

## HCPC annual monitoring process report

Education provider	Ruskin College
Validating body	The Open University
Name of programme(s)	BA (Honours) Social Work, Full time BA (Honours) Social Work, Part time
Date submission received	03 July 2019
Case reference	CAS-14678-V4C5Q9

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### Executive Summary

We are the Health and Care Professions Council (HCPC), a regulator set up to protect the public. We set standards for education and training, professional knowledge and skills, conduct, performance and ethics; keep a register of professionals who meet those standards; approve programmes which professionals must complete before they can register with us; and take action when professionals on our Register do not meet our standards.

The following is a report on the annual monitoring process undertaken by the HCPC to ensure that programme(s) detailed in this report meet our standards of education and training (referred to through this report as 'our standards'). The report details the process itself, the evidence considered, and recommendations made regarding programme approval.

## Section 1: Our regulatory approach

### Our standards

We approve programmes that meet our education standards, which ensure individuals that complete the programmes meet proficiency standards. The proficiency standards set out what a registrant should know, understand and be able to do when they complete their education and training. The education standards are outcome focused, enabling education providers to deliver programmes in different ways, as long as individuals who complete the programme meet the relevant proficiency standards.

Programmes are normally [approved on an open-ended basis](#), subject to satisfactory engagement with our monitoring processes. Programmes we have approved are listed [on our website](#).

### How we make our decisions

We make independent evidence based decisions about programme approval. For all assessments, we ensure that we have profession specific input in our decision making. In order to do this, we appoint [partner visitors](#) to undertake assessment of evidence presented through our processes. The visitors make recommendations to the Education and Training Committee (ETC).

The ETC make decisions about the approval and ongoing approval of programmes. In order to do this, they consider recommendations detailed in process reports. The Committee meets in public on a regular basis and their decisions are available to view [on our website](#).

### HCPC panel

We always appoint at least one partner visitor from the profession (inclusive of modality and / or entitlement, where applicable) with which the assessment is concerned. We also ensure that visitors are supported in their assessment by a member of the HCPC executive team. Details of the HCPC panel for this assessment are as follows:

Pradeep Agrawal	Biomedical scientist
Sheila Skelton	Social worker
John Archibald	HCPC executive

## Section 2: Programme details

Programme name	BA (Honours) Social Work
Mode of study	FT (Full time)
Profession	Social worker in England
First intake	01 June 2004
Maximum learner cohort	Up to 30
Intakes per year	1
Assessment reference	AM08485

Programme name	BA (Honours) Social Work
Mode of study	PT (Part time)
Profession	Social worker in England
First intake	01 June 2004

Maximum learner cohort	Up to 6
Intakes per year	1
Assessment reference	AM08486

We undertook this assessment to consider whether the programme continued to meet our standards over the last two academic years. This assessment formed part of our regular monitoring required of programmes on a cyclical basis.

### Section 3: Requirements to commence assessment

In order for us to progress with approval and monitoring assessments, we require certain evidence and information from education providers. The following is a list of evidence that we asked for through this process, and whether that evidence was provided. Education providers are also given the opportunity to include any further supporting evidence as part of their submission. Without a sufficient level of evidence, we need to consider whether we can proceed with the assessment. In this case, we decided that we were able to undertake our assessment with the evidence provided.

Required documentation	Submitted
HPCPC annual monitoring audit form, including completed standards mapping	Yes
Internal quality reports from the last two years	Yes
External examiner reports from the last two years	Yes
Responses to external examiner reports from the last two years	Yes
Practice based learning monitoring from the last two years	Yes
Service user and carer involvement from the last two years	Yes

### Section 4: Outcome from first review

In considering the evidence provided by the education provider as part of the initial submission, the visitors are not satisfied that there is sufficient evidence that our standards continued to be met at this time, and therefore require further evidence as noted below.

#### Further evidence required

In order to determine whether the standards continue to be met, the visitors require further evidence for the following standards for the reasons noted below.

We expect education providers to review the issues identified in this report, decide on any changes that they wish to make to programme(s), and then provide any further evidence to demonstrate how they meet the standards.

#### **3.6 There must be an effective process in place to ensure the availability and capacity of practice-based learning for all learners.**

**Reason:** In a review of the documentation provided for this annual monitoring audit, the visitors were informed that the education provider has long-standing relationships with local agencies to ensure partnership for practice-based learning opportunities. However, the visitors did not see the process for making sure practice-based learning is available. As such, the visitors require further information on the process the education

provider has in place to make sure all learners on the programme have access to practice-based learning which meets their learning needs.

**Suggested evidence:** Information about the process the education provider has in place to make sure all learners on the programme have access to practice-based learning which meets their learning needs.

## Section 5: Executive recommendation

Due to an ongoing investigation which has resulted in the decision to undertake a directed visit, the visitors did not consider further evidence submitted by the education provider. Because of this planned directed visit, the Executive recommends that an approval visit is undertaken to consider that our standards continue to be met and the approval of the programme(s).

This report will be considered at the 24 September 2019 meeting of the ETC. Following this meeting, this report should be read alongside the ETC's decision notice, which are available [on our website](#).