

Council

The 106th meeting of the Health and Care Professions Council will take place as follows:-

Date: Thursday 7th July 2016

Time: 10am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Elaine Buckley (Chair)
Stephen Cohen
Maureen Drake
Richard Kennett
Sonya Lam
Eileen Mullan
Joanna Mussen
Robert Templeton
Graham Towl
Joy Tweed
Nicola Wood
Stephen Wordsworth

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Public Agenda – Part 2

1. **Chair’s welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Registrant numbers** enclosure 1
For discussion
Roy Dunn – Head of Business Process Improvement
5. Reports of Andy Gillies – Director of Finance - as follows: -
 - (i) **Finance report** enclosure 2
For discussion
 - (ii) **Three year plan** enclosure 3
For discussion and approval
 - (iii) **NAO report to those charged with governance** enclosure 4
For discussion
 - (iv) **2015 – 16 Annual report and Accounts** enclosure 5
For discussion and approval
6. **Minutes of the Audit Committee of 16 June 2016** enclosure 6
For information
Richard Kennett – Chair of the Audit Committee
7. Reports from Greg Ross Sampson – Director of Operations – as follows:
 - (i) **Operations report** enclosure 7
To note
 - (ii) **Trends in International Applications** enclosure 8
For discussion
8. **Continuing Professional Development Audit Report 2013-15** enclosure 9
For discussion and approval
Natalie Berrie – Registration Manager
9. Reports from Michael Guthrie – Director of Policy and Standards – as follows:-
 - (i) **Policy and Standards report** enclosure 10
To note

- (ii) **Audit of final fitness to practise decisions 1 October 2015 – 31 March 2016**
For discussion enclosure 11
 - (iii) **Regulation of physician associates and physician assistants (anaesthesia)**
To note enclosure 12
- 10. **Fitness to Practise report** enclosure 13
To note
Kelly Holder – Director of Fitness to Practise
- 11. **Health and Care Professions Tribunal Service** enclosure 14
For discussion and approval
Zoe Maguire – Head of Adjudication
- 12. **Secretariat report** enclosure 15
To note
Kelly Holder – Secretary to Council
- 13. Reports from Teresa Haskins – Director of Human Resources – as follows:-
 - (i) **Human Resources and Partners report** enclosure 16
To note
 - (ii) **Appointments panel for Council members** enclosure 17
For discussion and approval
 - (iii) **Council Members performance and development review** enclosure 18
To note
- 14. **Information Technology report** enclosure 19
To note
Guy Gaskins – Director of Information Technology
- 15. **Chief Executive’s Summary of key issues** verbal
Marc Seale – Chief Executive and Registrar
- 16. **Any other business** verbal
Previously notified and agreed by the Chair
- 17. **Meeting evaluation** verbal
- 18. **Date and time of next meeting:** verbal
Wednesday 21st September 2016 at 2pm and Thursday 22nd September. 2016 at 10am at Park House, 184 Kennington Park Road, London SE11 4BU.