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**Council**

**The 77th meeting of the Health Professions Council will take place as follows:-**

**Date:** Thursday 5 July 2012

**Time:** 10:30am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Anna van der Gaag (Chair)  
Pradeep Agrawal  
Jennifer Beaumont  
Frank Burdett  
Mary Clark-Glass  
Malcolm Cross  
John Donaghy  
Sheila Drayton  
Julia Drown  
Richard Kennett  
Jeff Lucas  
Morag Mackellar  
Arun Midha  
Penelope Renwick  
Keith Ross  
Deep Sagar  
Eileen Thornton  
Joy Tweed  
Diane Waller

**Enquiries:** Louise Hart, Secretary to Council  
020 7840 9711  
louise.hart@hpc-uk.org

- |    |   |                         |
|----|---|-------------------------|
| 1. | <b>Chair's welcome and introduction</b>   | verbal                  |
| 2. | <b>Apologies for absence</b>  | verbal                  |
| 3. | <b>Approval of agenda</b>   | verbal                  |
| 4. | <b>Declaration of Members' interests</b>  | verbal                  |
| 5. | <b>Minutes of the Council meeting of 19 June 2012</b><br>Louise Hart - Secretary to Council | enclosure 1<br>HPC73/12 |
| 6. | <b>Matters arising</b><br>Louise Hart - Secretary to Council                                |                         |
| 7. | <b>Chair's report</b><br>Anna van der Gaag – Chair of HPC                                   | enclosure 2<br>HPC74/12 |
| 8. | <b>Chief Executive's report</b><br>Marc Seale - Chief Executive and Registrar               | enclosure 3<br>HPC75/12 |

#### Items for discussion/approval

#### Strategy and Policy

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|-----|--|-------------------------|
| 9.  | <b>CHRE consultation on draft standards for accreditation of voluntary registers</b><br>Michael Guthrie – Director of Policy and Standards | enclosure 4<br>HPC76/12 |
| 10. | <b>Standards of Conduct, performance and ethics review – workplan</b><br>Alison Croad – Policy Officer                                     | enclosure 5<br>HPC77/12 |
| 11. | <b>Service user involvement in Education and Training Programmes</b><br>Michael Guthrie – Director of Policy and Standards                 | enclosure 6<br>HPC78/12 |
| 12. | <b>Fitness to Practise Annual report</b><br>Kelly Johnson – Director of Fitness to Practise  | enclosure 7<br>HPC79/12 |
| 13. | <b>Just Disposal Criteria</b><br>Kelly Johnson – Director of Fitness to Practise   | enclosure 8<br>HPC80/12 |
| 14. | <b>Transfer of regulatory functions from the General Social Care Council to HPC</b><br>Marc Seale – Chief Executive and Registrar          | enclosure 9<br>HPC81/12 |

## Corporate Governance

15. **National Audit Office Completion report**  
Tim Moore – Director of Finance enclosure 10  
HPC82/12
16. **Annual report and Accounts**  
Tim Moore – Director of Finance enclosure 11  
HPC83/12
17. **Continuation of appointment of the internal auditor**  
Tim Moore – Director of Finance enclosure 12  
HPC84/12
18. **Code of Corporate Governance – Consequential Amendments**  
Louise Hart – Secretary to Council enclosure 13  
HPC85/12
19. **Committee Appointments**  
Louise Hart – Secretary to Council enclosure 14  
HPC86/12
20. **Council Seal**  
Louise Hart – Secretary to Council enclosure 15  
HPC87/12
21. **Minutes of the Fitness to Practise Committee held on 24 May 2012**  
Keith Ross - Chair of the Committee enclosure 16  
HPC88/12

## Items to Note

22. **Approved Mental Health Professional Criteria**  
Charlotte Urwin – Policy Manager enclosure 17  
HPC89/12
23. **Council members' performance and development review 2011-2012**  
Anna van der Gaag – Chair of Council enclosure 18  
HPC90/12
24. **Reports from Council representatives at external meetings**  
Louise Hart – Secretary to Council enclosure 19  
HPC91/12
25. **Annual review of actions taken in 2011-12**  
Louise Hart – Secretary to Council enclosure 20  
HPC92/12
26. **Minutes of the Education and Training Committee held on 12 June 2012**  
Eileen Thornton – Chair of the Committee enclosure 21  
HPC93/12
27. **Any other business**  
Previously notified and agreed by the Chair
28. **Date & time of next meeting:**  
Tuesday 18 September 2012 at 10:30am

29. **Resolution**

The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.

Item	Reason for Exclusion
30	iv
31	iv
32	vii
33	v, vii, viii

**Part 2 – Private Agenda**

**Items for discussion/approval**

- 30. **Minutes of the private part of the Council meeting held on Tuesday 19 June 2012**  
Louise Hart – Secretary to Council  
enclosure 22  
HPC94/12
- 31. **Transfer of regulatory functions from General Social Care Council to HPC**  
Marc Seale – Chief Executive and Registrar  
enclosure 23  
HPC95/12
- 32. **Herbal Practitioners**  
Michael Guthrie – Director of Policy and Standards  
enclosure 24  
HPC96/12

## Items to Note

33. **Minutes of the Private part of the Education and Training Committee held on 12 June 2012**  
Eileen Thornton – Chair of the Committee

enclosure 25  
HPC97/12

34. **Any other business for consideration in private**  
Previously notified and agreed by the Chair