

Management Information Pack

Marc Seale, Chief Executive & Registrar Report to the Council meeting on 10 December 2009

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Draft

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C	hief Executive	e – Mr Marc Seale	
1. Completed Meetings 1 September to 30 Novem	ber 2009	Dept of Health Legislation Project Board	16 Nov
Northern Ireland Office	2 Sept	Sports Therapists meeting	17 Nov
Northern Ireland Ambulance Service	2 Sept	Listening Event, Eastbourne	18 Nov
Healthcare Science Programme Board	7 Sept	Denis Postle	24 Nov
NHS Education for Scotland	8 Sept	CHRE Regulators Forum	24 Nov
'The Future of the NHS' seminar	9 Sept	Andrew Samuels	25 Nov
CLEAR annual conference	10-12 Sept	Physio First	25 Nov
Department of Health	18 Sept	College of Occupational Therapists	26 Nov
Office of Health Professions Adjudicator	18 Sept	NHS Employers	30 Nov
Association of Traditional Chinese Medicine	21 Sept	Welsh Assembly Government (Minister)	30 Nov
Hearing Aid Council	22 Sept		
Listening Event, Darlington	23 Sept	2. Scheduled Meetings	
Listening Event, Scarborough	24 Sept	SMAE Institute	1 Dec
IBMS Congress	28 Sept	Scottish Government (Minister)	8 Dec
Isle of Man event	1 Oct	Institute/Society of Chiropodists & Podiatrists	11 Dec
Isle of Man Government	2 Oct	Dept of Health MSC meeting	14 Dec
Dept of Health, Social Services & Public Safety	6 Oct	British Association of Dramatherapists	21 Dec
Conservative Party Conference	7 Oct	British Chiropody & Podiatry Association	21 Dec
Complementary and Natural Healthcare Council	9 Oct	Department of Health	23 Dec
Listening Event, Milton Keynes	15 Oct		
Scottish Social Services Council	26 Oct		
Scottish Government's National Regulation Event	27-28 Oct		
Department of Health	29 Oct		
Psychotherapists and Counsellors debate	2 Nov		
Dept of Health, Social Services & Public Safety	4 Nov		
UKCP 'Resolution, Revolution or Reversal?'	7 Nov		
'Regulating for outcomes' Institute for Government	9 Nov		
summit	10 11-		
Welsh Assembly Government	10 Nov		
Skills for Health launch 'Core Standards for Assistant Practitioners in England'	12 Nov		
'The London 2012 Games: Planning and delivering medical services'	13 Nov		

1. Human Resources

There are no changes.

2. Quality Management System (QMS) review meetings and internal audits

An internal audit schedule for 2009-10 is ongoing. Projects, Policy and Standards, Communications and Registrations have been audited.

Information security work in light of the Poynter Review continues.

Analysis of Feedback and Customer Service are continuing on a monthly basis.

3. QMS process updates

Information security parameters are being evaluated to match ISO27001 and CISMP as best practice. This will be ongoing for the remainder of the financial year.

Finance Department processes have been updated, following review by Gary Butler and the Finance team.

Fitness to Practise processes have been updated in light of the business analysts work associated with the FTP IT project.

Communications processes have been updated following a major review.

Information risk training is ongoing across HPC employees.

4. British Standards Institute (BSI)Audit

The latest audit by BSI took place on 21 October 2009. This covered Communications, Customer Service, Finance and Grandparenting. Our registration was maintained with no non-conformities. Our auditor indicated that our efforts to train all employees on the use of ISO9001 are some of the best she has seen, and verbally highlighted our commitment to quality. BSI hope to use HPC as a case study.

5. Business Continuity

Minor changes to supporting information are being made to ensure the pack is as user friendly as possible.

7. Information & Data Management

Our response to the Poynter Review has been presented to the Audit Committee.

Continued planning is taking place round integration of all intranet based information sources, Springfield, QMS and "Intranet" in conjunction with Tony Glazier in Communications.

Archive relocation: This is awaiting finalisation of insurance cover for the archived materials in transit. An audit of part of the archive is taking place, (scheduled to be completed by the end on November) to improve document security. The audit of the hardcopy archive continues and will be completed before moving to the new supplier.

8. Risk Register

Greg Ross-Sampson & Roy Dunn met the Home Office risk expert to learn from best practice in central government.

1. Media and campaigns

In October, we distributed approximately 200,000 public information leaflets to 6,000 waiting rooms in GP surgeries as well as to Numark and independent pharmacies throughout the UK. The leaflets are also available to order through <u>www.leaflets2u.com</u>, an online library, which enables practice managers to refill their waiting rooms with our leaflets free of charge. The public information materials continue to be promoted to our registrants through a flyer which is included in the registration renewal certificates and the materials are available at all of our events.

In this quarter we have also commissioned research which will inform the work we undertake with referrers. GfK Healthcare has been commissioned to undertake research in two phases. The first phase will identify who our "referrers" are (ie GPs, practice nurses or others) and to what extent members of the public are being referred to NHS or private sector health professionals. The second part of the research will test awareness of the HPC with this key group, identify key messages and optimum ways to reach these professionals. We anticipate the research will be used to inform our communications work in the 2010-11 communications workplan.

In addition to this work, we have been developing a registration logo for use by our registrants to demonstrate their registration status. This piece of work has been informed by research undertaken on our behalf by Ipsos MORI which addressed the value and usability of such a logo with members of the public and our registrants. This feedback has informed the development of the logo which is now in the final design stage. Guidance for the use of the logo is currently being developed along with terms and conditions of usage and it is likely that the logo will be available for use in spring 2010.

2. Public affairs and stakeholder communications The Chair and Chief Executive represented the HPC at the Conservative, Labour and Liberal Democrat party conferences which were held in September and October this year. As a member of the 'Health Hotel', along with 45 other organisations (including statutory bodies, charities and trade unions) we took part in a number of activities including consultations with parliamentarians from the health teams of the three main political parties, Health Hotel receptions and fringe meetings. These events were well-attended by political representatives and key stakeholders and were a good opportunity for us to communicate our role in protecting the public as well as providing an opportunity to discuss future health policies and the direction of professional regulation with key opinion formers.

This year, for the first time, the HPC held fringe meetings with fringe partners the Care Quality Commission (CQC), the General Medical Council (GMC), and the Nursing and Midwifery Council (NMC). The fringe meetings had health representatives from the Conservative and Liberal Democrat parties and the Chair of the Commons Health Select Committee who discussed their vision for the future of healthcare regulation in the UK. The meetings were chaired by representatives from the King's Fund and our fringe partners also had representatives speaking on the panel.

The Public Affairs and Stakeholder Manager and the Policy Manager also represented the HPC at the **Scottish National Party Annual Conference** in Inverness. Almost 2000 delegates attended the conference over the four days and the HPC exhibition stand afforded an ideal opportunity to engage with Members of Scottish Parliament (MSPs) and conference delegates, including other health organisations. The first Minister for Scotland, Alex Salmond MSP, visited the stand and the Cabinet Secretary for Health and Wellbeing, Nicola Sturgeon MSP, once again voiced her thanks for our presence at the conference. The HPC will also be exhibiting at the **Democratic Unionist Party (DUP) annual party conference in Belfast** on 21 November.

3. Web

In preparation for the migration to a new internet service provider we have been developing a new web server to host HPC websites. This major piece of work has included improving the infrastructure of the main site giving us more resilience and flexibility going forward.

This work has been closely linked to the online renewal project, and will also allow us to implement improved statistical reporting tools for HPC's various websites.

As part of the new intranet development, the Web Manager has been working to update the information held on the existing site to ensure a smooth transfer to the new site and ensuring that all departments are aware of the developments. As part of this development we will be integrating our Quality Management System into the new site which means that our business processes are far more integrated with all other information on the intranet making it easier to update and access. The Web Manager is continuing to carry out testing on the new site ahead of its launch in the coming months.

4. Publications

Standards, guidance and education publications

- Revised Major change supplementary information for education providers, published October 2009.
- Guidance for students on the standards of conduct, performance and ethics, to be published January 2010.
- Guidance on health and character how we consider information that applicants or registrants declare (title tbc), to be published January 2010.
- Information for witnesses, to be published Spring 2010.
- Standards of proficiency for hearing aid dispensers, to be published Spring 2010.

HPC In Focus: The following issues of the bi-monthly enewsletter have been published since the last report.

- HPC In Focus 25, distributed Friday 2 October 2009.
- HPC In Focus 26, to be distributed Friday 4 December 2009.

Issues Brief

A weekly email which provides the Executive with a summary of news and issues relevant to the activities of our external stakeholders has been launched. Areas covered include Department of Health consultations or reports, parliamentary questions or debates and news from other regulators and professional bodies.

5. Events

We are now part way through our series of Listening Events. Since the last report Listening Events have been organised in Darlington, Scarborough and Milton Keynes. All three events and the forthcoming event in Eastbourne were fully booked within a very short period of time. As with previous Listening Events we received positive feedback from the registrants who attended. Further Listening Events are planned for February and March 2010 in Exeter, Truro, Shrewsbury and Swansea.

The HPC organised an information event for registrants on the Isle of Man. There are just over 250 registrants on the Isle of Man, all of whom were invited to attend one of the two sessions run on 1 October. Marc Seale gave a presentation on the HPC, this was followed by an in-depth look at the CPD standards and audit process. A detailed question and answer session followed. The feedback from this event was again extremely positive.

The HPC has continued to have a presence at a range of stakeholder and registrant facing exhibitions and conferences across the UK. This includes taking a stand and having speaker slots at the following:

- British Association of Sport and Exercise Sciences Annual Conference, Leeds
- Division of Health Psychology, Aston
- Independent Living Scotland, Glasgow
- Division of Clinical Psychologists Faculty of Children and Young People Conference, Royal Holloway, London
- British Association of Dramatherapists, Oxford
- Biomedical Science Congress, Birmingham

6. Communications work for organisational activities psychotherapists and counsellors

We are continuing to monitor media coverage and social networking websites as well as respond to journalist queries. Our position statement has been updated and "lines to take" for journalist queries have been drafted. A media plan, which covers proactive and reactive strategies, has been drafted to support the activities that will be taking place between now and the end of the year.

Private sector hearing aid dispensers

We anticipate the closure of the Hearing Aid Council and transfer of its Register to take place at the end of March 2010, subject to the legislative process.

Forthcoming activities will include meetings with employers (led by the Policy and Standards Department), a welcome letter to registrants and a communications campaign to promote the transfer to members of the public. Recent activities have included regular meetings with the Hearing Aid Council in preparation for the transfer as well as meetings with the largest professional body, British Society of Hearing Aid Audiologists (BSHAA), and attendance at their annual conference. The Draft Order, which is subject to a debate, and affirmative resolution in both the House of Commons and the House of Lords, has been laid in Parliament and we are currently drafting a briefing note for the debate in the House of Lords.

In preparation for the transfer, we have drafted a communications plan which outlines key messages, audiences and risks and highlights key activities. The communications team is represented on the project group and the plan will be monitored and reviewed at each project meeting.

CPD audit process

The CPD talks programme is continuing with more than 200 talks delivered to 12,000 registrants across the whole of the UK. In the current round of Listening Events, the CPD audit

process has been given priority and each event includes a shortened version of the CPD presentation with the majority of the discussion group time being dedicated to the CPD audit process.

The first report on the CPD audit process is being prepared for publication. We intend to publish the results for the first four professions to be audited and the report will also include detailed information on the background to the HPC's CPD standards and how we have implemented the assessment process as well as case studies from CPD assessors.

Registration renewals

We have been working closely with the registration team to support the registration renewal process. Set out below is the programme of work that we have undertaken in this quarter in partnership with the registration team.

Representatives from the communications and registration teams have held meetings with representatives from each of the professional bodies before the registration renewal forms are issued. Articles in professional journals, news items on websites and in newsletters are all methods of communication that we are using to stress the importance of renewing registration on time.

We have also been continually reviewing and updating the information on our website to ensure that the very latest information is clearly available. Letters and posters have been sent to a range of employers and service managers across the professions, including information sent to every ambulance station in the UK. The professional bodies have also distributed letters and posters to email lists of managers. The results from the professions that have renewed so far have been outstanding. We have had the highest successful renewals since we began in 2003 with 97.4% of paramedics renewing on time. This was followed closely by clinical scientists with 97.2%. The lapsing rates for all the professions that have renewed so far are listed in the table below.

	Lapsed (%)	Lapsed (%)	Lapsed (%)
Profession	2005-06	2007-2008	2009-2010
Paramedics	13.7%	6.0%	2.6%
Orthoptists	12.3%	7.0%	4.6%
Prosthetists / orthotists	12.0%	11.3%	3.8%
Clinical Scientists	8.1%	7.4%	2.8%
Speech and language			
therapists	7.5%	7.6%	4.0%

The new area of the website aimed at students, trainees and approved programme lecturers provides information for students, which includes information on applying for registration, application forms and guidance notes. An audiovisual presentation is now available to view with information on the role of the Health Professions Council, information on regulation, how to apply for registration and how to stay registered. Powerpoint slides and handouts have been produced to complement the audio-visual presentation. They aim to allow lecturers to deliver the above information in their own style. The transcript for the presentation could also serve as a tool for delivering the slides.

The HPC's new voluntary guidance on conduct and ethics for students based on the standards of conduct, performance and ethics is due to be published in late autumn and will be located in the student information section of the website.

1. Approval process

The Department has spent the last few months finalising the schedule of approval visits for the current 2009-10 academic year. There are currently 40 visits, covering 72 programmes. The schedule is now closed from Sept 2009 – May 2009, as we require six months notice. Education providers have until December 2009 to request a visit before July 2010.

2. Annual monitoring process

The Department has spent the last few months finalising the review of the annual monitoring process in the 2008-2009 academic year and preparing for the 2009-2010 academic year. For the 2009-2010 academic year, it is anticipated that there will be six annual monitoring assessment days held in March (2), May (2) and June (2) 2010. There will also be a number of submissions considered by visitors, by correspondence between July- September 2010. Consequently, it is envisaged that the majority of annual monitoring visitors report will be considered by the Education and Training Panels in May, June and July 2010.

3. Major change process

The Department has spent the last few months finalising major change submissions from the 2008-2009 academic year and receiving new submissions in the 2009-2010 academic year. Since 1 September 2009, the Department has received 21 major change submissions. These submissions covered 30 programmes.

4. Practitioner psychologists

The Department has spent the last few months strengthening their communications work and arranging relevant operational

activities with practitioner psychologist programmes. Specific activities have included:

- Amending and developing further FAQs on the education section of the website;
- Amending the lists of approved programmes (current and historic);
- Completing the process for assessing the unconcluded BPS re-accreditation visits from the 2008-2009 academic year. 5 reports were considered by visitors at an assessment day in late September and the recommendations agreed by the Education & Training Panel in October;
- Scheduling required approval visits in the 2009-10 academic year. 13 (87%) out of the required 15 visits have now been scheduled. The remaining 2 programmes have until December 2009 to secure dates with us;
- Scheduling of approval visits to new programmes in the 2009-10 academic year (2 visits, covering 4 programmes have been scheduled.);
- Holding six seminars for education providers across the UK. 80 attendees have already signed up.
- Presented at BPS conference for 'Trainers in Clinical Psychology' (approximately 65 attendees)

5. Communications with education providers and stakeholders

The Department circulated the second edition of 'Education Update' in October 2009 <u>www.hpc-uk.org/education/update/</u>). This included information about the seminars, annual monitoring requirements for 2009-10 and revised publications. It also included a feedback questionnaire, which is open until the end of November 2009. An analysis of this feedback will be discussed at the next meeting of the Education and Training Committee

In October 2009, the revisions to three publications were complete, namely the 'major change – supplementary information for education providers', standards of proficiency for radiographers and standards of proficiency for chiropodists/ podiatrists. Copies of all publications were sent to education providers and key stakeholders as part of the Education Update mailing in October.

The Department worked with the Communications Department to launch a new section of the website for students. (<u>www.hpcuk.org/students</u>) in October 2009. There are a variety of new resources which include an audio-visual presentation and presentation slides and handouts. These resources can either be accessed by students direct from the website, or downloaded and used by teaching staff in the delivery of their programme. It is envisaged that these resources will replace face-to-face students visits by members of the Executive in a much more accessible and efficient manner.

The work in the Department has focused heavily on the annual series of seminars to education providers on the last few months. There six events across the UK with 80 attendees already signed up to attend. The workshops have been used to communicate changes to our standards of education and training and also to gather education providers' views on extending professional regulation into the field of post-registration qualifications. These views will be collated and used by the Executive as a basis for future work in this area.

Members of the Department have met the following groups in October and November 2009;

- British Psychological Society conference;
- CHRE good practice seminar;
- UK Interprofessional Group Working Party for Further and Higher Education;
- Education Inter-Regulatory Group;
- Academic Registrars' Group subjects allied to medicines;
- Welsh Assembly Government;
- Department of Health Office of the Chief Scientific Officer (CSO)/Modernising Scientific Careers Programme; and
- NHS Education for Scotland.

6. Partners

The Department has spent the last few months working with the Partners Department to secure the appointment of additional practitioner psychologist visitors and hold refresher training sessions for a large proportion of existing visitors.

Two two-day refresher training sessions for visitors were held in October 2009 and a third two-day refresher training session in due to be held in early December 2009. It is anticipated that 56 visitors will have attended refresher training by the end of the year.

There is a training session for new visitors planned in January 2010. There are 13 confirmed visitors (practitioner psychologists and hearing aid dispensers) and a potential 8 more (clinical scientists, practitioner psychologists and hearing aid dispensers).

7. Employees

Natalie Fraser joined the Department from the Registrations Department) as Education Administrator on 9 November 2009. Interviews were held for a new Team PA/Administrator position in October 2009 and it is anticipated that the successful candidate will join in December 2009. Plans have begun to arrange for the maternity cover of Abigail Gorringe from February – December 2010.

1. Staffing

There are six permanent employees including the Facilities Manager. Services provided include reception, building maintenance, postroom, catering, health & safety, insurance and building project management.

2. 22-26 Stannary Street Building Project

The Phase 2 project was completed 4 weeks ahead of schedule with the Policy and Project Management teams moving into the office space on 15 September. All users of the new office accommodation and Meeting Room have voted it a success. The final account is still being agreed between our consultants and the contractors but initial indications suggest that this will come in on budget.

3. Other building works

The replacement central heating boiler for Park House has been installed and commissioned. The replacement external windows and doors to the Park House kitchen have also been installed. Additional Access Control throughout the building will be installed late November/early December

4. Health & Safety

The Fire and Safety Team were trained in their roles on 4 September 2009. The Facilities Manager is scheduled to undertake formal training in early December with a view to obtaining the Institute of Occupational Safety and Health (IOSH) qualification in Managing Safely.

1. General

Since the last Council meeting, the Finance Department has produced the August and September 2009 Management Accounts.

2. Supplier payments

At the end of September, 99% by value of the £557K Creditor payments (September Aged Creditor Listing) were in the 30 days or less category.

3. Fee adjustments and income receipts handling

At 2 November, there was no backlog in registrant direct debit cancellations and amendments against a 2 day backlog target. We had 3 day processing backlog on rejected payments/ refunds against a two day backlog target and no backlog on mid-cycle lapsing of registrants. The banking of registrant cheques is up-to-date and there is 2 day backlog on credit card reconciliations against a two day backlog target. When they occurred backlogs were due to an increase in registration workload and postal disputes.

4. Income Collection cycle

Direct debit collections of registrants' fees (cover approximately 83% of registrants) are processed by the Finance Department, with collections made two months in advance. Arts therapist, biomedical scientist, dietitian and operating department practitioner collections occurred in October and November. Chiropody collections are scheduled for early December. Most of the income comprises of renewal fees collected.

5. Funds under Management

At 2 November, the Business Reserve account balance was $\pm 0.3M$, earning an interest rate of 0.065% per annum. $\pm 2.8M$

was invested in the Nat West Special Interest-bearing Account (SIBA) on a rolling monthly basis, earning 0.48% per annum. The following were invested for 1 month at fixed rates: £0.5M invested in Barclays money market account earning 0.32%, £1M in Lloyds TSB money market account earning 0.25% and £1m with Nat West earning 0.72%. The investment portfolio (excluding £95k portfolio cash) at the end of October was valued at £1.78M. The investment portfolio value including cash & money market instruments was £1.88M. This compares with £1.71M at end of July 2009.

6. Pensions

In October, there were 59 active members in the Friends Provident Scheme and no active members in the Capita Flexiplan Scheme, excluding the 6 "notional" members.

7. Employee training and employment levels

There are seven full-time permanent employees in the department with one additional permanent post to be filled. Temporary employees are periodically hired to cover for those on annual or sickleave and to help achieve Finance Department service level targets.

8. Sage system support and development

A small version upgrade to the Sage accounting system took place in mid September. Sage training is planned for the whole Finance team in November.

9. Significant Financial Projects/Issues (next few months)

- IFRS financial statements to 31 March 2009 have been prepared in draft form and is being reviewed by the auditors.
- The 2011 Fees project is in review.
- The six month re-forecast process has been completed.

- The Five Year plan has been revised.The annual budget process (including projects) has been initiated.
- PKF is due to complete the internal audit review of Finance Department in November.

1. Final Hearings

66 cases were concluded between August and October 2009. The mean and median length of time from receipt of case to conclusion of final hearing was 19 and 18 months respectively.

There were 213 ongoing Conduct and Competence and Health cases at the end of October 2009. 128 of those cases have a date fixed for hearing and a further 29 are ready to be fixed by the scheduling team.

2. Review Hearings

28 review hearings took place between August and October 2009. At the end of October there were 99 registrants subject to a suspension or conditions of practice order.

3. Interim Orders

At the end of October there were 32 cases that are subject to an interim order. 18 of these cases were in the Investigating Committee. 5 of those cases have had the observation letter sent out. The remaining 14 cases were within the remit of the Conduct and Competence Committee with 6 cases fixed for a final substantive hearing and 2 cases awaiting fixing. 9 interim order applications were considered between August and October 2009 and a further 24 interim order applications were reviewed.

4. Investigating Committee

198 new allegations or enquiries were received between August and October 2009. At the end of October, there were 382 open allegations or enquiries. 96 of those cases had not yet met the standard of acceptance for allegations. Of the cases 286 cases within the pre-Investigating Committee remit 209 cases were between 0 and 4 months old, 47 are between 5 and 8 months old, 16 are between 9 and 12 months old. The remaining 14 cases range from 13 to 33 months. 52 cases have had a notice of observation sent to the registrant,

Of the cases at the Pre-Investigating Panel stage at the end of October, the average age of case (from date received to 31 October 2009) is a mean of 4 months and a median of 3 months.

The case to answer rate for the current year is 60%.

5. Health and Character

271 health and character declarations were received between August and October 2009. At the end of October there were 108 open cases. The number of open live cases at the end of every month is expected fall as the number of new admission decreases and the renewal period for occupational therapists and practitioner psychologists come to an end.

6. Protection of title

67 new complaints about misuse of title were received between August and October 2009. At the end of there were 51 open protection of title complaints.

7. Registration Appeals

Three new appeals were received between August and October 2009. There were 13 open registration appeal cases at the end of October 2009

8. High Court Appeals

The case of Lloyd Subner was considered by the High Court on 23 October 2009. The appeal was rejected and the decision to strike the registrant was upheld. The case of Richard Howlett

has been fixed for hearing by the High Court on 8 and 9 December 2009. We are awaiting dates in three other cases. In two other cases we are applying to the High Court for an extension to the interim order.

9. CHRE

Costs have now been recovered from CHRE in a withdrawn Section 29 case.

10. Court of Appeal

The judgement in the case of Stanley Muscat was handed down on 21 October 2009. The appeal was rejected and the decision to strike Mr Muscat from the register was upheld.

11. Meetings

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IPSOS MORI	3 Aug
Department of Health	5 Aug
UKCP	6 Aug
Kingsley Napley	1 Sept
NISCC	14 Sept
Case Management vendor demonstrations	16/17 Sept
Listening Event, Darlington	23 Sept
Fitness to Practise Department away day	24 Sept
Ros Hayles, General Optical Council	30 Sept
Gill Hawkins, Nine Feet Tall	1 Oct
Emunio Consulting	2 Oct
Council Away Day	6/7 Oct
Customer Service Training Provider	7 Oct
Kingsley Napley	8 Oct
General Dental Council	9 Oct
Conference with Counsel	12 Oct
Unions Meeting	12 Oct
Jon Dee	13 Oct

Football Association CHRE Good Practice Seminar Hearing Aid Council Independent Safeguarding Authority	15 Oct 16 Oct 19 Oct 20/21 Oct
High Court: Lloyd Subner	23 Oct
Scottish Social Care Council	26 Oct
Scottish Counter Fraud Service	27Oct
Blake Lapthone Tarlo Lyons	28 Oct
South East Coast Ambulance Service	29 Oct
British Psychoanalytic Council	30 Oct
Case Management System Vendors	2/3 Nov
General Social Care Professions Council	2 Nov
Jon Dee, PKF	4 Nov
Tim Bailey, CHRE	5 Nov
British Psychological Society, Wales	9 Nov
Nick Clarke, Department of Health	11 Nov
UBIQUS	11 Nov
Case Management System Vendor1	6 Nov
Kingsley Napley	19 Nov
Hearing Aid Council	19 Nov
Benjamin James and Talitha Burson, BDB	20 Nov
Employer Event: London	24 Nov
Case Management System Vendor	25 Nov
High Court: James Rice	25 Nov
Employer Event: Cardiff	26 Nov

12. Resources

We are currently recruiting three case managers with interviews taking place on 23 and 25 November. One of these positions is to replace a resignation and the other two posts are additional headcounts for 2009/10. Two temporary Case Support Officers joined Case Teams 1 and 2 in November to help with the administrative aspects of the case work. We are looking at this role as an alternative to increasing numbers of Case Managers in 2010/11.

The Administration Co-ordinator role has been made an Administration Manager role to give line management responsibility and prepare for future growth of the administration team. We currently have a temp to aid us in the management of FTP invoices and this will be recruited as a permanent Team Administrator role towards the end of November.

Akua Dwomoh-Bonsu joined the department as a Hearings Officer in 16 November 2009.

13. Other

The CHRE audit of the initial stages of the fitness to practise process is due to begin on 30 November 2009 and is scheduled to take place for a 6 week period.

1. Employee resourcing Human Resources

Following first and second interviews in October, Rachel Watson has been appointed to the vacant post of Human Resources Manager and joined the HPC on 17 November.

Policy and Standards

The new two-year fixed term post of Policy Manager has been filled by Megan Scott following interviews in September. Megan's promotion to Policy Manager leaves a Policy Officer vacancy of that will be advertised before the end of the year.

Education

Following interviews on 24 September, Natalie Fraser, currently a Registration Adviser, has been appointed to the vacant post of Education Administrator with effect from 11 November 2010.

The new post of Team PA and Administrator was offered to Liz Craig after interviews in late October. Liz starts at the HPC in early December.

Fitness to Practise

We have just advertised three Case Manager vacancies with interviews scheduled for 23 and 25 November. Two of these posts are new, and the third is to replace Victoria Adams who has resigned.

Interviews were held on 9 October for two new Hearings Officer posts. Akua Dwomoh-Bonsu and Etmonia Iwugo were appointed and will take up their posts in November.

Registration

Recruitment is currently in progress for a Registration Adviser vacancy arising from Natalie Fraser's move to the Education Department.

The last round of Registration Adviser interviews in September resulted in the appointments of Jamie Hunt and Robert Bransbury (fixed term).

2. Other HR activities Training

Organisation of training on running effective Annual Performance Development Reviews for new line managers and managers requiring refresher training is in progress.

Exit interview data

Following analysis of the exit interview data in June, a report has been written up and presented to the Executive Management Team and to the Finance and Resources Committee.

Employee Consultation Arrangements

The first meeting of the Employee Consultation Group took place on 12 October, and further meetings have been scheduled at 3 monthly intervals throughout 2010.

Review of Pay Process

The existing pay process and policy has been in place since the formation of the HPC and needs to be reviewed. We must ensure that pay processes and policies are appropriate for an organisation of the HPC's size and type, fair, as transparent as possible and also compliant with relevant laws. To help carry out the review and to provide an independent and external perspective, we have engaged the services of **QCG**, a specialist remuneration consultancy. The aims of the review are to:

- ensure consistency between existing employees and new recruits;
- check pay levels to ensure that they are market competitive;
- identify areas of risk, including compliance with employment law;
- assess and improve the transparency of the process
- simplify processes that may be unnecessarily complex;
- ensure costs are controlled on an ongoing basis
- consider elements of reward best practice that engage, motivate and retain good people.

The review focuses on process and policy, and we have stressed to employees that it is unlikely to have a significant impact on individual's rates of pay.

QCG will report back to the Executive Management Team in December. A paper will be submitted to Finance and Resources Committee in February 2010, in advance of the next Remuneration Committee in March 2010.

Information Technology – Mr Guy Gaskins

Strategic objective 1 – "To drive efficiencies within the organisation by the use of Information Technology and Information Systems."

- **Desktop technology rollout project** The final desktop replacement has been scheduled with the Finance Department for early December.
- Laptop replacement project A number of different makes and models of laptop have been considered and a short list of two chosen for final selection. An audit of the current laptop usage is commencing and laptop usage is being challenged department by department. Following selection of the laptop make and model we will design the changes to the infrastructure to allow their operation on our network.
- Starters and Leavers database Development complete is awaiting release. The HR team is testing.
- Online Renewals The leased line has been delivered and connectivity has been tested. The initial tests had identified a number of issues with configuration of the infrastructure which has been sequentially addressed. We now have connectivity, the tests scripting is being completed and performance testing has begun. We are working through performance issues sequentially to achieve the desired target loading.
- IT External Hosting Transfer project This project will move the hosting services from the current provider to Rackspace. The project brief has been created and the project is being initiated.
- IT Network and Server review This activity has started and a number of virtual environments are being created to support our test and production services. We have moved a number of previously physical systems into a virtualised

environment to provide increased flexibility, resilience and maintainability.

Strategic objective 2 – "To apply Information Technology within the organisation where it can create business advantage."

- Fitness to Practice (FTP) Case Management system project – The project is following the plan with initial demonstrations from a range of prospective vendors completed. A Request For Proposal (RFP) has been sent out and responses received. Vendor presentations were completed in November and a project outline created for discussion within the corporate financial planning cycle.
- Stannary street building project This is now complete with the office space and meeting room being used effectively.
- Hearing Aid Council project Project update meetings are increasing in frequency as we get closer to the proposed take on date. HPC are expecting the first test data at the end of October.
- Home working policy development The IT and HR Directors have agreed amendments and the document is going through revisions.
- Education, Approvals and Monitoring service We have engaged with an external development company to deliver a series of small changes to the Education system. The high level requirements analysis has completed and the development team were arranged to come on-site on the week starting 26 October for an initial Health Check review. The development work was planned to start on the weeks starting 23 and 30 November.

Strategic objective 3 – "To protect the data and services of HPC from malicious damage and unexpected events."

- Network segmentation project Phase two of the plan is complete, with new firewalls installed and configured to manage traffic through the new leased line. A new virtualised server has been deployed to provide secure remote support.
- Network encryption project The new encryption product has been purchased and installed. The tool allows very granular control by user and by personal computer, called Port Control. It can be used to determine who is able to write data to removable media and whether it is required to be encrypted.

Laptop full disk encryption and port control will be deployed this year with the network product being evaluated in a subsequent year.

 Initial configuration is being made and will be rolled out to the IT team before being used in a larger pilot group

• Service Availability

• Online Register

On 8 October between 12:30 and 15:30 the HPC experienced an internet access outage. This affected email and web browsing functionality as well as stopping the Online Register function. The cause has been attributed to a configuration issue with a newly installed pair of firewalls.

• Registration Service (NetRegulate)

On 22 October between 10:20 and 11:20 the HPC experienced a loss of the Registration Service. This was caused by an internal limited being reached by the backup process. This has been attributed to the

increased throughput of the system during the current renewals cycle.

• Registration Service (NetRegulate)

On 02 November between 10:30 and 12:30 the Registration service was taken down to perform a database recovery. A batch process had been run automatically to lapse the Orthoptists on 01 November, although the deadline had been extended by two weeks.

Strategic objective 4 – "To meet internal organisation expectations for the capability of the IT function."

• Service desk tool project – The new software has been installed and we are currently waiting for two critical patches to be released before we rollout its use to a pilot group.

1. Recruitment

There was an excellent response to the radiographer Continuing Professional Development (CPD) assessors vacancies. Fifty-five applications were received to fill the nine vacancies which were advertised in HPC In Focus and the Society of Radiographers publication, Synergy News. Offers have been accepted by all successful candidates.

There was a good response to the second round of advertising for hearing aid dispenser roles. Seventeen applications were received to fill the five vacant posts. Vacancies for the Partner roles for hearing aid dispensers were advertised in HPC In Focus, the British Society of Hearing Aid Audiologists (BSHAA) News and on the Hearing Aid Council website.

Ninety-two applications were received for physiotherapist CPD assessors to fill the twelve new vacancies. The posts were advertised in HPC In Focus and Frontline. Shortlisting is in progress.

Advertising has closed to fill the few vacancies identified since practitioner psychologists came onto the Register. Applications have been received across each of the roles and modalities advertised. Shortlisting is in progress.

2. Partner Resignations

There were eight partner resignations during September and October. The main reason for resignation was retirement.

3. Training

There were two visitor refresher training sessions held in October. Thirty visitors were trained over the two sessions.

4. Partner Systems Upgrade

There has been an upgrade of the partner database to enable multiple professional modalities to be recorded and reported on. The partner modalities for psychologists and clinical scientists have now been recorded.

Poli	cy and Standard	ds – Mr Michael Guthrie	
1. Meetings undertaken		CPD Presentation, Oxford, John Radcliffe	10 Oct
British Association of Sport and Exercise	1 Sept	Hospital	
Sciences Annual Conference, Leeds		No Fault Compensation Work Group,	13 Oct
NHS Education for Scotland (NES), Autumn	8 Sept	Glasgow	
2009, Edinburgh		SNP Conference, Inverness	15-18 Oct
CPD Presentation, Walsall	9 Sept	HPC Listening Event, Milton Keynes	15 Oct
British Association for Behavioural and	10 Sept	AURE	20 Oct
Cognitive Psychotherapies		British Association for Counselling and	20 Oct
Division of Health Psychology Annual	10 Sept	Psychotherapy	
Conference, Aston University		Scottish Social Services Council, Dundee	26 Oct
Customer Complaints Conference	15 Sept	Regulation Stakeholder Event, Edinburgh	27 Oct
British Dietetic Association Annual	16 Sept	British Psychoanalytic Council	30 Oct
Conference		British Society of Hearing Aid Audiologists	7 Nov
UK Inter-Professional Group Main Group	21 Sept	Meeting (BSHAA), Manchester	
Meeting		Welsh Assembly Government, Cardiff	10 Nov
Liberal Democratic Party Conference,	21 Sept	Substance Misuse Policy Development Team,	10 Nov
Bournemouth		Cardiff	
Information Standards Board for Health and	23 Sept	NES AHP Consensus Conference, Edinburgh	12 Nov
Social Care		Meeting with Hearing aid dispensers	13 Nov
No Secrets NHS Advisory Group	23 Sept	professional bodies and employers	
HPC Listening Event, Darlington	23 Sept	Sports Therapists meeting	17 Nov
National Allied Health Professional Advisory	24 Sept	CPD Presentation, Westminster	18 Nov
Board		Association for Independent Practitioners	20 Nov
HPC Listening Event. Scarborough	24 Sept	Conference	
Labour Party Conference	29 Sept	Hospital Physicists Association Conference,	20 Nov
EU-Canada Roundtable on the Mobility of the	29 Sept	London	
Skilled Workforce		Modernising AHP Careers Reference Group	23 Nov
CPD talk, Battle	30 Sept	Meeting, London	
British Hearing Aid Manufacturers Association	30 Sept	London Employer Event	24 Nov
Meeting, Gatwick		Employer Event, Cardiff	26 Nov
Inter-regulatory Meeting	8 Oct	New Savoy Partnership, London	26/27Nov
British Association for Counselling and	9/10 Oct	British Association for Hearing Aid	27 Nov
Psychotherapy Conference, Newcastle		Audiologists	

New Savoy Partnership, Psychological	27 Nov
Therapies in the NHS	
Employer Event, Belfast	1 Dec
Employer Event, Glasgow	2 Dec
College of Occupational Therapists, Returners	2 Dec
to Practice Study Day	
No Secrets NHS Advisory Group	3 Dec
CHRE seminar, Cardiff	3 Dec
College of Occupational Therapists, lifelong	4 Dec
learning	
Architects Registration Board	7 Dec

2. Consultations

There are no open consultations.

3. Closed consultations

Regulation of psychotherapists and counsellors

The consultation on the recommendations of the Professional Liaison Group closed on 16 October 2009. More than 1,000 responses were received to the consultation.

Regulation of dance movement therapists / psychotherapists

The consultation on the potential regulation of dance movement therapists closed on 16 October 2009. We received about 20 responses to the consultation; the potential regulation of dance movement therapists was generally welcomed by those who responded.

The consultation responses are due to be considered by the Council at this meeting.

Setting the registration cycle for hearing aid dispensers.

The consultation on setting the registration cycle in advance of the opening of the hearing aid dispensers part of the Register on 1 April 2010 closed on 16 October 2009.

The consultation responses are due to be considered by the Council at this meeting.

4. Professional Liaison Groups Psychotherapists and Counsellors

The Professional Liaison Group was due to reconvene on 18 and 19 November 2009, primarily to consider the standards of proficiency in light of the responses to the consultation.

This meeting was postponed to allow sufficient time to analyse the responses to the consultation.

The Council will asked to consider the analysis of responses to the consultation and to identify any next steps in this work at this meeting.

The Department has continued to meet and liaise with stakeholders in the psychotherapy and counselling field.

5. Hearing aid dispensers

The Department has continued to participate in the crossdepartment project to register hearing aid dispensers.

The Section 60 Order under the Health Act 1999 is due to be debated by the Delegated Legislation Committee of the House of Commons on 3 December 2009. A date has not yet been set for consideration by the House of Lords. As this relates to a profession regulated pre-devolution, this legislation does not require approval by the Scottish Parliament.

6. Welsh Language scheme

The Department is currently working with internal colleagues and the Welsh Language Board (WLB) to prepare a scheme for consultation. Welsh language schemes have to be approved by the WLB prior to consultation and therefore this project has been subject to delay.

The scheme is in an advanced stage of development following further feedback from the WLB and will be brought to a future Council meeting.

7. Health references / requirements

The Education and Training Committee has discussed and agreed a consultation on a proposal to replace the current health reference requirement for entry to the Register with a self-declaration, in line with the current requirements for renewal of registration. Subject to Council approval at this meeting, we would consult from January to April 2010 on the proposed change.

Subject to the outcome of the consultation and legislative approval for amendments to the relevant Rules, the requirements could be changed in 2011.

8. CPD profiles

The Department is continuing to review profiles and liaise with the relevant professional bodies.

9. Guidance on health and character and guidance for students on conduct and ethics

These publications were approved by the Council at previous meetings and are in the publication process.

10. CHRE performance review 2009/10

The Department is working with other colleagues to put together the HPC's submission to the Council for Healthcare Regulatory Excellence (CHRE) Performance Review 2009/2010.

11. Generic standards of proficiency

A small group of members of the Education and Training Committee met on 28 September 2009 to begin the process of reviewing the generic standards of proficiency. A further meeting is planned in January 2010 and it is currently anticipated that the Education and Training Committee will consider a paper about this work at its March 2010 meeting.

12. Revalidation

The Council is due to consider a further paper on the revalidation project at this meeting.

1. Operational Performance a) Telephone Calls

The Registration Department answered 81.7% of all calls within 30 seconds which exceeds our service standard of answering 80% of calls within 30 seconds.

i) UK Telephone Calls - During the period from 1 July 2009 to 31 October 2009 the team received a total of 56,788 telephone calls which is 566 more than the same period two years ago and 93% of these calls were answered. The team answered 52.096 telephone calls which is a 37% increase on the number of telephone calls answered during the same period two years ago. The high volume of telephone calls has been driven by an increased understanding by registrants and employers of the importance of completing and returning renewals forms within the specified timescales. The Department has also received telephone calls from practitioner psychologists who are renewing their registration for the first time and from registrants who have been selected for continuing professional development audit for the first time. The recent disruption in the postal service has also had a direct affect on the number of telephone calls received.

ii) International Telephone Calls - During the period from 1 July 2009 to 31 October 2009 the team received a total of 4,498 telephone calls which is 361 more than the same period one year ago and 97% of these calls were answered.

b) Application Processing

i) UK Applications - A total of 6,485 new applications were received during this period and 6,240 individuals were registered, which is 452 less than the same period last year. Applications took on average seven working days to process

which is within our service standard of processing applications within ten working days of receipt.

Applications for readmission also took seven working days to process which is within our service standard of processing applications within ten working days of receipt.

ii) International Applications - A total of 720 new international applications were received in this period and 445 individuals were registered which is 63 less than the same period last year. Applications were on average being processed within six to eight weeks of receipt which exceeds our service standard of processing applications within three months of receipt of all documents.

iii) Grandparenting Applications – A total of 21 new grandparenting applications were received in this period and six individuals were registered.

c) Emails

i) UK Emails - The team received approximately 100 emails per day and responded to these on average within two days of receipt which is well within our service standard of five working days.

ii) International Emails - The team received approximately 20/30 emails per day and managed to respond to these on average within two days of receipt which compares favourably with our service standard of five working days response time.

d) Continuing Professional Development (CPD) Audit

We requested CPD profiles from: 2.5 per cent of clinical scientists, prosthetists / orthotists and speech and language therapists at the beginning of July 2009.

- 2.5 per cent of occupational therapists at the beginning of August 2009.
- 2.5 per cent of biomedical scientists at the beginning of September 2009.

Assessment days continued to be held throughout the period.

e) Registration Renewals

At the start of July, all registered clinical scientists, prosthetists / orthotists and speech and language therapists were invited to renew their registration for the next two-year cycle. Registrants were given until the 30 September 2009 to renew their registration for the 2009/11 registration period. As a result of the disruption with the postal service the final date that registrants could return their renewal form was extended until the 16 October 2009. This year a record number successfully renewed their registration.

Clinical scientists 97.2% Prosthetists / orthotists 96.2% Speech and language therapists 96%

This is excellent news for these professions. Compared to the last renewal period for these professions the improvement is clear; 92.6% of clinical scientists, 88.7% of prosthetists / orthotists and 92.4% of speech and language therapists renewed two years ago.

The Registration Department has introduced a number of new initiatives to improve the renewal rate which has involved introducing a process to obtain new contact details for all those registrants who have their renewal form sent back to HPC in the returned mail. The Department also now sends letters to all employers that employ registrants who have not returned their renewal form one month before the end of the renewal period.

The Registration and Communication Departments have also worked with a number of stakeholders to remind registrants about the importance of renewing their registration. We distributed letters, information and posters via professional body networks and promoted renewal dates on websites and in professional body journals and magazines. This collaborative working with professional bodies has made a real difference and prevented many professionals from lapsing off the HPC Register

At the start of August 2009, 30,548 renewal forms were sent to occupational therapists and as a result of the ongoing postal disruption the closing date for receipt of renewal forms from occupational therapists was extended from the 31 October 2009 until the 16 November 2009. This year a record number successfully renewed their registration with a total of 1,534 occupational therapists lapsing from the Register which is 5% of the original number of registrants invited to renew. This is a good improvement on 2007 when 8.3% of occupational therapists lapsed from the Register.

At the start of August 2009, 15,526 renewal forms were also sent to practitioner psychologists and, due to it being the first registration renewal cycle for practitioner psychologists, the closing date for receipt of renewal forms for practitioner psychologists has been extended from the 31 October 2009 until the 30 November 2009. As at 17 November 2009, 13,333 had renewed their registration.

At the start of September 2009, 22,560 renewal forms were sent to biomedical scientists. As at 17 November 2009, 18,935 had renewed their registration.

2. Resource

a) Employees

The Department is operating within the budgeted headcount.

3. National Customer Service Week (NCSW)

The Registration Department led the HPC's NCSW celebrations across HPC during the week commencing 5 October 2009. NCSW is designed to raise awareness of customer service and the vital role it plays within an organisation.

By supporting NCSW, we showed our dedication and support to customer service by highlighting its value to the HPC and sending out a meaningful message to others.

The week's events were organised by members of the Cross Department Team (CDT) and the events included:

Daily quiz Job shadowing Customer service story competition Four cross departmental training sessions which focused on resolving issues and building reputation

Secretariat – Ms. Louise Hart

1. "Committee-specific" training for committee members Since the appointment of the committees in July, "committeespecific" training has been carried out with the Finance and Resources, Audit, Communications, Fitness to Practise and Education and Training Committees.

Should you wish to discuss further training opportunities available to members such as the attendance at listening events or on an education approval visit, please do not hesitate to contact Louise Hart or a member of the Secretariat team. Alternatively, further information can be found on the members' extranet.

2. Council 'Awayday' evaluation

Thank you to all those members that took the time to complete the evaluation form following the Council awayday at Stormont in October. This is an important exercise and ensures that the away days continue to meet the needs of the Council members, and informs the future training plans and strategy.

3. Registration Appeal Chair training

As you may know, HPC holds registration appeal meetings every 2-3 months to consider appeals received from registrants refused entry to the Register. These are chaired by a Council member (not on the Education and Training Committee (ETC)) and the meetings usually last all day.

We are looking to increase the pool of Registration Appeals Chairs and so in late October, I wrote to all Council members inviting those members who were not on ETC to attend Registration Appeals Chair training on 10 February 2010 following the Finance and Resources Committee. The response was positive and further details on the training will be distributed to members in due course. For those yet to respond, we are still able to accommodate more members so please contact Secretariat should you wish to attend.

4. External meetings

Members of the Secretariat attended the following meetings:-

Listening Event, Milton Keynes	15 Oct
CHRE Good practice seminar	20 Oct
Scottish Social Services Council	26 Oct
General Social Care Professions Council, Ireland	2 Nov
Listening Event, Eastbourne	18 Nov
Employer Event, London	24 Nov

5. Training for employees

Members of the Secretariat attended the following training:-

Freedom of Information and Data Protection	28 Sept
 How they work together 	
Data Protection Compliance Conference	8-9 Oct
Finance for non-financial managers	15-16 Oct

Management Information Pack

Marc Seale, Chief Executive & Registrar Report of figures for April 2009 to October 2009 to Council



Management Reporting Information to Council Health Professions Council Figures for Council 10 December 2009

	Figures for Council 10 December 2009	-
Education	Programme approvals and visits	2a
	Programme monitoring	2b
	Major change submissions	2c
Feedback	Feedback	3
Finance	Consolidated Income and Expenditure	4a
	Consolidated Income budgeted & actual	4b
	Consolidated expenditure budgeted & actual	4c
	Consolidated Department Monthly Variances	5
	Consolidated Balance Sheet	6
	Consolidated Cash Flow Actual and Forecast	7
Fitness to Practise	Total Cases Considered	8a
	Enquiries and allegations: source	8b
	Panel Hearings, Decisions	9
	Cases Pending: Investigating Committee	10a
	Cases Pending: Conduct and Competence, Health & Review Hearing	10b
Registration Appeals	Registration Appeals	11
Protection of Title	Protection of Title	12
Health and Character	Health and Character Declarations	13
Human Resources	HR Information	14
Information & IT	IT Infrastructure	15
Office Services	Mail Volume	16
Registration	HPC Number of Registrants by Profession	17
Grandparenting Registrations	Status of grandparent applications at end of each month	18
	New Grandparent Applications Received	19
	Grandparent Registrations	20
International Registrations	Status of international applications at end of each month	21
	New International Applications Received	22
	International Registrations	23
UK Registrations	Status of UK applications at end of each month	24
	New UK Applications Received	25
	Renewal Information	26
Grandparent, International & UK Registrations	Application Types Received	27
	New Registrants	28
	Registration Telephone Information	29
	Number of registrants with supplementary prescribing rights	30

Health Professions Council





	2008									2009)		2010										2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct Nov	/ Dec	Jan Feb Ma	r	FYE	FYE	FYE	FYE	YTD
Overview of approval visits																											
Number of visits	5	8	4	3	0	4	5	1	4	4	2	2	6	5	6	0	0	1	2				0	101	63	42	20
Number of programmes visited	20	10	5	4	0	10	7	1	5	5	2	15	12	24	8	0	0	2	2			」∟	27	117	86	84	48



	200	8					2009								2010											2005	6/6	2006/7	2007/8	2008/9	09/10
	Apr	May	/ Jui	n Ju	I Au	g Se	p Oc	t No	ov De	ec J	an F	Feb N	/lar	Apr	May	Jun	Jul	Au	g S	ep (Oct No	v De	c Jan	Feb	Mar	FY	E	FYE	FYE	FYE	YTD
Reason for programme visited																															
New programme (pre-registration)	1	4	1 :	3	1	0	1	3	1	3	3	1	0	3	5	6	0		0	0	1						0	18	32	21	15
New programme (post-registration)	0) () (C	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0						5	29	0	0	0
New profession	0	0) (C	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0						5	16	0	0	0
Result of a major change	19	6	6 2	2	3	0 2	2	1	0	2	2	1	15	9	19	2	0		0	0	1						5	32	26	53	31
Result of annual monitoring	0) () (0	0	0	0	3	0	0	0	0	0	0	0	0	0		0	2	0						5	1	3	3	2
Other	0) () (C	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0						5	21	0	0	0
Total	20) 10) (5	4	0 3	3	7	1	5	5	2	15	12	24	8	0		0	2	2						25	117	61	77	48

Health Professions Council

Annual monitoring submissions

Declarations

Audit

Total

Programme Monitoring April 2008 - March 2010

2009

26

6 21

4 32 45 81

4

0

0

24 45 25

36 33

58

Education Department

2010

0

0



Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar

6

21

27

7

0

7 0 5 4 0 0

0 0 0 0

0

5 4 0

2005/6 FYE	2006/7 FYE	2007/8 FYE	2008/9 FYE	09/10 YTD
				110
113	94	143	143	13
51	184	135	135	30
164	278	278	278	43

2008

6 12

19 11

25 23

1 0 0 0 0

4 3 2 0

5 3 2 0 0

Health Professions Council

Major change submissions April 2008 - March 2010

Education Department



	200	3								2	2009											2	010	7	2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	y Ju	n Ju	ul Au	ug Se	ρО	ct N	ov D)ec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec J	an Feb Ma	r	FYE	FYE	FYE	FYE	YTD
Major change submissions																													
Number of submissions	3	2	4 1	0	5	8	9	1	3	6	5	9	3	7	6	9	13	8	8	14					16	51	62	66	65
Number of programmes considered	3	g	9 3	21	2 ′	16 1	9	2	5	12	11	15	5	13	9	13	36	10	11	21					25	97	109	141	113

Health Professions Council

Feedback April 2008 to March 2010



	2008									2009			1									2010		2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov		Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec		Mar	FYE	FYE	FYE	FYE	YTD
Application process	5	7	1	4	3	1	0	0	2	4	2	0	0	0	0	0	0	0	0					39	23	28	29	0
Registration process	44	47	130	34	34	20	13	11	9	7	5	7	9	6	4	5	17	25	11					169	88	122	361	77
External comms	0	1	0	1	1	0	1	0	0	0	0	0	0	0	0	1	0	0	0					24	6	6	4	1
Responsiveness	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0					6	2	0	0	2
Partner management	1	0	0	0	0	1	0	0	0	1	0	1	2	1	0	1	0	0	0					0	4	2	4	4
Rules/legislation	0	2	0	0	0	1	0	0	0	0	0	0	0	1	1	1	1	0	0					17	11	10	3	4
Other	4	3	10	6	3	4	5	4	4	0	0	1	0	3	1	1	4	2	4					7	16	18	44	15
Total complaints	54	60	141	45	41	27	19	15	15	12	7	9	11	11	6	9	23	28	15					262	262	186	445	103
Positive feedback	8	1	2	2	6	11	2	2	0	1	1	1	3	3	7	9	6	9	11					187	19	27	37	48

	2009									2010			Total to	Budget		Annual
	April	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD	YTD	Variance	Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
INCOME																
De sisterior la serve	4.440	4 400	4 4 7 0	4 007	4 4 0 0	4 4 7 0	4 054						0.000	0.000	(200)	45 550
Registration Income	1,142	1,138	1,176	1,227	1,180	1,173	1,351 1						8,388	8,686	(298)	15,559
Cheque/credit card write off	0	0	(3)	0	0	0	1						(2)	0	(2)	0
TOTAL INCOME*	1,142	1,138	1,173	1,227	1,180	1,173	1,351						8,386	8,686	(300)	15,559
EXPENDITURE																
Chief Executive	20	21	27	28	21	31	26						174	188	14	322
Council & Committees	(34)	96	8	37	3	24	45						178	289	110	448
Communications	28	108	101	101	139	84	150						712	566	(146)	1,076
Depreciation	38	26	36	34	38	(11)	28						189	264	75	453
Education	59	77	56	40	41	47	60						381	422	42	766
Facilities Manangement	53	70	55	65	75	108	65						491	573	81	912
Finance	(25)	114	95	47	38	61	57						387	359	(28)	636
Fitness to Practise	140	717	440	453	509	595	502						3,356	3,227	(129)	5,582
Human Resources & Partners	48	83	39	96	32	48	71						417	536	119	743
IT Department	(50)	174	110	3	68	57	83						445	511	66	944
Operations Office	29	38	33	33	45	43	33						254	268	14	451
Policy & Standards	25	13	15	17	23	28	37						158	237	79	417
President	2	5	5	7	0	6	6						32	29	(3)	49
Major Projects	(54)	42	59	15	6	(8)	92						153	287	134	420
Registration	49	119	140	134	198	128	268						1,035	1,125	90	2,024
Secretariat	16	23	28	30	16	28	22						163	177	14	304
TOTAL EXPENDITURE	345	1,727	1,247	1,141	1,252	1,267	1,544						8,524	9,059	534	15,547
OPERATING SURPLUS/(DEFICIT)	797	(589)	(74)	86	(72)	(94)	(193)						(138)	(373)	235	12

* Total Income is excluding investment income

Note: No accurals have been posted for April
Finance Department





	2009									2010				Total to	Budget	Total
	April	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		Oct	Oct	Expenditure
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		£000	£000	£000
EXPENDITURE													1 Г			
Chief Executive	7	6	(1)	(1)	6	(4)	1							14	188	174
Council & Committees	59	(65)	17	46	2	24	27							110	289	178
Communications	4	(52)	1	(8)	(98)	89	(82)							(146)	566	712
Depreciation	(38)	49	1	4	(0)	49	10							75	264	189
Education	6	(10)	21	13	6	5	(1)							42	422	381
Facilities Manangement	67	(3)	15	18	(0)	(23)	7							81	573	491
Finance	74	(63)	(44)	4	13	(7)	(5)							(28)	359	387
Fitness to Practise	293	(287)	43	(8)	(50)	(67)	(52)							(129)	3,227	3,356
Human Resources & Partners	(1)	39	95	(38)	0	23	0							119	536	417
IT Department	110	(113)	(41)	76	7	36	(9)							66	511	445
Operations Office	3	(3)	4	9	(9)	8	3							14	268	254
Policy & Standards	(1)	17	13	9	9	36	(4)							79	237	158
President	2	(1)	(0)	(3)	4	(2)	(2)							(3)	29	32
Major Projects	62	(27)	22	31	51	50	(54)							134	287	153
Registration	65	28	5	33	(20)	63	(84)							90	1,125	1,035
Secretariat	6	4	(4)	(5)	7	(2)	8							14	177	163
TOTAL BUDGET VARIANCE	717	(480)	148	180	(72)	278	(237)							534	9,059	8,524
TOTAL MONTHLY BUDGET	1,052	1,258	1,396	1,320	1,180	1,545	1,307									9,059
TOTAL EXPENDITURE	345	1,727	1,247	1,141	1,252	1,267	1,544									8,524

* Total Income is excluding investment income

	Actual	2009									2010			Budget
	Mar 09	April	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Mar 10
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Non-current Assets														
Property, Plant and Machinery	2,810	2,770	2,797	2,894	2,899	3,077	3,218	3,214						6,179
Intangible assets	784	727	808	817	871	877	951	899						1,329
TOTAL FIXED ASSETS	3,594	3,497	3,605	3,711	3,770	3,954	4,169	4,113	0	0	0	0	0	7,508
CURRENT ASSETS														
Other current assets	354	432	387	370	365	323	298	270						182
Financial assets	1,347	1,450	1,502	1,533	1,616	1,735	1,807	1,783						1,329
Bank & Cash	5,342	4,559	3,951	2,993	3,237	3,075	4,846	5,414						5,052
	7,043	6,441	5,840	4,896	5,218	5,133	6,951	7,467	0	0	0	0	0	6,563
CURRENT LIABILITIES														
Trade and other payables	(945)	(403)	(671)	(513)	(477)	(534)	(506)	(608)						(936)
Other Liabilites	(1,670)	(677)	(1,282)	(1,317)	(1,184)	(1,212)	(1,342)	(1,261)						(1,787)
Deferred income	(7,106)	(7,058)	(6,229)	(5,599)	(5,976)	(5,943)	(7,519)	(8,176)						(8,759)
	(9,721)	(8,138)	(8,182)	(7,429)	(7,637)	(7,689)	(9,367)	(10,045)	0	0	0	0	0	(11,482)
Total assets less liabilites	916	1,800	1,263	1,178	1,351	1,398	1,753	1,535	0	0	0	0	0	2,589
Represented by:														
Revaluation Reserve	214	214	214	214	214	214	214	214						652
Income and expenditure account	702	661	1,049	964	1,137	1,184	1,539	1,321						1,937
	916	875	1,263	1,178	1,351	1,398	1,753	1,535	0	0	0	0	0	2,589

* Balance sheet includes investment income

Health Professions Council October 2009

	Actual	2009									2010			Total
	Mar 08	April	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Opening Balance	4,434	5,341	4,556	3,951	2,993	3,241	3,074	4,846	5,415	5,415	5,415	5,415	5,415	
Registration Income	1183	1,142	1,136	1,176	1,227	1,181	1,173	1,351						8,386
Investment Income	17	0	7	9	3	18	12	3						52
Investment Sales	5	23	24	29	5	0	34	8						123
Deferred Income Movements	942	48	(924)	(630)	378	(34)	1,576	657						1,071
Department of Health funding	0	0	0	0	0	0	360	0						360
Total Cash Receipts	2,147	1,213	243	584	1,613	1,165	3,155	2,019	0	0	0	0	0	9,992
Expenditure	1621	353	1,718	1,235	1,156	1,252	1,267	1,544						8,525
Depreciation	-33	(33)	(32)	(36)	(35)	(38)	11	(28)						(191)
Asset disposal / writeoff	0	0	0	0	0	0	0	0						0
Aged Cred / Accrual Movements	(907)	1,535	(873)	135	157	(84)	(103)	(20)						747
Debtor Movements	89	75	(42)	(16)	(5)	(43)	(24)	(29)						(84)
Payments to Creditors	770	1,930	771	1,318	1,273	1,087	1,151	1,467	0	0	0	0	0	8,997
Capital Expenditure	472	46	30	141	92	223	203	(28)						707
Capital write-off	0	0	0	0	0	0	0	0						0
Investment Purchases	(2)	22	47	83	0	22	29	11						214
	0													0
Other Payments	470	68	77	224	92	245	232	(17)	0	0	0	0	0	921
Closing Balance	5,341	4,556	3,951	2,993	3,241	3,074	4,846	5,415	5,415	5,415	5,415	5,415	5,415	

* Cash flow includes investment income

Finance Department



		2008									2009												2010			2007	8 2008/9	9 09/10
		Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	YTD
	Investigating (case to answer panels)	30	24	23	21	43	34	48	34	19	38	23	26	30	31	38	38	38	30	38						29	7 36	3 243
	Investigating (incorrect entry)	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0							9	1 2
	Conduct & Competence	17	15	13	8	11	14	17	16	24	25	20	23	20	19	27	26	24	37	35						17	6 20	3 188
	Health	0	0	0	0	0	1	0	0	0	0	2	0	1	0	0	0	0	0	1							9	3 2
	Review cases	7	9	11	7	7	6	12	11	0	7	6	10	3	9	8	2	9	9	10						(7 9	3 50
: Panels	Interim order (application)	1	2	2	1	5	1	3	4	3	1	4	3	9	2	3	2	3	4	2							0 3	0 25
Public	Interim order (review)	3	5	3	1	11	3	3	11	1	1	11	1	5	8	8	7	5	8	11							2 5	4 52
	Total public panels	29	31	29	17	27	25	35	42	28	34	43	37	39	39	46	37	41	58	59						34	3 38	4 319
	Total panels	59	55	52	38	77	59	83	76	47	72	66	63	69	70	84	75	79	88	97						64	0 74	7 562

This table displays how many cases were considered by each type of panel



		2008								2	2009											:	2010			2005/6	2006/7	2007/8	2008/9	09/10
			May	Jun	Jul	Aug	Sep	Oct	Nov			Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct N	ov			Feb	Mar	FYE	FYE	FYE	FYE	YTD
	Total enquiries	6	13	7	12	7	16	11	9	9	14	18	20	5	19	17	45	19	22	24								109	142	151
	Employer	3	3	1	3	2	4	3	6	3	3	9	10	3	9	8	10	8	10	15								44	50	63
liry 🛛	Public	3	8	3	5	1	7	1	2	3	3	4	2	0	8	4	30	6	10	4								32	42	62
Ibue	Police	0	0	0	2	1	0	0	0	0	0	0	1	0	0	2	0	0	0	0								3	4	2
of	Professional body	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						Not re	corded	1	2	0
Source of enquiry	Registrant	0	0	1	1	2	1	4	1	2	0	0	7	1	1	1	2	1	1	2								13	19	9
Sol	Other	0	0	1	0	1	1	1	0	1	4	1	0	0	0	0	2	2	1	1								2	10	6
	Article 22(6)/Anon	0	1	0	1	0	3	2	0	0	4	4	0	1	1	2	1	2	0	2								14	15	9
	Total allegations	18	22	27	49	29	19	41	33	12	29	24	38	26	27	28	82	47	35	51						316	322	315	341	296
u	Employer	8	15	18	17	12	8	18	14	4	12	12	11	12	21	12	26	13	10	18						113	164	127	149	112
gati	Public	4	2	3	5	10	2	7	11	0	7	5	11	3	1	7	33	16	8	14						61	77	76	67	82
alle	Police	3	3	2	6	1	5	3	3	2	0	3	1	3	2	2	4	4	4	2						27	31	32	32	21
e of	Professional body	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0						0	1	6	1	1
Source of allegation	Registrant	1	2	2	3	3	1	2	1	2	6	2	5	4	1	1	3	3	4	5						30	16	22	30	21
So	Other	1	0	2	2	3	1	2	1	0	1	0	1	1	0	1	6	1	2	3						13	7	3	14	14
	Article 22(6)/Anon	1	0	0	16	0	1	9	3	4	3	2	9	3	2	5	10	10	6	9						57	23	49	48	45
	Misconduct	12	17	21	34	16	11	25	20	4	25	16	22	14	16	13	53	32	23	41						205	228	177	223	192
e	Lack of competence	2	2	2	8	10	1	4	6	2	0	4	9	6	4	10	15	8	7	7						33	44	29	50	57
typ	Conviction/caution	4	3	3	4	1	7	10	7	3	0	4	5	5	6	4	12	4	5	3						41	41	49	51	39
ition	Health	0	0	1	0	1	0	1	0	1	3	0	0	1	0	0	1	1	0	0						2	1	1	7	3
Allegation type	Other regulator	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0						1	0	2	1	0
A	Incorrect or fraudulent		0	0	0		0		•			0	0	•				0	0	•							0		0	
	entry Not classified	0	0	0	0	1 0	0	1 0	0	1 0	1 0	0	2 0	0	1	1 0	1 0	2	0	0						33	3	4 24	6 3	5
	Total allegations		0	0	5	0	U	0	0	U	U	0	5	0	0	0	U	0	0	0								27		
	/enquiries received	24	35	34	61	36	35	52	42	21	43	42	58	31	46	45	127	66	57	75						314	318	424	483	447



Page 9 part 1 Panel Hearings Decisions: Conduct and Competence Cases

		2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
-		Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Νον	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
	C&C cases listed	19	16	15	9	11	16	21	25	19	33	22	25	20	19	27	26	24	37	35						73	119	176	231	188
	Struck off	4	1	5	4	4	3	5	9	5	11	7	6	0	4	9	2	10	10	5						11	26	37	64	40
ittee	Suspended	1	3	1	1	3	2	2	1	2	2	1	4	4	2	1	3	1	6	5						19	19	30	23	22
Committee	Conditions of practice	0	0	0	0	1	0	3	0	3	1	1	1	1	2	0	1	0	2	1						5	5	7	10	7
	Caution	4	1	2	0	2	2	1	2	4	2	1	3	6	2	3	7	4	0	3						8	32	28	24	25
etence	No further action	0	3	0	0	1	1	0	2	0	0	0	0	2	0	1	1	0	3	0						4	6	4	7	7
ompe	Not well founded	4	5	3	1	0	6	3	3	2	2	4	3	3	4	3	3	3	5	8							0	19	36	29
8 C	Adjourned/part heard	4	2	2	2	0	0	2	1	3	7	6	6	3	5	10	9	6	7	10						22	22	32	35	50
duct	Cancelled	2	1	0	1	0	1	5	1	0	7	1	2	0	0	0	0	0	4	1							0	24	21	5
Conduct	Referred to Health	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1						1	0	1	0	1
	Removed - consent						Not av	ailable						1	0	0	0	0	0	1										2
	CC cases to be heard	171	174	176	189	213	193	191	206	193	200	180	182	184	192	198	190	208	194	205						59	59	172	117	205

Page 9 contd part 2 Panel Hearings Decisions: Health and Investigating Hearings

		2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
	Health cases listed	0	0	0	0	0	0	0	0	0	0	2	0	1	0	0	0	0	0	1						8	7	9	2	2
	Suspended	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0						2	2	5	1	1
e	Conditions of practice	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0						3	1	0	1	0
nitte	Caution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0	0	0	0	0
ommittee	No further action	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0	1	0	0	0
Ŭ	Not well founded	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1								1	1	1
Health	Adjourned/part heard	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						Not re	corded	1	0	0
T	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							coraca	2	0	0
	Referred to C&C	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								0	0	0
	Hith cases to be heard	5	5	5	6	6	5	5	6	7	5	5	5	6	7	8	8	8	8	8						7	7	4	5	8
_	Removed													1	1	0	0	0	0	0										2
ting	Amended	I												0	0	0	0	0	0	0										0
estigating	Not well found													0	0	0	0	0	0	0										0
Inves	Adjourned/part heard													0	0	0	0	0	0	0										0

Page 9 contd part 3 Panel Hearings, Decisions: Review Hearings

		2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
		Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
	Review cases listed	7	8	12	8	7	4	12	11	0	7	8	9	3	9	8	2	9	9	10)						41	67	67	50
	Struck off	0	0	0	0	1	0	5	2	0	1	4	4	2	5	3	1	1	1	2	2							10	17	15
	Suspension continued	4	7	5	4	5	3	5	7	0	5	2	4	1	3	4	0	4	3	4	ļ							37	51	19
	Conditions continued	1	1	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	3	0	1							2	3	4
	Suspension revoked	0	0	0	0	0	1	0	2	0	1	0	1	0	0	0	0	3	0	2	2							2	5	5
Hearings	Suspension revoked conditions imposed	0	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1								1	3	2
Review	Suspension revoked caution imposed	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	C)					Not recorded		0	1	0
and HC	Conditions revoked	0	0	0	0	0	0	1	0	0	0	1	0	0	1	0	0	1	1	C)					rded		5	2	3
ccc a	Conditions revoked suspension imposed	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	C)							5	1	0
	Conditions revoked caution imposed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0)							1	0	1
	Adjourned/part heard Cancelled	1	0	0	1	0	0	0	0	0	0	1	0	0 0	0 0	0 0	0 0	0 0	0 0	0								3	3	0 0
	Review cases to be Heard	92	93	90	91	90	89	90	92	93	93	92	90	92	90	91	94	89	97	99							69	90	90	99



	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Enquires	-	-																•											
Arts therapists													0	0	0	0	1	0	1										1
Biomedical scientists													2	2	3	2	5	8	9										9
Chiropodists & podiatrists													4	4	2	5	4	6	7										7
Clinical scientists													1	1	1	1	1	0	1										1
Dietitians													6	6	5	5	1	2	2										2
Occupational therapists													10	15	15	10	11	8	11										11
ODPs					N	lot ava	ailable						12	8	8	8	7	8	5										5
Orthoptists													0	0	0	0	0	0	0										0
Paramedics													11	13	13	15	15	18	16										16
Physiotherapists													12	11	12	9	7	11	18										18
Practitioner psychologists*													N/A	N/A	0	26	24	20	15										15
Prosthetists & orthotists													1	0	1	0	0	0	0										0
Radiographers													2	3	3	3	2	4	6										6
SLTs													1	1	2	3	5	5	5										5
Total - Enquiries													62	64	65	87	83	90	96										96
Investigating Panel																													
Arts therapists	1	3	6	8	7	6	2	0	0	0	0	1	1	1	1	3	2	4	3						2	3	1	1	3
Biomedical scientists	11	12	16	26	27	27	20	17	16	17	13	14	11	10	10	12	10	11	13						5	10	13	14	13
Chiropodists & podiatrists	17	17	19	27	28	29	34	36	34	28	26	27	25	26	28	28	29	25	24						24	26	18	27	24
Clinical scientists	2	3	2	3	4	5	4	4	4	4	4	4	4	4	3	3	3	4	4						3	4	3	4	4
Dietitians	4	2	3	3	2	1	0	0	0	0	0	0	1	1	2	3	7	5	5						1	3	4	0	5
Occupational therapists	28	23	25	23	26	21	27	30	29	26	27	29	33	33	29	34	33	40	38						14	19	22	29	38
ODPs	16	18	20	23	25	22	24	24	23	24	22	26	27	29	20	16	14	13	11						14	15	18	26	11
Orthoptists	1	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0	1	1	0	0
Paramedics	36	42	43	40	38	41	42	40	34	37	38	35	37	44	50	65	63	57	68						19	47	40	35	68
Physiotherapists	40	44	43	52	50	40	37	35	37	33	33	39	46	47	45	43	46	49	52						50	55	43	39	52
Practitioner psychologists*															0	19	30	36	43										43
Prosthetists & orthotists	2	2	3	2	2	2	2	1	1	1	2	2	2	2	2	2	2	4	4						2	3	2	2	4
Radiographers	19	16	15	22	17	15	13	17	16	17	18	12	13	14	13	15	16	13	14						18	32	17	12	14
SLTs	16	15	14	15	11	9	8	7	7	5	6	5	4	5	6	6	8	10	7						6	i 10	-	-	7
Total - Investigating	193	198	210	245	237	218	213	211	201	192	189	194	204	216	209	249	263	271	286						158	228	198	194	286

* Practitioner psychologists section of register opened 1st July 2009



	2008									2009											20	010		2005/	6 200	6/7	2007/8	2008/9	09/10
			Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov De	ec Ja	an Fe	b Mar	FYE	FY		FYE	FYE	YTD
Conduct & Comptence Panel						-								-				-											
Arts therapists	8	8	8	8	9	9	5	6	7	7	7	11	12	13	6	6	7	3	4						D	1	8	11	4
Biomedical scientists	9	9	10	12	12	13	15	16	14	18	17	12	15	16	16	13	14	11	11						7	9	7	12	11
Chiropodists & podiatrists	9	11	11	11	13	14	11	14	16	17	17	15	16	15	17	18	18	17	18					1	3	12	12	15	18
Clinical scientists	5	5	6	6	7	7	7	6	6	6	4	4	4	4	3	3	3	3	3						1	0	3	4	3
Dietitians	4	4	3	3	3	4	5	5	4	4	2	2	2	2	2	2	2	3	3						3	1	4	2	3
Occupational therapists	17	17	16	19	18	19	17	18	17	21	22	25	26	27	26	27	27	22	28					1	2	19	19	25	28
ODPs	19	20	19	18	19	16	16	15	16	20	19	15	19	22	25	25	23	22	20						в	9	18	15	20
Orthoptists	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	0	1	0	0						D	0	0	1	0
Paramedics	44	43	42	46	47	42	45	49	46	43	40	40	40	40	43	46	47	48	50					2	9	40	45	40	50
Physiotherapists	28	29	34	31	35	34	34	38	35	35	28	30	29	30	34	27	32	30	29					1	4	16	28	30	29
Practitioner psychologists*																0	10	7	7										7
Prosthetists & orthotists	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1						4	0	0	1	1
Radiographers	24	22	20	19	26	24	24	24	18	17	14	13	11	14	16	16	17	22	24						7	14	23	13	24
SLTs	4	6	7	7	9	10	12	13	13	10	8	8	8	7	8	6	5	5	7						7	3	4	8	7
Total - Conduct & Comptence	171	174	176	180	199	193	192	206	194	200	180	177	184	192	198	190	207	194	205					10	5 1	24	171	177	205
Health Panel																													
Arts therapists	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						D	0	0	0	0
Biomedical scientists	0	0	0	1	1	1	1	2	2	2	2	1	1	1	1	1	1	1	0						2	1	0	1	0
Chiropodists & podiatrists	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1						0	0	0	0	
Clinical scientists	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0	0	0	0	Ŭ
Dietitians	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0	0	0	0	0
Occupational therapists	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	1	1						2	2	0	1	1
ODPs	0	0	0	0	0	0	0	0	0	1	0	0	0	2	2	2	2	2	3						1	2	0	0	3
Orthoptists	1	1	1	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0						0	0	1	0	0
Paramedics	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	0						0	1	0	0	0
Physiotherapists	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	2						2	0	0	1	2
Practitioner psychologists*					-	-						6				0	0	0	0						_		0		0
Prosthetists & orthotists	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0	0	0	0	0
Radiographers	2	2	2	2	2	2	2	1	2	2	1	1	1	1	1	1	1	0	0						1	0	2	1	0
SLTs		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1						0	0	1		1
Total - Health	5	5	5	6	6	6	6	6	7	8	6	5	6	7	8	8	8	8	8						8	6	4	5	8

2009-10 October figures for Council

	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Review Hearing																													
Arts therapists	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0	0	0	0	0
Biomedical scientists	5	5	5	5	5	5	5	5	5	5	4	4	4	3	4	5	5	6	6						5	6	5	4	6
Chiropodists & podiatrists	5	5	4	4	4	4	3	3	3	4	4	5	5	6	6	5	5	5	5						3	5	5	5	5
Clinical scientists	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2						1	2	2	2	2
Dietitians	2	2	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	2						2	. 4	2	3	2
Occupational therapists	20	21	19	19	18	19	19	19	19	17	17	16	16	15	16	17	16	17	16						5	10	20	16	16
ODPs	3	3	3	3	4	4	4	5	4	4	4	6	7	8	8	7	6	6	6						1	2	3	6	6
Orthoptists	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1						C	0	0	0	1
Paramedics	15	15	14	13	14	14	10	10	12	12	12	12	13	11	11	11	9	11	13						4	. 9	15	12	13
Physiotherapists	30	30	29	29	29	26	27	25	28	29	28	27	27	27	24	27	26	25	25						18	23	30	27	25
Practitioner psychologists*																0	0	3	3										3
Prosthetists & orthotists	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1						C) 1	1	1	1
Radiographers	4	4	5	6	5	5	6	7	11	11	11	10	10	10	12	12	12	14	14						2	2 3	3	10	14
SLTs	5	5	5	5	5	6	5	5	5	5	6	4	4	4	4	4	4	4	5						3	4	4	4	5
Total - Review hearing	92	93	90	90	90	89	85	85	93	93	92	90	92	90	91	94	89	97	99						44	69	90	90	99

Page 10b contd Cases Pending: Review Hearings April 2008 - March 2010

* Practitioner psychologists section of register opened 1st July 2009

Registration Appeals April 2008 - March 2010



	2008									2009												2010			2005/	6 2006/	7 2007/8	3 2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Appeals received	3	7	3	7	2	: 1	4	3	3	5	11	6	4	2	4	2	1	1	1						g	1 10	4 4 [.]	1 55	15
Reviewed	7	12	0	0	12	0	0	13	0	0	4	7	8	9	8	0	0	0	0						26	6 9	6	5 55	25
Hearings held	7	12	0	0	12	0	0	13	0	0	4	7	6	8	8	0	0	0	0						26	6 9	6	5 55	22
Adjourned/postponed	1	3	0	0	3	0	0	0	0	0	2	0	2	1	0	0	0	0	0						1	9 2	0 10	9	3
Withdrawn	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0						1	3 1	6 15	5 2	0
Allowed	4	2	0	0	5	0	0	6	0	0	2	4	1	5	1	0	0	0	0						12	8 3	3 29	9 23	7
Dismissed	2	4	0	0	2	0	0	5	0	0	2	2	0	1	3	0	0	0	0						8	8 2	9 3 [,]	1 17	4
Substitute decision	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0							0	о (0 0	1
Remit to ETC	0	2	0	0	2	0	0	2	0	0	0	1	5	2	3	0	0	0	0						3	1	6 4	4 7	10
Current active cases	20	20	23	24	19	19	23	13	16	21	28	29	22	16	7	9	11	12	13										



Protection of Title April 2008 - March 2010



	2008									2009												2010			20)5/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	F	ΥE	FYE	FYE	FYE	YTD
Public	10	1	4	15	9	4	0	2	2	2	1	6	0	1	13	3	2	2	4							53	21	42	56	25
Police	5	5	3	4	0	8	4	7	2	3	1	2	3	2	4	3	4	3	1							31	38	27	44	20
HPC	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	0	0	0	0							10	10	6	3	0
Anonymous	5	2	4	6	2	6	9	0	0	3	4	6	2	2	4	1	4	2	4							50	78	38	47	19
Professional	28	14	24	16	14	29	22	20	8	12	17	29	25	29	16	15	16	5	19							225	137	103	233	125
Total received	48	22	35	41	25	47	35	30	12	20	24	44	30	35	37	22	27	12	28							369	284	216	383	189
Visits	0	0	0	0	0	0	0	0	1	0	0	0	0	1	1	0	1	0	0										3	3
Open cases	132	152	101	93	93	86	82	95	72	64	68	103	71	67	63	48	65	49	51											





		2008								:	2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
		Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
	Renewal	4	14	9	8	2	0	4	2	0	0	0	0	0	1	11	9	14	54	30						36	27	81	43	119
ved	Readmission	7	14	15	6	5	8	5	7	9	6	3	9	2	5	3	6	5	5	5						33	40	34	94	31
cei	Readmission Admission	7	12	8	46	25	30	42	15	10	27	10	16	10	10	15	60	37	36	33						165	150	158	248	201
Re	Self referral	16	24	10	33	13	14	16	18	6	17	12	13	11	16	14	25	14	20	18						54	86	158	192	118
	Total received	34	64	42	93	45	52	67	42	25	50	25	38	23	32	43	100	70	115	86						288	303	431	577	469
	Considered by																													
	panel	18	34	24	39	40	49	38	55	23	21	35	23	16	21	23	37	52	30	43						n/a	n/a	256	399	222
	Referred to FTP	0	15	2	2	1	5	4	2	3	1	4	2	2	2	5	6	6	1	8						n/a	n/a	37	41	30
	Admisison rejected Readmission	0	0	0	0	1	1	0	1	1	0	2	0	0	1	0	0	0	0	0						n/a	n/a	2	6	1
	rejected	0	0	0	1	0	1	0	1	3	0	1	1	0	3	0	0	0	0	0						n/a	n/a	3	8	3
	Renewal rejected	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0						n/a	n/a	0	2	0
	Not referred to FTP	5	9	4	7	9	5	12	8	4	5	6	8	2	6	4	5	3	4	7						n/a	n/a	34	82	31
_	Admission accepted	10	4	7	25	26	31	19	36	11	10	18	7	10	7	11	24	37	22	24						n/a	n/a	150	204	135
erec	Readmission accepted																													
side	accepted	3	6	10	2	2	5	2	7	1	5	3	5	2	2	2	2	6	2	1						n/a	n/a	19	51	17
Cons	Renewal accepted	0	0	1	2	1	0	0	0	0	0	1	0	0	0	1	0	0	1	3						n/a	n/a	1	5	5
	Closed before panel													6	6	16	28	10	15	11										92
	Open cases	59	90	86	98	80	74	97	60	52	71	62	59	58	64	64	96	94	115	108						n/a	n/a	75	75	108

Human Resources Department



Ī	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
EMPLOYEES																													
Budgeted employees	124	124	124	124	124	124	124	124	124	124	124	124	132	132	132	132	132	132	132	132	132	132	132	132				124	132
Total employees	110	116	119	121	120	118	115	114	113	113	112	116	118	120	121	128	128	126	128						78	79	107	116	128
Full-time	107	113	116	118	117	115	112	111	110	110	109	113	115	117	118	124	124	121	123						73	75	104	113	123
Part-time	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	4	4	5	5						5	4	3	3	5
FTE	109	115	118	120	119	117	114	113	112	112	111	112	117	119	120	126	126	124	126						76	77	106	115	126
Permanent	106	110	113	116	116	114	111	111	110	110	109	113	115	116	117	122	123	123	123						74	78	101	113	123
Starters (permanent)	6	7	4	3	0	0	1	0	4	1	5	5	4	5	1	5	2	1	3						6	46	42	36	21
Leavers (permanent)	3	3	1	1	2	2	1	6	0	1	1	1	1	1	2	0	3	2	3						3	20	17	22	12
Voluntary turnover%YTD*	20	21	19	19	18	18	17	20	18	19	19	20	20	18	19	19	19	20	21						*	30	26	19	19
Overall turnover% YTD*	19	20	18	20	18	19	18	21	21	21	21	22	20	18	19	19	19	20	21									20	19
Fixed-Term Contracts	4	6	8	5	4	4	4	4	3	3	3	4	4	4	4	6	5	3	4						4	1	5	4	4
Starters (fixed-term)	0	3	2	0	0	0	0	0	0	0	1	1	0	0	0	3	1	1	1							1	13	7	6
Leavers (fixed-term)	1	0	0	1	0	0	0	0	1	0	0	0	0	0	0	1	0	1	0							1	8	3	2
Agency days	199	253	69	27	44	58	59	66	75	75	112	112	77	33	34	30	55	118	200						95	2590	2742	1149	547
% work days lost to sickness	5	3	4	3	2	3	6	5	4	4	2	2	3	2	2	1	2	3	2						*	4	3	4	2
Average sick-days YTD	9	8	8	8	7	7	7	8	8	8	7	7	7	7	7	6	6	6	6									8	7
Sick-days	88	67	76	71	36	70	119	88	68	71	46	48	65	50	46	44	40	79	53						846	795	777	847	377
O.H. Refs	2	1	2	1	4	3	2	3	1	3	4	1	1	0	0	1	1	1	0						0	18	19	27	4

* Voluntary Turnover: This figure records voluntary resignations only and excludes leavers due to expiries of fixed term contracts, redundancies, dismissals, & compulsory retirements. Prior to April 2009 only expiries of fixed term contracts were excluded

* Overall Turnover: this figure records turnover for all leavers, collected from April 2008 onwards

FTE: Full-time equivalent O.H.Refs: Occupational health referrals

Info & IT Department



	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
NetRegulate reg system	100.00	98.64	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	99.94	99.96	100.00	99.98	100.00	100.00	99.99						99.90	99.99	99.87	99.89	99.98
Telephone system	100.00	99.09	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00						99.90	99.99	99,83	99.92	100.00
Website availability	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	99.98	100.00	100.00	99.98						100.00	99.99	100.00	100.00	99.99

Performance targets	Uptime	
Telephone system	98.45	
NetRegulate reg system	97.85	
Website availability	98.30	



Mail Volume April 2008 - March 2010

Office Services

	2008								2	2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Mail bags	33	32	31	28	24	28	22	25	23	22	21	25	18	20	34	51	88	93	71						654	4 341	429	314	375
Special Delivery	2,250	1,701	2,468	2,994	2,252	2,063	1,380	1,230	1,108	997	1,006	934	762	656	1,791	1,989	2,547	3,530	4,209						13,64	10,469	19,076	20,383	15,484





r	2008									2009												2010			2006/7	2007/8	2008/0	09/10
	-		1	11	• • • • •	0	0-1	N	_		F .1		•			11	• • • • •	0	0-1	N	D		F - 1					
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
AS	2,523	2,239	2,316	2,386	2,403	2,448	2,480	2,491	2,514	2,543	2,560	2,576	2,592	2,602	2,621	2,636	2,659	2,690	2,718						2,332	2,509	2,576	2,718
BS	21,648	21,703	21,736	21,855	21,925	22,028	22,120	22,146	22,231	22,285	22,307	22,381	22,413	22,418	22,484	22,546	22,546	22,569	22,516						22,510	21,560	22,381	22,516
СН	12,948	12,879	12,850	12,111	12,302	12,441	12,519	12,518	12,533	12,554	12,568	12,581	12,595	12,596	12,609	12,723	12,812	12,837	12,875						12,657	13,055	12,581	12,875
CS	4,231	4,249	4,263	4,294	4,299	4,311	4,332	4,319	4,331	4,349	4,382	4,405	4,434	4,453	4,467	4,456	4,454	4,434	4,326						4,241	4,183	4,405	4,326
DT	6,634	6,636	6,139	6,390	6,428	6,500	6,582	6,591	6,614	6,629	6,651	6,700	6,722	6,735	6,777	6,920	6,995	7,035	7,097						6,267	6,663	6,700	7,097
от	28,219	28,291	28,410	28,859	29,073	29,331	29,701	29,766	29,878	29,955	30,045	30,122	30,166	30,245	30,321	30,567	30,914	30,954	27,524						28,756	28,107	30,122	27,524
ODP	9,462	9,487	9,492	9,535	9,459	9,650	9,772	9,768	9,441	9,521	9,551	9,587	9,633	9,636	9,645	9,665	9,687	9,791	9,938						8,801	9,458	9,587	9,938
OR	1,239	1,242	1,249	1,266	1,268	1,278	1,276	1,278	1,280	1,280	1,280	1,278	1,276	1,275	1,270	1,277	1,283	1,237	1,250						1,291	1,239	1,278	1,250
PA	13,878	14,010	14,106	14,224	14,315	14,423	14,562	14,589	14,713	14,874	14,904	15,019	15,075	15,154	15,186	15,281	15,338	15,072	15,300						13,183	13,703	15,019	15,300
PH	38,758	39,644	40,122	41,134	41,430	41,730	42,095	42,164	42,279	42,437	42,534	42,676	42,669	42,840	42,997	43,700	44,176	44,387	44,551						40,587	42,490	42,676	44,551
PYL*																15,536	15,553	15,600	15,794									15,794
РО	838	839	839	842	842	842	869	867	872	874	877	877	877	874	876	873	872	870	846						855	832	877	846
RA	23,816	23,884	24,182	24,806	24,907	25,053	25,173	25,174	25,198	25,229	25,222	25,318	25,357	25,338	25,494	26,001	26,217	26,323	26,466						24,278	23,541	25,318	26,466
SL	11,426	11,445	11,468	11,669	11,776	11,877	12,038	12,050	12,052	12,107	12,127	12,169	12,195	12,186	12,203	12,304	12,403	12,458	12,099						11,472	11,375	12,169	12,099
Total	175,620	176,548	177,172	179,371	180,427	181,912	183,519	183,721	183,936	184,637	185,008	185,689	186,004	186,352	186,950	204,485	205,909	206,257	203,300						177,230	178,715	185,689	203,300
										* D						tor opone												

NOTE: Information captured last day of each calendar month * Practitioner psychologists section of register opened 1st July 2009



Health Professions Council Status of grandparent applications at end of each month April 2008 - March 2010

Registration Department

	2009									2010												2011			09/10
	Apr	May	Jun	Jul*	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD
Minimum info				3	4	4	3																		4
At scrutiny				1	2	3	2																		2
Pending reg fee				0	0	0	0																		0
Total				4	6	7	5																		6
			-	-														-	-				-		AVERAGE

NOTE: Information covers grandparenting applications status progress only

Represents the current workload within the grandparenting section as at the end of the month

NB the practitioner psychologists section of register opened 1st July 2009

New Grandparent Applications Received April 2009 - March 2011 Registration Department



	2009									2010												2011			09/10
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD
Practitioner psychologists *				1	8	5	7																		21
Total				1	8	5	7																		21

* Practitioner psychologists section of register opened 1st July 2009



	2009								2010												2011			ſ	09/10
	Apr	May Ju	ın Jul	Αι	ig Sej	OC	t Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	: Jan	Feb	Mar		YTD
Practitioner psychologists *			()	2 2	2 2	2																		6
Total			()	2	2	2																	[6

* Practitioner psychologists section of register opened 1st July 2009



Health Professions Council Status of international applications at end of each month April 2008 - March 2010

09/10

YTD

79

222

107

409

FYE

6

458

178

642

AVERAGE

46

320

140

506

NOTE: Information covers international applications status progress only

Represents the current workload within the International Department as at the end of the month



	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Arts Therapists	4	0	0	3	2	2	0	2	0	0	2	1	1	1	1	0	0	0	2						14	15	14	16	5
Bio. Scientists	22	19	34	28	19	30	27	4	28	35	32	29	27	22	28	19	25	35	22						756	496	323	307	178
Chirops/ Pods	2	4	3	4	1	2	1	0	0	1	3	2	1	1	4	4	3	5	0						40	51	41	23	18
CI Scientists	7	6	5	7	2	3	4	1	2	8	0	5	5	6	5	5	4	5	4						65	62	59	50	34
Dietitians	10	6	18	9	8	12	9	9	3	19	19	10	20	17	14	12	13	7	5						192	149	119	132	88
OTs	29	25	28	12	23	31	45	47	28	53	37	46	30	27	24	19	44	33	19						774	464	330	404	196
ODPs	0	2	0	1	0	2	2	0	0	0	0	1	3	0	1	1	2	0	0						29	25	6	8	7
Orthoptists	2	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0						5	7	5	3	1
Paramedics	3	0	4	1	3	4	8	0	1	8	9	5	2	6	7	2	3	2	3						17	39	23	46	25
Physiotherapists	85	52	73	62	53	86	73	47	28	76	70	69	69	71	74	48	83	50	46						1,665	1,131	791	774	441
Pract Psychos																2	11	13	13										39
Prosth/Orthotists	1	1	0	0	1	0	3	0	0	1	2	0	0	1	1	0	0	0	0						10	9	6	9	2
Radiographers	34	32	49	21	19	25	34	19	25	33	25	48	25	25	37	29	26	26	23						810	903	444	364	191
SLTs	14	10	8	9	3	8	23	16	7	24	18	14	11	9	20	5	19	19	9						249	153	139	154	92
Total	213	157	222	157	134	205	229	145	122	258	218	230	194	187	216	146	233	195	146						4,626	3,504	2,300	2,290	1,317

All received applications, including those that may subsequently be returned, rejected or withdrawn.

* Practitioner psychologists section of register opened 1st July 2009

2009-10 October figures for Council



International Registrations April 2008 - March 2010



	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Arts therapists	0	0	2	0	0	1	2	0	0	0	0	1	0	0	0	0	0	1	1						3	6	8	6	2
Bio. scientists	19	16	15	17	21	22	16	22	16	28	14	30	8	18	20	14	11	12	14						417	439	231	236	97
CI scientists	1	0	3	4	5	1	4	3	1	2	3	1	1	4	3	1	0	1	3						26	35	30	28	13
Chirops/ pods	1	4	2	1	6	1	4	2	2	0	3	1	0	0	2	0	6	2	1						25	37	39	27	11
Dietitians	2	1	2	17	7	9	16	7	3	3	14	16	7	6	5	16	9	5	4						93	138	94	97	52
OTs	23	28	17	24	19	8	8	41	24	28	28	35	32	29	14	32	16	9	9						615	509	302	283	141
ODPs	0	1	0	0	0	0	0	1	0	0	0	0	0	2	1	0	0	1	0						6	7	5	2	4
Orthoptists	0	0	1	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0						3	3	4	3	0
Paramedics	0	0	2	1	1	1	0	5	5	1	3	3	2	1	6	0	0	10	0						6	16	14	22	19
Physiotherapists	8	134	61	31	32	45	51	74	51	28	50	43	12	113	46	39	38	37	43						1,193	985	567	608	328
Pract Psychos *																0	1	0	5										6
Prosth/orthotists	0	0	0	1	0	0	0	1	0	0	0	1	0	0	1	0	0	0	0						6	4	6	3	1
Radiographers	31	15	33	22	19	26	33	42	29	25	7	54	31	28	26	21	11	16	16						496	820	428	336	149
SLTs	8	10	6	4	7	5	15	11	6	7	13	13	9	9	15	11	4	2	23						218	173	134	105	73
Total	93	209	144	122	117	119	150	209	137	122	135	199	102	210	139	134	96	96	119						3,107	3,172		1,756	

* Practitioner psychologists section of register opened 1st July 2009

2009-10 October figures for Council

Status of UK applications at end of each month April 2008 - March 2010



	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10			
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD			
Minimum info	379	401	666	938	871	731	649	635	635	623	558	493	471	152	70	475	487	202	156						477	279	302	632	288			
At scrutiny	18	29	52	40	62	38	25	22	22	19	22	24	17	35	15	50	2	1	1						33	84	51	31	17			
Pending reg fee	3	2	2	2	1	3	1	1	1	2	2	2	4	1	1	1	2	2	1						2	28	6	2	2			
Total	400	432	720	980	934	772	675	658	658	644	582	519	492	188	86	526	491	205	158						512	391	359	665	307			
																									AVERAGE							

NOTE: Information covers UK applications only

Represents the current workload within the UK section as at the end of the month



New UK Applications Received April 2008 - March 2010

Registration Department

		008 2009																											
	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Arts therapists	24	14	8	20	26	31	29	13	16	27	15	12	22	14	23	22	35	24	26						234	184	170	235	166
Bio. scientists	50	57	42	66	117	110	121	71	47	63	27	65	45	44	45	93	106	85	94						912	690	689	836	512
Chirops/pods	37	27	20	25	19	15	22	16	14	27	32	28	33	4	32	144	89	39	28						155	145	167	282	369
CI Scientists	5	1	36	153	111	55	57	13	6	13	10	9	6	22	20	12	18	13	16						399	341	415	469	107
Dietitians	31	13	65	115	52	28	69	14	11	8	12	34	16	8	54	151	60	36	51						367	331	359	452	376
OTs	72	65	3	297	380	302	317	105	59	62	107	104	55	41	90	318	356	243	231						1,544	1,327	1,321	1,873	1,334
ODPs	39	21	7	35	92	179	117	26	31	47	22	20	34	16	9	16	61	120	121						754	668	804	636	377
Orthoptists	0	2	53	24	8	5	8	2	1	2	1	0	0	0	1	12	11	6	9						34	41	41	106	39
Paramedics	88	193	109	108	150	119	171	137	72	163	92	115	64	89	87	110	83	84	202						1,247	807	931	1,517	719
Physiotherapists	62	58	135	748	534	268	265	99	56	97	92	117	50	35	189	670	469	200	204						2,051	2,120	2,276	2,531	1,817
Pract psychos*																15,564	68	92	250										15,974
Prosth/orthotists	0	3	5	0	0	1	26	6	3	1	5	1	1	1	1	1	3	1	12						46	32	35	51	20
Radiographers	25	9	155	618	249	104	108	18	10	21	32	28	11	26	212	480	217	98	100						1,008	1,051	1,108	1,377	1,144
SLTs	21	21	18	111	202	130	139	49	24	23	36	60	28	10	27	111	162	122	100						746	582	655	834	560
Total	454	484	656	2,320	1,940	1,347	1,449	569	350	554	483	593	365	310	790	17,704	1,738	1,163	1,444						9,497	8,319	8,971	11,199	23,514

* Practitioner psychologists section of register opened 1st July 2009

2009-10 October figures for Council



Renewal Information April 2008 - March 2010

Registration Department



Apps	2008	08 2009																				2010			2005/6	2006/7	2007/8	2008/9	09/10
Received	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul *	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
G/pting*																1	8	5	7						2,479	20	0	0	21
Intern	213	157	222	157	134	205	229	145	122	258	218	230	194	187	216	146	233	195	146						4,626	3,504	2,300	2,290	1,317
UK	454	484	656	2,320	1,940	1,347	1,449	569	350	554	483	593	365	310	790	17,704	1,738	1,163	1,444						9,497	8,319	8,971	11,199	23,514
Total	667	641	878	2,477	2,074	1,552	1,678	714	472	812	701	823	559	497	1,006	17,851	1,979	1,363	1,597						16,602	11,843	11,271	13,489	24,852

NB The data relates to application forms received, not total fees received.

* No grandparenting applications until practitioner psychologists section of register opened 1st July 2009

0



* No grandparenting registrations until practitioner psychologists section of register opened 1st July 2009



Registration Telephone Information April 2008 - March 2010

Registration Department

	2008									2009												2010			2005/6	2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	YTD
Intl & GP																													
Intl & GP received	1,306	1,298	999	1,078	762	1,180	1,117	971	706	1,058	1,000	1,257	1,054	1,046	1,044	999	1,010	1,249	1,240						40,070	19,612	14,428	12,732	7,642
Answered	1,068	1,046	948	1,047	725	1,018	1,010	884	599	979	924	1,149	1,009	982	1,699	981	995	1,197	1,163						33,467	17,896	13,388	11,397	8,026
Calls answered (%)	82	81	95	97	95	86	90	91	85	93	92	91	96	94	98	98	99	96	94						84	92	93	90	96
Adandoned	238	252	51	31	37	162	107	87	107	79	76	108	45	64	23	18	15	52	77						6,627	1,716	1,040	1,335	294
Avg answer time (sec)	15	46	33	26	28	47	54	53	36	40	22	29	24	21	15	18	20	34	44						25	14	13	36	25
Avg talk time (min)	3.22	3.26	3.25	3.03	3.10	3.21	3.39	3.20	3.27	3.37	3.24	3.43	3.14	3.11	3.16	3.17	3.14	3.06	3.18						2.32	2.64	2.79	3.25	3.14
υκ																													
UK received	18,235	11,490	8,058	9,432	5,892	7,680	7,788	5,938	3,806	4,959	3,918	4,822	3,912	3,476	6,334	10,658	11,570	15,463	19,097						70,233	72,488	123,967	92,018	70,510
Answered	8,322	9,297	7,765	9,001	5,662	7,517	7,596	5,796	3,780	4,902	3,889	4,766	3,896	3,457	6,308	10,478	11,301	14,283	16,034						50,518	67,493	91,923	78,293	65,757
Calls answered (%)	46	81	96	95	96	98	98	98	99	99	99	99	99	99	99	99	98	92	84						70	93	79	92	96
Adandoned	9,913	2,193	293	431	230	163	192	142	26	57	29	56	16	19	26	180	269	1,180	3,063						10,719	6,335	32,034	13,725	4,753
Avg answer time (sec)	520	179	52	70	57	18	28	25	17	21	15	18	14	14	12	21	26	61	118						64	45	102	85	38
Avg talk time (min)	3.28	3.16	2.47	2.34	2.52	2.42	2,40	2.40	2.50	2.39	2.41	2.48	2.43	2.49	2.25	2.18	2.26	2.27	2.35						1.78	2.16	2.65	2.58	2.32



Health Professions Council Number of registrants with supplementary prescribing rights 2008-10

	2008									2009												2010			2006/7	2007/8	2008/9	09/10
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
Chirop/podiatry	47	49	54	58	61	64	64	73	75	78	78	78	97	98	101	105	106	111	111						15	40	78	111
Physiotherapy	74	77	82	88	94	96	96	104	109	109	109	109	115	117	123	130	134	135	137						28	74	109	137
Radiography	13	13	13	14	16	16	16	18	19	19	19	19	19	19	19	19	19	19	20						0	7	19	20
Total	134	139	149	160	171	176	176	195	203	206	206	206	231	234	243	254	259	265	268						43	121	206	268