The 88th meeting of the Health and Care Professions Council will take place as follows:-

Date: Thursday 6 February 2014

Time: 9:30am

Venue: The Council Chamber, Health and Care Professions Council, Park House, 184 Kennington Park Road, London SE11 4BU

Members: Anna van der Gaag (Chair)
          Elaine Brookes
          Mary Clark-Glass
          John Donaghy
          Sheila Drayton
          Richard Kennett
          Sonya Lam
          Keith Ross
          Robert Templeton
          Graham Towl
          Joy Tweed
          Nicola Wood

Enquiries: Claire Gascoigne, Secretary to Council
          020 7840 9710
          claire.gascoigne@hcpc-uk.org
Part 1 – Public Agenda

1. Chair’s welcome and introduction verbal
2. Apologies for absence verbal
3. Approval of agenda verbal
4. Declaration of Members’ interests verbal
5. Minutes of the Council meeting of 3 December 2013 enclosure 1
Claire Gascoigne – Secretary to Council HCPC01/14
6. Chair’s report enclosure 2
Anna van der Gaag – Chair of HCPC HCPC02/14
7. Chief Executive’s report enclosure 3
Marc Seale - Chief Executive and Registrar HCPC03/14

Items for discussion/approval

Strategy and Policy

8. PSA Audit Report - GMC, GDC enclosure 4
John Barwick – Head of Investigations HCPC04/14
9. Life Assurance Benefits (Death in Service Dependents’ pension) enclosure 5
Teresa Haskins – Director of Human Resources HCPC05/14

Departmental Reports

10. Fitness to Practise Report enclosure 6
Kelly Holder – Director of Fitness to Practise HCPC06/14
11. Education Report enclosure 7
Brendon Edmonds – Acting Director of Education HCPC07/14
12. HR & Partners Report enclosure 8
Teresa Haskins – Director of Human Resources HCPC08/14
Greg Ross-Sampson – Director of Operations HCPC09/14
14. IT Report enclosure 10
Guy Gaskins – Director of Information Technology HCPC10/14
15. **Finance Report**  
Alan Carr – Interim Director of Finance  
enclosure 11  
HCPC11/14

16. **Communications Report**  
Jacqueline Ladds – Director of Communications  
enclosure 12  
HCPC12/14

17. **Policy and Standards Report**  
Michael Guthrie – Director of Policy and Standards  
enclosure 13  
HCPC13/14

18. **Secretariat Report**  
Michael Guthrie – Director of Policy and Standards  
enclosure 14  
HCPC14/14

**Corporate Governance**

19. **Committee Appointments**  
Claire Gascoigne – Secretary to Council  
enclosure 15  
HCPC15/14

Claire Gascoigne – Secretary to Council  
enclosure 16  
HCPC16/14

21. **Minutes of the Education and Training Committee held on 14 November 2013**  
Claire Gascoigne – Secretary to Council  
enclosure 17  
HCPC17/14

22. **Minutes of the Finance and Resources Committee held on 21 November 2013**  
Richard Kennett  
enclosure 18  
HCPC18/14

23. **Minutes of the Audit Committee held on 28 November 2013**  
Claire Gascoigne – Secretary to Council  
enclosure 19  
HCPC19/14

24. **Any other business**  
Previously notified and agreed by the Chair

25. **Meeting evaluation**

26. **Date & time of next meeting:**  
Wednesday 26 March 2014 at 2pm and Thursday 27 March 2014  
9:30am

27. **Resolution**  
The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following:

(a) information relating to a registrant, former registrant or
application for registration;
(b) information relating to an employee or office holder, former employee or applicant for any post or office;
(c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
(d) negotiations or consultation concerning labour relations between the Council and its employees;
(e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
(f) action being taken to prevent or detect crime to prosecute offenders;
(g) the source of information given to the Council in confidence; or
(h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.’

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Part 2 – Private Agenda

28. Minutes of the private part of the Audit Committee held on 28 November 2013
    Claire Gascoigne – Secretary to Council

29. Minutes of the private part of the Education and Training Committee held on 14 November 2013
    Claire Gascoigne – Secretary to Council