

Agenda Item 6

Enclosure 2

**Health and Care Professions Council
04 July 2018**

Matters arising

To note

From Claire Amor, Governance Manager

Council, 4 July 2018

Actions list

Executive summary and recommendations

Introduction

Below is the actions list as agreed at the public meetings of the Council held on 24 May, 21 March and 7 February 2018.

	Action point (and location in minutes)	Action for	Comment
Wednesday 24 May 2018			
1.	The Council noted that an estates plan will be considered at its meeting in July 2018 setting out the intended future approach to office utilisation. The Council requested that this include options around the leasing of office space. (8.i.9)	Chief Executive	On the meeting's agenda.
Wednesday 21 March 2018			
1.	Item 8.i.18/35 Chief Executive's report The Council requested that the Education and Training Committee further examine (charging for education approval visits) and make a recommendation to Council.(8.i.8)	Education and Training Committee	Discussed by ETC June 2018 – further work requested, paper to be discussed in September 2018
2.	The Council requested that a summary paper of the HCPC's current MOUs and their benefits be presented at a future meeting. The Council agreed it would then consider any gaps where MOUs should be pursued. (8.i.9)	Executive	September 2018
5.	Item 8.iii.18/37 Corporate Plan The Council requested that the Chief Executive link the Corporate Plan, KPIs and performance data in his report in July 2018. (8.iii.3)	Chief Executive	On the meeting's agenda.
6.	Item 10.i.18/40 Five Year Plan The Council requested greater examination of payroll costs post social work transfer in the next iteration of the plan. (10.i.6)	Executive	5 Year Plan on private meeting agenda.

7.	Item 12.i.18/45 Fitness to Practise Case Progression Plan 2018/19 The Council agreed to receive a paper in July 2018 on the Executive's previous work on an optimum case progression profile to begin this discussion. (12.i.5)	Executive	Consideration moved to September 2018 due to volume of business for July 2018.
8.	Item 13.18/47 Surrey Research Action Plan It was noted that a paper outlining the Executive's intended approach in developing a classification system for capturing the characteristics of fitness to practise cases would be noted by the Council in July 2018. (13.9)	Executive	On the meeting's agenda.
Wednesday 7 February 2018			
9.	Item 8.18/8 Chief Executive's report A review of the registration project will be presented to Council in July 2018 to inform a wider discussion of the future of the project and how the issues encountered may inform the strategic approach to IT platforms in future. (8.4)	Executive	With agreement of Chair, to be considered at September 2018.
10.	Item 14.18/14 Fee Rise The Council requested that the paper presented to the Council in July 2018 revisits any communications messages during the 2015 fee rise about the HCPC's future intentions on fee levels. (14.4)	Executive	5 Year Plan on private meeting agenda

Decision

The Council is requested to note the actions. No decision is required.

Background information

Public Minutes of the Council meetings held on 24 May, 21 March and 7 February 2018.

Resource implications

None

Financial implications

None

Date of paper

25 June 2018