

Council, 23 March 2022

Matters arising

### Introduction

Below is the actions list, as agreed at the previous public meetings of the Council.

	Action point (and location in minutes)	Action for	Comment
<b>3 February 2022</b>			
1	<p><b>Item 3. 22/8 Finance Report</b></p> <p>The Council asked for clarity on the legal services spend within FtP. The Head of Finance agreed to review this and circulate a clarification outside of the meeting. (3.4)</p>	Head of Finance	<p>This overspend relates to the initial FtP budget of £14.5m set in February 21 having been reduced to £13m to balance the overall budget.</p> <p>it is therefore an expected variance in view of current caseload volumes and arguably shows that the original budget was not realistic.</p> <p>The latest forecast outturn for 21-22 will factor in the impact on income and costs of the drive to reduce the backlog of cases and implement the new operating model.</p>
2	<p><b>Item 4. 22/9 Fitness to Practise Report</b></p> <p>The Council asked for clarity on figure 5 within the report noting that the graph was not easy to interpret. The Head of FtP advised that the graph represented the proportion of open caseload within the 33 week KPI and those cases outside this KPI. She agreed to review the graph to aid clarity. (4.5)</p>	Head of FtP	Complete
<b>22 September 2021</b>			
3	<p><b>Item 3. 21/117 Chief Executive's performance report</b></p> <p>The Council discussed the KPIs provided within the report. It was agreed that the KPIs on IT were not adding value and should be refocused on technology use rather than outages, which was considered a never event. It was agreed this would be reviewed when key post holders for IT were in place. (3.7)</p>	Head of Governance	A review of the HCPC's KPIs is underway and a paper will be presented to May Council proposing revisions to the current KPIs ready for first reporting in July 2022.

## Longer term actions

1	The Council also agreed to review decisions taken on an annual basis through a risk lens to understand the application of risk appetite in practice and the consequences of those decisions on risk. (5.6) (25/02/2021)	Head of Governance	This annual review will be scheduled into the agenda plan.
2	(The Chair of ARAC) encouraged the Executive to seek to achieve the Corporate Plan 2021-22 within the HCPC's current resource and emphasised the need to ensure that efficiency benefits set out in business cases were subject to benefits realisation monitoring. (2.5) (12/04/21)	Chief Executive	To be monitored as part of delivery tracking
3	The Council welcomed the proposed KPI suite noting that it was a significant step from the HCPC's previous approach to KPIs. The Council noted its ambition for future reviews to include more output measures, though these could be more difficult to quantify. (6.3) (27/05/21)	Chief Executive	To be actioned at the next review of the KPI suite.
4	The Council requested an update on the scale and impact of the return to practice process on maternity leavers. The Executive agreed to provide this update at the May meeting of the Council. (3.3) (23/03/2021)	Executive Director of Professional Practice and Insight	This project was de-prioritised due to challenges with Policy Resource and the need to focus on regulatory reform. An equality impact assessment will be brought to Council as part of the RTP consultation papers when presented to the Council in 2022

## Decision

The Council is requested to note the actions. No decision is required.

## Background information

Public Minutes of the Council meetings referred to.

## Date of paper

9 March 2022