

THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

Park House
 184 Kennington Park Road
 London SE11 4BU
 Telephone: +44 (0)20 7840 9710
 Fax: +44 (0)20 7840 9807
 e-mail: colin.bendall@hpc-uk.org

MINUTES of the second meeting of the Education and Training Panel held on
Wednesday 28 March 2007 at Park House, 184 Kennington Park Road, London SE11
 4BU.

PRESENT: Miss E Thornton (Chairman)
 Professor C Lloyd
 Ms G Pearson
 Ms P Sabine

IN ATTENDANCE:

Mr C Bendall, Secretary to the Panel
 Ms A Creighton, Education Manager

Item 1.07/15 APPOINTMENT OF PANEL CHAIRMAN

1.1 The Panel agreed that Miss Thornton should act as Chairman for the meeting.

Item 2.07/16 APOLOGIES FOR ABSENCE

2.1 Apologies for absence were received from Mr P McFadden.

Item 3.07/17 APPROVAL OF AGENDA

3.1 The Panel approved the agenda.

Item 4.07/18 MINUTES OF THE EDUCATION AND TRAINING PANEL HELD ON 1 FEBRUARY 2007

4.1 It was agreed that the minutes of the first meeting of the Education and Training Panel should be confirmed as a true record and signed by the Chairman.

Item 5.07/19 MATTERS ARISING

5.1 The Panel received a paper to note from the Executive.

5.2 The Panel noted that action points one to four arising from the previous meeting had been addressed.

- 5.3 The Panel noted that action point five would be considered by a future Panel meeting.

Item 6.07/20 VISITORS' REPORTS

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel noted that the Visitors' report for the Diploma of Higher Education in Operating Department Practice at Anglia Ruskin University had set a condition against Standard of Education and Training (SET) 3.7. The condition provided that the education provider should confirm new clinical teaching facilities being constructed at the Chelmsford site were in operation before the new programme commenced, or provide evidence that adequate transitional measures were in place should the facilities be delayed. The Panel noted that the reason given was that students should have ongoing access to facilities.
- 6.3 The Panel noted that the Visitors' report for the BSc programme at the University of Essex had set a condition that the programme team should revisit and resubmit the programme documentation, to remove the word "clinical" from the programme title. The reason given was that clinical science was another profession regulated by the HPC and there was some concern that an applicant might not understand that the programme would entitle a graduate to register as a biomedical scientist.
- 6.4 The Panel agreed to accept the Visitors' Reports for the following programmes, including the conditions recommended by the Visitors:

Education provider	Programme name	Delivery mode
Anglia Ruskin University	Dip HE Operating Department Practice	Full-time
Canterbury Christ Church University	Dip HE Operating Department Practice	Full-time
University of Central Lancashire	Dip HE Operating Department Practice	Full-time
University of East Anglia	Dip HE Operating Department Practice	Full-time
University of East London	BSc (Hons) Physiotherapy	Full-time Part-time
University of East London	BSc (Hons) Podiatric Medicine	Full-time Part-time
University of Essex	BSc (Hons) Biomedical Sciences	Full-time
University of Huddersfield	Dip HE Operating Department Practice	Full-time
St Martin's College	Non Medical Prescribing	Full-time

South Trent School of Operating Department Practice (University of Leicester)	Dip HE Operating Department Practice	Full-time
Queen Margaret University, Edinburgh	Pharmacology for Podiatrists	Part-time

Item 7.07/21 PROGRAMME APPROVAL

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel agreed that the following programmes should be approved, as the Visitors were satisfied that the conditions in the Visitors' reports had been met and the programmes therefore met the SETs:

Education provider	Programme name	Delivery mode
University of Bedfordshire	Dip Higher Education ODP	Full-time
University of Brighton	Supplementary Prescribing (Level 3 and M Level)	Part-time
Canterbury Christ Church University	DipHE Operating Department Practice	Full-time
University of Huddersfield	Dip Higher Education ODP	Full-time
South Trent School of Operating Department Practice – University of Leicester	Dip Higher Education ODP	Full-time
The Robert Gordon University	BSc (Hons) Nutrition & Dietetics	Full-time
University of Wales Institute, Cardiff	BSc(Hons) Human Nutrition and Dietetics	Full time
University of Wales Institute, Cardiff	PG Dip Dietetics MSc Dietetics	Full time Full time
Queen Margaret University, Edinburgh	Pharmacology for Podiatrists	Part-time

Action: AC (by 31 May 2007)

Item 8.07/22 VISITORS' REPORT AND PROGRAMME APPROVAL

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that the Visitors' report for BSc (Hons) Speech and Language Therapy at the College of St Mark and St John had imposed no conditions and the education provider had made no representations.

- 8.3 The Panel agreed to accept the Visitors' report and to approve the following programme:

Education provider	Programme name	Delivery mode
College of St Mark and St John	BSc (Hons) Speech and Language Therapy	Full-time Part-time

Action: AC (by 31 May 2007)

- 8.4 The Panel noted that education providers did not have to take account of recommendations in Visitors' reports, although the reports (including the recommendations) could be considered as part of the annual monitoring cycle. The Panel noted that the Executive was due to review the monitoring processes and would consider this issue during the review.

Item 9.07/23 INSTITUTE OF ARTS IN THERAPY AND EDUCATION

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that on 12-13 July 2006, an approvals visit had been held to the MA Integrative Arts Psychotherapy programme at the Institute of Arts in Therapy and Education. On 10 October 2006, the Approvals Panel had accepted the Visitors' report and the conditions recommended by the Visitors.
- 9.3 The Panel noted that on 31 October 2006 the Executive had been informed by the education provider that the named programme leader had reduced her contract time with the provider. On 5 December 2006, the Approvals Panel had agreed that the Executive should request more information from the education provider about this change, to clarify the extent and implications.
- 9.4 The Panel noted that a reply had been received from the education provider on 26 January 2007. The letter indicated that the programme leader was the main tutor for the programme and there had been no reduction in her contact time with staff or students.
- 9.5 The Panel agreed that, in the light of the written confirmation, it should accept the Visitors' report as approved by the Approvals Panel on 10 October 2006 and not vary the conditions.

Action: AC (by 31 May 2007)

Item 10.07/24 ANNUAL MONITORING DECLARATIONS FOR APPROVAL

- 10.1 The Panel received a paper for discussion/approval from the Executive.
- 10.2 The Panel noted that, as part of the monitoring of programmes, all education providers were expected to complete a declaration that there had

been no unapproved changes to programmes and the programmes continued to meet the SETs.

- 10.3 The Panel agreed that the following programmes, which had submitted a signed declaration form, continued to meet the SETs:

Education provider	Programme	Delivery Mode
University of Keele	BSc (Hons) Physiotherapy	Full-time
University of Keele	BSc (Hons) Physiotherapy	Part-time
Matthew Boulton College	BSc (Hons) Podiatry	Full-time
The University of Northampton	BSc (Hons) Occupational Therapy	Full-time
The University of Northampton	BSc (Hons) Occupational Therapy	Part-time
University of Plymouth	BSc (Hons) Occupational Therapy	Full-time
University of Plymouth	BSc (Hons) Podiatry	Full-time
Queen Margaret University, Edinburgh	BSc (Hons) Therapeutic Radiography	Flexible
Queen Margaret University	BSc (Hons) Dietetics	Flexible
Queen Margaret University	BSc (Hons) Diagnostic Radiography	Flexible
Queen Margaret University	BSc (Hons) Occupational Therapy	Full-time
Queen Margaret University	BSc (Hons) Podiatry	Flexible
Queen Margaret University	BSc (Hons) Physiotherapy	Flexible
Queen Margaret University	MSc Music Therapy (Nordoff Robbins)	Full-time
Queen Margaret University	MSc Occupational Therapy	Flexible
Queen Margaret University	MSc Art Therapy	Flexible
Queen Margaret University	MSc Physiotherapy (Pre-registration)	Flexible
Queen Margaret University	Pg Dip Occupational Therapy	Flexible
The Robert Gordon University	BSc (Hons) Occupational Therapy	Full-time
The Robert Gordon University	BSc (Hons) Physiotherapy	Full-time
Roehampton University	MA Dramatherapy	Part-time
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Part-time
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Full-time
Sheffield Hallam University	BSc (Hons) Diagnostic Radiography	Full-time
Sheffield Hallam University	BSc (Hons) Radiotherapy & Oncology	Flexible
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Distanced Learning
Sheffield Hallam University	Pg Dip Radiotherapy & Oncology in Practice	Full-time
University of Teesside	BSc (Hons) Physiotherapy	Full-time
University of Teesside	BSc (Hons) Diagnostic Radiography	Full-time
University of Teesside	MSc Diagnostic Radiography	Full-time
University of Teesside	Pg Dip Diagnostic Radiography	Full-time

	(Pre-registration)	
York St John University	BHSc(Hons) Occupational Therapy	Full-time
York St John University	BHSc(Hons) Occupational Therapy	Accelerated
York St John University	BHSc (Hons) Occupational Therapy	Part-time
York St John University	BHSc(Hons) Physiotherapy	Full-time
York St John University	BHSc (Hons) Physiotherapy	Part-time

Item 11.07/25 ANNUAL MONITORING AUDITS FOR APPROVAL

- 11.1 The Panel received a paper for discussion/approval from the Executive.
- 11.2 The Panel noted that, as part of the monitoring of programmes, education providers were expected to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. The first annual monitoring assessment day had been held on 20 February 2007 for Visitors to consider submissions.
- 11.3 The Panel agreed to accept the Visitors' recommendations that the following programmes continued to meet the SETs:

Education Provider	Programme	Delivery Mode
University of Brighton	MSc Rehabilitation Science	Full-time
University of Brighton	BSc(Hons) Podiatry	Full-time
University of Brighton	BSc (Hons) Occupational Therapy	Part-time
University of Derby	BSc (Hons) Diagnostic Radiography	Full-time
Manchester Metropolitan University	BSc (Hons) Physiotherapy	Full-time
New College Durham	BSc (Hons) Podiatry	Full-time
University of Portsmouth	BSc(Hons) Diagnostic Radiography	Full-time
University of Portsmouth	BSc (Hons) Therapeutic Radiography	Full-time

Item 12.07/26 MINOR/MAJOR CHANGES: 1

- 12.1 The Panel received a paper for discussion/approval from the Executive.
- 12.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by the Executive and/or Visitors, in line with the major and minor changes process. The Executive and/or Visitors were satisfied that the changes were minor and that the programme continued to meet the SETs.
- 12.3 The Panel agreed that the following programmes had undergone minor change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode	Summary of Changes
Anglia Ruskin University	Dip Higher Education ODP	Full-time	Increase in cohort size
University of East Anglia	MSc Physiotherapy	Full-time	Changes to the delivery of some aspects of teaching and assessment (e.g. timing of exam boards, assessment deadlines, reading weeks and practise based learning sessions)
Leeds Metropolitan University	MSc Dietetics Pg Dip Dietetics	Flexible Flexible	Placement A moved and resultant changes to the content, learning outcomes and assessment of a number of modules.
The Robert Gordon University	BSc (Hons) Occupational Therapy	Full-time	Revision of assessment methods and learning outcomes in four modules
University of Salford	BSc (Hons) Prosthetics & Orthotics	Full-time	Change of programme leader

Action: AC (by 31 May 2007)

Item 13.07/27 MINOR/MAJOR CHANGES: 2

- 13.1 The Panel received a paper for discussion/approval from the Executive.
- 13.2 The Panel noted that the paper summarised changes to an approved programme, which had been considered by the Executive and/or Visitors, in line with the major and minor changes process. The Executive and/or Visitors were satisfied that although the changes were major, the programme continued to meet the SETs.
- 13.3 The Panel agreed that the following programmes had undergone major change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode	Summary of Changes
University of Brighton	BSc (Hons) Podiatry	Full-time	Restructuring of over 25% of the modules, including the reorganisation of content and a change in credit values.

Action: AC (by 28 March 2007)

Item 14.07/28 ANY OTHER BUSINESS

14.1 There was no other business.

Item 15.07/29 DATE OF NEXT MEETING

15.1 The next meeting would be held on Thursday 31 May 2007 (same day as Council).

15.2 Subsequent meetings would be held on:

Tuesday 12 June 2007

Thursday 5 July 2007

Thursday 2 August 2007

Thursday 27 September 2007

Thursday 25 October 2007

Wednesday 14 November 2007

Tuesday 4 December 2007

CHAIRMAN

DATE