Welcome to the:

Education seminar - Practice placements
<table>
<thead>
<tr>
<th>Timings</th>
<th>Sessions</th>
</tr>
</thead>
</table>
| 13.45 - 14.00 | Registration  
             Refreshments and orientation                           |
| 14.00 - 14.05 | Welcome and introduction to the seminar                                 |
| 14.05 - 15.05 | Session one  
            Introduction to the HCPC Education Department and practice placements |
| 15.05 - 15.20 | Refreshment break                                                    |
| 15.20 - 16.30 | Session two  
             Practice placements and the standards of education and training (SETs) |
| 16.30 - 17.00 | Session three  
             Open question and answer                                         |
| 17.00       | Finish                                                                  |
Session one:
Introduction to the HCPC and practice placements
The Health and Care Professions Council

- Health and Social Work Professions Order 2001
- 16 professions
- Our Register
- Our standards
- Professional bodies
Education – language of regulation

- Programme approval / on-going approval
- Education provider / programme team
- Practice placement provider
- Practice placement educator
- Service user
The Education Department

- Managers
- Administrators
- Officers
- Visitors
Finding out more and keeping in touch

Education Department:

- www.hcpc-uk.org
- 020 7840 9812
- education@hcpc-uk.org
- approvals@hcpc-uk.org
- majorchange@hcpc-uk.org
- annualmonitoring@hcpc-uk.org
Practice placements
Protecting the public – managing the risk

- Approval process
- Annual monitoring
- Major change
- Education provider complaints
Standards of education and training (SETs)

- SET 1: Level of qualification for entry to the Register
- SET 2: Programme admissions
- SET 3: Programme management and resources
- SET 4: Curriculum
- SET 5: Practice placements
- SET 6: Assessments
Threshold level

- Minimum level of safe and effective practice
- Demonstrate all SETs meet at or above threshold level
- Evidence of the systems and policies in place
- Insufficient evidence
Overall responsibility for practice placements

- Education provider
- Practice placement
- HCPC
How HCPC manages practice placements

• Standards of education and training (SETs)

• SET 5: Practice placements

• Approval, annual monitoring and major changes processes
Conditions linked to practice placements over last 5 years
Group discussion

1. From the HCPC’s perspective, who has duty of care for students?

2. What do you think are the main risks associated with practice placements?

3. How do you minimise risks associated with your placements?
Refreshment break
Session two:
Practice placements and the SETs
SETs which directly minimise the risks associated with practice placements

SET 5
Practice placements
Minimising the risks associated with practice placements

**SET 5.2**
The number, duration and range of practice placements must be appropriate to support the delivery of the programme and the achievement of the learning outcomes.

**SET 5.4**
The education provider must maintain a thorough and effective system for approving and monitoring all placements.
Minimising the risks associated with practice placements

**SET 5.8**

5.8 Practice placement educators must undertake appropriate practice placement educator training.

**SET 5.9**

5.9 Practice placement educators must be appropriately registered, unless other arrangements are agreed.
Minimising the risks associated with practice placements

SET 5.10

5.10 There must be regular and effective collaboration between the education provider and the practice placement provider.
Practice placements and other SETs

SET 2: Programme admissions

SET 3: Programme management and resources

SET 4: Curriculum

SET 6: Assessments
Other SETs minimising the risks associated with practice placements

SET 2.1

2.1 The admissions procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to take up or make an offer of a place on the programme.

SET 2.3

2.3 The admissions procedures must apply selection and entry criteria including criminal convictions checks.
Other SETs minimising the risks associated with practice placements

**SET 3.16**

3.16 There must be a system in place throughout the programme for dealing with concerns about students’ profession related conduct.

**SET 4.2**

4.2 The programme must reflect the philosophy, core values, skill and knowledge base as articulated in any relevant curriculum guidance.
Other SETs minimising the risks associated with practice placements

**SET 4.5**
4.5 The curriculum must make sure that students understand the implications of the HCPC’s standards of conduct, performance and ethics.

**SET 6.3**
6.3 Professional aspects of practice must be integral to the assessment procedures in both the education setting and practice placement setting.
## Summary

<table>
<thead>
<tr>
<th>Standards of Education and Training (SETs)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SET 2</strong></td>
</tr>
<tr>
<td>2.1</td>
</tr>
<tr>
<td><strong>SET 3</strong></td>
</tr>
<tr>
<td>3.1</td>
</tr>
<tr>
<td><strong>SET 4</strong></td>
</tr>
<tr>
<td>4.1</td>
</tr>
<tr>
<td><strong>SET 5</strong></td>
</tr>
<tr>
<td>5.1</td>
</tr>
<tr>
<td><strong>SET 6</strong></td>
</tr>
<tr>
<td>6.1</td>
</tr>
</tbody>
</table>
Case studies:
Providing an appropriate learning environment and experiences
1. What risks do you think may be associated with the practice placements in this situation?

2. How do you think the application of the HCPC standards of education and training (SETs) would minimise these risks? What, if any, further evidence do you think the HCPC would require to be sure that the programme continues to meet the SETs?
Case study 1

The key SET impacted is SET 5.6:

_There must be an adequate number of appropriately qualified and experienced staff at the practice placement setting._

Other possible SETs affected

- SET 5.8
- SET 5.3
- SET 4.2
Case study 2

The key SET impacted is SET 5.10:

*There must be regular and effective collaboration between the education provider and the practice placement provider.*

Other possible SETs affected

SET 5.13
Case study 3

The key SET impacted is SET 5.11:

*Student, practice placement providers and practice placement educators must be fully prepared for placement which will include information about an understanding of:

- the learning outcomes to be achieved…*

Other possible SETs affected

SET 5.3

SET 5.6

SET 5.7
Available guidance

A disabled person's guide to becoming a health professional

Guidance on health and character

Guidance on conduct and ethics for students

Standards of education and training

Your duties as an education provider

Standards of education and training

Your duties as an education provider

Social workers in England

Information for students and education providers
Key points
Key points

- By meeting all the SETs practice placements will be safe and effective.
- Education providers have overall responsibility for placement learning.
- Education providers must work collaboratively with placement providers and educators.
- Use the SETs guidance document when setting up new placements or making changes.
Session three:
Open question and answer
Thank you for coming

www.facebook.com/hcpcuk
www.twitter.com/HCPC_news
www.linkedin.com
RSS feeds www.hcpc-uk.org

General enquiries: education@hcpc-uk.org
Tel: 020 7840 9812
Fax: 020 7820 9684
Web: www.hcpc-uk.org