

Agenda Item 6

Enclosure 2

**Health and Care Professions Council
19 September 2018**

Matters arising

To note

From Claire Amor, Secretary to Council

Council, 19 September 2018

Actions list

Executive summary and recommendations

Introduction

Below is the actions list as agreed at the public meetings of the Council held on 5 July, 21 March and 7 February 2018.

| | Action point (and location in minutes) | Action for | Comment |
|-------------------------|---|----------------------------------|--|
| Thursday 5 July 2018 | | | |
| 1. | <p>Item 9.i.18/115 Chief Executive's report – performance reporting and KPIs</p> <p>The Council noted that several KPIs were not being met and sought assurance that these KPIs would be met in future. The Executive agreed to provide estimated timescales for KPI target achievement. (9.i.4)</p> | Executive | Commentary on estimated timescales included in performance report. |
| 2. | <p>Item 14.18/124 Estates Plan</p> <p>The Council requested that a forward looking paper be presented to the Council, taking into account the five year plan and its impact on future accommodation needs. (14.1)</p> | Executive | Due December 2018 |
| 3. | <p>Item 18.18/130 Any other business</p> <p>The Council confirmed the increase of the HCPC credit card limit to £5k until the next meeting of Council. This had been necessary to agree by correspondence prior to the meeting due to a catering supply issue.</p> | Executive | Verbal update to be provided ED of IT and Resources |
| Wednesday 21 March 2018 | | | |
| 3. | <p>Item 8.i.18/35 Chief Executive's report</p> <p>The Council requested that the Education and Training Committee further examine (charging for</p> | Education and Training Committee | Considered by ETC on 6 September. Minutes of this |

| | | | |
|---------------------------|--|-----------|--|
| 4. | education approval visits) and make a recommendation to Council.(8.i.8) The Council requested that a summary paper of the HCPC's current MOUs and their benefits be presented at a future meeting. The Council agreed it would then consider any gaps where MOUs should be pursued. (8.i.9) | Executive | discussion at enclosure 23 On the meeting's agenda. |
| 5. | Item 12.i.18/45 Fitness to Practise Case Progression Plan 2018/19 The Council agreed to receive a paper in July 2018 on the Executive's previous work on an optimum case progression profile to begin this discussion. (12.i.5) | Executive | On the meeting's agenda. |
| Wednesday 7 February 2018 | | | |
| 6. | Item 8.18/8 Chief Executive's report A review of the registration project will be presented to Council in July 2018 to inform a wider discussion of the future of the project and how the issues encountered may inform the strategic approach to IT platforms in future. (8.4) | Executive | On the meeting's agenda. |

Decision

The Council is requested to note the actions. No decision is required.

Background information

Public Minutes of the Council meetings held on 5 July, 21 March and 7 February 2018.

Resource implications

None

Financial implications

None

Date of paper

11 September 2018