

## Education and Training Panel – 10 June 2008

### HPC Annual monitoring – programmes requiring an approval visit

#### Executive summary and recommendations

##### **Introduction**

The HPC annual monitoring cycle involves two types of monitoring submissions (audit and declaration). Education providers have been divided into group A and group B. In academic year 2007-2008, all programmes that are in group B need to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Education providers are expected to submit these monitoring submissions to HPC within 28 days of their institution's own internal annual monitoring process.

Four annual monitoring assessment days have been held on 19 February 2008, 18 March 2008, 22 April 2008 and 20 May 2008 to consider some submissions from programmes in group B. As a result of these assessment days, correspondence and follow-up work, Visitors have recommended that the programme(s) listed below require an approval visit to gather evidence of how the programme(s) continue to meet the standards of education and training after the reported changes.

Annual Monitoring Visitors' reports for the programmes have been provided as appendices to this document.

<b>Education Provider</b>	<b>Programme Name</b>	<b>Mode of Study</b>
Anglia Ruskin University	Diploma of Credit Pain Management & Local Anaesthesia for Podiatry Practice	Full Time

##### **Decision**

This paper is asking the Education & Training Panel to accept the Visitors' recommendation and agree that the programme(s) listed above are required to have an approval visit to assess the programme against the HPC standards of education and training.

##### **Background information**

None

**Resource implications**

None

**Financial implications**

None

**Appendices**

Visitors Reports (1)

**Date of paper**

Wednesday 28 May 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-02	b	EDU	PPR	AM Audits - Programmes continue to meet standards	Final DD: None	Public RD: None

**Visitors' Report  
Annual Monitoring**

**Section One: Programme Details**

<b>Name of education provider</b>	Anglia Ruskin University
<b>Name of awarding institution (if different from education provider)</b>	N/A
<b>Name &amp; Title of Programme</b>	Diploma of Credit Pain Management and Local Anaesthesia for Podiatry Practice
<b>Mode of Delivery</b>	Full time
<b>Name of HPC Visitor(s) considering audit submission</b>	<b>Janek Dubowski (Art Therapist)</b> <b>Jean Mooney (Chiropodist)</b>

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

## Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 2, SET 3, SET 4, SET 5 & SET 6

In the documentation provided by the education provider indicated a large number of concerns raised by the external examiner to the programme and through the programme report. These concerns together suggest that more scrutiny is needed other than can be done during the annual monitoring assessment process.

In section three of this report the visitors have identified the particular standards that have areas of concern that need to be addressed.

### Visitors' signatures:

**Name: Janek Dubowski**

**Date: 20 May 2008**

**Name: Jean Mooney**

**Date: 20 May 2008**

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-20	a	EDU	APV	AM Visitors Report Anglia Ruskin University Diploma of Credit Pain Man and LA for Podiatry Practice	Final DD: None	Public RD: None

## **Section Three: Additional details**

### **SET 2: Programme admissions**

#### **2.2.5 The admission procedures must apply selection criteria, including accreditation of prior learning and other inclusion mechanisms;**

The external examiner reports indicated that the team should review the APL awarded to students commencing the programme. Some students are entering the programme via this route with unrealistic expectations.

### **SET 3: Programme management and resource standards**

#### **3.1 The programme must have a secure place in the education provider's business plan.**

#### **3.2 The programme must be managed effectively.**

The visitors wish to determine how secure the programme is now that the BSc programme no longer runs. Also the high attrition rate of the programme is a cause for concern.

### **SET 4: Curriculum standards**

#### **4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.**

The external examiner raises concerns whether students are safe and effective practitioners.

### **SET 5: Practice placements standards**

#### **5.4 Learning, teaching and supervision must be designed to encourage safe and effective practice, independent learning and professional conduct.**

The External Examiner report indicates that in the practice placements that students need to recognise that they are in a learning process and not fully developed practitioners.

#### **5.6 The education provider must maintain a thorough and effective system for approving and monitoring all placements.**

The programme report 2006/2007 indicates that no audits of placements have been carried out.

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## SET 6: Assessment standards

### 6.2 Assessment methods must be employed that measure the learning outcomes and skills that are required to practice safely and effectively.

The external examiner report for 2007 states that staff should be fully supported in identifying students who are unsafe to practice local anaesthesia procedures! This is critical within the Diploma of Credit Pain Management and Local Anaesthesia for Podiatry Practice.

### 6.3 All assessments must provide a rigorous and effective process by which compliance with external reference frameworks can be measured.

### 6.5 There must be effective mechanisms in place to assure appropriate standards in the assessment.

The external examiner in his 2006 report did not receive any feedback or responses to the issues raised in his reports. He also reported a lack of communication and that he did not receive examination papers and other assessment materials in sufficient time.

The 2007 report indicates that there are an increasing number of students not achieving the required standard and are failing modules and the learning outcomes.

### 6.4 The measurement of student performance and progression must be an integral part of the wider process of monitoring and evaluation, and use objective criteria.

The documentation indicates that students are struggling with the programme academically. Student performance is of concern.

### 6.6 Professional aspects of practice must be integral to the assessment

The External Examiner report indicates that in the practice placements that students need to recognise that they are in a learning process and not fully developed practitioners.

## Further comments

Whilst recognising that the podiatry programme has gone through staff changes that have impacted on the Diploma of Credit Pain Management and Local Anaesthesia for Podiatry Practice, the visitors, having read the comments of the external examiner and the programme report suggest that a visit to the programme is the best outcome.

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