

HCPC annual monitoring process report

| | |
|--------------------------|------------------------------|
| Education provider | University of East Anglia |
| Name of programme(s) | MA in Social Work, Full time |
| Date submission received | 08 July 2019 |
| Case reference | CAS-14715-C5V0D1 |

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Executive Summary

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The following is a report on the annual monitoring process undertaken by the HCPC to ensure that programme(s) detailed in this report meet our standards of education and training (referred to through this report as ‘our standards’). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

Through undertaking this process, we have noted areas that may need to be considered as part of future HCPC assessment processes in section 6 of this report.

Section 1: Our regulatory approach

Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process reports. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

| | |
|----------------|----------------|
| Kate Johnson | Social worker |
| Susan Bell | Social worker |
| Patrick Armsby | HCPC executive |

Section 2: Programme details

| | |
|------------------------|--------------------------|
| Programme name | MA in Social Work |
| Mode of study | FT (Full time) |
| Profession | Social worker in England |
| First intake | 01 July 2004 |
| Maximum learner cohort | Up to 81 |
| Intakes per year | 1 |
| Assessment reference | AM08360 |

We undertook this assessment to consider whether the programme continued to meet our standards over the last two academic years. This assessment formed part of our regular monitoring required of programmes on a cyclical basis.

Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

| Required documentation | Submitted |
|--|-----------|
| HCPC annual monitoring audit form, including completed standards mapping | Yes |
| Internal quality reports from the last two years | Yes |
| External examiner reports from the last two years | Yes |
| Responses to external examiner reports from the last two years | Yes |
| Practice based learning monitoring from the last two years | Yes |
| Service user and carer involvement from the last two years | Yes |

Section 4: Outcome from first review

In considering the evidence provided by the education provider as part of the initial submission, the visitors are not satisfied that there is sufficient evidence that our standards continued to be met at this time, and therefore require further evidence as noted below.

Further evidence required

In order to determine whether the standards continue to be met, the visitors require further evidence for the following standards for the reasons noted below.

We expect education providers to review the issues identified in this report, decide on any changes that they wish to make to programme(s), and then provide any further evidence to demonstrate how they meet the standards.

3.3 The education provider must ensure that the person holding overall professional responsibility for the programme is appropriately qualified and experienced and, unless other arrangements are appropriate, on the relevant part of the Register.

Reason: To evidence this standard the education provider highlighted the CV's of the course director and another social work member of staff, and provided a document that gave an overview of research carried out by these members of staff. The visitors were not provided with the CV's of these members of staff. However, this standard is intended to ensure that the education provider (not the HCPC) ensures that the individual fulfilling this role is suitability qualified, and the visitors were not clear how the CV for the current programme lead ensures this. The education provider must demonstrate how they ensure the person holding overall professional responsibility for the programme is appropriately qualified and experienced and, unless other arrangements are appropriate, on the relevant part of the register.

Suggested evidence: Evidence that demonstrates how the education provider's process ensures the person with overall professional responsibility for the programme is appropriately qualified and experienced.

3.17 There must be an effective process in place to support and enable learners to raise concerns about the safety and wellbeing of service users.

Reason: To evidence this standard the education provider provided a narrative in the SETs mapping document and highlighted a document called Practice learning Opportunities Handbook 2016-17 (A7) as evidence. This document was not included in the submission so visitors could not judge that the information provided would ensure learners were made aware of the process in place to support them in raising concerns about the safety and wellbeing of service users.

Suggested evidence: Evidence to demonstrate there is an effective process in place to support and enable learners to raise concerns about the safety and wellbeing of service users.

4.2 The learning outcomes must ensure that learners understand and are able to meet the expectations of professional behaviour, including the standards of conduct, performance and ethics.

Reason: The education provider referred to practice based learning opportunities handbook 2016-17, a report on the work of service users and carers and module outlines (labelled as; A4, A5, A7, B4, B5 and B6) to evidence this standard. However, the visitors were not provided with these documents and so could not judge that the standard has been met. The education provider must provide evidence to demonstrate that the learning outcomes ensure that learners understand and are able to meet the expectations of professional behaviour, including the standards of conduct, performance and ethics.

Suggested evidence: Evidence to demonstrate that the learning outcomes ensure that learners understand and are able to meet the expectations of professional behaviour, including the standards of conduct, performance and ethics

4.9 The programme must ensure that learners are able to learn with, and from, professionals and learners in other relevant professions.

Reason: To evidence this standard the education provider highlighted the document titled Child protection workshop programme (B6) as evidence of interprofessional learning. However, the visitors were not provided with this document and so could not judge that the programme was meeting the standard. The education provider must demonstrate that the programme ensures that learners are able to learn with, and from, professionals and learners in other relevant professions.

Suggested evidence: Evidence to demonstrate that the programme ensures that learners are able to learn with, and from, professionals and learners in other relevant professions.

6.2 Assessment throughout the programme must ensure that learners demonstrate they are able to meet the expectations of professional behaviour, including the standards of conduct, performance and ethics.

Reason: To evidence this standard the education provider provided a narrative in the SETs mapping document and highlighted a document called Practice learning Opportunities Handbook 2016-17 (A7) as evidence. This document was not included in the submission so visitors could not judge that the information provided would ensure that learners were able to demonstrate they are able to meet the expectations of professional behaviour in assessments.

Suggested evidence: Evidence to demonstrate that assessment throughout the programme ensures that learners demonstrate they are able to meet the expectations of professional behaviour, including the standards of conduct, performance and ethics.

Section 5: Visitors' recommendation

Considering the education provider's response to the request for further evidence set out in section 4, the visitors are satisfied that there is sufficient evidence that the standards continue to be met and recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 26 November 2019 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).

Section 6: Future considerations for the programme(s)

We include this section to note areas that may need to be considered as part of future HCPC assessment processes. Education providers do not need to respond to these areas through this assessment, but should consider how to engage with the HCPC around these areas in the future, for example through the monitoring processes. When this programme is next assessed against our standards, visitors will have access to this report, and will consider this section when making their recommendation on continuing programme approval.

The visitors were able to see how the education provider ensures the involvement of professionals across various modules by incorporating guest lecturers from relevant professions. The programme also ensures learners are learning with and from law students in an interprofessional skills day. The visitors considered that the programme does ensure that learners have the opportunity to learn with and from other professionals and learners in other relevant professions. However, visitors noted that the skills day is heavily based around the legal aspects of social work practice and only occurs once during the programme. Therefore the visitors recommend that further opportunities for interprofessional learning are explored throughout the programme and potentially with differing professions, keeping in mind the future benefits for service users and carers. Interprofessional education opportunities should be considered in any future assessments of this programme.

HCPC annual monitoring process report

| | |
|--------------------------|-------------------------------------|
| Education provider | University of East Anglia |
| Name of programme(s) | BA (Hons) in Social Work, Full time |
| Date submission received | 01 July 2019 |
| Case reference | CAS-14711-Z1P4H9 |

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| | |
|----------------|----------------|
| Susan Bell | Social worker |
| Kate Johnson | Social worker |
| Patrick Armsby | HCPC executive |

Section 2: Programme details

| | |
|------------------------|--------------------------|
| Programme name | BA (Hons) in Social Work |
| Mode of study | FT (Full time) |
| Profession | Social worker in England |
| First intake | 01 May 2006 |
| Maximum learner cohort | Up to 55 |
| Intakes per year | 1 |
| Assessment reference | AM08359 |

We undertook this assessment to consider whether the programme continued to meet our standards over the last two academic years. This assessment formed part of our regular monitoring required of programmes on a cyclical basis.

Section 3: Requirements to commence assessment

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| External examiner reports from the last two years | Yes |
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In order to determine whether the standards continue to be met, the visitors require further evidence for the following standards for the reasons noted below.

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Reason: To evidence this standard the education provider highlighted the CV's of the course director and another social work member of staff, and provided a document that gave an overview of research carried out by these members of staff. The visitors were not provided with the CV's of these members of staff. However, this standard is intended to ensure that the education provider (not the HCPC) ensures that the individual fulfilling this role is suitability qualified, and the visitors were not clear how the CV for the current programme lead ensures this. The education provider must demonstrate how they ensure the person holding overall professional responsibility for the programme is appropriately qualified and experienced and, unless other arrangements are appropriate, on the relevant part of the register.

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HCPC annual monitoring process report

| | |
|--------------------------|------------------------------|
| Education provider | University of Warwick |
| Name of programme(s) | MA in Social Work, Full time |
| Date submission received | 02 July 2019 |
| Case reference | CAS-14717-V8B5G6 |

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We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

| | |
|-----------------|--------------------------|
| Kathryn Burgess | Therapeutic radiographer |
| Sheila Skelton | Social worker in England |
| Lawrence Martin | HCPC executive |

Section 2: Programme details

| | |
|------------------------|--------------------------|
| Programme name | MA in Social Work |
| Mode of study | FT (Full time) |
| Profession | Social worker in England |
| First intake | 01 May 2004 |
| Maximum learner cohort | Up to 60 |
| Intakes per year | 1 |
| Assessment reference | AM08367 |

We undertook this assessment to consider whether the programme continued to meet our standards over the last two academic years. This assessment formed part of our regular monitoring required of programmes on a cyclical basis.

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| Required documentation | Submitted |
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| Internal quality reports from the last two years | Yes |
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| Service user and carer involvement from the last two years | Yes |

Section 4: Outcome from first review

In considering the evidence provided by the education provider as part of the initial submission, the visitors are not satisfied that there is sufficient evidence that our standards continued to be met at this time, and therefore require further evidence as noted below.

Further evidence required

In order to determine whether the standards continue to be met, the visitors require further evidence for the following standards for the reasons noted below.

We expect education providers to review the issues identified in this report, decide on any changes that they wish to make to programme(s), and then provide any further evidence to demonstrate how they meet the standards.

3.3 The education provider must ensure that the person holding overall professional responsibility for the programme is appropriately qualified and experienced and, unless other arrangements are appropriate, on the relevant part of the Register.

Reason: In the mapping document, the education provider stated that an individual had gradually assumed the role of programme lead and this was evidenced in the MA social work course handbook. This standard is about the effective process to ensure the education provider appoints a suitable person to hold overall professional responsibility for the programme. From the information and documentation provided, the visitors are unclear on the process undertaken to appoint this person into the role or how they would find a suitable replacement, if necessary. Therefore, the visitors require further evidence of how the education provider ensures that the person holding overall professional responsibility is appropriately qualified and experienced and, unless other arrangements are appropriate, on the relevant part of the Register.

Suggested evidence: The education provider must demonstrate the effective process in place for ensuring that the person with overall professional responsibility for the programme is appropriately qualified and experienced, and unless other arrangements are appropriate, on the relevant part of the Register.

4.9 The programme must ensure that learners are able to learn with, and from, professionals and learners in other relevant professions.

Reason: In the mapping document, the education provider stated there was no change to how the met this standard. They provided statements of how interprofessional learning took place throughout the programme such as,

- Involvement of lawyers in teaching of law;
- Learning with other professionals, such as teachers; and
- Involvement of counsellors in social work intervention teaching.

This is a new standard and although there were clear examples of how learners are able to learn with, and from, professionals in other professions, the visitors are unclear of how interprofessional learning occurs with, and from, learners in other relevant professions. This standard is about preparing learners to work with other professionals and across professions for the benefit of service users and carers. Therefore, the visitors require further evidence of how this standard is met.

Suggested evidence: The education provider must provide evidence of how learners are able to learn with, and from, learners in other relevant professions.

Section 5: Visitors' recommendation

Considering the education provider's response to the request for further evidence set out in section 4, the visitors are satisfied that there is sufficient evidence that the standards continue to be met and recommend that the programme(s) remain approved.

This report, including the recommendation of the visitors, will be considered at the 26 November 2019 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).