

**HEALTH PROFESSIONS COUNCIL  
ANALYSIS OF INVOICE/EXPENSE CLAIM PROCESSING TIMES**

Month 2002	Type	No. of Invoices / Claims	Average		
			Authorisation*	Time to Pay**	Total
			Time Days	After Authorisation Days	Time Days
MAY	Council & Staff	100	28.2	8.2	36.4
	Assessors	485	36.7	18.3	55
	Invoices	410	26.7	15	41.7
	Total	995			
JUNE	Council & Staff	61	18.6	13.9	32.5
	Assessors	102	19.5	9.6	29.1
	Invoices	292	19.1	15.9	35
	Total	455			
JULY	Council & Staff	110	20.3	11.6	31.9
	Assessors***	663	34.9	9.6	44.5
	Invoices	453	22.1	17.6	39.7
	Total	1226			
AUGUST	Council & Staff	31	15.7	11.2	26.9
	Assessors	395	16.4	11.8	28.2
	Invoices	213	12.3	19	31.3
	Total	639			
SEPTEMBER	Council & Staff	130	9.3	8.1	17.4
	Assessors	254	12.7	10	22.7
	Invoices	267	12.2	12.9	25.1
	Total	651			
OCT (upto 25th October)	Council & Staff	38	6.4	8.7	15.1
	Assessors	88	8.6	8.3	16.9
	Invoices	121	7.5	8.6	16.1
	Total	247			
TOTAL (6 MONTHS)	Council & Staff	78	16.4	10.3	26.7
	Assessors	331	21.4	11.3	32.7
	Invoices	293	16.6	14.8	31.4
	Total	702			

\* Date on claim to authorisation - Finance may not receive the claim immediately

\*\* Includes 3 days' transmission time (either by BACS or post) i.e. payment received by claimant 3 days after payment is generated

\*\*\* Most of June & July Assessors processed together

Days calculated by considering claims that have been paid, not the claims pending (minimal).