

The Health Professions Council

EDUCATION AND TRAINING

COMMITTEE MEETING

Tuesday 14 June 2005

10.30am

The twenty-third meeting of the Education and Training Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Colin Bendall,
Secretary to Committees
Thursday 2 June 2005

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Dept/Cmte
ETC

Doc Type
AGD

Title
Education & Training Committee
Meeting Agenda

Status
Draft
DD: None

Int. Aud.
Public
RD: None

Agenda – Part One – Open to Members of the Public

1. **Apologies for Absence** Verbal
2. **Approval of Agenda**
3. **Minutes of the Education and Training Committee meeting held on 30 March 2005** Enclosure 1
From Colin Bendall - Secretary to Committees Paper ETC42/05
4. **Matters Arising** Verbal
5. **Chairman's Report** Verbal

Items for Discussion/Approval

6. **Health and Character Declarations** Enclosure 2
From Kelly Johnson – Director, Fitness to Practise Paper ETC43/05
7. **Continuous Professional Development (CPD)** Enclosure 3
a) Time Line for Implementation of CPD Paper ETC44/05
b) Key Decisions Paper
From Karen Scott – Manager, CPD/Aspirant Groups
8. **Operating Department Practitioner (ODP) SETs Analysis** Enclosure 4
a) Final Decision Paper ETC45/05
b) Information for Distribution
From Karen Scott – Manager, CPD/Aspirant Groups
9. **Operating Department Practitioners (ODPs)– Amendment to Website Information** Enclosure 5
From Karen Scott – Manager, CPD/Aspirant groups Paper ETC46/05
10. **Scheme of Delegation** Enclosure 6
From Marc Seale – Chief Executive Paper ETC47/05
11. **Minutes of the Registration Committee held on 12 April 2005** Enclosure 7
From Miss Pam Sabine – Chairman of the Committee Paper ETC48/05
12. **Minutes of the Approvals Committee held on 17 May 2005** Enclosure 8
From Professor John Harper – Chairman of the Committee Paper ETC49/05

Items to Note

13. **Chairman’s Action Since the last meeting of the Education and Training Committee held on 30 March 2005**
From Nicole Borg – Education Executive

Enclosure 9
Paper ETC50/05

Items for Information

None

14. **Any Other Business**
Previously Notified to and Agreed by the Chairman
15. **Date & Time of Next Meeting**
10.30 am on Thursday 29 September 2005

Resolution

The Committee is invited to adopt the following resolution:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) a matter which in the opinion of the Chairman is confidential or the public disclosure of which would prejudice the effective discharge of the Committee’s functions.