

**The Health Professions Council**  
**CONDUCT AND COMPETENCE COMMITTEE**  
**MEETING**

**Tuesday 12 October 2004**

**12.00pm**

The eleventh meeting of the Conduct and Competence Committee will be held at the following location:

Meeting Rooms 2 and 3  
The Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Sophie Butcher**  
**Secretary to the Conduct and**  
**Competence Committee**  
Thursday 30 September 2004

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

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## Agenda – Part One – Open to Members of the Public

- |    |   |                              |
|----|---|------------------------------|
| 1. | <b>Apologies for Absence</b>  | Verbal                       |
| 2. | <b>Approval of Agenda</b>   |                              |
| 3. | <b>Minutes of the Conduct and Competence Committee meeting held on 22 June 2004</b><br>From the Secretary to the Committee – Sophie Butcher | Enclosure 1<br>Paper HC01/04 |
| 4. | <b>Matters Arising</b>  | Verbal                       |
| 5. | <b>Chairman’s Report</b>  | Verbal                       |
| 6. | <b>Director of Fitness to Practise Report</b>   | Enclosure 2<br>Paper HC02/04 |

### Items for Discussion/Approval

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|----|--|------------------------------|
| 7. | <b>Sanctions</b><br>From the Director of Fitness to Practise – Kelly Johnson | Enclosure 3<br>Paper HC03/04 |
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### Items to Note

- |     |   |                              |
|-----|---|------------------------------|
| 8.  | <b>Managing Your Fitness to Practise</b><br>From RachelTripp – Communications Officer                       | Enclosure 4<br>Paper HC04/04 |
| 9.  | <b>CHRE Decisions</b><br>From the Director of Fitness to Practise – Kelly Johnson                           | Enclosure 5<br>Paper HC05/04 |
| 10. | <b>Allegations</b><br>From the Director of fitness to Practise – Kelly Johnson                              | Enclosure 6<br>Paper HC06/04 |
| 11. | <b>Role of the Hearing Officer/Case Manager</b><br>From the Director of Fitness to Practise – Kelly Johnson | Enclosure 7<br>Paper HC07/04 |
| 12. | <b>Information for Panel Chairs</b><br>From the Director of Fitness to Practise – Kelly Johnson             | Enclosure 8<br>Paper HC08/04 |

### Items for Information

- |     |   |                               |
|-----|---|-------------------------------|
| 13. | <b>Information from Opinion Leader Research</b><br>From the Director of Fitness to Practise – Kelly Johnson | Enclosure 9<br>Paper HC09/04  |
| 14. | <b>List of Upcoming Papers</b><br>From the Director of Fitness to Practise – Kelly Johnson                  | Enclosure 10<br>Paper HC10/04 |

15. **Any Other Business**  
Previously Notified to and Agreed by the Chairman
16. **Date & Time of Next Meeting**  
11.00am on Tuesday 15 February 2005