

Visitor self appraisal and peer feedback

The Health Professions Council is committed to equal opportunities. Assessment of performance is objectively based on an individual's ability. You must guard against unfair discrimination. Please read attached notes for guidance.

Name														Re	g N	Ο.			
Length c	of time as Visitor				Ι					Date	of	app	rais	al					
Visit cov	vered by report																		
Name ar	nd Professions Fel	llow Visito	or 🗀	П	Т	Т	Т		П										

Competency Types

Personal Details

Knowledge of Key Legislation and External Frameworks

Application of Relevant Procedure

Understanding of the Role

Decision Making

Communication

Working in a Collaborative and Professional manner

Rating scale

- 5 Outstanding Performance
- 4 Exceeds the requirements of the role
- 3 Good Performance meets the requirements of the role
- 2 Limited Performance shows some minor weaknesses
- 1 Poor Performance shows significant weakness, further training needed

1. Knowledge of Key Legislation and External Frameworks

Self Assessment:	Ra	ting			
Awareness of legislation governing HPC	5	4	3	2	1
Sensitivity to the role and views of others	5	4	3	2	1
 Understanding of legislation affecting education providers eg (H&S) 	5	4	3	2	1
Awareness of the issues relating to and relevant of diversity and equality.	5	4	3	2	1
Assessment of fellow Visitor:	Ra	ting			
Assessment of fellow Visitor: • Awareness of legislation governing HPC	Ra 5	_	3	2	1
	_	_	3	2 2	1
Awareness of legislation governing HPC	5	4	3	_	1 1 1

Rationale for rating other than 3

2. Application of Relevant Procedures

Self Assessment:	Rating
Evidence of Preparatory work	5 4 3 2 1
 Knowledge and application of HPC Procedures 	5 4 3 2 1
Asks only relevant and appropriate questions	5 4 3 2 1
Assessment of fellow Visitor:	Rating
Assessment of fellow Visitor: • Evidence of Preparatory work	Rating 5 4 3 2 1
	•
Evidence of Preparatory work	5 4 3 2 1

Rationale for rating other than 3

3. Understanding of the Role

Self Assessment:	Rating			
Demonstrates up to date knowledge for the role	5 4	3 2	1	
 Can be relied to return the report within 10 working days of visit 	5 4	3 2	1	
Appreciates the impact of the process on the Education Provider	5 4	3 2	1	
Assessment of fellow Visitor:	Rating			
Assessment of fellow Visitor: • Demonstrates up to date knowledge for the role	Rating 5 4	3 2	1	
	5 4	3 2 3 2	-	

Rationale for rating other than 3

4. Decision Making

elf Assessment:	Ra	ting			
Reaches sound objective decisions, based on fact and available evidence	5	4	3	2	1
Supports decision with sound and relevant reasoning	5	4	3	2	1
Able to reach difficult decisions, regardless of external pressures	5	4	3	2	1
Request further information where necessary	5	4	3	2	1
ssessment of fellow Visitor:	Ra	ting			
ssessment of fellow Visitor: Reaches sound objective decisions, based on fact and available evidence	Ra	Ŭ	3	2	1
		Ŭ	3	2 2	1 1
Reaches sound objective decisions, based on fact and available evidence	5	4	3	_	1

Rationale for rating other than 3

5. Working in a collaborative and professional manner

Self Assessment:	Ratii	ng		
Upholds confidentiality at all times	5 4	1 3	2	1
 Handles differences of opinion constructively and professionally 	5 4	3	2	1
Able to move the meeting forward to a workable conclusion	5 4	3	2	1
Willing to receive feedback and learn from others	5 4	1 3	2	1
Assessment of fellow Visitor:	Ratii	ng		
Assessment of fellow Visitor: • Upholds confidentiality at all times		ng l 3	2	1
		3	_	•
Upholds confidentiality at all times	5 4	3	_	1

Rationale for rating other than 3

6. Communication

Self Assessment:	Rating	
 Adopts a non-confrontational and tactful communication style 	5 4 3 2 1	
Clearly presented reports	5 4 3 2 1	
Is open to ideas from others	5 4 3 2 1	
Assessment of fellow Visitor	Rating	
Assessment of fellow Visitor: • Adopts a non-confrontational and tactful communication style	Rating 5 4 3 2 1	
Assessment of fellow Visitor: Adopts a non-confrontational and tactful communication style Clearly presented reports	Rating 5 4 3 2 1 5 4 3 2 1	

Rationale for rating other than 3

Partner signature		