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Section One: Programme Details

Name of education provider	Anglia Ruskin University
Programme name	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time and part time
Relevant part of HPC register	Biomedical Science
Date of submission to HPC	8 April 2010
Name and profession of HPC visitors	Mary Macdonald (Biomedical Scientist) Mary Popeck (Biomedical Scientist)
HPC executive	Benjamin Potter

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

The following documents were submitted as part of the audit submission:

Major Change Form indicating the temporary change of the Programme Leader

Section	Section Three: Additional Documentation		
	The visitors agreed that no further documentation was required in order to make a recommendation.		
	The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.		
Section	n Four: Recommended outcome of the visitors		
that the	emmend a programme for ongoing approval, the visitors must be assured a programme meets all of the standards of education and training (SETs) at those who complete the programme have demonstrated an ability to sur standards of proficiency (SOPs) for their part of the Register.		
The vis	itors agreed to recommend to the Education and Training Committee that:		
	there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.		
	there is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed overleaf. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.		

Mary Macdonald Mary Popeck



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Section One: Programme Details

Name of education provider	University of Brighton
Programme name	Pg Dip Occupational Therapy
Mode of delivery	Full time
Relevant part of HPC register	Occupational Therapy
Date of submission to HPC	26 February 2010
Name and profession of HPC visitors	Claire Brewis (Occupational Therapist) Jane Grant (Occupational Therapist)
HPC executive	Ruth Wood

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

3.4 There must be a named person who has overall professional responsibility for the programme who must be appropriately qualified and experienced and, unless other arrangements are agreed, be on the relevant part of the Register:

The course leader (Jon Wright) is currently on extended sick leave. The acting course leader will be Heidi Von Kurthy. The period of absence and therefore of this arrangement is not known. Heidi is a qualified Occupational Therapist and registered with the HPC.

The following documents were submitted as part of the audit submission:

Major change notification form

CV of proposed acting course leader, Heidi von Kurthy

Annual monitoring report from 2009 Visitors report from June 2005

Section Three: Additional Documentation		
	The visitors agreed that no further documentation was required in order to make a recommendation.	
	The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.	
Section	on Four: Recommended outcome of the visitor(s)	
To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.		
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Section One: Programme Details

Name of education provider	University of Brighton
Programme name	Supplementary Prescribing (Level 3)
Mode of delivery	Part time
Relevant part of HPC register	Radiographer, Physiotherapist, Podiatrist
Relevant entitlement(s)	Supplementary Prescribing
Date of submission to HPC	29 April 2010
Name and profession of HPC visitors	David S.Whitmore (Paramedic)
HPC executive	Benjamin Potter

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

Change of Course Leader due to retirement of current Course Leader, Mrs Carroll Siu. To be replaced by Mr Stevan Monkley-Poole with immediate effect.

The following documents were submitted as part of the audit submission:

Curriculum Vitae for HPC major change Major Change SETs mapping template

Section Three: Additional Documentation

	The visitors agreed that no further documentation was required in order to make a recommendation.
	The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.
Section	n Four: Recommended outcome of the visitor
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David S. Whitmore



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Section One: Programme Details

Name of education provider	University of Brighton
Programme name	Supplementary Prescribing (M Level)
Mode of delivery	Part time
Relevant part of HPC register	Radiographer, Physiotherapist, Podiatrist
Relevant entitlement(s)	Supplementary Prescribing
Date of submission to HPC	29 April 2010
Name and profession of HPC visitors	David S.Whitmore (Paramedic)
HPC executive	Benjamin Potter

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

Change of Course Leader due to retirement of current Course Leader, Mrs Carroll Siu. To be replaced by Mr Stevan Monkley-Poole with immediate effect.

The following documents were submitted as part of the audit submission:

Curriculum Vitae for HPC major change Major Change SETs mapping template

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David S. Whitmore



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Section One: Programme Details

Name of education provider	University of Cumbria
Programme name	MSc Occupational Therapy (Accelerated Route)
Mode of delivery	Full time
Relevant part of HPC register	Occupational Therapy
Date of submission to HPC	14 April 2010
Name and profession of HPC visitors	Jennifer Caldwell (Occupational Therapist)
HPC executive	Ruth Wood

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

- 3.4 There must be a named person who has overall professional responsibility for the programme who must be appropriately qualified and experienced and, unless other arrangements are agreed, be on the relevant part of the Register.
- 3.5 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

The programme leader has been changed. The new programme leader was promoted from within the team which may leave a gap in the staffing somewhere. The programme leaders qualifications and experience need assessing along with the new programme team structure.

The following documents were submitted as part of the audit submission:

Major change notification form – Programme lead - CV of new programme lead – Janice Bell Major Change Context pack including Major change notification form

- Clarification of SET 2. Major change SETS mapping template			
Section	n Three: Additional Documentation		
	The visitors agreed that no further documentation was required in order to make a recommendation.		
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Section One: Programme Details

Name of education provider	University of East Anglia
Programme name	BSc (Hons) Speech and Language Therapy
Mode of delivery	Full time
Relevant part of HPC register	Speech & Language Therapy
Date of submission to HPC	25 March 2010
Name and profession of HPC visitors	Martin Duckworth (Speech & Language Therapist) Gillian Stevenson (Speech & Language Therapist)
HPC executive	Ben Potter

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

3.5 at the request of the commissioning body, the East of England Strategic Health Authority the student intake has been increased from 30 to 40. This change commenced in September 2008; intake numbers have remained at 40 for the current academic year (2009-10), and it is anticipated that they will remain at that level for 2010-11

3.5 & 3.12 Staffing: increased in May 2009 from 7 to 8 wte; the number of HPC registered staff is 6

3.8, 3.9 & 3.10 Resources:

- a) number of PCs in the SLT Communication Lab has been increased from 18 to 26;
- b) library resources have been increased to match increase in numbers;
- c) number of SLT assessments for students to access in the resource room has been increased.

SET 5 Practice placements

5.2 Placements:

- a) the programme regularly communicates with placement providers within the SHA for the block placements in years 2 and 3. They have been kept informed of the increase in numbers. In addition the Placement Director is in negotiation with the NHS County Workforce Groups to secure regular and consistent placement numbers:
- b) Conversation Partner Scheme (year 1): there has been a modification to the allocation of students to the scheme so that students now operate peer placements to accommodate increased numbers.

The following documents were submitted as part of the audit submission:

HPC Major Change Notification Form 15/12/09 from Course Director

Staff List with subject areas & HPC status

Spread sheet: SLT Assessments 09-10

SLT Camcorders: pdf of purchase requisition for 30 camcorders dated 18/6/09 Communications Laboratory information (outlining software available on the 25 PCs) in 2009

Copy of e mail from Faculty Librarian (20/01/10) re expenditure following increase in SLT numbers 2008/9;

List of new & additional assessments purchased to meet increased student numbers. 2008/9

SLT Personal Advisors List 2009-10

0910 Year 3 Student Placement Handbook

Flowchart - CLINICAL PLACEMENTS

Extract from Summary of Meeting with the County Workforce Group - 05.10.09 SLT Managers Service Questionnaire

Letter to service managers accompanying the above questionnaire mentioning increase in intake

Letter to placement coordinators outlining placement requirements and mentioning increase in intake

Block Placement Availability Form sent with letter to Placement Co-ordinators

Additional Documents

Letter from the Course Director dated 10/03/2010 outlining the submissions.

Extracts from UEA Quinquennial review 09/03/10 relating specifically to the need for increased library provision.

Extract from UEA Quinquennial questionnaire with responses to Questions 28-32 (Facilities) summarised.

Student Feedback relating to comments on Library resources in four topic areas. Block placement allocation for Year 2 April – June 2010

Ttwo documents outlining the provision of Communication Partner placements for the enlarged cohort.

Section Three: Additional Documentation			
	The visitors agreed that no further documentation was required in order to make a recommendation.		
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Martin Duckworth Gillian Stevenson



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Section One: Programme Details

Name of education provider	University of Huddersfield
Programme name	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of HPC register	Occupational Therapist
Date of submission to HPC	29 January 2010
Name and profession of HPC visitors	Nicola Spalding (Occupational Therapist) Jane Grant (Occupational Therapist)
HPC executive	Paula Lescott

Section Two: Submission Details

Summary of change:

SET 2 Programme admissions

- 2.1 The admissions procedure has change from interviews to selection days
- **2.2** The entrance criteria has changed to A2 Equivalent BBC (from CCC)

SET 3 Programme management and resources

- **3.3** In addition to existing monitoring and evaluation systems, an audit of practice placements has been developed.
- **3.5** Whilst there has been no change to the number of staff, two of the four faculty staff are now engaged in PhD studies which may have an impact on the delivery of an effective programme.
- **3.9** In addition to existing resources there is now access to an Occupational Therapy and Community Skills laboratory.
- **3.12** A 'buddy' system has been introduced in addition to existing support systems for students.

SET 4 Curriculum

- **4.1** Changes have been made to most of the modules, including the learning outcomes.
- **4.2** Changes have been made to the programme reflecting revised Standards from College of Occupational Therapists, ENOTHE and WFOT.
- **4.5** Changes have been made to one module (HF 1008) to include a greater emphasis on Professional Development.
- **4.6** Changes to the module as detailed under 4.5 include supporting autonomous and reflective thinking.
- **4.7** Changes to the module as detailed in 4.5 and 4.6 encourage evidence based practice.
- **4.8** The range of learning and teaching approaches has been revised to include a reduction of 10% 'face to face' teaching and an increase in independent learning strategies across all modules. Additional electronic resources are in place to support student learning (eg Blackboard).

SET 5 Practice placements

- **5.3** Learning outcomes have been clarified, and a practice placement audit is now in place. The timing of one practice placement has been altered.
- **5.4** A practice placement audit has now been developed.
- **5.5** A practice placement audit has now been developed.
- **5.6** A practice placement audit has now been developed.
- **5.7** A practice placement audit has now been developed.
- **5.8** A practice placement audit has now been developed.
- **5.9** A practice placement audit has now been developed.
- **5.10** A practice placement audit has now been developed.
- **5.12** A practice placement audit has now been developed.

SET 6 Assessment

- **6.1** All elements of assessment must now be passed at 40% in three specific modules. These are modules which focus on core skills which will enable the student to meet practice demands as they progress through the course.
- **6.2** Assessments are now mapped to the KSF.

The following documents were submitted as part of the audit submission:

Rationale for changes being made to the programme

Programme outlining format of Extraordinary enhanced School Accreditation and Validation Panel meeting (1 March 2010)

Programme specification

Module document

Appendices 1-12: QAA mapping document; HPC SOP's mapping document; HPC SETs mapping document; Graduate profile mapping document; COT preregistration education standards mapping document; KSF specific dimensions; Programme Structure; Summative Assessment Schedule; WFOT standards; Outline assessment schedule mapped to module learning outcomes; Course learning mapped to modules; Audit of clinical placement document.

Major Change SETs Mapping Template

Competency Based Fieldwork Evaluation document

Faculty Curriculum Vitae Document

Section Three: Additional Documentation The visitors agreed that no further documentation was required in order to make a recommendation. \boxtimes The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request. 3.5 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme. The visitors require further details regarding the delivery of the programme. Currently there are only four occupational therapy lecturers. Whilst it is appreciated that the cohort is quite small, the wider multiprofessional team supports all the healthcare provision, and outside speakers are used, the visitors are concerned about pressure at peak times where profession specific input is required, such as occupational therapy modules - teaching, module monitoring / evaluation, assessments -review and marking, and placement visiting, PSRB annual monitoring. Two of the team are also engaged in PhDs, which is excellent but is added pressure and time away presumably takes them away from teaching and assessment commitments. The resource statement as referenced in the SETs mapping template may provide the further evidence required, but this was not sent with the original documentation. Other documentation to explain the extent of the use of outside speakers, and other professional colleagues would be helpful. Section Four: Recommended outcome of the visitor(s) To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register. The visitors agreed to recommend to the Education and Training Committee that: \boxtimes there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

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Section One: Programme Details

Name of education provider	University of Huddersfield
Programme name	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of HPC register	Occupational Therapist
Date of submission to HPC	26 April 2010
Name and profession of HPC visitors	Nicola Spalding (Occupational Therapist) Jane Grant (Occupational Therapist)
HPC executive	Ruth Wood

Section Two: Submission Details

Summary of change

SET 4 Curriculum

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

SET 6 Assessment

- 6.1 The assessment strategy and design must ensure that the student who successfully completes the programme has met the standards of proficiency for their part of the Register.
- 6.3 Professional aspects of practice must be integral to the assessment procedures in both the education setting and practice placement setting.
- 6.4 Assessment methods must be employed that measure the learning outcomes.

The education provider made changes to the assessment methods for three modules.

The following documents were submitted as part of the audit submission:

Major change notification form			
Major	change mapping document		
Module	e outlines for changed modules		
Section	Three: Additional Documentation		
	The visitors agreed that no further documentation was required in order to make a recommendation.		
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Section One: Programme Details

Name of education provider	Leeds Metropolitan University
Programme name	BSc (Hons) Clinical Language Sciences (Speech and Language Therapy)
Mode of delivery	Full time
Relevant part of HPC register	Speech and language therapy
Date of submission to HPC	22 April 2010
Name and profession of HPC visitors	Caroline Sykes (Speech and language therapist) Elspeth McCartney (Speech and language therapist)
HPC executive	Brendon Edmonds

Section Two: Submission Details

Summary of change

SET 4 Curriculum

Module content will be revised and updated in line with priorities identified by HPC, RCSLT and recent initiatives eg. Bercow Review (2008), National Stroke Strategy (2007). Modules will also be reorganised and relabelled to present a more coherent internal structure to reflect professional priorities and student need.

The following documents were submitted as part of the audit submission:

- Module specification Level 4, 5 & 6
- · Mapping to external reference points including HPC SETs.

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommended outcome of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

Caroline Sykes Elspeth McCartney



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Section One: Programme Details

Name of education provider	Oxford Brookes University
Programme name	Non-medical Prescribing (v300) (PG Level)
Mode of delivery	Part Time
Relevant part of HPC register	Chiropody & Podiatry, Physiotherapy and Radiography
Relevant entitlement(s)	Supplementary Prescribing
Date of submission to HPC	23.2.2010
Name and profession of HPC visitors	James Pickard (Podiatrist) Patricia Fillis (Diagnostic Radiographer)
HPC executive	Ben Potter

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

SET 4 Curriculum

The fol	lowing documents were submitted as part of the audit submission:	
CV of	proposed course leader	
Sectio	n Three: Additional Documentation	
	The visitors agreed that no further documentation was required in order to make a recommendation.	
	The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.	
Sectio	n Four: Recommended outcome of the visitors	
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	There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.	
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	James Pickard Patricia Fillis	



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Section One: Programme Details

Name of education provider	Queen Margaret University, Edinburgh
Programme name	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full Time
Relevant part of HPC register	Radiography
Relevant modality	Diagnostic
Date of submission to HPC	19 February 2010
Name and profession of HPC	Shaaron Pratt (Radiographer)
visitors	Russell Hart (Radiographer)
HPC executive	Ben Potter

Section Two: Submission Details

Summary of change

SET 4 Curriculum

The 'Communication Studies' module has been removed and there has been an increase in the credits associated with the 'Professional Practice' and, 'Diagnostic Practice 1' modules in Level 1. The' Introduction to Research' module has been moved to Level 2. The 'Clinical Practice in Diagnostic Imaging 4' module has an increase in the credits associated with it while the 'Communication Skills for Professional Practice' is removed from Level 4.

SET 6 Assessment

There has been a change to the assessment to the 'Professional Practice' module and the removal of several modes of assessment to reflect the removal of several modules across levels 1 and 4.

The following documents were submitted as part of the audit submission:

- Programme Specification
- Module Descriptors
- Programme Review
- Staff c.v.'s
- Validation Document
- Clinical Management Handbook
- Clinical assessment Handbook
- Research Project Handbook
- e portfolio handbook
- Student Academic Handbook
- Previous Visitors Report

Section Three: Additional Documentation

Sectio	on Four: Recommended outcome of the visitor(s)
	The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.
	The visitors agreed that no further documentation was required in order to make a recommendation.

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Shaaron Pratt Russell Hart



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Section One: Programme Details

Name of education provider	Queen Margaret University, Edinburgh
Programme name	BSc (Hons) Therapeutic Radiography
Mode of delivery	Full Time
Relevant part of HPC register	Radiography
Relevant modality	Therapeutic
Date of submission to HPC	19 February 2010
Name and profession of HPC	Shaaron Pratt (Radiographer)
visitors	Russell Hart (Radiographer)
HPC executive	Ben Potter

Section Two: Submission Details

Summary of change

SET 4 Curriculum

The 'Communication Studies' module has been removed and there has been an increase in the credits associated with the 'Professional Practice' and, 'Radiotherapy Practice 1' modules in Level 1. The 'Introduction to research' module has been moved to Level 2. The 'Clinical Practice in Radiotherapy 4' module has an increase in the credits associated with it while the 'Communication Skills for Professional Practice' is removed from Level 4.

SET 6 Assessment

There has been a change to the assessment to the 'Professional Practice' module and the removal of several modes of assessment to reflect the removal of several modules across levels 1 and 4.

The following documents were submitted as part of the audit submission:

- Programme Specification
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Shaaron Pratt Russell Hart



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Section One: Programme Details

Name of education provider	University of Staffordshire
Awarding institution (if different from education provider)	University of Keele and University of Staffordshire
Programme name	DipHE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating Department Practitioner
Date of submission to HPC	23 March 2010
Name and profession of HPC visitors	Nick Clark (Operating Department Practitioner)
HPC executive	Lewis Roberts

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

The education provider is proposing a new management structure. They propose the creation of a new post of Award Leader. They would like to put Kim Sutton in to this post; she is not on the HPC register and is part of the programme delivery team. The education provider is proposing that Rob Corbitt would remain as Professional Lead and that he would continue to be the HPC contact and hold overall professional responsibility for the programme.

The following documents were submitted as part of the audit submission:

SETS mapping document Kim Sutton's CV Role descriptors for the role of award leader/professional lead. **Section Three: Additional Documentation** \times The visitors agreed that no further documentation was required in order to make a recommendation. The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request. Section Four: Recommended outcome of the visitor(s) To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register. The visitors agreed to recommend to the Education and Training Committee that: \times there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency. there is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed

overleaf. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Nick Clark



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Section One: Programme Details

Name of education provider	University of Surrey
Programme name	BSc (Hons) Nutrition and Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietetics
Date of submission to HPC	25 January 2010
Name and profession of HPC	Pauline Douglas
visitors	Fiona McCullough
HPC executive	Benjamin Potter

Section Two: Submission Details

Summary of change

SET 1 Level of qualification for entry to the Register

SET 2 Programme admissions

SET 3 Programme management and resources

SET 4 Curriculum

SET 5 Practice placements

SET 6 Assessment

The following documents were submitted as part of the audit submission:

Mapping document Staff CVs Module descriptors

Section Three: Additional Documentation	
	The visitors agreed that no further documentation was required in order to make a recommendation.
	The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.
Sectio	n Four: Recommended outcome of the visitor(s)
that the	ommend a programme for ongoing approval, the visitors must be assured e programme meets all of the standards of education and training (SETs) at those who complete the programme have demonstrated an ability to our standards of proficiency (SOPs) for their part of the Register.
The vis	sitors agreed to recommend to the Education and Training Committee that:
	there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
	there is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed overleaf. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.
	Pauline Douglas
	Fiona McCullough



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Section One: Programme Details

Name of education provider	Swansea University
Awarding institution (if different from education provider)	Swansea University
Programme name	Dip HE Paramedic Science
Mode of delivery	Full time
Relevant part of HPC register	Paramedic
Date of submission to HPC	06 April 2010
Name and profession of HPC visitors	Vince Clarke (Paramedic)
HPC executive	Lewis Roberts

Section Two: Submission Details

Summary of change

SET 3 Programme management and resources

The Programme Manager was Gail Mooney. The Programme Manager is now Mike McIvor who is a qualified and experienced emergency nurse and educator, but not a registered paramedic.

There are now three academics employed by the School who are registered paramedics.

The following documents were submitted as part of the audit submission:

CV for Mike McIvor, CV for Leighton Harvey, CV for Neil Hore, CV for Paul
Haddow.
Module Pro Formas
Student Handbook
Clinical Competency Document
Programme management structure
Minor Modification details and additional Narrative to Support
Modifications
Programme manager role descriptor.

Section Three: Additional Documentation

Χ	The visitors agreed that no further documentation was required in order to make a recommendation.
	The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section Four: Recommended outcome of the visitor

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

X	there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
	there is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed overleaf. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Vince Clark