

Education and Training Committee Meeting

Thursday 25 September 2008

10.30 am

The 37th meeting of the Education and Training Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Education and Training Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall
Secretary to the Committee
18 September 2008

Health Professions Council
Park House
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London SE11 4BU

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Agenda – Part One – open to members of the public

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| 1. | Apologies for absence | verbal |
| 2. | Approval of agenda | verbal |
| 3. | Minutes of the Education and Training Committee meeting held on 10 June 2008
from Colin Bendall - Secretary to the Committee | enclosure 1
paper ETC 51/08 |
| 4. | Matters arising
from Colin Bendall - Secretary to the Committee | enclosure 2
paper ETC 52/08 |
| 5. | Chairman's report | verbal |
| 6. | Head of Education's report
from Abigail Creighton – Head of Education | enclosure 3
paper ETC 53/08 |

Items for discussion/approval

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| 7. | Fees consultation - Key decisions
from Sam Mars – Policy Officer | enclosure 4
paper ETC 54/08 |
| 8. | Council for Healthcare Regulatory Excellence report on Nursing and Midwifery Council: Actions for HPC
from Marc Seale – Chief Executive and Registrar | enclosure 5
paper ETC 55/08 |
| 9. | Amendment to the standards of proficiency for radiographers - consultation responses
from Michael Guthrie – Head of Policy and Standards | enclosure 6
paper ETC 56/08 |
| 10. | Information for registration panels
from Eve Seall – Head of Case Management | enclosure 7
paper ETC 57/08 |
| 11. | Draft guidance on health and character
from Charlotte Urwin – Policy Officer | enclosure 8
paper ETC 58/08 |
| 12. | Draft guidance on conduct and ethics for students
from Charlotte Urwin – Policy Officer | enclosure 9
paper ETC 59/08 |
| 13. | Guidance on age discrimination for education providers
from Charlotte Urwin – Policy Officer | enclosure 10
paper ETC 60/08 |
| 14. | Cancelled approval visit - South East Coast Ambulance Service NHS Trust
from Osama Ammar – Education Manager | enclosure 11
paper ETC 61/08 |

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-09-01	a	ETC	AGD	Agenda Education and Training Committee 10 June 2008 public meeting	Draft DD: None	Public RD: None

Items to note

15. **Continuing Professional Development progress review**
from Richard Houghton – Head of Registration enclosure 12
paper ETC 62/08
16. **Health and character declarations**
from Paul Robson – Case Manager enclosure 13
paper ETC 63/08
17. **Committee membership**
from Colin Bendall – Secretary to the Committee enclosure 14
paper ETC 64/08
18. **Standing orders**
from Colin Bendall – Secretary to the Committee enclosure 15
paper ETC 65/08
19. **Reports from Education and Training Committee representatives
at external meetings**
from Colin Bendall - Secretary to the Committee enclosure 16
paper ETC 66/08
20. **Minutes of the Continuing Fitness to Practise Professional Liaison Group
held on 13 May 2008**
from Anna van der Gaag – Chairman of the Group enclosure 17
paper ETC 67/08
21. **Minutes of Education and Training Panel held on 29 May 2008**
from Colin Bendall - Secretary to the Committee enclosure 18
paper ETC 68/08
22. **Minutes of Education and Training Panel held on 10 June 2008**
from Colin Bendall – Secretary to the Committee enclosure 19
paper ETC 69/08
23. **Minutes of Education and Training Panel held on 3 July 2008**
from Colin Bendall – Secretary to the Committee enclosure 20
paper ETC 70/08
24. **Minutes of Education and Training Panel held on 18 August 2008**
from Colin Bendall – Secretary to the Committee enclosure 21
paper ETC 71/08

Items for information

25. **Health Professionals Crossing Borders - update**
from Sam Mars – Policy Officer enclosure 22
paper ETC 72/08
26. **Any other business**
Previously notified to and agreed by the Chairman
27. **Date and time of next meeting**
Tuesday 2 December 2008 at 10.30 am

Subsequent meetings at 10.30 am:
Wednesday 25 March 2009
Thursday 11 June 2009

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Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (i) information relating to a registrant, former registrant or applicant for registration;
- (ii) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (vi) action being taken to prevent or detect crime or to prosecute offenders;
- (vii) the source of information given to the Committee in confidence; or
- (viii) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."

This document is available in alternative formats on request.

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