

The Health Professions Council

Conduct and Competence Committee Meeting

Tuesday 22nd June 2004

11.00 a.m.

The next meeting of the Health Professions Council Conduct and Competence Committee will be held at the following location:

Park House
184 Kennington Park Road
LONDON SE11 4BU

Lucinda Pilgrim
Acting Secretary to the Committee
15th June 2004

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

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|---|-------------------------------|
| 1. Apologies for Absence | Verbal |
| 2. Approval of Agenda | Verbal |
| 3. Minutes of the meeting held on 27 April 2004
From Acting Secretary to the Committee – Lucinda Pilgrim | Enclosure 1
Paper CCC19/04 |
| 4. Matters Arising | Verbal |
| 5. Chairman's Report | Verbal |

ITEMS FOR DISCUSSION / APPROVAL

- | | |
|---|--------------------------------|
| 6. Report from Acting Director of Fitness to Practise Department | Enclosure 2
Paper CCC 20/04 |
| 7. Interim Orders | Enclosure 3
Paper CCC 21/04 |

ITEMS TO NOTE

- | | |
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| 8. Fitness to Practise Flow Chart | Enclosure 4
Paper CCC 22/04 |
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ITEMS FOR INFORMATION

9. **None**
10. **Any Other Business**
11. **Date and time of next meeting**

The next meeting will be held on Tuesday 12 October 2004

The dates of the following meetings are as follows:

Tuesday 16 November 2004

Tuesday 15 February 2005

Agenda Item 3

Enclosure 1

Paper CCC 19/04

**CONDUCT AND
COMPETENCE COMMITTEE**

**Minutes of the Conduct and Competence
Committee meeting held on 27th April 2004**

**From: Acting Secretary to the Committee
Lucinda Pilgrim**

FOR AGREEMENT AND SIGNING

Agenda Item 6

Enclosure 2

Paper CCC 20/04

**CONDUCT AND
COMPETENCE COMMITTEE**

Report From the Fitness to Practise Department

**From: Acting Director of the Fitness to Practise Department
Kelly Johnson**

FOR DISCUSSION

Executive Summary and Recommendation

Introduction

The Committee is referred to the report by the Acting Director of the Fitness to Practise Department.

Decision

The Committee is requested to note the documents. No decision is required.

Background Information

A report is prepared for each Committee meeting.

Resource Implications

None

Financial Implications

None

Background Papers

None

Appendices

None

Agenda Item 7

Enclosure 3

Paper CCC 21/04

**CONDUCT AND
COMPETENCE COMMITTEE**

Interim Orders

**From: Acting Secretary to the Committee
Lucinda Pilgrim**

FOR DISCUSSION

Executive Summary and Recommendation

Introduction

At its last meeting the Committee discussed the use of interim orders. It was suggested that the Council's legal adviser should frame guidelines.

Decision

The Committee is requested to note the report. No decision is required.

Background Information

The topic raised is complex. The Council's legal adviser will give the Committee a report.

Resource Implications

None

Financial Implications

None

Background Papers

None

Appendices

None

Agenda Item 8

Enclosure 4

Paper CCC 22/04

**CONDUCT AND
COMPETENCE COMMITTEE**

Fitness to Practise Flowchart

**From: Acting Secretary to the Committee
Lucinda Pilgrim**

TO NOTE

Executive Summary and Recommendation

Introduction

The Committee had been provided with a “Fitness to Practise Process” at its last meeting. However, it had requested sight of a fuller Fitness to Practise Flowchart. The Committee is referred to the enclosed chart which was prepared approximately 2 years ago.

Decision

The paper is for information only. No decision is required. The Executive will update the chart as appropriate.

Background Information

None

Resource Implications

None

Financial Implications

None

Background Papers

None

Appendices

None

