

Agenda Item 14

Enclosure 12

Paper ETC 93 / 03

Education and Training Committee

**MEMBERSHIP OF THE DEPARTMENT OF HEALTH'S
(ENGLAND) " PARTNERSHIP WORKING ARRANGEMENTS "**

from Secretary to the Committee

for discussion and decision

Introduction and Recommendation

The attached correspondence from the Department of Health (England) sets out who from the Committee is involved in the arrangements and suggests the Committee review membership in the light of experience.

The Committee is asked to review memberships and confirm or alter them.

From Head of Quality Assurance and Educational Development

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Marc Seale
Chief Executive
Health Professions Council
Park House
184 Kennington Park Road
London
SE11 4BU
15th July 2003

QA Partnership Working Arrangements

Dear Marc,

In order to continue our successful partnership working arrangements and following our recent discussion, I would be grateful if you could confirm who will be the future HPC representatives on these groups.

I have enclosed details of the dates of future meetings, and the current nominated HPC representatives. Diane Waller has suggested this would be an appropriate agenda item for the next education and training committee meeting.

We do understand the time constraints some members have been under due to HPC commitments, but are keen to finalise this membership for the future. Therefore, it would be helpful if we could have your confirmed nominations following the next HPC training and education meeting on 30 July, by early August.

We look forward to continued collaborative working for the future.

With best wishes

Yours sincerely

Sandy Goulding

HPC Partnership group membership
LB/15/07/03

Partnership Groups	Name of HPC Representative
Key Stakeholder Forum	Norma Brook Diane Waller
DH/Statutory Body Alliance	Norma Brook Diane Waller Peter Burley
Major Review/ Ongoing Quality Monitoring and Enhancement	Norma Brook Rosemary Klem Carol Lloyd Jeff Lucas Diane Waller
Approval	Norma Brook Diane Waller
Benchmarking	Jeff Lucas Diane Waller

PARTNERSHIP WORKING**DATES AND VENUES FOR ALL MEETINGS – 2003**

Key Stakeholder Forum (half-day meetings)		
12 March 2003	Boardroom QH - 3N32	(2:00-5:30pm)
9 September 2003	281D SKH	(booked 9-5)
NHS/DH Alliance (half-day meetings)		
5 March 2003	Boardroom QH - 3N32	(10:00-2:00pm)
18 June 2003	137B SKH, London	(booked 1:30-5)
1 October 2003	281D, SKH	(booked 9.30-1)
Statutory/DH Alliance (half-day meetings)		
29 April 2003	128A, SKH	(booked 10-5)
5 December 2003	125A, SKH	(booked 9.30-1)
Major Review & Ongoing Quality Monitoring Working Groups (all day)		
15 January 2003	City University, London	
20 February 2003	Cathedral Room, Richmond House	
11 March 2003	Tavistock Room, Woburn House, London	
8 April 2003	128A, SKH	
10 June 2003	Boardroom QH - 3N32	
10 July 2003 (OQME only)	Avonmouth House, London	
2 September 2003	The Golden Lion Hotel, Leeds	
13 October 2003 (OQME only)	Avonmouth House, London	
Approval Working Group (half-day meetings)		
11 February 2003	Avonmouth House, Avonmouth St, London	
20 March 2003	The Golden Lion Hotel, Leeds	
17 June 2003	Avonmouth House, London (10:00-1:00pm)	
18 September 2003	Avonmouth House, London (10:00-1:00pm)	
13 November 2003	124A, SKH	(booked 9-4)

SKH - Skipton House, London Road, London (via the helpdesk)
 QH - Quarry House, Quarry Hill, Leeds (Trillium 0870-606-0065)
 Woburn House, London (tel: 0207-419-5489)
 Avonmouth House Avonmouth Street, off London Road, London