
Education and Training Panel – 14 November 2007

Minor/Major Changes (2)

Executive summary and recommendations

Introduction

The major/minor change process requires education providers to notify the HPC of any major changes to approved programmes. The process aims to recognise changes which may impact significantly on the provision of a programme and on the standards of education and training and standards of proficiency and determine the action that the HPC should take.

Visitors have assessed the changes to the programmes listed below, by correspondence. The visitors' reports are attached.

The visitors are satisfied that although the changes are major, the programme(s) continue to meet the standards of education & training, so there is no requirement for an approvals visit.

Education Provider	Programme Name	Delivery Mode
University of Central England, Birmingham	BSc (Hons) Diagnostic Radiography	FT
University of Central England, Birmingham	BSc (Hons) Diagnostic Radiography	PT
University of Central England, Birmingham	BSc (Hons) Radiotherapy	FT
University of Central England, Birmingham	BSc (Hons) Radiotherapy	PT
University of Exeter	BSc (Hons) Medical Imaging (Diagnostic Radiography)	FT
University of Huddersfield	Clinical Pharmacology for Podiatrists	PT
Sheffield Hallam University	BSc (Hons) Radiotherapy and Oncology	FT
Sheffield Hallam University	Pg Dip Radiotherapy and Oncology in practice	FT

Decision

The Panel is asked to approve the above named programme(s) as having undergone major change and that the programme(s) continue to meet the HPC's standards of education and training.

Background information

None

Resource implications

None

Financial implications

None

Appendices

Visitors' reports (4)

Date of paper

2 November 2007

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
02-11-2007	a	EDU	PPR	COVER SHEET minor&major changes - Sept 2007	Publication DD: None	Public RD: None

Visitors' Report Major/Minor Change

Section One: Programme details

Name of education provider	University of Central England in Birmingham
Name of awarding body (if different from above)	
Programme title(s)	BSc(Hons) Radiotherapy and Diagnostic Radiography
Mode of delivery	Full time✓ Part time✓ Other
Name and profession of HPC Visitor(s)	Kathryn Burgess Angela Duxbury

Please list the documents submitted by the education provider, in support of the major/minor change form:

- 1) Major/Minor Change Submission form
- 2) Suggested changes to programme summary document
- 3) Module descriptors for 7 modules
- 4) Learning and Teaching Assessment Strategy 2002-06
- 5) A framework that shows the previous modules and credits for level 4 and level 5 and the new framework
- 6) The new module descriptor for the 24 credit level 4 Foundations of Anatomy and Physiology
- 7) The new module descriptor for Clinical Skills for Radiography and Radiotherapy.
- 8) The new module descriptor for the combined 24 credit Applied Anatomy & Physiology and Clinical management of the Patient Module
- 9) The new module descriptor for the Clinical Skills for Radiography and Radiotherapy.

Please provide a summary of the proposed changes below.

- a) Increase of credits on Foundations of Anatomy and Physiology Module (18-24).
- b) Move some content between modules to eliminate overlap of subject material.
- c) Increase of credits of Social & Psychological Context of Healthcare from 18-24 because of content move.
- d) Remove Personal & Professional Development module because content has been moved and to free up credits to allow the increases in the other modules.
- e) Amalgamation of two level 5 12 credit modules into one 24 credit module.

Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- √ The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Kathryn Burgess

Signature:

Date: 29.10 .07

Name: Angela Duxbury

Signature:

Date: 29.10 .07

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Visitors' Report Major/Minor Change

Section One: Programme details

Name of education provider	University of Exeter
Name of awarding body (if different from above)	Joint award of The Universities of Exeter and Plymouth
Programme title(s)	BSc(Hons) Medical Imaging (Diagnostic Radiography)
Mode of delivery	Full time
Name and profession of HPC Visitor(s)	Madge Heath Stephen Boynes

Please list the documents submitted by the education provider, in support of the major/minor change form:

- Sheet entitled Major Change to the BSc(Hons) Medical Imaging (Diagnostic Radiography) programme at the University of Exeter.
- Minutes of a meeting of the Peninsula Allied Health Collaboration Strategic Group 8th June 2007
- Letter/ emails between Dr Karen Knapp and John Archibald. July/August 2007
- Responses to the HPC Visitors Queries, 11th October 2007

Please provide a summary of the proposed changes below.

The proposed change is to amend the awarding body to just the University of Exeter.

This is as a result of loss of the shared learning element with the relocation of the University of Plymouth students from the Exeter campus.

The modules affected will be delivered uniprofessionally.

Section Two: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)

An explanation of how the teaching of these shared units were covered before the proposed changes, and how this work load will be managed when the change takes place. (SET 3.3 and SET 3.5)

A clear explanation of how interprofessional education will be carried forward with the new arrangements (SET4.2 and SET 4.4)

- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

Visitors' signatures:

Name: Madge Heath

Signature: Madge Heath

Date: 25/10/07

Name: Stephen Boynes

Signature: Stephen Boynes

Date: 25/10/07

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

The response for further information was very helpful and reassured the visitors that the programme continues to meet the Standards of Education and Training.

The response to the queries concerning SET 4.2 and 4.4, compiled by Karen Knapp, outline the course team's future plans for addressing the interprofessional education (IPE) agenda. Whilst the reviewers are satisfied that the IPE agenda is currently addressed within the programme the proposed plans would significantly enhance the delivery of IPE.

It would be appropriate if future annual monitoring ensured that some of the proposals outlined in the response had been enacted.

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Visitors' Report Major/Minor Change

Section One: Programme details

Name of education provider	University of Huddersfield
Name of awarding body (if different from above)	
Programme title(s)	Pharmacology for Podiatrists (leading to POM certification)
Mode of delivery	Part time
Name and profession of HPC Visitor(s)	Dr. P.Mandy Podiatry Miss Anne S.H. Wilson Podiatry

Please list the documents submitted by the education provider, in support of the major/minor change form:

Module Descriptor
Information to applicants
Admissions/entry criteria
HPC mapping document for SET2

Please provide a summary of the proposed changes below.

An additional assessment has been included in the stand alone module to differentiate the level 4 study

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(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Philip Mandy

Signature:

Date: 18th October 2007

Name: Anne S H Wilson

Signature:

Date: 18th October 2007

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Visitors' Report Major/Minor Change

Section One: Programme details

Name of education provider	Sheffield Hallam University
Name of awarding body (if different from above)	
Programme title(s)	BSc(Hons) Radiotherapy and Oncology PgD Radiotherapy & Oncology in Practice
Mode of delivery	Full time <input checked="" type="checkbox"/> Part time <input type="checkbox"/> Other <input type="checkbox"/>
Name and profession of HPC Visitor(s)	Kathryn Burgess Jane Day

Please list the documents submitted by the education provider, in support of the major/minor change form:

- 1) Practice placement site information and register of mentors and/or assessors for relocation to:
 - a) Cookridge Hospital to St James' University Hospital, Leeds
 - b) Princess Royal Hospital to Castle Hill Hospital, Hull
 - c) Newcastle General Hospital to Freeman Hospital, Newcastle upon Tyne
- 2) Copy of blank quality of clinical placement audit questionnaire.
- 3) Mapping of documentation to SET 5
- 4) Academic calendars for 2007/08
- 5) Response to initial request for additional information which indicates student numbers.
- 6) Updated register of trained mentors and assessors for each placement site.

Please provide a summary of the proposed changes below.

- 1) A change in practice placement sites for 3 centres over the next 10 months.
- 2) An increase in student numbers: Leeds (16%); Hull(100%); Newcastle upon Tyne (25%) per annum.

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Visitors' are asked to select one of the following recommendations –

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- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
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(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Kathryn Burgess

Signature:

Date: 15 October 2007

Name: Jane Day

Signature:

Date: 15 October 2007

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards It would be useful to monitor whether any student issues arise in practice placements particularly those who are at the new placement sites.

Reason: There may be issues for students placed at the placement sites as staff may take time to get used to the new environments and new equipment which may mean that students feel that they are not receiving sufficient support. There is a doubling of intake at Castle Hill Cancer Centre, Hull and increases at both Leeds and Newcastle upon Tyne which may lead again to difficulties providing adequate support or overcrowding leading to lack of opportunity for sufficient clinical experience and education.

SET 6: Assessment standards

Reason: