

Council

The 112th meeting of the Health and Care Professions Council will take place as follows:-

Date: Thursday 6 July 2017

Time: 10am

Venue: Rooms D & G, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Elaine Buckley (Chair)
Stephen Cohen
Maureen Drake
Sue Gallone
Sonya Lam
Eileen Mullan
Joanna Mussen
Gavin Scott
Robert Templeton
Graham Towl
Nicola Wood
Stephen Wordsworth

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Public Agenda

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests**
5. **Minutes of the Council meeting of 24th and 25th May 2017** enclosure 1
For discussion and approval
Claire Amor, Information Governance Manager
6. **Matters arising** enclosure 2
To note
Claire Amor, Information Governance Manager
7. **Chair's report** enclosure 3
For discussion
Elaine Buckley, Chair of HCPC
8. **Chief Executive's report** enclosure 4
For discussion
Marc Seale, Chief Executive and Registrar
9. **New Regulatory body for social work** verbal
For discussion
Marc Seale, Chief Executive and Registrar
10. **NAO report to those charged with governance** enclosure 5
For discussion and approval
Andy Gillies, Director of Finance
11. **Annual report and accounts** enclosure 6
For discussion and approval
Tian Tian, Head of Financial Accounting
12. **Section 60 priorities** enclosure 7
For discussion
Marc Seale, Chief Executive and Registrar
13. **Registrant numbers forecast** enclosure 8
For discussion
Roy Dunn, Head of Business Process Improvement
14. **Social Worker Risk Register & Risk Treatment Plan** enclosure 9
For discussion
Roy Dunn, Head of Business Process Improvement

15. **Council members' performance review** enclosure 10
For discussion
Elaine Buckley, Chair of Council
16. **Committee appointments** enclosure 11
For discussion and approval
Claire Amor, Information Governance Manager
17. **Minutes of the Tribunal Advisory Committee meeting 31st May 2017** enclosure 12
For information
Claire Amor, Information Governance Manager
18. **Minutes of the Education and Training Committee Meeting 12th June 2017** enclosure 13
For information
Stephen Wordsworth, Chair of the Education and Training Committee
19. Papers previously considered by the Education and Training Committee – as follows:-
- Confidentiality guidance consultation analysis** enclosure 14
For discussion and approval
Katherine Timms, Policy Manager
20. **Minutes of the Audit Committee Meeting 14th June 2017** enclosure 15
For information
Stephen Cohen, Chair of the Audit Committee
21. **Any other business**
Previously notified and agreed by the Chair
22. **Future agenda items**
23. **Meeting evaluation**
24. **Date and time of next meeting:**
Wednesday 20th September at 2pm and Thursday 21st September 2017 at 10am at Park House, 184 Kennington Park Road, London SE11 4BU. (To be confirmed)

25. **Resolution**

The Council is invited to adopt the following:

'The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;

- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
26	b, c, g, h
27	h
28	b
29	c
30	b
31	a

Private agenda

- 26. **Minutes of the private part of Council held on 25th May 2017** enclosure 16
For discussion and approval
 Claire Amor, Information Governance Manager
- 27. **5 year plan** enclosure 17
For discussion
 Andy Gillies, Director of Finance
- 28. **Transfer Arrangements** enclosure 18
For discussion
 Marc Seale, Chief Executive and Registrar
- 29. **Office Accommodation** enclosure 19
For discussion
 Marc Seale, Chief Executive and Registrar
- 30. **Appointment of the Assessment and Selection Panel** enclosure 20
For discussion and approval
 Louise Lake, Director of Council and Committee

31. **Minutes of the private part of the Education and Training Committee held on 12 June 2017**
For information
Stephen Wordsworth, Chair of the Education and Training Committee

enclosure 21

32. **Any other business in private**
Previously notified and agreed by the Chair