

Health Professions Council 22 September 2011

Committee Appointments

Executive summary and recommendations

1. In July 2009, the Council approved the membership of the Committees for a two year period. Committee appointments should therefore have been reviewed after the two years at the July meeting of Council i.e. July 2011. However, since there was a delay in the recruitment of two new registrant Council members, Council agreed to postpone the review of Committee membership until September 2011.
2. At the Council meeting on 11 June 2009, approval was given to Standing Order 2 of the Committee Standing Orders (Composition of Committees). This has subsequently been amended by Council and now reads as follows:-

2. Composition of Committees

- (1) The composition of the **Education and Training Committee** shall be determined by the Council in accordance with the Health Professions Council (Education and Training Committee) (Constitution) Rules 2010.
- (2) The **Audit Committee** shall comprise four members appointed by the Council on such terms as it shall determine of which:
 - at least one member shall have recent, significant and relevant financial experience;
 - at least two members shall be members of Council; and
 - no member shall also be a member of the Finance and Resources Committee.
- (3) The **Communications Committee** shall comprise six members appointed by the Council on such terms as it shall determine of which:
 - at least two members shall be members of the Council;
 - at least one member shall be a lay member; and

- the majority of members shall have such qualifications and experience as the Council considers will be of value to the Committee in the performance of its functions.

(4) The **Finance and Resources Committee** shall comprise ten members appointed by the Council on such terms as it shall determine of which:

- at least one member shall have recent, significant and relevant financial experience;
- at least four members shall be members of the Council;
- at least one member shall be a lay member; and
- no member shall also be a member of the Audit Committee.

(5) The **Fitness to Practise Committee** shall comprise ten members appointed by the Council on such terms as it shall determine of which:

- at least four members shall be members of the Council; and
- at least one member shall be a lay member.

3. In July 2009, in accordance with the agreed process for appointing members to Committees, all members were asked to nominate themselves to three Committees in order of preference and provide a supporting statement. The nominations together with the requirements under the Standing Orders were considered by the Chair and Secretary to Council and a recommendation submitted to Council.
4. This year, whilst members were not asked to nominate themselves again nor provide a supporting statement, they were given the opportunity to be considered for membership to different Committees should they wish to do so.
5. The Chair and Secretary to Council have reviewed the existing membership of Committees to ensure the skill requirements and needs of Committee are fulfilled and also to allocate Committee responsibilities to the two new registrant members of Council.
6. Accordingly, it is recommended that the non-statutory Committees be constituted as follows:-

Audit Committee

Jeff Lucas
Morag MacKellar
Deep Sagar
Joy Tweed

Communications Committee

Sheila Drayton
Julia Drown
Morag MacKellar
Arun Midha
Joy Tweed
Diane Waller

Finance and Resources

Jennifer Beaumont
Mary Clark-Glass
Malcolm Cross
Sheila Drayton
Julia Drown
Richard Kennett
John Harper
Arun Midha
Keith Ross
Eileen Thornton

Fitness to Practise

Pradeep Agrawal
Jennifer Beaumont
Malcolm Cross
John Donaghy
Julia Drown
Morag Mackellar
Penny Renwick
Keith Ross
Deep Sagar
Annie Turner

7. Furthermore, it is recommended that the appointments outlined in paragraph 6, be made for a duration of one year, to be reviewed in July 2012. This is in order that any new members of Council appointed next year, can be allocated Committee responsibilities at that time.

8. Standing Order No 2 states that the composition of the Education and Training Committee (ETC) shall be in accordance with the Rules of the Committee. Paragraph 4(1) of the Health Professions Council (Education and Training Committee) (Constitution) Rules 2010 stipulates that the Committee must be constituted as follows:-

Education and Training Committee

- 4.—(1) The Education and Training Committee shall consist of not more than 30 members appointed by the Council and the membership shall include—

- (a) at least 3 members of the Council;
 - (b) at least 1 registrant from each of the relevant professions; and
 - (c) at least 5 lay members.
- (2) Of the members appointed in accordance with paragraph (1)—
- (a) at least one member shall live or work wholly or mainly in each of England, Scotland, Wales and Northern Ireland; and
 - (b) the majority of members shall have such qualifications and experience in relation to the provision, funding or assessment of professional education and training as the Council considers will be of value to the Committee in the performance of its functions.
- (3) The Council shall determine the duration of the term of office of members of the Committee on their appointment.
9. As Council are aware, non-Council members are appointed to the Education and Training Committee (ETC) where we are unable to fulfill the requirements of the Standing Orders from existing Council members. These appointments are made by Council for a two year period, with the majority of appointments due to be reviewed in October 2011.
10. On that basis, Councils' approval is sought to the composition of ETC excluding those non Council members since their appointment/reappointment will be considered in October of this year and throughout the year as their two year terms come to an end.
11. Accordingly, approval is sought to the constitution of the ETC (Council members) as follows:-

Mary Clark-Glass
John Donaghy
John Harper
Jeff Lucas
Arun Midha
Penny Renwick
Eileen Thornton
Joy Tweed
Diane Waller

Decision

Council is requested to approve:-

- (i) the composition of the non-statutory committees as set out in paragraph six of the paper for terms ending in July 2012;

- (ii) the composition of the Council member part of the Education and Training Committee as set out in paragraph 11 of the paper for terms ending in July 2012;
- (iii) that the election of Chairs takes place at the first Committees following this meeting of Council.

Background Information

- Committee appointments paper agreed by Council in July 2009;
- Committee appointments paper agreed by Council in July 2011.

Resource Implications

None

Financial Implications

The cost of holding Committee meetings is allocated within the Committee budget 2011/12 and the cost of making appointments to the Education and Training Committee is allocated within the appointments part of the Council budget.

Appendices

None

Date of paper

September 2011