	36,403	128.10	31,000
1006 /105/ Renewal fees (DD)		913,423	0	913,423	0.00	0
1007 /105/ Confirmation letter fees		0	0	0	0.00	0
1008 /105/ Grandparenting scrutiny fees		23,180	0	23,180	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		1,187,838	1,217,399	(29,561)	(2.43)	1,328,070

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	ORTHOPTISTS			
106				

BUDGET MANAGER

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /106/ Registration fees		1,134	550	584	106.18	600
1002 /106/ Registration fees (part year)		0	0	0	0.00	0
1003 /106/ Readmission fees		180	917	(737)	(80.37)	1,000
1004 /106/ Renewal fees (Non DD)		9,625	70,583	(60,958)	(86.36)	77,000
1005 /106/ International scrutiny fees		400	0	400	0.00	0
1006 /106/ Renewal fees (DD)		55,968	0	55,968	0.00	0
1007 /106/ Confirmation letter fees		0	0	0	0.00	0
1008 /106/ Grandparenting scrutiny fees		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		67,307	72,050	(4,743)	(6.58)	78,600

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	OCCUPATIONAL THERAPISTS			
107				

BUDGET MANAGER				

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /107/	Registration fees	74,760	26,077	48,683	186.69	28,448
1002 /107/	Registration fees (part year)	0	0	0	0.00	0
1003 /107/	Readmission fees	9,840	16,500	(6,660)	(40.36)	18,000
1004 /107/	Renewal fees (Non DD)	178,152	1,359,417	(1,181,265)	(86.89)	1,483,000
1005 /107/	International scrutiny fees	108,135	33,917	74,218	218.82	37,000
1006 /107/	Renewal fees (DD)	1,098,028	0	1,098,028	0.00	0
1007 /107/	Confirmation letter fees	0	0	0	0.00	0
1008 /107/	Grandparenting scrutiny fees	70	0	70	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		1,468,985	1,435,911	33,074	2.30	1,566,448

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	PARAMEDICS			
108				

BUDGET MANAGER

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /108/ Registration fees	29,284	23,282	6,002	25.78		25,398
1002 /108/ Registration fees (part year)	0	0	0	0.00		0
1003 /108/ Readmission fees	1,920	6,417	(4,497)	(70.08)		7,000
1004 /108/ Renewal fees (Non DD)	61,486	549,083	(487,597)	(88.80)		599,000
1005 /108/ International scrutiny fees	3,600	1,833	1,767	96.40		2,000
1006 /108/ Renewal fees (DD)	454,483	0	454,483	0.00		0
1007 /108/ Confirmation letter fees	0	0	0	0.00		0
1008 /108/ Grandparenting scrutiny fees	5,400	6,417	(1,017)	(15.85)		7,000
	0	0	0	0.00		0
	0	0	0	0.00		0
	0	0	0	0.00		0
	0	0	0	0.00		0
Other	0	0	0	0.00		0
	556,173	587,032	(30,859)	(5.26)		640,398

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	PHYSIOTHERAPISTS			
109				

BUDGET MANAGER				

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /109/	Registration fees	105,584	50,053	55,531	110.94	54,603
1002 /109/	Registration fees (part year)	0	0	0	0.00	0
1003 /109/	Readmission fees	16,980	23,833	(6,853)	(28.75)	26,000
1004 /109/	Renewal fees (Non DD)	309,323	1,859,614	(1,550,291)	(83.37)	2,039,000
1005 /109/	International scrutiny fees	261,604	129,250	132,354	102.40	141,000
1006 /109/	Renewal fees (DD)	1,419,250	0	1,419,250	0.00	0
1007 /109/	Confirmation letter fees	0	0	0	0.00	0
1008 /109/	Grandparenting scrutiny fees	21,600	9,167	12,433	135.63	10,000
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		2,134,341	2,071,917	62,424	3.01	2,270,603

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	PROSTHETISTS & ORTHOTISTS			
110				

BUDGET MANAGER				

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /110/ Registration fees		1,169	729	440	60.36	795
1002 /110/ Registration fees (part year)		0	0	0	0.00	0
1003 /110/ Readmission fees		300	917	(617)	(67.28)	1,000
1004 /110/ Renewal fees (Non DD)		12,225	43,083	(30,858)	(71.62)	47,000
1005 /110/ International scrutiny fees		1,000	917	83	9.05	1,000
1006 /110/ Renewal fees (DD)		28,173	0	28,173	0.00	0
1007 /110/ Confirmation letter fees		0	0	0	0.00	0
1008 /110/ Grandparenting scrutiny fees		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		42,867	45,646	(2,779)	(6.09)	49,795

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE		RADIOGRAPHERS				Annual Budget £
BUDGET MANAGER		Actual £	Budget £	Variance £	Variance %	
Income						
1001 /111/ Registration fees		61,008	25,428	35,580	139.92	27,740
1002 /111/ Registration fees (part year)		0	0	0	0.00	0
1003 /111/ Readmission fees		12,495	14,667	(2,172)	(14.81)	16,000
1004 /111/ Renewal fees (Non DD)		128,947	1,183,417	(1,054,470)	(89.10)	1,291,000
1005 /111/ International scrutiny fees		109,313	71,500	37,813	52.89	78,000
1006 /111/ Renewal fees (DD)		987,250	0	987,250	0.00	0
1007 /111/ Confirmation letter fees		0	0	0	0.00	0
1008 /111/ Grandparenting scrutiny fees		1,000	0	1,000	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		1,300,013	1,295,012	5,001	0.39	1,412,740

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE	SPEECH & LANGUAGE THERAPISTS			
112				

BUDGET MANAGER

		Actual £	Budget £	Variance £	Variance %	Annual Budget £
Income						
1001 /112/ Registration fees	31,070	26,325	4,745	18.02		28,718
1002 /112/ Registration fees (part year)	0	0	0	0.00		0
1003 /112/ Readmission fees	3,900	6,417	(2,517)	(39.22)		7,000
1004 /112/ Renewal fees (Non DD)	130,679	511,500	(380,821)	(74.45)		558,000
1005 /112/ International scrutiny fees	34,005	18,333	15,672	85.49		20,000
1006 /112/ Renewal fees (DD)	360,865	0	360,865	0.00		0
1007 /112/ Confirmation letter fees	0	0	0	0.00		0
1008 /112/ Grandparenting scrutiny fees	15,200	0	15,200	0.00		0
	0	0	0	0.00		0
	0	0	0	0.00		0
	0	0	0	0.00		0
	0	0	0	0.00		0
Other	0	0	0	0.00		0
	575,719	562,575	13,144	2.34		613,718

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005

PROFESSION CODE		NEW PROFESSION (ODP's)				Annual Budget £
BUDGET MANAGER		Actual £	Budget £	Variance £	Variance %	
Income						
1001 /113/ Registration fees		3,398	180,000	(176,602)	(98.11)	210,000
1002 /113/ Registration fees (part year)		0	0	0	0.00	0
1003 /113/ Readmission fees		8,160	0	8,160	0.00	0
1004 /113/ Renewal fees (Non DD)		27,570	0	27,570	0.00	0
1005 /113/ International scrutiny fees		600	0	600	0.00	0
1006 /113/ Renewal fees (DD)		78,780	0	78,780	0.00	0
1007 /113/ Confirmation letter fees		0	0	0	0.00	0
1008 /113/ Grandparenting scrutiny fees		1,200	0	1,200	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
		0	0	0	0.00	0
Other		0	0	0	0.00	0
		119,708	180,000	(60,292)	(33.50)	210,000

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	PRESIDENT
CODE	PRE
BUDGET MANAGER	Norma Brook

Code	For Month of February			Year to Date			Annual Budget
	Actual		Budget	Variance	Actual		
	£	£	£	£	£	£	£
2101 /300/PRE	Fares	0	130	(130)	0	130	0
2103 /300/PRE	Subsistence	0	(130)	130	0	(130)	0
2104 /300/PRE	Entertaining	0	0	0	0	0	0
2106 /300/PRE	Conferences	611	667	56	2,391	7,333	4,942
	Travel & Subsistence	611	667	56	2,391	7,333	4,942
2201 /400/PRE	Fees	(1,040)	2,083	3,123	22,920	22,917	(3)
2202 /400/PRE	Travelling and subsistence	(1,586)	1,417	3,003	15,337	15,583	246
2203 /400/PRE	Conference Expenses	(23)	0	23	0	0	0
	Council & Committee	(2,649)	3,500	6,149	38,257	38,500	42,000
2401 /600/PRE	Mobile telephone	15	38	23	271	413	142
	Specific Departmental Costs	15	38	23	271	413	142
	DEPARTMENTAL TOTAL	(2,023)	4,205	6,228	40,919	46,246	5,327
							50,450

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	COUNCIL	
CODE	COU	
BUDGET MANAGER	Niamh O'Sullivan	

Code	For Month of February			Year to Date			Annual Budget £	
	Actual		Budget	Variance	Actual		Variance	
	£	£	£	£	£	£	£	
2201 /400/COU	Fees	6,295	5,083	(1,212)	60,453	55,917	(4,536)	61,000
2202 /400/COU	Travelling and subsistence	6,061	5,449	(612)	53,254	73,941	20,687	79,390
2203 /400/COU	Conference expenses	823	417	(406)	6,708	4,583	(2,125)	5,000
2204 /400/COU	Training	0	125	125	4,250	4,875	625	5,000
	Council & Committee	13,179	11,074	(2,105)	124,665	139,316	14,651	150,390
2601 /800/COU	Legal expenses	0	0	0	0	0	0	0
2608 /800/COU	Council elections	0	10,000	10,000	1,556	10,000	8,444	25,000
2619 /800/COU	Legal advice	6,909	0	(6,909)	54,326	0	(54,326)	0
2637 /800/COU	Professional Liaison Group	0	0	0	0	0	0	0
	Specific Departmental Costs	6,909	10,000	3,091	55,882	10,000	(45,882)	25,000
	DEPARTMENTAL TOTAL	20,088	21,074	986	180,547	149,316	(31,231)	175,390

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	SECRETARIAT
CODE	COU
BUDGET MANAGER	Niamh O'Sullivan

Code	For Month of February						Year to Date			Annual Budget		
	Actual		Budget		Variance		Actual		Budget		Variance	
	£	£	£	£	£	£	£	£	£	£	£	£
2001 /200/COU	Basic pay	8,098	8,226	128	96,680	90,481	(6,199)	98,707	10,858	10,858	10,858	10,858
2003 /200/COU	National insurance cost	834	905	71	10,454	9,953	(501)	18,458	1,153	0	0	0
2004 /200/COU	Pension cost	961	1,538	577	15,767	16,920	(159)	18,458	0	2,000	2,000	2,000
2006 /200/SEC	Staff recruitment	0	0	0	0	159	0	0	0	0	0	0
2007 /200/SEC	Temporary Staff	0	0	0	0	0	2,000	2,000	2,000	2,000	2,000	2,000
	Payroll	9,893	10,669	776	123,960	119,354	(3,706)	130,023				
2101 /300/SEC	Fares	74	125	51	3,089	1,375	(1,714)	1,500	2,000	41	41	41
2103 /300/SEC	Subsistence	0	167	167	1,792	1,833	0	0	0	0	0	0
2104 /300/SEC	Entertaining	0	0	0	0	0	0	0	0	0	0	0
2106 /300/SEC	Conferences	444	667	223	981	7,333	6,352	8,000	8,000	8,000	8,000	8,000
	Staff Travel & Subsistence	518	959	441	5,862	10,541	4,679	11,500	11,500	4,679	4,679	4,679
2201 /400/DR3	Fees (Registration Committee)	260	0	(260)	5,093	9,167	4,074	11,000	11,000	11,000	11,000	11,000
2202 /400/DR3	Travelling and subsistence (Reg Com)	10	0	(10)	3,535	5,000	1,465	6,000	6,000	6,000	6,000	6,000
2201 /400/SEC	Fees (Approvals Committee)	980	1,833	853	8,960	11,000	2,040	11,000	11,000	11,000	11,000	11,000
2202 /400/SEC	Travelling and subsistence (App Com)	909	1,000	91	9,598	6,000	(3,598)	6,000	6,000	6,000	6,000	6,000
	Council Meetings	2,159	2,833	674	27,186	31,167	3,981	34,000	34,000	3,981	3,981	3,981
2401 /600/SEC	Mobile telephone	0	13	13	0	0	138	138	138	138	138	138
2602 /800/SEC	Subscriptions to professional bodies	0	16	16	0	0	174	174	174	174	174	174
2619 /800/SEC	Legal advice	0	0	0	1,463	0	(1,463)	0	0	0	0	0
2637 /800/COU	Professional Liaison Group	0	0	0	0	0	0	0	0	0	0	0
	Specific Departmental Costs	0	29	29	1,463	312	(1,151)	340	340	340	340	340
	DEPARTMENTAL TOTAL	12,570	14,490	1,920	157,571	161,374	3,803	175,863	175,863	3,803	3,803	3,803

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	CHIEF EXECUTIVE	
CODE	CEX	
BUDGET MANAGER	Marc Seale	

Code	For Month of February			Year to Date			Annual Budget	
	Actual		Budget	Variance	Actual		Variance	
	£	£	£	£	£	£	£	
2001 /200/CEX	Basic pay	15,087	12,003	(3,084)	147,453	132,032	(15,421)	144,035
2003 /200/CEX	National insurance cost	1,779	1,320	(459)	17,507	14,524	(2,983)	15,844
2004 /200/CEX	Pension cost	2,821	2,245	(576)	27,574	24,690	(2,884)	26,935
2005 /200/CEX	Medical insurance	0	0	0	0	0	0	0
	Payroll	19,687	15,568	(4,119)	192,534	171,246	(21,288)	186,813
2101 /300/CEX	Fares	371	1,000	629	10,409	11,000	591	12,000
2103 /300/CEX	Subsistence	103	500	397	8,999	5,500	(3,499)	6,000
2104 /300/CEX	Entertaining	0	83	83	358	917	559	1,000
2106 /300/CEX	Conferences	0	417	417	1,909	4,583	2,674	5,000
	Travel & Subsistence	474	2,000	1,526	21,675	22,000	325	24,000
2401 /600/CEX	Mobile telephone	16	46	30	506	504	(2)	550
2608 /800/CEX	Other Professional fees	0	0	0	3,900	15,000	11,100	15,000
2629 /800/CEX	Subscriptions to professional bodies	23	8	(15)	533	92	(441)	100
	Specific Departmental Costs	39	54	15	4,939	15,596	10,657	15,650
	DEPARTMENTAL TOTAL	20,200	17,622	(2,578)	219,148	208,842	(10,306)	226,463

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	EDUCATION & TRAINING	
CODE	GAE	
BUDGET MANAGER	Fiona Nixon	

Code	For Month of February			Year to Date			Annual Budget	
	Actual		Budget	Variance	Actual			
	£	£	£	£	£	£		
2001 /200/GAE	Basic pay	19,138	16,448	(2,690)	154,170	180,928	26,758	
2002 /200/GAE	Overtime	0	0	0	0	0	0	
2003 /200/GAE	National insurance cost	2,105	1,809	(296)	19,655	19,902	247	
2004 /200/GAE	Pension cost	2,028	2,958	930	20,022	32,540	12,518	
2005 /200/GAE	Medical insurance	0	0	0	0	0	0	
2006 /200/GAE	Staff recruitment	0	0	0	57,839	10,000	10,000	
2007 /200/GAE	Temporary staff	0	0	0	23,694	0	0	
2008 /200/GAE	Other payroll expense	0	0	0	20,129	0	0	
	Payroll	23,271	21,215	(2,056)	295,509	243,370	(52,139)	
2101 /300/GAE	Fares	2,109	458	(1,651)	9,415	5,042	5,500	
2103 /300/GAE	Subsistence	18	167	149	5,115	1,833	2,000	
2104 /300/GAE	Entertaining	0	42	42	0	458	500	
2106 /300/GAE	Conferences	0	958	958	1,808	10,542	11,500	
2107 /300/GAE	Lecturing	0	0	0	0	2,292	2,500	
	Staff Travel & Subsistence	2,127	1,625	(502)	16,338	20,167	3,829	
2201 /400/GAE	Fees	1,300	5,000	3,700	16,728	25,000	30,000	
2202 /400/GAE	Travelling and subsistence	2,051	4,667	2,616	15,434	23,333	28,000	
2203 /400/GAE	Conferences	0	500	500	0	5,500	6,000	
	Education & Training Committee	3,351	10,167	6,816	32,162	53,833	21,671	
3006 /702/GAE	Approvals (Previously Visits)	3,053	8,333	5,280	35,091	91,667	56,576	
3007 /702/GAE	JVC Costs	(85)	0	85	46,826	45,000	(1,826)	
	Partners	2,968	8,333	5,365	81,917	136,667	54,750	
2401 /600/GAE	Mobile telephone	49	25	(24)	314	275	(39)	
2602 /800/GAE	Subscriptions to professional bodies	63	125	62	753	1,375	622	
2619 /800/GAE	Legal advice	4,453	0	(4,453)	18,847	0	(18,847)	
2640 /800/GAE	Consultation Ev (SET, Approvals,CPD)	8,584	0	(8,584)	449,633	219,000	(230,633)	
2637 /800/GAE	Professional Liaison Group	3,008	0	(3,008)	12,969	5,000	(7,969)	

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	EDUCATION & TRAINING		
CODE	GAE		
BUDGET MANAGER	Fiona Nixon		

Code	For Month of February			Year to Date			Annual Budget £
	Actual £	Budget £	Variance £	Actual £	Budget £	Variance £	
Specific Departmental Costs	16,157	150	(16,007)	482,516	225,650	(256,866)	225,800
DEPARTMENTAL TOTAL	47,874	41,490	(6,384)	908,442	679,687	(228,755)	721,385

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	UK REGISTRATION	
CODE	REG	
BUDGET MANAGER	Claire Harkin	

Code	For Month of February			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
	£	£	£	£	£	£	£
2001 /200/REG	Basic pay	25,358	31,365	6,007	285,423	345,014	59,591
2002 /200/REG	Overtime pay	0	1,667	1,667	21,207	18,333	(2,874)
2003 /200/REG	National insurance cost	2,436	3,634	1,198	30,891	39,969	9,078
2004 /200/REG	Pension cost	2,287	2,415	128	26,529	26,568	39
2006 /200/REG	Staff recruitment	0	0	0	10,084	6,000	(4,084)
2007 /200/REG	Temporary Staff Payroll	0	5,000	5,000	65,332	55,000	(10,332)
		30,081	44,081	14,000	439,466	490,884	51,418
2101 /300/REG	Fares	0	83	83	1,139	917	(222)
2103 /300/REG	Subsistence	11	125	114	289	1,375	1,086
	Staff Travel & Subsistence	11	208	197	1,428	2,292	864
2619 /800/REG	Legal advice	1,345	0	(1,345)	1,345	0	(1,345)
2630 /800/REG	Other Professional Fees	13,616	333	(13,283)	22,237	3,667	(18,570)
	Specific Departmental Costs	14,961	333	(14,628)	23,582	3,667	(19,915)
	DEPARTMENTAL TOTAL	45,053	44,622	(431)	464,476	496,843	32,367
							541,464

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	INTERNATIONAL/GRANDPARENTING
CODE	OVS/CWG
BUDGET MANAGER	Sarah Dawson

Code	For Month of February					Year to Date			Annual Budget		
	Actual		Budget		Variance	Actual		Budget		Variance	
	£	£	£	£	£	£	£	£	£	£	
2001 /200/OVS	Basic pay	24,272	26,404	2,132	-1,132	262,365	290,439	28,074	316,842	-34,367	
2002 /200/OVS	Overtime pay	0	500	500	0	2,425	5,500	3,075	6,000	-2,425	
2003 /200/OVS	National insurance cost (staff)	2,450	2,959	509	-2,450	25,659	32,554	6,895	35,512	-6,895	
2003 /CWG	National insurance cost (assessors)	0	0	0	0	0	0	0	0	0	
2004 /200/OVS	Pension cost	1,094	2,973	1,879	-1,094	14,836	32,698	17,862	35,671	-17,862	
2006 /200/OVS	Staff Recruitment	0	0	0	0	7,009	15,000	7,991	15,000	-7,991	
2007 /200/OVS	Temporary staff	0	3,333	3,333	0	42,599	36,667	(5,932)	40,000	-40,000	
2008 /200/OVS	Other payroll cost	0	0	0	0	0	0	0	0	0	
	Payroll	27,816	36,169	8,353	-8,353	354,893	412,858	57,965	449,025	-94,062	
2101 /300/OVS	Fares	0	83	83	0	3,096	917	(2,179)	1,000	-1,000	
2103 /300/OVS	Subsistence	23	125	102	-23	1,417	1,375	(42)	1,500	-1,500	
2106 /300/OVS	Conferences	0	0	0	0	556	0	(556)	0	0	
	Staff Travel & Subsistence	23	208	185	-23	5,069	2,292	(2,777)	2,500	-2,500	
3008 /702/OVS	Assessors fees (All Professions)	52,325	24,839	(27,486)	-52,325	576,682	273,225	(303,457)	298,064	-298,064	
3009 /702/OVS	Test of Competence (All Professions)	1,589	381	(1,208)	-1,589	26,809	4,195	(22,614)	4,576	-4,576	
	Partners	53,914	25,220	(28,694)	-53,914	603,491	277,420	(326,071)	302,640	-302,640	
2608 /800/OVS	Other Professional Fees	3,627	0	(3,627)	-3,627	3,627	0	(3,627)	0	0	
	Specific Departmental Costs	3,627	0	(3,627)	-3,627	3,627	0	(3,627)	0	0	
	DEPARTMENTAL TOTAL	85,380	61,597	(23,783)	-85,380	967,080	692,570	(274,510)	754,165	-754,165	

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	IT DEPARTMENT
CODE	ITD
BUDGET MANAGER	Roy Dunn

Code		For Month of February			Year to Date			Annual Budget	
		Actual		Budget	Variance	Budget			
		£	£	£	£	£	£		
2001	/200/ITD	Basic pay	8,878	9,555	677	88,625	105,105	114,660	
2002	/200/ITD	Overtime pay	0	250	250	551	2,750	3,000	
2003	/200/ITD	National insurance cost	985	1,079	94	9,897	11,865	12,943	
2004	/200/ITD	Pension cost	1,084	703	(381)	9,268	7,735	8,438	
2006	/200/ITD	Staff recruitment	0	0	0	23,559	10,000	10,000	
2007	/200/ITD	Temporary Staff	2,500	583	(1,917)	48,204	6,417	7,000	
2008	/200/ITD	Other payroll cost	0	0	0	0	0	0	
		Payroll	13,447	12,170	(1,277)	180,104	143,872	156,041	
2101	/300/ITD	Fares	115	167	52	3,082	1,833	2,000	
2103	/300/ITD	Subsistence	221	42	(179)	4,192	458	500	
2104	/300/ITD	Entertaining	0	0	0	0	0	0	
		Travel & Subsistence	336	209	(127)	7,274	2,291	(4,983)	
2501	/700/ITD	Hardware < £1000	704	1,667	963	6,190	18,333	12,143	
2502	/700/ITD	Hardware maintenance	329	583	254	6,340	6,417	7,000	
2503	/700/ITD	Software	0	833	833	6,166	9,167	10,000	
2504	/700/ITD	Software maintenance & licenses	4,404	4,167	(237)	50,199	45,833	50,000	
2506	/700/ITD	Systems support	4,387	5,000	613	71,278	55,000	60,000	
2507	/700/ITD	New IT Software Systems	0	31,365	31,365	310,922	402,233	422,000	
2508	/700/ITD	Internet maintenance	6,646	1,763	(4,883)	53,795	19,388	21,150	
2509	/700/ITD	Computer media and sundries	287	833	546	10,836	9,167	10,000	
2510	/700/ITD	Disaster contingency plan	677	4,688	4,011	34,287	45,313	50,000	
2511	/700/ITD	Computer training	0	0	0	3,124	0	0	
2516	/700/ITD	IT Security - Backup Offsite etc	64	392	328	3,324	4,308	4,700	
2512	/700/ITD	Other computer services costs	20	1,500	1,480	12,893	16,500	18,000	
2514	/700/ITD	IT Hardware Disposals	0	0	0	0	0	0	
2515	/700/ITD	Hardware depreciation	46,788	48,083	1,295	515,334	528,917	577,000	
		Computer Services	64,306	100,874	36,568	1,084,688	1,160,576	1,249,850	
2401	/600/ITD	Mobile telephone	301	38	(263)	766	413	(353)	
2619	/800/ITD	Legal advice	4,659	0	(4,659)	19,717	0	(19,717)	
		Specific Departmental Costs	4,960	38	(4,922)	20,483	413	(20,070)	

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	IT DEPARTMENT
CODE	ITD
BUDGET MANAGER	Roy Dunn

Code	For Month of February			Year to Date			Annual Budget £
	Actual £	Budget £	Variance £	Actual £	Budget £	Variance £	
DEPARTMENTAL TOTAL	83,049	113,291	30,242	1,292,549	1,307,152	14,603	1,408,841

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	PROJECT MANAGEMENT
CODE	PJT
BUDGET MANAGER	Greg Ross-Sampson

Code	For Month of February			Year to Date			Annual Budget	
	Actual		Budget	Variance	Actual			
	£	£	£	£	£	£		
2001 /200/PJT	Basic pay	0	0	0	0	0	0	
2002 /200/PJT	Overtime	0	0	0	0	0	0	
2003 /200/PJT	National insurance cost	0	0	0	0	0	0	
2004 /200/PJT	Pension cost	0	0	0	0	0	0	
2007 /200/PJT	Temporary Staff	0	4,917	4,917	54,331	54,083	(248)	
2008 /200/PJT	Other payroll cost	0	0	0	0	0	0	
	Payroll	0	4,917	4,917	54,331	54,083	(248)	
2101 /300/PJT	Fares	148	167	19	726	1,833	1,107	
2103 /300/PJT	Subsistence	155	42	(113)	977	458	(519)	
	Travel & Subsistence	303	209	(94)	1,703	2,291	588	
2401 /600/PJT	Mobile telephone	0	0	0	47	0	(47)	
2608 /800/PJT	IT Consultants (Digital Steps)	0	0	0	0	0	0	
2636 /800/PJT	ISO 2002 Accreditation	52	0	(52)	38,232	20,000	(18,232)	
2639 /800/PJT	HPC Processes - Licenses & Training	0	0	0	88	20,000	19,912	
	Specific Departmental Costs	52	0	(52)	38,367	40,000	40,000	
	DEPARTMENTAL TOTAL	355	5,126	4,771	94,401	96,374	1,973	
							101,500	

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	FINANCE	
CODE	FIN	
BUDGET MANAGER	Paul Baker	

Code	For Month of February			Year to Date			Annual Budget	
	Actual		Budget	Variance	Actual			
	£	£	£	£	£	£		
2001 /200/FIN	Basic pay	11,088	11,062	(26)	121,963	121,679	132,741	
2002 /200/FIN	Overtime pay	247	438	191	2,222	4,813	5,250	
2003 /200/FIN	National insurance cost	1,249	1,265	16	13,702	13,914	15,179	
2004 /200/FIN	Pension cost	1,606	2,069	463	17,670	22,754	24,823	
2006 /200/FIN	Staff recruitment	0	0	0	0	0	0	
2007 /200/FIN	Temporary staff	0	500	500	1,339	5,500	6,000	
	Payroll	14,190	15,334	1,144	156,896	168,660	11,764	
							183,993	
2101 /300/FIN	Fares	59	125	66	1,755	1,375	1,500	
2102 /300/FIN	Car expenses and car park	0	25	25	0	275	300	
2103 /300/FIN	Subsistence	0	52	52	780	573	625	
2104 /300/FIN	Entertaining	0	52	52	222	573	625	
	Travel & Subsistence	59	254	195	2,757	2,796	3,050	
2201 /400/FIN	Fees	1,820	1,714	(106)	10,954	10,286	12,000	
2202 /400/FIN	Travelling and subsistence	1,939	1,571	(368)	11,006	9,429	11,000	
2203 /400/FIN	Conferences	0	0	0	0	0	0	
2204 /400/FIN	Training	1,778	0	(1,778)	1,778	0	(207)	
	Finance & Audit Committee	5,537	3,285	(2,252)	23,738	19,715	(4,023)	
							23,000	
2503 /700/FIN	Software	0	0	0	0	1,600	1,600	
2506 /700/FIN	Systems support	201	125	(76)	2,020	1,375	(645)	
2511 /700/FIN	Computer training	0	1,250	1,250	805	1,250	2,500	
	Computer Services	201	1,375	1,174	2,825	4,225	1,400	
							5,600	

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	FINANCE	
CODE	FIN	
BUDGET MANAGER	Paul Baker	

Code	For Month of February			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
	£	£	£	£	£	£	£
2401 /600/FIN	Mobile telephone	35	63	28	503	688	185
2605 /800/FIN	Accountancy consultancy	0	0	0	0	0	750
2606 /800/FIN	Auditors' fees	2,625	2,625	0	28,540	28,875	0
2607 /800/FIN	Bank charges	2,058	2,889	831	51,356	39,111	31,500
2608 /800/FIN	Other professional fees	3,548	2,778	(770)	22,454	32,222	(12,245) 42,500
2609 /800/FIN	Pension administration	1,359	625	(734)	8,344	6,875	35,000
2610 /800/FIN	Subscriptions to professional bodies	6	46	40	1,031	504	7,500
2611 /800/FIN	Taxation advice	0	444	444	10,760	7,556	527) 550
Specific Departmental Costs		9,631	9,470	(161)	122,988	115,831	(7,157) 125,800
DEPARTMENTAL TOTAL		29,618	29,718	100	309,204	311,227	2,023 341,443

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	OFFICE MANAGER
CODE	ADM
BUDGET MANAGER	Deborah Farley

Code	For Month of February			Year to Date			Annual Budget		
	Actual		Budget	Variance	Actual		Budget	Variance	
	£	£	£	£	£	£	£	£	£
2001 /200/ADM	Basic pay	8,308	9,993	1,685	91,391	109,928	18,537	119,921	
2002 /200/ADM	Overtime pay	668	500	(168)	5,355	5,500	145	6,000	
2003 /200/ADM	National insurance cost	896	1,154	258	9,741	12,697	2,956	13,851	
2004 /200/ADM	Pension cost	1,102	1,180	78	13,829	12,981	(848)	14,162	
2006 /200/ADM	Staff recruitment	0	208	208	0	2,292	2,292	2,500	
2007 /200/ADM	Temporary Staff	1,983	833	(1,150)	10,369	9,167	(1,202)	10,000	
2008 /200/ADM	Other Payroll Cost	0	0	0	0	0	0	0	
	Payroll	12,957	13,868	911	130,685	152,565	21,880	166,434	
2101 /300/ADM	Fares	39	42	3	810	458	(352)	500	
2102 /300/ADM	Car expenses and car park	347	417	70	4,593	4,583	(10)	5,000	
2103 /300/ADM	Subsistence	0	25	25	0	275	275	300	
2104 /300/ADM	Entertaining	0	17	17	0	183	183	200	
	Travel & Subsistence	386	501	115	5,403	5,499	96	6,000	
2301 /500/ADM	Business rates	3,001	0	(3,001)	37,621	41,496	3,875	41,496	
2302 /500/ADM	Water	26	96	70	741	1,054	313	1,150	
2303 /500/ADM	Electricity	9,468	667	(8,801)	15,018	7,333	(7,685)	8,000	
2304 /500/ADM	Gas	(68)	250	318	1,442	2,750	1,308	3,000	
2305 /500/ADM	Cleaning contractors	1,546	1,583	37	18,360	17,417	(943)	19,000	
2306 /500/ADM	Cleaning materials	802	833	31	8,213	9,167	954	10,000	
2307 /500/ADM	Waste disposal	835	708	(127)	8,930	7,792	(1,138)	8,500	
2308 /500/ADM	Repairs & maintenance	850	1,250	400	11,716	13,750	2,034	15,000	
2309 /500/ADM	Maintenance contracts	194	458	264	1,867	5,042	3,175	5,500	
2310 /500/ADM	Security	0	0	0	46,618	5,000	(41,618)	5,000	
2313 /500/ADM	Building Refurbishment	25,082	0	(25,082)	150,733	108,875	(41,858)	108,875	
2311 /500/ADM	Property disposals	0	0	0	0	0	0	0	
2312 /500/ADM	Property depreciation	2,000	2,000	0	22,000	22,000	0	24,000	
	Property Services	43,736	7,845	(35,891)	323,259	241,676	(81,583)	249,521	

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	OFFICE MANAGER
CODE	ADM
BUDGET MANAGER	Deborah Farley

Code	For Month of February						Year to Date			Annual Budget		
	Actual		Budget		Variance		Actual		Budget		Variance	
	£	£	£	£	£	£	£	£	£	£	£	£
2401 /600/ADM	Mobile telephone	18	46	28		849	504	(345)		550		
2402 /600/ADM	Printing and stationery	21,831	17,625	(4,206)		300,559	243,375	(57,184)		261,000		
2403 /600/ADM	Photocopying	158	917	759		4,445	10,083	5,638		11,000		
2404 /600/ADM	Microfilming	35	38	3		388	413	25		450		
2405 /600/ADM	Postage	11,049	9,141	(1,908)		185,397	133,988	(51,409)		143,129		
2406 /600/ADM	Telephone	861	2,667	1,806		24,089	29,333	5,244		32,000		
2407 /600/ADM	Telephone system maintenance	0	267	267		0	2,933	2,933		3,200		
2408 /600/ADM	Fax	0	250	250		1,262	2,750	1,488		3,000		
2409 /600/ADM	Couriers	322	292	(30)		4,317	3,208	(1,109)		3,500		
2410 /600/ADM	Office equipment < £500	0	2,500	2,500		37,214	27,500	(9,714)		30,000		
2411 /600/ADM	Office equipment rental	212	167	(45)		3,044	1,833	(1,211)		2,000		
2412 /600/ADM	Office equipment maintenance	0	0	0		0	0	0		0		
2413 /600/ADM	Catering	750	1,000	250		12,927	11,000	(1,927)		12,000		
2414 /600/ADM	Other office services	2,590	1,667	(923)		13,644	18,333	4,689		20,000		
2415 /600/ADM	Office equipment disposals	0	0	0		0	0	0		0		
2416 /600/ADM	Office equipment depreciation	7,352	8,333	981		78,445	91,667	13,222		100,000		
Office Services		45,178	44,910	(268)		666,580	576,920	(89,660)		621,829		
2612 /800/ADM	Archive storage	1,177	875	(302)		10,463	9,625	(838)		10,500		
2613 /800/ADM	Books and publications	0	0	0		3,993	0	(3,993)		0		
2614 /800/ADM	General insurance	2,482	3,200	718		31,296	35,200	3,904		38,400		
2616 /800/ADM	Health and safety	109	683	574		1,815	7,517	5,702		8,200		
2617 /800/ADM	Subscriptions to professional bodies	0	8	8		96	92	(4)		100		
	Specific Departmental Costs	3,768	4,766	998		47,663	52,434	4,771		57,200		
DEPARTMENTAL TOTAL		106,025	71,890	(34,135)		1,173,590	1,029,094	(144,496)		1,100,984		

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	FITNESS TO PRACTISE	
CODE	LEG	
BUDGET MANAGER	Kelly Johnson	

Code	For Month of February			Year to Date			Annual Budget		
	Actual		Budget	Variance	Actual		Budget	Variance	
	£	£	£	£	£	£	£	£	£
2001 /200/LEG	Basic pay	9,192	(3,180)	138,280	114,344	(23,936)	123,535	(172)	0
2002 /200/LEG	Overtime	0	0	172	0	0	0	0	13,589
2003 /200/LEG	National insurance cost	1,280	1,011	20,053	12,578	(7,475)	23,101	689	13,873
2004 /200/LEG	Pension cost	1,236	1,925	13,873	21,176	7,303	0	0	5,604
2006 /200/LEG	Staff recruitment	0	0	5,604	0	0	0	0	0
2007 /200/LEG	Temporary staff	0	0	9,332	0	0	0	0	9,332
	Payroll	14,888	12,128	(2,760)	187,314	148,098	(39,216)	160,225	
2101 /300/LEG	Fares	1,382	292	9,216	3,208	(6,008)	3,500	31	1,46
2103 /300/LEG	Subsistence	31	146	4,860	1,604	(3,256)	1,750	1,413	438
	Travel & Subsistence	1,413	438	(975)	14,076	4,812	(9,264)		5,250
22201 /400/LEG	Fees (Investigating Comm)	1,227	3,500	2,273	7,347	14,000	14,000	1,037	6,500
22202 /400/LEG	Travelling and subsistence	520	520	5,463	8,450	26,000	26,000	520	0
22201 /400/DR1	Fees (Health Comm)	359	0	(520)	7,930	0	0	359	(359)
22202 /400/DR1	Travelling and subsistence	780	0	(780)	5,849	0	0	780	(780)
22201 /400/DR4	Fees (Cond & Comp)	1,568	0	(1,568)	9,789	0	0	1,568	(1,568)
22202 /400/DR4	Travelling and subsistence	5,491	10,000	4,509	11,556	0	0	5,491	0
	Fitness to Practise Committees				50,921	40,000	(10,921)		
3003 /702/LEG	Legal & Medical Assessments	6,109	4,319	(1,790)	73,186	47,511	(25,675)	0	417
3005 /702/LEG	Mediation	0	417	417	0	4,583	5,000		
3001 /702/LEG	Panels (Fee & Travel)	27,117	13,850	(13,267)	215,737	152,352	(63,385)		
3010 /702/LEG	Registration Appeals (Fee & Travel)	8,762	0	(8,762)	49,024	0	(49,024)		
3004 /702/LEG	Screening (Fee & Travel)	0	1,500	1,500	0	16,500	16,500		
	Partners	41,988	20,086	(21,902)	337,947	220,946	(117,001)		241,032
2401 /600/LEG	Mobile telephone	72	0	(72)	559	0	(559)		
2615 /800/LEG	Legal insurance	3,369	3,675	306	37,056	40,425	44,100		
2618 /800/LEG	Legal expenses	81,188	53,250	(27,938)	731,070	585,750	(145,320)		
2619 /800/LEG	Legal Advice (Bircham Dyson Bell)	17,276	14,583	(2,693)	198,052	160,417	(37,635)		

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	FITNESS TO PRACTISE	
CODE	LEG	
BUDGET MANAGER	Kelly Johnson	

Code	For Month of February			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
	£	£	£	£	£	£	£
2620 /800/LEG	0	0	0	0	0	0	0
2641 /800/LEG	7,880	3,300	(4,580)	61,616	36,300	(25,316)	39,600
Subscriptions to professional bodies							
Disc Trans Writer - All Professions							
Specific Departmental Costs	109,785	74,808	(34,977)	1,028,353	822,892	(205,461)	897,700
DEPARTMENTAL TOTAL	173,565	117,460	(56,105)	1,618,611	1,236,748	(381,863)	1,344,207

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	HUMAN RESOURCES	
CODE	HUM	
BUDGET MANAGER	Denise Thompson	

Code	For Month of February			Year to Date			Annual Budget		
	Actual		Budget	Variance	Actual		Budget	Variance	
	£	£	£	£	£	£	£	£	£
2001 /200/HUM					6,029	5,379	(650)	72,019	59,074
2003 /200/HUM					2,051	592	(1,459)	9,079	6,498
2004 /200/HUM					1,075	609	(466)	7,167	6,701
2006 /200/HUM					8,830	0	(8,830)	68,939	10,000
2007 /200/HUM					0	583		16,415	6,417
2008 /200/HUM					14,827	0	(14,827)	58,774	80,000
					32,812	7,163	(25,649)	232,393	168,690
								(63,703)	174,683
2101 /300/HUM					0	42	42	715	458
2103 /300/HUM					0	42	42	566	458
2104 /300/HUM					0	21	21	0	(108)
2106 /300/HUM					0	0	0	726	229
					0	105	105	2,007	1,145
								(862)	1,250
2633 /800/HUM					657	3,889	3,232	34,910	46,111
3002 /702/HUM					618	10,000	9,382	122,220	100,000
					1,275	13,889	12,614	157,130	146,111
								(11,019)	170,000
2401 /600/HUM					15	17	2	168	183
2618 /800/HUM					5,604	2,917	(2,687)	18,026	32,083
2619 /800/HUM					0	0	0	41,613	0
2622 /800/HUM					0	0	0	183	0
2623 /800/HUM					0	0	0	0	0
2624 /800/HUM					21	150	129	516	1,650
					0	2,917	2,917	20,549	32,083
2625 /800/HUM					0	167	167	0	1,833
2631 /800/HUM					449	525	76	5,549	5,775
2632 /800/HUM					0	0	0	2,900	20,000
2634 /800/HUM					0	0	0	0	17,100
2635 /800/HUM					0	167	167	0	1,833
2638 /800/HUM					9	0	(9)	779	5,000
					6,098	6,860	762	90,283	100,440
									10,157
									107,300

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	HUMAN RESOURCES	
CODE	HUM	
BUDGET MANAGER	Denise Thompson	

Code	For Month of February			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
	£	£	£	£	£	£
DEPARTMENTAL TOTAL	40,185	28,017	(12,168)	481,813	416,386	(65,427)
						453,233

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	COMMUNICATIONS	
CODE	COM	
BUDGET MANAGER	Chris Middleton	

Code	For Month of February			Year to Date			Annual Budget	
	Actual		Budget	Variance	Actual			
	£	£	£	£	£	£		
2001 /200/COM	Basic pay	12,427	12,225	(202)	150,627	134,470	146,694	
2002 /200/COM	Overtime	0	0	0	16,051	14,792	0	
2003 /200/COM	National insurance cost	1,328	1,345	17	16,075	16,568	16,136	
2004 /200/COM	Pension cost	1,929	1,506	(423)	4,227	10,000	18,074	
2006 /200/COM	Staff Recruitment	0	0	0	6,827	0	10,000	
2007 /200/COM	Temporary Staff	0	0	0	(6,827)	0	0	
2008 /200/COM	Other Payroll Cost	0	0	0	0	0	0	
	Payroll	15,684	15,076	(608)	193,669	175,830	190,904	
2101 /300/COM	Fares	829	125	(704)	9,891	1,375	1,500	
2103 /300/COM	Subsistence	50	208	158	21,391	2,292	2,500	
2104 /300/COM	Entertaining	0	42	42	37	458	500	
2106 /300/COM	Conferences	0	0	0	0	0	0	
	Travel & Subsistence	879	375	(504)	31,319	4,125	(27,194)	
2201 /400/COM	Fees	520	0	(520)	1,579	3,000	3,000	
2202 /400/COM	Travelling and subsistence	255	0	(255)	1,916	3,000	3,000	
	Communications Committee	775	0	(775)	3,495	6,000	6,000	
2512 /700/COM	Other Computer Services	0	0	0	4,014	0	0	
	Computer Services	0	0	0	4,014	0	(4,014)	
2804 /701/COM	Advertising - Direct Public	33,044	27,500	(5,544)	401,828	372,500	400,000	
2802 /701/COM	Annual Reports (Design, Distribute)	0	0	0	12,301	50,000	50,000	
2805 /701/COM	Brochures (Design, Prod, Distribute)	5,486	9,500	4,014	30,364	95,500	105,000	
2801 /701/COM	HPC Launch Event	0	0	0	705	10,000	10,000	
2806 /701/COM	Grandparenting Communications	0	1,667	1,667	0	18,333	20,000	
2803 /701/COM	Listening Events	5,366	8,000	2,634	20,769	20,000	20,000	
2807 /701/COM	Lobbying	759	1,667	908	8,116	18,333	10,217	
2808 /701/COM	PR Advisors	4,291	4,000	(291)	47,789	44,000	48,000	
2809 /701/COM	Market Research	0	0	0	83,394	62,500	62,500	

HEALTH PROFESSIONS COUNCIL
OVERHEAD REPORT FEBRUARY 2005

COST CENTRE	COMMUNICATIONS	
CODE	COM	
BUDGET MANAGER	Chris Middleton	

Code	For Month of February			Year to Date			Annual Budget	
	Actual		Budget	Variance	Actual		Variance	
	£	£	£	£	£	£	£	
2810 /701/COM	Registrant Communications & Internal Translations	48	6,250	6,202	37,645	68,750	31,105	75,000
2811 /701/COM	Stakeholder Communications	0	833	833	4,745	9,167	4,422	10,000
2812 /701/COM	Standards of Proficiency (Prod, Dist)	0	5,833	5,833	2,491	52,500	50,009	70,000
2814 /701/COM	Web Site Design	0	0	0	3,713	10,000	6,287	10,000
2815 /701/COM	Annual Conference	108	0	(108)	44,787	48,000	3,213	48,000
2816 /701/COM	Marketing & Promotions	0	2,500	2,500	130,420	100,000	(30,420)	100,000
2817 /701/COM	Conference Attendance	0	2,833	2,833	10,113	27,500	17,387	30,000
2818 /701/COM	General Events (Internal & External)	0	0	0	8,725	31,167	22,442	34,000
2819 /701/COM	Media Relations - Press Event Launch	165	0	(165)	19,785	20,000	215	20,000
2820 /701/COM	Welsh Language Scheme	0	1,250	1,250	929	10,900	9,071	10,000
2813 /701/COM	Communications	49,267	71,833	22,566	0	13,750	13,750	15,000
					868,619	1,082,000	213,381	1,157,500
2401 /600/COM	Mobile telephone	92	50	(42)	879	550	(329)	600
2628 /800/COM	Subscriptions to professional bodies	58	83	25	593	917	324	1,000
	Specific Departmental Costs	150	133	(17)	1,472	1,467	(5)	1,600
	DEPARTMENTAL TOTAL	66,755	87,417	20,662	1,102,588	1,269,422	166,834	1,360,504

Budget:

Annual Conference: £23K
23rd - 24th Sept 2004 500 Delegate Rate Venue (Accom, Subs)
Other Hotel Accomodation £61K
£18K

Travel (Estimate - 250 x £200) £50K

HEALTH PROFESSIONS COUNCIL

MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2005