

Agenda Item 6

Enclosure 2

**Health and Care Professions Council
20 March 2019**

Matters arising

To note

From Claire Amor, Secretary to Council

Council, 20 March 2019

Matters arising

Executive summary and recommendations

Introduction

Below is the actions list as agreed at the public meetings of the Council held on 14 February 2019 and 6 December 2018.

| | Action point (and location in minutes) | Action for | Comment |
|---------------------------|---|----------------------------------|-----------------|
| Thursday 14 February 2019 | | | |
| | Item 10.19/10 Outcomes of consultation on HCPC registration fees | | |
| 1. | Editing amendments requested by the Council to the consultation response document. To be agreed by correspondence. | Executive / Council | Complete |
| 2. | The Council agreed that its decision in paragraph 10.14 would be subject to a satisfactory equality and diversity impact assessment of the fee level rise being undertaken. Members agreed to consider this impact assessment by correspondence, the results of which would be noted at the March 2019 Council meeting. (10.15) | Executive / Council | Complete |
| | Item 12.19/12 Draft Budget 2019-20 | | |
| 3. | The Council requested that a prudent level of bank interest be included in the budget submitted for approach in March 2019. (12.4) | Director of Finance | Complete |
| | Item 13.19/13 Audit Committee risk appetite workshop outputs | | |
| 4. | The Council agreed that a workshop would be helpful in building all members understanding of the risk appetite statement and developing the risk appetite matrix. (13.4) | Secretary to Council / Chair | To be scheduled |
| 5. | The Council agreed that in the new financial year, papers to Council and Committees should include an assessment of risk within the cover paper. (13.5) | Secretary to Council / Executive | May 2019 |

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|--------------------------|---|--|---|
| 6. | The Council requested that the wording around compliance risk and 'meeting the law' be reviewed to reflect that the HCPC will always operate within the law. (13.6) | Executive | Complete |
| 7. | The Council agreed that the risk appetite for the heading 'people' should be considered by the Remuneration Committee, and any amendments the Committee makes will be incorporated. (13.7) | Remuneration Committee | Complete, the Committee's amendments are outlined in the private minutes of its meeting of 15 February. |
| Thursday 6 December 2018 | | | |
| | Item 8.ii.18/196 Performance report | | |
| 2 | The Chief Executive recommended that the Council allocate time to explore the area of standards. It was agreed that a workshop on HCPC standards will be arranged for Council in March 2019. (8.ii.5) | Executive | To be rescheduled |
| 3 | The Council noted that the operationalisation of the strategic risk register continues. It was agreed that the Council would review the strategic risk register in March 2019. (8.ii.7) | Executive | Strategic risk register included in performance report |
| | Item 11.18/199 Organisational culture and engagement at the HCPC | | |
| 5 | The Council welcomed the review and agreed to receive an update in May 2019. (11.5) | Director of HR Head of Communications | May 2019 |

Decision

The Council is requested to note the actions. No decision is required.

Background information

Public Minutes of the Council meetings held on 14 February 2019 and 6 December 2018.

Resource and Financial implications

None

Date of paper

6 March 2019