

## Education and Training Committee

**Minutes of the 94<sup>th</sup> meeting of the Education and Training Committee held as follows:**

**Date:** Wednesday 8 July 2020

**Time:** 4 pm

**Venue:** By teleconference

**Members:** Maureen Drake  
Luke Jenkinson  
Penny Joyce  
Sonya Lam  
Kathryn Thirlaway  
Stephen Wordsworth (Chair)

**In attendance:**

Claire Amor, Secretary to the Committee  
Brendon Edmonds, Head of Education  
Jamie Hunt, Education Manager  
Tracey Samuel-Smith, Education Manager  
Katherine Timms, Head of Policy and Standards

## Public Agenda

### **Item 1 - Chairs welcome and introduction**

- 1.1 The Chair welcomed members and the Executive to the meeting.

### **Item 2 - Apologies for absence**

- 2.1 There were no apologies for absence.

### **Item 3 - Approval of agenda**

- 3.1 The Committee agreed to consider a tabled paper, 'Supplementary decision – University of Sunderland – Non-medical prescribing (Independent and Supplementary prescribing V300), PT (Part time).' With this change the Committee approved the agenda.

### **Item 4 - Declaration of members' interests**

- 4.1 No public interests were declared.

### **Item 5 - Public minutes of the Education and Training Committee meeting of 11 June 2020 (ETC 28/20)**

- 5.1 The Committee approved the public minutes of its meeting of 11 July 2020.

### **Item 6 - Matters arising (ETC 29/20)**

- 6.1 The Committee noted the matters arising from its last meeting.

### Items for discussion/approval

### **Item 7 - Risk assessment: pausing annual monitoring in 2020-21 academic year (ETC 30/20)**

- 7.1 The Committee received a paper from the Head of Education.
- 7.2 At its meeting in June 2020, the Committee had required that an assessment of the regulatory risk of pausing annual monitoring for the 2020-21 academic year be undertaken before the Committee could agree the proposal.
- 7.3 The Committee noted the following points:-

- pausing annual monitoring would enable resource to be focused on the new education quality assurance model pilot;
  - the Executive considered the risk was low given how few issues were picked up as part of annual monitoring, data on this was provided in the paper; and
  - pausing annual monitoring would send a message to the sector that the HCPC was moving away from the current education quality assurance model.
- 7.4 The Head of Policy and Standards noted the need to remain aware of standards changes impacting in the pause period.
- 7.5 The Committee discussed the current pressures on practice placements, as a result of the pandemic response, and the potential risk that practice placement issues were not picked up if annual monitoring was raised. It was agreed that this would be more likely to be an issue that required major change notification, and that the education providers remained responsible for raising significant changes in programmes with the HCPC. It was noted that ensuring providers understood their responsibilities would be a key part of the communication plan accompanying the pilot roll out.
- 7.6 The Committee suggested that the Executive proactively seek information from the four countries on the current impacts they are seeing on placements.
- 7.7 The Committee agreed that based on the risk assessment and data presented the risk of pausing annual monitoring was low and this risk was mitigated.
- 7.8 The Head of Education confirmed that the PSA had not been consulted on the new model proposals to date. This engagement would start once the Committee made their decision on implementation of the pilot and pausing annual monitoring. The Committee requested that the Head of Education provide a briefing on the PSA response to the proposals at its September 2020 meeting. A report on the progress of pilot preparation would also be presented.
- 7.9 It was agreed that the Chair of the Committee would be kept updated on progress in preparing for the pilot, in addition to formal updates at Committee meetings.
- 7.10 The Committee agreed to pause annual monitoring for the 2020-21 academic year.

## **Item 8 - HCPC Committee review 2020 (ETC 31/20)**

- 8.1 The Committee received a paper from the Secretary to the Committee.
- 8.2 The Committee noted the combined response to the HCPC committee review questionnaire. During discussion the following points were agreed:-

- the independent members of the Committee had added a valuable perspective that should be retained. These varied perspectives had mitigated the absence of any 'Lay' members of the Committee;
- the Committee's role in the new education quality assurance model was yet to be defined. The pilot plans included scoping this role;
- the Committee considered it could be more engaged in the PSA standards that impact its assurance areas, in education and also registration appeals; and
- the Committee considered that registration appeals remained an area it needed to build its assurance of.

8.3 The Committee agreed that it would use the more detailed cover sheet template as used by the Council and the Audit Committee. This would highlight risk as a factor of decision making.

8.4 The Committee discussed its role in setting HCPC strategy in relation to the Committee's assurance areas. The idea of an annual strategy session was raised. It was noted that the Committee had previously held an annual stakeholder workshop event. Stakeholder engagement was something the Committee agreed it should consider more proactively. There was some concern that the Council was responsible for strategy and the Committee had a stewardship role and needed to focus on ensuring it was providing valuable assurance to Council.

8.5 The Committee agreed it had been focused on the detail of education processes as a result of the ongoing model development work since January 2019, as well as the more complex cases coming through the panel. The Committee agreed that it needed to renew its focus on other assurance areas, for example standards, CPD and registration appeals. The Committee considered it could add value in exploring the interaction between CPD and FTP.

8.6 The Committee considered there was scope to engage in the work of prevention and professionalism. It was agreed that the Professionalism and Upstream Regulation Lead should be invited to discuss her work with the Committee with a view to identifying where the Committee could add value to this work. The Committee agreed the same scope was present with the emerging data and intelligence workstream.

8.7 The Committee agreed that a generative discussion on future committee focus should be scheduled to inform a workplan for the Committee. The Chair of the Committee agreed to meet with the Executive to initiate this thinking.

**Item 9 - Supplementary decision – University of Sunderland – Non-medical prescribing (Independent and Supplementary prescribing V300), PT (Part time) (ETC 32/20)**

- 9.1 The Committee received a paper from the Education Manager.
- 9.2 The Committee agreed to issue an approval certificate for the University of Sunderland – Non-medical prescribing (Independent and Supplementary prescribing V300), PT (Part time) programme under section 3D.

**Item 10 - Any other business**

- 10.1 There was no further business.

**Item 11 - Date and time of next meeting**

- 11.1 10.30am – 10 September 2020

Signed .....

Date .....

**Education and Training Committee**

**Minutes of the 94<sup>th</sup> meeting of the Education and Training Committee held as follows:**

**Date:** Thursday 20 August 2020

**Time:** 2 pm

**Venue:** By teleconference

**Members:** Maureen Drake  
Luke Jenkinson  
Penny Joyce  
Sonya Lam  
Kathryn Thirlaway  
Stephen Wordsworth (Chair)

**In attendance:**

Ewan Shears, Governance Officer  
Brendon Edmonds, Head of Education  
Jamie Hunt, Education Manager  
Tracey Samuel-Smith, Education Manager  
Neil Light, Programme Co-ordinator, University of Chichester  
Simeon Keates, Deputy Vice Chancellor, University of Chichester  
Mike Lauder, Director Inst of Sport, University of Chichester

## Public Agenda

### Item 1 - Chairs welcome and introduction

- 1.1 The Chair welcomed members, the Executive and the three representatives from the University of Chichester, Neil Light, Simeon Keates and Mike Lauder.
- 1.2 The Chair confirmed that the reason for the meeting was in respect of the two programmes MSc Physiotherapy (Pre-registration) and BSc (Hons) Physiotherapy, that had both been assessed through the HCPC approvals process but remained with conditions not met recorded in the visitors reports. The Committee would examine those reports along with the observations made by the University of Chichester and any verbal assurances given at the meeting.

### Item 2 - Apologies for absence

- 2.1 There were no apologies for absence.

### Item 3 - Approval of agenda

- 3.1 The Committee approved the agenda.

### Item 4 - Declaration of members' interests

- 4.1 No public interests were declared.

### Items for discussion/approval

### Item 5 - Non-approval recommendation – University of Chichester – BSc (Hons) Physiotherapy, Full time & MSc Physiotherapy (Pre-registration), Full time (ETC 32/20)

- 5.1 The Committee received a paper from the Executive.
- 5.2 The Committee noted the visitors are making a recommendation of non-approval as they were not satisfied with the level of assurance in relation to five Standards, 3.1, 3.6, 5.2, 5.5 and 5.6. The Executive summarised that the visitors are not satisfied they have received enough assurance that the provider is able to secure sufficient practice-based learning places to support learner numbers.
- 5.3 The Executive noted that the education provider has submitted their observations in response to the report and thanked them for providing those at

short notice. The Executive commented that the observations appeared to demonstrate that since the date of the visitor reports, the education provider's position has progressed.

5.4 The Committee were assured by the observations provided by the education provider and commented that they were helpful and detailed in addressing the concerns in relation to placement provision and the systems required to secure them.

5.5 The education provider provided further verbal assurance and the Committee noted the following: -

- The difficulties with securing the commitment and written confirmation from placement providers has now been overcome and written confirmation of those placements has now been received.
- The Education provider plans to recruit 15 students on the MSc programme in September with the first placements due in May 2021. The BSc placements would start in May 2022. The Education Provider commented they recognise that as a new provider for physiotherapy training, they are looking for a modest intake initially as they look to grow the programme moving forward.
- Ongoing development includes the appointment of a placement coordinator and the West Sussex Hospitals Trust will provide an additional one day a week placement facilitator support.
- The provision of a school of nursing and allied health and a network of support that includes physiotherapy is being developed within the university
- The education provider confirmed that they have over 63 confirmed placements offering a range of settings including acute, community and a wider setting which the Committee noted aligns with current Chartered Society of Physiotherapists' approach.
- In relation to a comment in the visitor report, the Committee noted that there is no explicit requirement within the Standards of Proficiency that requires a physiotherapy student to undertake a musculoskeletal placement.

5.6 The Committee adopted the following resolution - 'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following; any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions. Minutes of this discussion were constrained within the private minutes of the meeting.

5.7 Following discussion in the private meeting, where the Committee considered the observations and the verbal assurances received, the Committee believed

the University of Chichester have processes in place to manage and secure placements in the future. The Committee approved both programmes listed in the report.

**Item 6 - Any other business**

6.1 There was no further business.

**Item 7 - Date and time of next meeting**

7.1 10.30am – 10 September 2020

**Signed** .....

**Date** .....

Unconfirmed