

**FINANCE & RESOURCES COMMITTEE**  
**26<sup>TH</sup> NOVEMBER 2002**

**DRAFT AGENDA**  
**Part One – Open to Members of the Public**

- |   |                                  |
|---|----------------------------------|
| <b>1 Apologies for Absence</b>  | Verbal                           |
| <b>2 Approval of Agenda</b>   | Verbal                           |
| <b>3 Approval of Minutes of the Meeting held on 29<sup>th</sup> October 2002</b><br>From Secretary to the Committee | Enclosure 1<br>Paper HPC/FRC1/06 |
| <b>4 Matters arising (not otherwise dealt with below)</b>   | Verbal                           |

**ITEMS FOR DISCUSSION/DECISION**

- |   |                                  |
|---|----------------------------------|
| <b>5 Standing Financial Instructions</b><br>From Secretary to the Committee | Enclosure 2<br>Paper HPC/FRC2/06 |
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**ITEMS TO NOTE**

- |  |                                  |
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| <b>6 Finance Training for Committee/Council Members</b><br>From Secretary to the Committee                             | Enclosure 3<br>Paper HPC/FRC3/06 |
| <b>7 Management Accounts for October 2002</b><br>From Secretary to the Committee                                       | Enclosure 4<br>Paper HPC/FRC4/06 |
| <b>8 Fees: Tax Status</b><br>From Secretary to the Committee   | Enclosure 5<br>Paper HPC/FRC5/06 |
| <b>9 Any Other Business</b>  |                                  |
| <b>10 Date and Time of Next Meeting and subsequent meetings in 2003</b><br>Tuesday 29 <sup>th</sup> October at 11 a.m. | Enclosure 6<br>Paper HPC/FRC6/06 |

**Resolution**

The Committee is invited to adopt the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted.”