

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Birmingham
Programme title	Applied Educational and Child Psychology (D.Ed.Psy)
Mode of delivery	Full time
Relevant part of the HCPC register	Practitioner psychologist
Relevant modality	Educational psychologist
HCPC executive	Amal Hussein
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Birmingham
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time Flexible
Relevant part of the HCPC register	Physiotherapist
Name and role of HCPC visitors	Dawn Fraser (Occupational therapist) Fleur Kitsell (Physiotherapist)
HCPC executive	Abdur Razzaq
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago
 - National students survey (NSS) summary 2013 and 14
 - Physiotherapy quality report to programme review July 2014

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors noted in the external examiner's report 2013–14 by Susan Richardson that there were concerns raised regarding the objectivity of practice placement assessment. The report also states that a review of placement assessments is in process. Therefore, the visitors were happy that the programme continues to meet the standards of education and training (SETs). However, the visitors suggest the education provider keeps a close check on the objectivity of placement assessments to ensure this issue is dealt with. The visitors also suggest the education provider respond to external examiners' reports more completely acknowledging all the concerns raised and the action plans in place for it.

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Section one: Programme details

Name of education provider	University of Bradford
Programme title	BSc (Hons) Healthcare Science – Life Sciences (Blood Science)
Mode of delivery	Full time
Relevant part of the HCPC register	Biomedical scientist
Name and role of HCPC visitors	Pradeep Agrawal (Biomedical scientist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors noted in the external examiners report for 2013-14 that there was a concern raised about proposed changes to the grading scheme on the programme. The visitors also noted that the action plan details that the changes are to come into place for the 2014-15 academic year. As the visitors are not reviewing the academic year 2014-15 they were unable to comment on the changes. The visitors remind the education provider that any changes such as these could impact how the programme meets the standards of education and training and should be submitted through the major change process, major changes can be submitted prospectively or retrospectively.

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Section one: Programme details

Name of education provider	University of Bradford
Programme title	BSc (Hons) Healthcare Science – Life Sciences (Genetics Science)
Mode of delivery	Full time
Relevant part of the HCPC register	Biomedical scientist
Name and role of HCPC visitors	Pradeep Agrawal (Biomedical scientist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors noted in the external examiners report for 2013-14 that there was a concern raised about proposed changes to the grading scheme on the programme. The visitors also noted that the action plan details that the changes are to come into place for the 2014-15 academic year. As the visitors are not reviewing the academic year 2014-15 they were unable to comment on the changes. The visitors remind the education provider that any changes such as these could impact how the programme meets the standards of education and training and should be submitted through the major change process, major changes can be submitted prospectively or retrospectively.

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Section one: Programme details

Name of education provider	University of Bradford
Programme title	BSc (Hons) Healthcare Science – Life Sciences (Infection Science)
Mode of delivery	Full time
Relevant part of the HCPC register	Biomedical scientist
Name and role of HCPC visitors	Pradeep Agrawal (Biomedical scientist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

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Section five: Visitors' comments

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Section one: Programme details

Name of education provider	University of Bradford
Programme title	BSc (Hons) Healthcare Science – Life Sciences (Cellular Science)
Mode of delivery	Full time
Relevant part of the HCPC register	Biomedical scientist
Name and role of HCPC visitors	Pradeep Agrawal (Biomedical scientist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

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Section five: Visitors' comments

The visitors noted in the external examiners report for 2013-14 that there was a concern raised about proposed changes to the grading scheme on the programme. The visitors also noted that the action plan details that the changes are to come into place for the 2014-15 academic year. As the visitors are not reviewing the academic year 2014-15 they were unable to comment on the changes. The visitors remind the education provider that any changes such as these could impact how the programme meets the standards of education and training and should be submitted through the major change process, major changes can be submitted prospectively or retrospectively.

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Section one: Programme details

Name of education provider	University of Chester
Programme title	BA (Hons) Social Work
Mode of delivery	Full time
Relevant part of the HCPC register	Social worker in England
Name and role of HCPC visitors	David Childs (Social worker in England) Vicki Lawson-Brown (Social worker in England)
HCPC executive	Mandy Hargood
Date of postal review	29 June 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Chester
Programme title	MA Social Work
Mode of delivery	Full time
Relevant part of the HCPC register	Social Worker in England
Name and role of HCPC visitors	David Childs (Social worker in England) Vicki Lawson-Brown (Social worker in England)
HCPC executive	Mandy Hargood
Date of postal review	2 July 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Chester
Programme title	Postgraduate Diploma in Social Work (Masters Exit Route Only)
Mode of delivery	Full time
Relevant part of the HCPC register	Social Worker in England
Name and role of HCPC visitors	David Childs (Social worker) Vicki Lawson-Brown (Social worker)
HCPC executive	Mandy Hargood
Date of postal review	2 July 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
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Section one: Programme details

Name of education provider	University of Cumbria
Programme title	BA (Hons) Social Work
Mode of delivery	Full time
Relevant part of the HCPC register	Social worker in England
Name and role of HCPC visitors	Anne Mackay (Social worker in England) Jane Mc Lenachan (Social worker in England)
HCPC executive	Mandy Hargood
Date of postal review	2 July 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
- Staff Curriculum vitae for three additional staff members
- Programme specification
- Minor module change form

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors noted that the Programme Annual Evaluatory Report (AER) 2013/14 highlighted increased student numbers. The AER also identified challenges in placement allocation and a shortfall in practice educators. While the AER stated that the allocation of final placements was almost complete, no specific information was available as regards the numbers outstanding or the likelihood of late or unallocated student placements. The visitors advise the education provider to closely monitor the availability of placements and practice educators and notify the HCPC of any changes that may impact upon the standards of education and training.

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Section five: Visitors' comments	2

Section one: Programme details

Name of education provider	University of Cumbria
Programme title	MA Social Work
Mode of delivery	Full time
Relevant part of the HCPC register	Social worker in England
Name and role of HCPC visitors	Anne Mackay (Social worker in England) Jane Mc Lenachan (Social worker in England)
HCPC executive	Mandy Hargood
Date of postal review	29 June 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2
Section five: Visitors' comments	2

Section one: Programme details

Name of education provider	East of England Ambulance Service NHS Trust
Programme title	Certificate of Higher Education in Emergency Medical Care
Mode of delivery	Part time
Relevant part of the HCPC register	Paramedic
Name and role of HCPC visitors	Paul Bates (Paramedic) Peter Branston (Practitioner psychologist)
HCPC executive	Amal Hussein
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Appendix 4 UEA Single equality scheme
 - Appendix 5 Assuring teaching quality
 - Appendix 6 Module six handbook
 - Appendix 7 Certificate course handbook
 - Appendix 8 Module seven handbook
 - Appendix 9 Module eight handbook
 - Appendix 10 EEAST equality and diversity policy
 - Appendix 11 EEAST turnaround plan

- Appendix 12 EEAST education quality assurance framework
- Appendix 13 Student feedback 1&2
- Appendix 15 UEA equality and diversity policy

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

From the review of the documentation submitted by the education provider, the visitors noted several instances of reference to the HCPC by its previous name, for example, page 3 of the course handbook states "...introduction to the Health Professions Council's (HPC)". The visitors considered that the incorrect use of terminology could be misleading to students and therefore recommend all programme documentation should be amended to remove any instance of incorrect terminology.

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Section one: Programme details

Name of education provider	East of England Ambulance Service NHS Trust
Programme title	Certificate of Higher Education in Emergency Medical Care (incorporating the IHCD paramedic award)
Mode of delivery	Part time
Relevant part of the HCPC register	Paramedic
Name and role of HCPC visitors	Paul Bates (Paramedic) Peter Branston (Practitioner psychologist)
HCPC executive	Amal Hussein
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
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- Appendix 4 UEA Single equality scheme
- Appendix 5 Assuring teaching quality
- Appendix 6 Module six handbook
- Appendix 7 Certificate course handbook
- Appendix 8 Module seven handbook
- Appendix 9 Module eight handbook
- Appendix 10 EEAST equality and diversity policy

- Appendix 11 EEAST turnaround plan
- Appendix 12 EEAST education quality assurance framework
- Appendix 13 Student feedback 1&2
- Appendix 15 UEA equality and diversity policy

Section three: Additional documentation

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Section one: Programme details

Name of education provider	University of Hull
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Part time
Relevant part of the HCPC register	Biomedical scientist
Name and role of HCPC visitors	Pradeep Agrawal (Biomedical scientist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Hull
Programme title	M Biomed Sci
Mode of delivery	Full time
Relevant part of the HCPC register	Biomedical scientist
Name and role of HCPC visitors	Pradeep Agrawal (Biomedical scientist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Leicester
Programme title	Doctorate in Clinical Psychology (DClinPsy)
Mode of delivery	Full time
Relevant part of the HCPC register	Practitioner psychologist
Name and role of HCPC visitors	Pradeep Agrawal (Biomedical scientist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
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Section five: Visitors' comments	2

Section one: Programme details

Name of education provider	University of Leicester
Programme title	Dip HE in Operating Department Practice
Mode of delivery	Full time
Relevant part of the HCPC register	Operating department practitioner
Name and role of HCPC visitors	David Bevan (Operating department practitioner) Tony Scripps (Operating department practitioner)
HCPC executive	Mandy Hargood
Date of postal review	25 June 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
- Final response to the review of the DIP HE in Operating Department Practice – Periodic Development Review 2014
- Review of Staffing Structure
- Job advertisement for replacement role
- Mentoring in Practice – The Learning Environment workbook
- Mentoring in Practice – Support, Guidance and Supervision workbook
- Quality Assurance workbook
- Student iPad agreements

- Extract from Programme information

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors noted that the Head of ODP Education had submitted a review of the staffing structure in the School of ODP Education along with accompanying proposals as the programme moves from Dip HE to BSc (Hons). The Visitors considered that it would be appropriate to highlight this review as part of the HCPC visit to the BSc (Hons) programme in April 2016 as most of the proposal applies to the provision for the new programme.

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Section one: Programme details

Name of education provider	University of Liverpool
Programme title	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time
Relevant part of the HCPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and role of HCPC visitors	Martin Benwell (Diagnostic radiographer) Maureen Henderson (Dietitian)
HCPC executive	Hollie Latham
Date of assessment day	9 April 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

6.4 Assessment methods must be employed that measure the learning outcomes.

Reason: The SETs mapping document highlights two changes in module names. Module PHTY128 has now been renamed as MIRT134 and module PHTY225 has now been renamed as MIRT221. However, from a review of the programme specification, the visitors noted other changes within the modules had been made. In particular, section 36 of the programme specification highlights a change to assessment methods. The previous module PHTY128 was assessed via two separate written assignments weighted at 30 per cent and 70 per cent, however the new module MIRT134 is assessed via a multiple choice questionnaire and a poster each weighted at 50 per cent. The visitors were not provided with any rationale for the changes to assessment methods and therefore are unable to make a judgement on how assessment methods continue to be employed that measure the learning outcomes. The visitors therefore require additional documentation to determine that this standard continues to be met.

Recommended Documentation: Rationale for any changes to modules and assessment methods.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Liverpool
Programme title	BSc (Hons) Orthoptics
Mode of delivery	Full time
Relevant part of the HCPC register	Orthoptist
Name and role of HCPC visitors	Helen Griffiths (Orthoptist) Christine Timms (Orthoptist)
HCPC executive	Ben Potter
Date of postal review	05 June 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Liverpool
Programme title	Pg Dip Radiotherapy
Mode of delivery	Full time
Relevant part of the HCPC register	Radiographer
Relevant modality	Therapeutic radiographer
Name and role of HCPC visitors	Angela Duxbury (Therapeutic radiographer) Antony Ward (Practitioner psychologist)
HCPC executive	Amal Hussein
Date of assessment day	28 May 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.3 The programme must have regular monitoring and evaluation systems in place.

Reason: From the information provided the visitors noted that the education provider has submitted an internal quality report for the academic years 2012–13 and 2013–14. Upon reviewing these internal quality reports, the visitors noted that the programme currently going through the annual monitoring audit was not covered in the 2013–14 report and briefly mentioned in relation to attrition in the 2012–13 report. The visitors noted the information provided in the reports gave evaluative information on the undergraduate programmes being delivered by the education provider. As such, the visitors were unable to determine if this programme has gone through regular monitoring processes during this period. Therefore, the visitors will require further documentation to show how the programme has gone through regular monitoring and evaluation processes during this period to be assured that the standard continues to be met.

Suggested documentation: Internal quality report for academic year 2012–13 and 2013–14 for this programme.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Manchester
Programme title	Doctorate in Clinical Psychology (ClinPsyD)
Mode of delivery	Full time
Relevant part of the HCPC register	Practitioner psychologist
Name and role of HCPC visitors	Sabiha Azmi (Clinical psychologist) Pradeep Agrawal (Biomedical scientist)
HCPC executive	Alex Urquhart
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Screening form
 - Sample professional issues question and rating form
 - Faculty of Medical and Human Sciences 2013 Five Year Strategic Plan
 - Minutes of Trainee Progress Monitoring meeting
 - Minutes of curriculum sub-committee minutes from 2013 onwards
 - Year 1 timetable
 - Powerpoint presentation for the IPL session, including learning outcomes
 - Information regarding 3rd year placements (from online handbook)
 - New Supervisor checklist

- Placement Quality Assurance form
- Supervisor's Assessment of Trainee form (standard)
- Sample screenshots from placement portfolio
- Relevant section of research handbook pertaining to ACA and SRP
- Marking criteria for ACA
- Slides from supervisor training pertaining to ACA and SRP
- Staff curriculum vitae

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Manchester
Programme title	Educational and Child Psychology (D.Ed.Ch.Psychol)
Mode of delivery	Full time
Relevant part of the HCPC register	Practitioner psychologist
Relevant modality	Educational psychologist
Name and role of HCPC visitors	Paul Bates (Paramedic) Peter Branston (Educational psychologist)
HCPC executive	Amal Hussein
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Document 1 Programme staff curriculum vitae
 - Document 2 Register of visiting speakers
 - Document 3 Curriculum plan 2014
 - Document 4 Julia Howe and Jane Yeomans,
 - Document 5 Programme organogram
 - HCPC web page confirmations of HCPC registration

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	University of Manchester
Programme title	MA in Social Work
Mode of delivery	Full time
Relevant part of the HCPC register	Social worker in England
Name and role of HCPC visitors	Gerry Mulcahy (Social Worker) Vicki Lawson-Brown (Social Worker)
HCPC executive	Mandy Hargood
Date of postal review	19 June 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Formal responses were not sent to the external examiners in 2012/13 as no issues were raised.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
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Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Manchester
Programme title	Post Graduate Diploma in Social Work (Masters exit route only)
Mode of delivery	Full time
Relevant part of the HCPC register	Social worker in England
Name and role of HCPC visitors	Gerry Mulcahy (Social Worker) Vicki Lawson-Brown (Social Worker)
HCPC executive	Mandy Hargood
Date of postal review	19 June 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
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Section one: Programme details

Name of education provider	University of Manchester
Programme title	BSc (Hons) Healthcare Science (Audiology)
Mode of delivery	Full time
Relevant part of the HCPC register	Hearing aid dispenser
Name and role of HCPC visitors	Richard Sykes (Hearing aid dispenser) Tony Scripps (Operating department practitioner)
HCPC executive	Hollie Latham
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Audiology and Deaf Education Periodic Review Self Evaluation Document 2014
 - Audiology and Deaf Education Periodic Review Report 2012
 - Audiology and Deaf Education Periodic Review 2014 - Response

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Section one: Programme details

Name of education provider	University of Manchester
Programme title	BSc (Hons) Audiology
Mode of delivery	Full time
Relevant part of the HCPC register	Hearing aid dispenser
Name and role of HCPC visitors	Richard Sykes (Hearing aid dispenser) Tony Scripps (Operating department practitioner)
HCPC executive	Hollie Latham
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Audiology and Deaf Education Periodic Review Self Evaluation Document 2014
 - Audiology and Deaf Education Periodic Review Report 2012
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Section three: Additional documentation

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Annual monitoring visitors' report

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	University of Manchester
Programme title	MSc Audiology (with clinical competency certificate – CCC)
Mode of delivery	Full time
Relevant part of the HCPC register	Hearing aid dispenser
Name and role of HCPC visitors	Richard Sykes (Hearing aid dispenser) Tony Scripps (Operating department practitioner)
HCPC executive	Hollie Latham
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
- Audiology and Deaf Education Periodic Review Self Evaluation Document 2014
- Audiology and Deaf Education Periodic Review Report 2012
- Audiology and Deaf Education Periodic Review 2014 - Response

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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Section one: Programme details

Name of education provider	University of Manchester
Programme title	Pg Dip Audiology (with clinical competency certificate – CCC)
Mode of delivery	Full time
Relevant part of the HCPC register	Hearing aid dispenser
Name and role of HCPC visitors	Richard Sykes (Hearing aid dispenser) Tony Scripps (Operating department practitioner)
HCPC executive	Hollie Latham
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
- Audiology and Deaf Education Periodic Review Self Evaluation Document 2014
- Audiology and Deaf Education Periodic Review Report 2012
- Audiology and Deaf Education Periodic Review 2014 - Response

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Manchester
Programme title	BSc (Hons) Speech and Language Therapy
Mode of delivery	Full time
Relevant part of the HCPC register	Speech and language therapist
Name and role of HCPC visitors	Catherine Mackenzie (Speech and language therapist) Mark Nevins (Paramedic)
HCPC executive	Mandy Hargood
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Undergraduate Brochure 2012
 - Undergraduate Brochure 2013
 - SPS 2013 Prospectus and Five Year Strategic Plan
 - BSc Speech and and language therapy Programme Handbook 2012
 - BSc Speech and and language therapy Programme Handbook 2013
 - 201314 Schedule.doc
 - Agenda for conference 4th July 2014.doc
 - FEA Conference programme on 5th July.doc

- Curriculum planning documents:
- CP day agenda 16Jan 2014.doc
- CP day agenda 17Jan 2013.doc
- CP day notes and actions 16 Jan 2014
- CP day notes and actions 17Jan 2013
- Year 3 Course Unit Specifications.pdf
- Clinical Placements Handbook 2012-13
- Clinical Placements Handbook 2013-2014 (Final 2013 14 pdf)
- Student Clinical Handbook 20122013 & 20132014
- Year 3 - Video exam marking guidelines and form 2013 2014vs1
- Year 4 – video presentation marking guidelines.doc

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	The Open University
Programme title	Diploma in Higher Education in Operating Department Practice
Mode of delivery	Part time
Relevant part of the HCPC register	Operating department practitioner
Name and role of HCPC visitors	Tony Scripps (Operating department practitioner) Richard Sykes (Hearing aid dispenser)
HCPC executive	Hollie Latham
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details.....	1
Section two: Submission details	1
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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	The Open University
Programme title	Foundation Degree in Operating Department Practice
Mode of delivery	Part time
Relevant part of the HCPC register	Operating department practitioner
Name and role of HCPC visitors	Tony Scripps (Operating department practitioner) Richard Sykes (Hearing aid dispenser)
HCPC executive	Hollie Latham
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Salford
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time Part time
Relevant part of the HCPC register	Occupational therapist
Name and role of HCPC visitors	Claire Brewis (Occupational therapist) Alison Nicholls (Dietitian)
HCPC executive	Hollie Latham
Date of assessment day	27 May 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.3 The programme must have regular monitoring and evaluation systems in place.

Reason: From the information provided the visitors noted that the education provider has submitted both internal and external annual monitoring documents. For the internal annual monitoring document (2013–14) the visitors were presented with a 'programme action log' in the format of a spreadsheet. The visitors recognised that the spreadsheet was used to flag suggested actions for the programme. However, due to the spreadsheet layout, the visitors found the 'programme action log' difficult to navigate through. In particular they were unable to clearly identify each suggested action and any resolution associated with an action. Due to the difficulties the visitors had in assessing the evidence, they were unable to determine how the education provider evaluates the programme's effectiveness using the 'programme action log'. The visitors therefore require further clarification on the actions captured in the 'programme action log' and the actions taken to respond to a particular issue, to ensure that the programme has effective and regular monitoring and evaluation mechanisms in place.

Suggested documentation: Evidence of the actions captured in the 'programme action log' and the action taken by the education provider.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Salford
Programme title	Prescription only Medicine for Podiatrists
Mode of delivery	Part time
Relevant entitlement	Prescription only medicine
Name and role of HCPC visitors	Vince Clarke (Paramedic) Catherine Smith (Chiropodist / podiatrist)
HCPC executive	Nicola Baker
Date of assessment day	20 May 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Letter from the Acting Head of School, dated 5 May 2015

The education provider supplied an "Annual Programme report" document which relates to the academic year 2014–15. No reports or narrative were provided for the period of this annual monitoring review, i.e. academic years 2012–13 and 2013–14.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.3 The programme must have regular monitoring and evaluation systems in place.

Condition: The education provider supplied an “Annual Programme report” document which relates to the academic year 2014–15. This report stated that the programme last ran in September 2014 to January 2015, and provided monitoring information for this cohort. The visitors also noted the following statement within the letter from the Acting Head of School, dated 5 May 2015: “The module has run once in the last two years between September 2014 – January 2015”. This annual monitoring review does not look at the academic year 2014–15. The visitors could find no further information or narrative covering the programme’s progress over the period of this annual monitoring review, i.e. 2012–13 and 2013–14.

Reason: Information as to whether the programme ran between academic year 2012–13 and 2013–14, and associated monitoring reports.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors also noted that the education provider has mapped this programme to the standards of prescribing, rather than the standards of education and training (SETs). The education provider is reminded that Prescription Only Medicine education programmes must be reviewed as meeting the SETs for HCPC approval.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Staffordshire University
Name of awarding / validating body	Coventry University
Programme title	BSc (Hons) Occupational Therapy (Outreach)
Mode of delivery	WBL (Work based learning)
Relevant part of the HCPC register	Occupational therapist
Name and role of HCPC visitors	Angela Ariu (Occupational therapist) Elspeth McCartney (Speech and language therapist)
HCPC executive	Mandy Hargood
Date of postal review	22 June 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University College London
Programme title	BSc (Hons) Speech Sciences
Mode of delivery	Full time
Relevant part of the HCPC register	Speech and language therapist
Name and role of HCPC visitors	Catherine Mackenzie (Speech and language therapist) Mark Nevins (Paramedic)
HCPC executive	Mandy Hargood
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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Annual monitoring visitors' report

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Section five: Visitors' comments	2

Section one: Programme details

Name of education provider	University College London
Programme title	MSc Speech and Language Sciences
Mode of delivery	Full time
Relevant part of the HCPC register	Speech and language therapist
Name and role of HCPC visitors	Catherine Mackenzie (Speech and language therapist) Mark Nevins (Paramedic)
HCPC executive	Mandy Hargood
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
- NHS Annual Report 2012-13
- NHS Annual Report 2013-14
- Augmented Annual Monitoring Report (AAMR) 2009-2014
- External Scrutineer's Report (Response to AAR 2009-2014)
- Speech and language therapy Occupational Health Questionnaire notes 2015
- Speech and language therapy Occupational Health Questionnaire 2015
- University College London Arena Scheme (PDF of home page)

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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Section five: Visitors' comments

The visitors considered the documentation provided and noted that there were several concerns raised by the external examiners around internal programme management and marking. Whilst for the purposes of HCPC the visitors were content that the standards continue to be met, they would advise the education provider to keep the external examiners comments under review and ensure that the actions are more clearly explained for the next annual monitoring audit for the HCPC.

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Section one: Programme details

Name of education provider	University Campus Suffolk
Name of validating bodies	University of East Anglia University of Essex
Programme title	DipHe Operating Department Practice
Mode of delivery	Full time
Relevant part of the HCPC register	Operating department practitioner
Name and role of HCPC visitors	Julie Weir (Operating department practitioner) Tony Scripps (Operating department practitioner)
HCPC executive	Mandy Hargood
Date of postal review	1 July 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Retention and Achievement statistics
 - Minutes from course committee meetings

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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Section one: Programme details

Name of education provider	University of East Anglia
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of the HCPC register	Physiotherapist
Name and role of HCPC visitors	Dawn Fraser (Occupational therapist) Fleur Kitsell (Physiotherapist)
HCPC executive	Abdur Razzaq
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Contexts of practice module review 2014
 - Previous context of practice assignment guidelines
 - New context of practice assignment guidelines
 - SOPs mapping document
 - Module review form 2013–14

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Annual monitoring visitors' report

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Section two: Submission details	1
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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	University of East Anglia
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of the HCPC register	Occupational therapist
Name and role of HCPC visitors	Dawn Fraser (Occupational therapist) Fleur Kitsell (Physiotherapist)
HCPC executive	Abdur Razzaq
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Contexts of practice course review
 - SOPs mapping document
 - Module review form 2013–14
 - New context of practice assignment guidelines
 - Previous context of practice guidelines prior to the change

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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Section one: Programme details

Name of education provider	University of East Anglia
Programme title	BSc (Hons) Speech and Language Therapy
Mode of delivery	Full time
Relevant part of the HCPC register	Speech and language therapist
Name and role of HCPC visitors	Catherine Mackenzie (Speech and language therapist) Mark Nevins (Paramedic)
HCPC executive	Mandy Hargood
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago
 - Peer assisted learning – University of East Anglia – School of Health Sciences

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of East Anglia
Programme title	MSc Occupational Therapy
Mode of delivery	Full time
Relevant part of the HCPC register	Occupational therapist
Name and role of HCPC visitors	Dawn Fraser (Occupational therapist) Fleur Kitsell (Physiotherapist)
HCPC executive	Abdur Razzaq
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago
 - HCPC major change assessment letter

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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Section one: Programme details

Name of education provider	University of East Anglia
Programme title	MSc Physiotherapy
Mode of delivery	Full time
Relevant part of the HCPC register	Physiotherapist
Name and role of HCPC visitors	Dawn Fraser (Occupational therapist) Fleur Kitsell (Physiotherapist)
HCPC executive	Abdur Razzaq
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to External examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of the West of England, Bristol
Programme title	Foundation Degree Paramedic Science
Mode of delivery	Full time
Relevant part of the HCPC register	Paramedic
Name and role of HCPC visitors	Paul Bates (Paramedic) Peter Branston (Practitioner psychologist)
HCPC executive	Amal Hussein
Date of assessment day	18 August 2015

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HCPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External examiner's report for one year ago
- External examiner's report for two years ago
- Response to external examiner's report one year ago
- Response to external examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.