

Council, 3 December 2020

Matters arising

Introduction

Below is the actions list as agreed at the public meetings of the Council held on 24 September, 28 July and 21 May 2020

	Action point (and location in minutes)	Action for	Comment
24 September 2020			
	Item 1.ii. 20/105 Approval of Agenda		
1	The Council noted that item 11 'Annual highlights report 2019-20' would be removed from the agenda as it required further development. The Chair would approve this document by correspondence and circulate to members. With this amendment the Council approved the agenda. (1.ii.1)	Executive Director of Policy and External Relations	Complete.
	Item 1.v. 20/108 Matters arising		
2	It was noted that the Head of Governance had produced paper writing guidance and would circulate this to Council for comment before communicating it to paper authors. (1.v.2)	Head of Governance	Complete. Council provided quotes to support the launch of the guidance in October.
	Item 3. 20/110 Chief Executive's performance report		
3	The Council requested that the Chief Executive's overall assessment of the health of the organisation be added to the introduction of the report (3.8)	Chief Executive	Included in the CEO report for December 2020
	Item 5. 20/112 Corporate Strategy 2021-2026 consultation		
4	Requested revisions to the Corporate Strategy draft. (5.5)	Chief Executive	The requested amendments have been made. The final strategy is on the meeting's agenda for approval.
	Item 6. 20/113 Digital Transformation Strategy		
5	The Council requested that the strategic need set out on page 18 of the paper include consideration of the health and wellbeing of employees working from home.(6.5)	Executive Director of Digital Transformation	Complete.
6	The Council suggested that the visual style of the Digital Transformation Strategy should follow that of the Corporate Strategy 2021-26. The Executive agreed to implement this format (6.6)		Complete.

	Item 7. 20/114 Equality Diversity and Inclusion Strategy update		
7	The Council agreed that the HCPC's Partners should be explicitly included in the EDI Strategy (7.4)	Policy Manager	Complete, reflected in developed draft.
8	Council members agreed to provide feedback on the questions set out on slide 15 by correspondence outside of the meeting.(7.8)	Council	Complete.
	Item 9. 20/116 Professionalism and prevention framework		
9	The Council discussed how success would be measured for the HCPC's prevention activities. It was agreed that a reduction in FTP concerns was too blunt a measure to use. The Executive noted that success measures were in development as part of the framework. (9.3)	Professionalism and Upstream Regulation Lead	Complete. Measures of success included in final framework on the meeting's agenda for approval.
10	The Council discussed CPD in relation to the framework. It was agreed that CPD was an important process as part of ongoing professionalism and prevention and should feature more prominently. (9.4)		Complete. As above reflected in the final framework presented for approval.
28 July 2020			
	Item 6. 20/86 FTP Improvement Programme overview		
11	The Council agreed the proposed FTP KPIs, to replace those reported against in the Chief Executive's performance report, with the understanding that a full suite of KPIs would be developed as part of the improvement programme. (6.7)	Director of Business Improvement	The new KPIs are included in the CEO report. Longer term KPIs are in development. Council and SMT will take part in a joint workshop in April 2021 to agreed a new set of KPIs aligned to the Strategy.
	Item 7. 20/87 Experiences of the fitness to practise process – research report		
12	The Council suggested that the development of a set of principles setting out what registrants should expect from the HCPC when going through an FTP process. The Executive agreed to consider this. (7.6)	Head of FTP	We will develop a customer charter in FTP during Q3 of 2020-21, which will set out what registrants and other parties to a case can expect from us.
21 May 2020			
	Item 7.20/57 Matters arising		
13	While the Council accepted that the data was not available to understand the scale or impact of maternity returners to the register, it agreed the issue remained a concern that required future consideration. The Executive advised this issue would be considered when reviewing the return to practice guidance later in 2020. (7.2)	Executive Director of Policy and External Relations	The review of return to practice guidance is expected to take place in Q1 2021-22.

Decision

The Council is requested to note the actions. No decision is required.

Background information

Public Minutes of the Council meetings held on 24 September, 28 July and 21 May 2020

Resource and Financial implications

None

Date of paper

20 November 2020