

**THE HEALTH PROFESSIONS COUNCIL**

Chief Executive and Registrar: Mr Marc Seale

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MINUTES of the seventh meeting of the Approvals Panel held on **Tuesday 11 July 2006** at Park House, 184 Kennington Park Road, London, SE11 4BU.

**PRESENT:** Ms H Davis (Chairman)  
 Professor T Hazell  
 Mrs A Turner

**IN ATTENDANCE:**

Ms N Borg, Education Officer  
 Ms A Creighton, Education Manager  
 Ms N O'Sullivan, Acting Secretary to the Panel

**Item 1.06/57 APPOINTMENT OF PANEL CHAIRMAN**

1.1 The Panel agreed that Ms Davis should act as Chairman for the meeting.

**Item 2.06/58 APPROVAL OF AGENDA**

2.1 The Panel approved the agenda.

**Item 3.06/59 MINUTES OF THE APPROVALS PANEL HELD ON 13 JUNE 2006**

3.1 It was agreed that the minutes of the sixth meeting of the Approvals Panel should be confirmed as a true record and signed by the Chairman.

**Item 4.06/60 MATTERS ARISING**

- 4.1 The Panel received a paper to note from the Executive.
- 4.2 The Panel noted that the action points arising from the sixth meeting of the Panel had been dealt with.

**Item 5.06/61 VISITORS' REPORTS**

- 5.1 The Panel received a paper for discussion/approval from the Executive.
- 5.2 The Panel agreed to accept the Visitors' Reports for the following programmes, including the conditions recommended by the HPC Visitors:

<b>Education Provider</b>	<b>Programme Name</b>	<b>Delivery mode</b>
Edge Hill University	Certificate in Non-medical Prescribing	Part-time
University of Hertfordshire	BSc (Hons) Dietetics	Full-time
University of Lincoln	BSc (Hons) Applied Biomedical Sciences	Full-time
Oxford Brookes University	Allied Health Professions Supplementary Prescribing (Level 3) (U00000) Allied Health Professions Supplementary Prescribing (Postgraduate Level) (P00000)	Part-time
Southampton University	BSc (Hons) Occupational Therapy	Part-time
Southampton University	BSc (Hons) Physiotherapy	Part-time
University of Sunderland	BSc (Hons) Biomedical Sciences	Full-time

- 5.3 The Panel noted that particular attention should be paid to Standard of Education and Training 5 with respect to review of the programme approval of the BSc (Hons) Biomedical Sciences programme at the University of Sunderland.

#### **Item 6.06/62 VISITORS' REPORT AND REPRESENTATIONS**

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel noted that the MA Music Therapy programme at the Royal Welsh College of Music and Drama had been visited on 25-26 April. The Panel noted that the education provider had made representations about a condition in the Visitors' Report, which required that the medical studies component of module 1 should include teaching from a range of staff with relevant specialist expertise and knowledge in core health disciplines. The reason given for the condition was that the module was currently taught from a single discipline perspective and additional input was required to ensure that subject areas relating to human health, development, disability, mental health, normal and abnormal psychology, acquired and organic disorders, etc were taught by staff with a range of specialist knowledge and expertise.

- 6.3 The Panel noted that the education provider had explained that the module was designed to cover the study of medical conditions with which music therapy students would ultimately work. It was structured to cover the basic medical information the students might need in order to work safely and effectively with their client group. By having a same member of staff to deliver this module, it provided continuity and also a basis upon which fair assessment could be made.
- 6.4 The Panel noted that the education provider had explained the member of staff who taught medical studies was, by profession, an occupational therapist. The Panel noted the details of the member of staff's educational and health and social care experience. The education provider had stated that the subject areas suggested by the Visitors' Report were already taught.
- 6.5 The Panel received a copy of the information available to the Visitors on the visit (i.e. a Curriculum Vitae of the member of staff concerned and the module descriptor of the module concerned). The Panel felt that, given the information available to the Visitors at the time of the visit, they were right to recommend the condition against Standard of Education and Training 3.5. The Panel agreed to accept the report with the conditions. However, the Panel felt that the response from the education provider would be sufficient to meet the condition. The Panel agreed to encourage the Visitors to accept the representation as an adequate response to the condition and the reason given for it. The Panel noted that the Visitors would make a final recommendation on programme approval to a future Panel meeting and hoped that no further information would be required to meet the condition.

**Action: AC (by 3 August 2006)**

**Item 7.06/63 PROGRAMME APPROVAL**

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel agreed that the following programmes should be approved, as the Visitors were satisfied that the conditions had been met and the programmes therefore met the Standards of Education and Training:

<b>Education Provider</b>	<b>Programme Name</b>	<b>Delivery mode</b>
Anglia Ruskin University	Supplementary Prescribing	Part-time
University of East Anglia	Diploma Higher Education in Paramedic Science	Full-time
Edge Hill University	Certificate in Non-medical Prescribing	Part-time
University of Essex	Supplementary Prescribing for Allied Health Professional	Part-time

University of Lincoln	BSc (Hons) Applied Biomedical Sciences	Full-time
Queen Margaret University College, Edinburgh	Postgraduate Diploma Radiotherapy & Oncology MSc Radiotherapy & Oncology	Full-time
Sheffield Hallam University	Supplementary Prescribing	Part-time
University of Southampton	BSc (Hons) Occupational Therapy	Part-time
University of Southampton	BSc (Hons) Physiotherapy	Part-time

**Action: AC (by 3 August 2006)**

**Item 8.06/64 UNIVERSITY OF ESSEX - MSc SPEECH AND LANGUAGE THERAPY PROGRAMME APPROVAL**

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that the HPC had first visited the MSc Speech and Language Therapy programme at the University of Essex on 13-14 June 2005. The HPC had set a number of conditions at the visit. The education provider had made a response to the Visitors' report. The response and report were considered at the meeting of the Approvals Committee on 9 September 2005, which made minor amendments to the report.
- 8.3 The Panel noted that, in the process of meeting the conditions set out in the original report, the education provider had made what the Visitors considered to be major changes to the curriculum. This resulted in several of the original conditions being superseded and new issues being raised. The Visitors had recommended that a further Visit, on specific Standards of Education and Training, would be required to investigate the new curriculum and its impact on the programme.
- 8.4 The Panel noted that the follow-up Visit, which had involved the original Visitors, had taken place on 21 April. A new Visitors' report on the follow-up Visit had been prepared. The education provider had been given 28 days to respond to the report and had submitted documentation which had satisfied the Visitors that all conditions had been met.
- 8.5 The Panel agreed to accept the Visitors' Report for the visit undertaken on 21 April and agreed that the following programme should be approved as meeting the Standards of Education and Training:

<b>Education Provider</b>	<b>Programme Name</b>	<b>Delivery mode</b>
University of Essex	MSc Speech and Language Therapy	Full-time

**Action: AC (by 3 August 2006)**

**Item 9.06/65 MAJOR/MINOR CHANGES: 1**

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by the Executive and/or Visitors, in line with the major and minor changes process. The Panel noted that the Executive and/or Visitors were satisfied that the changes were minor and that the programmes continued to meet the Standards of Education and Training.
- 9.3 The Panel agreed that the following programmes had undergone minor change and that the programmes continued to meet the Standards of Education and Training:

<b>Education Provider</b>	<b>Programme Name</b>	<b>Summary of Changes</b>
University of Hertfordshire	BSc (Hons) Radiotherapy & Oncology	Change of assessment methods in one module
University of Hertfordshire	BSc (Hons) Diagnostic Radiography and Imaging	Change of assessment methods in one module
University of Strathclyde	BSc (Hons) Prosthetics and Orthotics	Introduction of two new modules
Queen Margaret University College, Edinburgh	BSc (Hons) Physiotherapy	Change of assessment methods in four modules

**Action: AC (by 3 August 2006)**

**Item 10.06/66 MAJOR/MINOR CHANGES: 2**

- 10.1 The Panel received a paper for discussion/approval from the Executive.

- 10.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by the Executive and/or Visitors, in line with the major and minor changes process. The Panel noted that the Executive and/or Visitors were satisfied that, although the changes were major, the programmes continued to meet the Standards of Education and Training and there was no requirement for an Approvals Visit.
- 10.3 The Panel agreed that the following programmes had undergone major change and that they continued to meet the Standards of Education and Training:

<b>Education Provider</b>	<b>Programme Name</b>	<b>Summary of Changes</b>
Central School of Speech and Drama	MA Drama and Movement Therapy	Change of awarding body
Canterbury Christ Church University	BSc (Hons) Medical Prescribing	Change of award title
Anglia Ruskin University (Delivered at Colchester Institute)	BSc (Hons) Physiotherapy	Change of awarding body, realignment of credit values under new awarding body and introduction of one new module

**Action: AC (by 3 August 2006)**

#### **Item 11.06/67 HPC ANNUAL MONITORING AUDITS FOR APPROVAL**

- 11.1 The Panel received a paper for discussion/approval from the Executive.
- 11.2 The Panel noted that the HPC Annual Monitoring cycle took place annually and involved two types of monitoring submissions over a two year period. The Executive had divided education providers into two groups. In 2006, all programmes in Group B had to complete the audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years.
- 11.3 The Panel noted that five assessment days had been held in May and June to consider the submissions from programmes. As a result of the assessment days, Visitors had recommended that a number of programmes continued to meet the Standards of Education and Training.
- 11.4 The Panel agreed that the programmes listed below continued to meet the Standards of Education and Training:

<b>Education Provider</b>	<b>Programme Title</b>
Anglia Ruskin University	BSc(Hons) Diagnostic Imaging Radiography

Aston University	BSc (Hons) Podiatry
University of Wales, Bangor	Dip HE Operating Department Practice
University of Wales, Bangor	BSc (Hons) Diagnostic Radiography & Imaging
Cardiff University (Prifysgol Caerdydd)	BSc (Hons) Radiotherapy & Oncology
City University	BSc (Hons) Radiography (Diagnostic Imaging)
City University	BSc (Hons) Radiography (Radiotherapy and Oncology)
City University	BSc (Hons) Radiography (Diagnostic)
City University	BSc (Hons) Speech & Language Therapy
City University	MSc Speech & Language Therapy
City University	Pg Dip Speech & Language Therapy
University of Essex	MSc Physiotherapy
Glasgow Caledonian University	MSc Occupational Therapy (Pre reg)
Glasgow Caledonian University	BSc(Hons) Diagnostic Imaging Science
Glasgow Caledonian University	BSc(Hons) Occupational Therapy
Glasgow Caledonian University	BSc(Hons) Physiotherapy
Glasgow Caledonian University	Dip Higher Education ODP
Glasgow Caledonian University	MSc Rehabilitation Science
University of Keele	BSc(Hons) Physiotherapy
Leeds Metropolitan University	BSc(Hons) Clinical Language Sciences
Leeds Metropolitan University	BSc(Hons) Dietetics
Leeds Metropolitan University	BSc(Hons) Physiotherapy
Leeds Metropolitan University	MSc Occupational Therapy (Pre-registration)
Leeds Metropolitan University	MSc Physiotherapy (Pre reg)
Leeds Metropolitan University	Pg Dip Dietetics
University of Leeds	BHSc(Hons) Occupational Therapy
University of Leeds	BHSc (Hons) Occupational Therapy
University of Leeds	BHSc(Hons) Physiotherapy
University of Leeds	BHSc (Hons) Physiotherapy
London South Bank University	BSc(Hons) Diagnostic Radiography
London South Bank University	BSc(Hons) Physiotherapy
London South Bank University	BSc(Hons) Therapeutic Radiography
London South Bank University	Pg Dip Therapeutic Radiography
University of Northampton	BSc (Hons) Occupational Therapy
University of Northampton	BSc (Hons) Occupational Therapy
University of Northumbria at Newcastle	MSc Physiotherapy
University of Northumbria at Newcastle	BSc (Hons) Occupational Therapy
University of Northumbria at Newcastle	BSc (Hons) Physiotherapy
University of Northumbria at Newcastle	BSc (Hons) Physiotherapy
University of Northumbria at Newcastle	BSc (Hons) Occupational Therapy
University of Northumbria at Newcastle	Dip Higher Education ODP
University of Northumbria at Newcastle	MSc Occupational Therapy (Pre reg)
University of Plymouth	BSc(Hons) Podiatry
University of Plymouth	BSc(Hons) Physiotherapy
Queen Margaret University College,	BSc(Hons) Occupational Therapy

Edinburgh	
Queen Margaret University College, Edinburgh	BSc(Hons) Podiatry
Queen Margaret University College, Edinburgh	BSc(Hons) Physiotherapy
Queen Margaret University College, Edinburgh	MSc Occupational Therapy
Queen Margaret University College, Edinburgh	MSc Physiotherapy (Pre reg)
Robert Gordon University	BSc(Hons) Diagnostic Radiography
Robert Gordon University	BSc(Hons) Occupational Therapy
Robert Gordon University	BSc(Hons) Physiotherapy
Robert Gordon University	MSc Physiotherapy
Roehampton University	MA Dramatherapy
Royal Welsh College of Music and Drama	PG Dip Music Therapy
Sheffield Hallam University	BSc(Hons) Occupational Therapy
Sheffield Hallam University	BSc(Hons) Occupational Therapy
Sheffield Hallam University	BSc (Hons) Physiotherapy
Sheffield Hallam University	BSc (Hons) Radiotherapy & Oncology
Sheffield Hallam University	BSc (Hons) Occupational Therapy
Sheffield Hallam University	Pg Dip Radiotherapy & Oncology in Practice
University of Teesside	Dip Higher Education ODP
University of Teesside	BSc(Hons) Occupational Therapy
University of Teesside	BSc(Hons) Physiotherapy
University of Teesside	BSc(Hons) Diagnostic Radiography
University of Teesside	MSc Allied Health Professional Studies - Occupational Therapy
University of Teesside	MSc Diagnostic Radiography
University of Teesside	Pg Dip Allied Health Professional Studies - Diagnostic Radiography
University of Wales Institute, Cardiff	BSc (Hons) Human Nutrition & Dietetics
University of Wales Institute, Cardiff	BSc(Hons) Podiatry
University of Wales Institute, Cardiff	MSc Dietetics
University of Wales Institute, Cardiff	Pg Dip Dietetics

**Action: NB (by 3 August 2006)**

**Item 12.06/68 HPC ANNUAL MONITORING AUDITS FOR APPROVAL: 2**

- 12.1 The Panel received a paper for discussion/approval from the Executive.
- 12.2 The Panel noted that, at the Annual Monitoring assessment days in May and June, the Visitors had recommended that several programmes had undergone a major change and an Approvals Visit should take place.



- 12.3 The Panel agreed to accept the Visitors' recommendations and agreed that the programmes listed below should be visited by the HPC in the next academic year:

<b>Education Provider</b>	<b>Programme Title</b>
Anglia Ruskin University	Diploma Higher Education in Operating Department Practice
Edge Hill University	Diploma Higher Education in Operating Department Practice
University of Plymouth	Diploma Higher Education in Operating Department Practice

**Action: NB (Ongoing)**

### **Item 13.06/69 HPC ANNUAL MONITORING DECLARATIONS**

- 13.1 The Panel received a paper for discussion/approval from the Executive.
- 13.2 The Panel noted that, at the Approvals Panel on 17 May, a list of programmes had been approved as having submitted a signed declaration form and continued to meet the Standards of Education and Training. Unfortunately, due to administrative and technical errors, some programmes should not have been included on the list of programmes, as they were either undergoing approval or not eligible for annual monitoring in 2005-6.
- 13.3 The Panel agreed to retract the decision made at the Approvals Panel on 17 May and to reverse the approval of the following programmes:

<b>Education Providers</b>	<b>Programme</b>
Bournemouth University (Delivered at University Centre Yeovil)	BSc (Hons) Physiotherapy
Bournemouth University	Dip HE ODP
Bournemouth University	Supplementary Prescribing
University of Bradford	BSc (Hons) Occupational Therapy
Brunel University	MSc Occupational Therapy (Pre-registration)
University of Central England in Birmingham	Supplementary Prescribing
University of Central Lancashire	Supplementary Prescribing
University of Chester	Supplementary Prescribing
De Montfort University	BSc (Hons) Human Communication - Speech and Language (P/T)
University of Derby	Non Medical Prescribing
University of East Anglia	BSc (Hons) Oncology & Radiotherapy Technology

University of East Anglia	Dip HE Paramedic Science
University of Hertfordshire	BSc (Hons) Dietetics
University of Hertfordshire	MA Art Therapy
University of Hertfordshire	Dip HE Paramedic Science
University of Hertfordshire	Supplementary Prescribing
University of Huddersfield	Supplementary Prescribing
University of Liverpool	BSc (Hons) Dietetics
University of Liverpool	BSc (Hons) Orthoptics
Liverpool John Moores University	Supplementary Prescribing
London Metropolitan University	Supplementary Prescribing
Manchester Metropolitan University	MSc Physiotherapy
Manchester Metropolitan University	Supplementary Prescribing
University of Manchester	BSc (Hons) Physiotherapy
University of Nottingham	Supplementary Prescribing
Oxford Brookes University	Supplementary Prescribing
University of Wales Institute Cardiff	BSc (Hons) Podiatry
University of the West of England, Bristol	MA Music Therapy

**Action: NB (by 3 August 2006)**

**Item 14.06/70 ANY OTHER BUSINESS**

14.1 There was no other business.

**Item 15.06/71 DATE AND TIME OF NEXT MEETING**

15.1 The next meeting would be held on Thursday 3 August 2006.

15.2 Subsequent meetings would be held on:

Tuesday 5 September 2006 (same day as Approvals Committee)

Tuesday 10 October 2006

Thursday 2 November 2006 (same day as Approvals Committee)

Wednesday 13 December 2006.

**CHAIRMAN**

**DATE**