

## Major change visitors' report

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### Section one: Programme details

Name of education provider	Coventry University
Programme title	Practice Certificate in Independent Prescribing (Level 3)
Mode of delivery	Part time
Relevant entitlements	Supplementary prescribing
Name and role of HCPC visitors	James Pickard (Chiropodist / podiatrist) Alaster Rutherford (Independent prescriber)
HCPC executive	Amal Hussein
Date of submission to the HCPC	20 May 2016

### Section two: Submission details

#### Summary of change

Standard A: Programme admissions  
Standard B: Programme management and resources  
Standard C: Curriculum  
Standard D: Practice placements  
Standard E: Assessment

The education provider has highlighted that they wish to extend their practice certificate in Independent prescribing programme to include dieticians.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change standards for prescribing for education providers mapping document (completed by education provider)
- Staff curriculum vitae
- Resource document 2016

- Application for practice certificate in independent prescribing.
- Application process
- Practice certificate in Independent Prescribing (Masters) – M41CPD and M42CPD
- Designated Medical Supervisors handbook.
- Programme specification
- Student handbook for practice certificate in IP

### **Section three: Additional documentation**

- ☐ The visitors agreed that no further documentation was required in order to make a recommendation.
- ☒ The visitors agreed that additional documentation was required in order to make a recommendation. The standards for prescribing for which additional documentation was requested, are listed below with reasons for the request.

#### **A.1 The admissions procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to take up or make an offer of a place on a programme.**

**Reason:** From a review of the evidence submitted, the visitors noted in the application form that reference was made regarding applicants needing an enhanced disclosure check (DBS) as part of the entry requirements for this programme. However, in securitising the evidence, in particular the admissions documentation, the visitors were unable to locate where applicants would be told of this requirement. The visitors therefore require the programme team to provide further evidence to demonstrate that applicants are given the full information required in order to make an informed choice as to whether to apply to the programme.

**Additional evidence:** Further evidence that DBS requirements are clearly communicated to applicants through the admissions procedures.

#### **B.8 The resources to support student learning in all settings must be effectively used.**

**Reason:** From a review of the evidence submitted, the visitors noted reference to an HCPC requirement of a minimum of 90 hours of direct supervised practice within students existing work area (course specification, page 8). The HCPC does not state a minimum requirement for placement hours, and therefore all programme documentation must be revised to ensure that the requirements of the HCPC are accurately reflected.

**Suggested documentation:** Revision to the programme documentation to ensure that it is updated and reflective of the HCPC's requirements.

#### **Section four: Recommendation of the visitors**

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards for prescribing for education providers and that those who complete the programme have demonstrated an ability to meet our standards for prescribing for all prescribers.

The visitors agreed to recommend to the Education and Training Committee that:

- ☒ There is sufficient evidence to show the programme continues to meet the standards for prescribing for education providers and that those who complete the programme will continue to demonstrate an ability to meet the standards for prescribing for all prescribers.
- ☐ There is insufficient evidence to determine if or how the programme continues to meet the standards for prescribing for education providers listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date of ETP decision: 25 August 2016